



AGENDA

1960 Elgin Street
Oroville, CA 95966
530-533-2000
www.loapud.com

Board of Directors
Regular Meeting
September 13, 2022 – 2:00 PM

Materials related to an item on the open meeting agenda that are provided to the Board of Directors, including those provided to the Board after distribution of the agenda packet, are available on the District website.

During this difficult time, we invite you to join today's scheduled meeting via Zoom by using your phone or computer to attend this meeting. Please call our District office at **(530)533-2000** for assistance in participating in the teleconference.

Dial in: 1-669-900-9128 * Meeting ID: 819 0279 7921 *Passcode: 244041

To ensure that our meetings are as orderly as possible, and to enable public participation at the proper times during the meeting, we are asking that everyone take a moment to ensure your line stays muted until public comment is invited. When it comes time for public comment, we will leave enough time for participants to unmute and speak to the entire group and our Board. Because attendees cannot see each other's mute status, we will simply need to be patient as we wait in between comments, and do our best not to speak over each other. Please state your name for the record before sharing comments. We are committed to keeping the public engaged throughout this crisis and appreciate your help in making that happen.

1. **CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Flag Salute
- 1.3 Moment of Silence

2. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion unless an item is removed. Consent Agenda items will be read by title only. There will be no separate discussion of these items unless members of the Board or person in the audience request a specific item to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) is removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 2.1 Regular Board Meeting Minutes of August 9, 2022
- 2.2 Financial Reports for Month Ending August 31, 2022
- 2.3 Claims Report for Month Ending August 31, 2022
- 2.4 Adoption of "Resolution No. 13-2022 Authorizing Remote Meetings Consistent With AB 361"
- 2.5 Except Amendment to Board Policy "2152 GM COMPENSATION 2022-26".

3. **ITEMS REMOVED FROM THE CONSENT AGENDA (IF ANY)**

4. **BOARD TO REVIEW AND APPROVE PURCHASE OF FLOW METER**

The Board will review the quotation provided by HACH and consider approving the purchase of a FH950 Portable Velocity Meter with 20' Cable.

REPORTS AND CONSULTATIONS

5. **LAFCO & SC-OR COMMISSIONER'S REPORT**

6. **BOARD MEMBERS', MANAGER, AND STAFF COMMENTS**

- **FIELD OPERATIONS SUPERVISOR REPORT**
- **MANAGERS REPORT**

7. **FUTURE AGENDA ITEMS**

8. **ADJOURNMENT**



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: September 13, 2022

RE: Item No. 1 – CALL TO ORDER

1.1 Roll call

1.2 Flag Salute

1.3 Moment of Silence



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: September 13, 2022
RE: Item No. 2 – Consent Agenda

Item No. 2.1 **Board Meeting Minutes** - Minutes from the August 9, 2022 Regular Board meeting are included for the Board's review and approval.

Item No. 2.2 **Financial Reports** – Cash Report and Income Statement through August 31, 2022 is attached for the Board's review and approval.

Item No. 2.3 **Payment of Claims** - The August 31, 2022 Claims report is attached for the Board's review and approval.

Item No. 2.4 **Adoption of "Resolution No. 13-2022 Authorizing Remote Meeting Consistent With AB 361"** - Resolution No. 13-2022 is attached for the Board's review and approval.

Item No. 2.5 **Accept Update to Board Policy "2152 GM COMPENSATION 2022-26"** - Board Policy "2152 GM Compensation is attached for the Board's review and approval.

Attachments for each item included.

Recommended Action:

A motion to approve the minutes from the Regular Board meeting of August 9, 2022 and approve the Financial Reports and Payment of Claims from August 31, 2022 as presented, adoption of Resolution No. 13-2022 Authorizing Remote Meeting Consistent With AB 36, and approval of the update to Board Policy "2152 GM Compensation 2022-26"

Roll call vote.

**UNADOPTED
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS MEETING
AUGUST 9, 2022**

CALL TO ORDER

President Mastelotto called the meeting to order at 2:00 P.M. Directors present were Fairbanks, Marciniak, and Salvucci. General Manager (GM) Goyer, Field Operations Supervisor (FOS) Victorino, Board Clerk (BC) Hamblin and Engineer Knibb represented the District in person. Director Sharman was absent.

SALUTE TO THE FLAG

Director Salvucci led the meeting with the salute to the flag.

MOMENT OF SILENCE

President Mastelotto requested a moment of silence.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of July 12, 2022, the Financial Reports and the Claims List for month ending July 31, 2022 and Resolution No. 12-2022 Authorizing Remote Meeting Consistent with AB 361. After discussion, it was moved by Director Marciniak and seconded by President Mastelotto that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, and Salvucci.

**APPROVAL OF QUOTATIONS FROM STRATTI TO UPDATE THE DISTRICT'S
INFORMATION TECHNOLOGY**

After discussion, it was moved by President Mastelotto and seconded by Director Salvucci to accept and approve the three quotations as provided by Stratti to ensure our IT Network integrity, move our email services to Office 365 and to set up a monitored back-up solution in the amount of \$6,656.61. Not to exceed \$7,322.28

The motion passed with a roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, and Salvucci

APPROVAL OF QUOTATION FROM STRATTI TO PROVIDE ONGOING TECHNICAL SUPPORT SERVICES FOR THE DISTRICT'S COMPUTERS, SERVER AND SOFTWARE.

After discussion, it was moved by President Mastelotto and seconded by Director Marciniak to accept and approve the quotation as provided by Stratti for the fiscal years 2022-2025 for the complete IT and Support Services of the District's computers, servers, devices, software monitoring and security for a yearly amount of \$13,200.00. Not to exceed \$14,520.00.

The motion passed with a roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, and Salvucci

CLOSED SESSION – GOVERNMENT CODE §54957

President Mastelotto moved the meeting into closed session at 2:17 P.M.

President Mastelotto returned the meeting to open session at 2:30 P.M., stating that action was taken on Board Policy #2152 – General Manager Compensation Schedule and direction was given to the General Manager.

LAFCo REPORT

No LAFCo report.

SC-OR COMMISSIONERS' REPORT

No SC-OR report.

BOARD MEMBERS', MANAGER, AND STAFF REPORTS

BC Hamblin gave an update on the status of the District's AT & T account.

FOS Victorino presented the Field Operations Report
 Report on the Asbestos Cement Pipe training
 Meeting with California State Parks and SC-OR
 Field meeting with MGC Construction regarding a project on Hildale
 Update on the CCTV Van
 Report on new connections and lateral replacements
 Report on KOA Campground at Feather Falls Casino
 Update on Claremont project
 Update on Royal Oaks pump station

GM Goyer presented the Manager's Report.

Report on the JPA Training
 Update on River Ranch
 Updates on G.I.S., Document Scanning, and Grant Management opportunities.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 2:54 P.M.

Respectfully submitted,

Kelly Hamblin,
Clerk of the Board

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Cash Report
For the Accounting Period: 8/22

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
53 Sewer						
10001 Five Star Bank - General Acct.	354,069.52	122,478.50	1,057.47	4,383.31	131,028.75	342,193.43
10021 Five Star USDA	67,501.78	5.73	0.00	0.00	0.00	67,507.51
10031 Five Star Money Market	1,976,942.84	1,719.26	0.00	0.00	0.00	1,978,662.10
10400 LAIF 10401 Series A Bond Debt	2,712,748.90	0.00	0.00	0.00	0.00	2,712,748.90
10401 LAIF ACCOUNT SERIES A BOND DEPT	107,048.00	0.00	0.00	0.00	0.00	107,048.00
10500 Petty Cash	500.00	0.00	0.00	0.00	0.00	500.00
Total Fund	5,218,811.04	124,203.49	1,057.47	4,383.31	131,028.75	5,208,659.94
55 RIVER RANCH OROVILLE LLC						
10001 Five Star Bank - General Acct.	-10,736.27	0.00	0.00	0.00	0.00	-10,736.27
57 LEAP GRANT						
10001 Five Star Bank - General Acct.	-26,873.20	0.00	0.00	0.00	0.00	-26,873.20
58 REAP GRANT						
10001 Five Star Bank - General Acct.	-25,242.54	0.00	0.00	0.00	0.00	-25,242.54
62 PALERMO WASTEWATER CONSOLIDATION						
10001 Five Star Bank - General Acct.	-15,525.00	0.00	0.00	0.00	0.00	-15,525.00
71 Payroll Clearing						
10001 Five Star Bank - General Acct.	3,083.84	0.00	56,647.47	51,682.79	0.00	8,048.52
73 Claims Clearing						
10001 Five Star Bank - General Acct.	50,151.43	0.00	81,552.92	15,092.19	0.00	116,612.16
Totals	5,193,669.30	124,203.49	139,257.86	71,158.29	131,028.75	5,254,943.61

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 8 / 22

53 Sewer

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
41100	Sewer Service Charge		-208.05	1,668,489.00	-1,668,697.05	
41150	Pumping Charge		-16.40	127,462.00	-127,478.40	
41200	Kelly Ridge Pumping Chg (Taxes)			45,000.00	-45,000.00	
41300	Connection Fee		200.00		200.00	
41350	Other Services		6,525.52		6,525.52	
	Total Revenue	0.00	6,501.07	1,840,951.00	-1,834,449.93	
Expenses						
51000	Administration					
60100	Salaries & Wages	18,742.84	46,501.53	250,981.00	204,479.47	19
60200	Sick Time Buy Back			3,000.00	3,000.00	
62100	Health Insurance	5,218.08	13,045.20	72,000.00	58,954.80	18
62150	HSA PAYABLE	416.66	833.32	5,000.00	4,166.68	17
62200	Dental Insurance	292.44	731.10	4,116.00	3,384.90	18
62250	Life Insurance	33.78	84.45	435.00	350.55	19
62300	Vision Insurance		125.00	3,000.00	2,875.00	4
62400	Deferred Comp 457	367.16	910.79	5,020.00	4,109.21	18
62450	CALPERS Contribution	11,168.71	23,179.65	110,718.00	87,538.35	21
62500	Workers Comp Ins.	231.63	463.26	2,930.00	2,466.74	16
62550	Payroll Taxes/Ins.	1,382.55	3,430.79	20,275.00	16,844.21	17
	Total Account	37,853.85	89,305.09	477,475.00	388,169.91	19
51100	Director					
60100	Salaries & Wages	2,000.00	4,000.00	24,000.00	20,000.00	17
62300	Vision Insurance			5,000.00	5,000.00	
62550	Payroll Taxes/Ins.	185.00	370.00	1,836.00	1,466.00	20
	Total Account	2,185.00	4,370.00	30,836.00	26,466.00	14
57000	General Operating					
64100	Engineering Services	495.00	495.00	40,000.00	39,505.00	1
64150	Legal Services	770.00	2,926.00	24,000.00	21,074.00	12
64200	Accounting/Audit Services	700.00	700.00	26,600.00	25,900.00	3
64250	Insurance	4,121.66	8,243.32	49,955.00	41,711.68	17
64300	Software Licenses, Annual Fees and Tech Support	484.00	4,661.75	20,000.00	15,338.25	23
65100	Office Utilities	770.33	1,790.91	15,600.00	13,809.09	11
65150	Shop/Yard Utilities	708.99	1,342.49	9,920.00	8,577.51	14
66100	Office Supplies & Expenses		693.87	7,500.00	6,806.13	9
66102	BILLING AND PAYMENT PROCESSING	3,602.00	4,892.93	29,000.00	24,107.07	17
66150	Office Equipment	254.00	850.69	20,000.00	19,149.31	4
66200	Building & Yard Repairs / Maintenance			13,000.00	13,000.00	
66250	Small Tools & Consumables			22,700.00	22,700.00	
66350	Outside services	462.32	1,141.07	9,155.00	8,013.93	12
67100	Education & Training	905.00	3,255.00	12,000.00	8,745.00	27

53 Sewer

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
67150	Membership/Subscriptions	45.61	2,401.50	9,000.00	6,598.50	27
67200	Permits & Licenses			14,150.00	14,150.00	
67250	Travel, Meals & Entertainment	1,496.15	1,496.15	3,000.00	1,503.85	50
67300	Elections			5,000.00	5,000.00	
67350	Bank and collection fees		22.75	10,800.00	10,777.25	
67400	Safety Training			500.00	500.00	
67450	Environmental			3,000.00	3,000.00	
67550	LAFco Operating Fees		2,656.94	2,500.00	-156.94	106
69155	Propane			200.00	200.00	
	Total Account	14,815.06	37,570.37	347,580.00	310,009.63	11
58000	Field					
60100	Salaries & Wages	18,808.77	45,504.07	322,319.00	276,814.93	14
60200	Sick Time Buy Back			1,500.00	1,500.00	
61150	Standby Wages	509.83	1,229.33	6,500.00	5,270.67	19
61200	Reoccurring Overtime Wages	1,258.88	3,407.40	16,640.00	13,232.60	20
61250	Call-Out OT - Not VV	214.09	758.67	3,000.00	2,241.33	25
61351	Villa Verona Overtime	107.04	199.47	2,500.00	2,300.53	8
62100	Health Insurance	1,533.38	3,833.45	47,000.00	43,166.55	8
62150	HSA PAYABLE	416.66	833.32	2,500.00	1,666.68	33
62200	Dental Insurance	108.33	270.81	3,500.00	3,229.19	8
62250	Life Insurance	29.96	74.90	700.00	625.10	11
62300	Vision Insurance			5,000.00	5,000.00	
62400	Deferred Comp 457	410.27	1,002.73	6,890.00	5,887.27	15
62450	CALPERS Contribution	6,267.91	13,283.15	110,500.00	97,216.85	12
62500	Workers Comp Ins.	1,874.00	3,748.00	23,705.00	19,957.00	16
62550	Payroll Taxes/Ins.	1,567.32	3,831.51	31,500.00	27,668.49	12
63500	Boots and Uniforms			4,500.00	4,500.00	
63502	Boots& Uniforms-Broderson			550.00	550.00	
63506	Boots & Uniforms - VICTORINO			550.00	550.00	
63507	Boots & Uniforms - PETERSON	229.17	229.17	550.00	320.83	42
63508	Boots & Uniforms - DAVIS			550.00	550.00	
64100	Engineering Services	330.00	330.00		-330.00	
64300	Software Licenses, Annual Fees and Tech Support		3,372.50	20,000.00	16,627.50	17
65175	PUMP STATION UTILITIES	4,758.43	9,921.76	63,805.00	53,883.24	16
66250	Small Tools & Consumables	176.65	237.14	25,000.00	24,762.86	1
66300	Safety Supplies		131.70	10,000.00	9,868.30	1
66350	Outside services	112.95	112.95	10,000.00	9,887.05	1
67150	Membership/Subscriptions		4,000.00	5,000.00	1,000.00	80
67400	Safety Training	3,049.00	3,049.00	12,000.00	8,951.00	25
68100	Routine Operations & Maintenance - Sewer System	4,031.38	4,401.50	9,000.00	4,598.50	49
68125	REPAIRS AND MAINTENANCE ON PUMP STATIONS	6,716.13	6,750.66	75,000.00	68,249.34	9
68150	I & I Operations & Maintenance			30,000.00	30,000.00	
68650	VV Operations & Maintenance	1,831.41	13,534.82		-13,534.82	
68900	PSPS Operations & Maintenance			5,000.00	5,000.00	
69100	Diesel Fuel		4,013.13	17,500.00	13,486.87	23
69150	Gasoline		2,678.12	16,500.00	13,821.88	16
69155	Propane	38.59	38.59		-38.59	
69250	Heavy Equipment Repairs & Maintenance			12,000.00	12,000.00	
69300	Auto Repairs & Maintenance	497.10	1,465.06	12,000.00	10,534.94	12

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 8 / 22

53 Sewer

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
	Total Account	54,877.25	132,242.91	913,259.00	781,016.09	14
	Total Expenses	109,731.16	263,488.37	1,769,150.00	1,505,661.63	15
	Net Income from Operations	-109,731.16	-256,987.30			
Other Revenue						
47100	Capacity Charge		4,777.00		4,777.00	
47150	Sewer Service Late Fees	20,587.02	20,522.73		20,522.73	
47200	Interest	1,750.98	-41,661.34	10,000.00	-51,661.34	-417
47250	RD Surcharge		-44.10	362,620.00	-362,664.10	
47350	Current Sec Taxes		21,777.39	342,403.00	-320,625.61	6
47400	Current Unsec Tax		44.32	17,000.00	-16,955.68	
47450	Prior Unsec Tax		26.27	1,000.00	-973.73	3
47475	SUPPLEMENTAL APPORTIONMENT			3,000.00	-3,000.00	
47500	Other Taxes		570.16	3,000.00	-2,429.84	19
47871	SC-OR Regional Facility Charge	-13,276.00				
49000	Other Income	4,465.00	4,510.00		4,510.00	
	Total Other Revenue	13,527.00	10,522.43	739,023.00	-728,500.57	1
Other Expenses						
81000	Capital Outlay					
81110	Equipment Purchase			630,220.00	630,220.00	
81200	District Projects-CIP			619,280.00	619,280.00	
	Total Account			1,249,500.00	1,249,500.00	
85000	Debt Service					
85200	Loan Principal			65,000.00	65,000.00	
85250	Loan Interest Expense			98,834.00	98,834.00	
	Total Account			163,834.00	163,834.00	
87000	Other Expense					
74400	Depreciation			556,000.00	556,000.00	
	Total Account			556,000.00	556,000.00	
	Total Other Expenses	0.00	0.00	1,969,334.00	1,969,334.00	

09/08/22
07:01:03

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 8 / 22

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53 Sewer

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
	Net Income	-96,204.16	-246,464.87			

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 8 / 22

57 LEAP GRANT

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Expenses						
55100	LEAP GRANT					
64100	Engineering Services			41,587.00	41,587.00	
64152	SURVEYING SERVICES			59,737.00	59,737.00	
67450	Environmental			160,000.00	160,000.00	
	Total Account			261,324.00	261,324.00	
	Total Expenses	0.00	0.00	261,324.00	261,324.00	
	Net Income from Operations					
	Net Income	0.00	0.00			

58 REAP GRANT

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Expenses						
55200	REAP GRANT					
64100	Engineering Services			30,957.00	30,957.00	
64152	SURVEYING SERVICES			47,917.00	47,917.00	
67450	Environmental			120,960.00	120,960.00	
	Total Account			199,834.00	199,834.00	
	Total Expenses	0.00	0.00	199,834.00	199,834.00	
	Net Income from Operations					
	Net Income	0.00	0.00			

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Date Period Issued	Notes
-99839	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	13303.25	8/22 08/12/22	
-99838	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	95.58	8/22 08/12/22	
-99837	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	160.04	8/22 08/12/22	
-99836	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	700.00	8/22 08/12/22	
-99835	Clm V	Check not processed in this period	0	/ 0 / /	
-99834	Clm V	Check not processed in this period	0	/ 0 / /	
-99833	Clm E	59 HSA BANK	833.32	8/22 08/31/22	
-89478*	Pay P	2 ROBERT L BRODERSON	1829.82	8/22 08/12/22	
-89477	Pay P	22 COOPER DAVIS	1667.59	8/22 08/12/22	
-89476	Pay P	21 DAVID GOYER	2253.96	8/22 08/12/22	
-89475	Pay P	4 KELLY J HAMBLIN	1765.98	8/22 08/12/22	
-89474	Pay P	15 SHAWN PETERSON	1647.51	8/22 08/12/22	
-89473	Pay P	11 ANNELYN A RACKLEY	213.15	8/22 08/12/22	
-89472	Pay P	19 VINCENT M VICTORINO	1911.04	8/22 08/12/22	
-89471	Pay P	CALPERS 457 CAL 457	1025.08	8/22 08/12/22	
-89470	Pay P	PERS CLASS CAL PERS CLASSIC	1997.73	8/22 08/12/22	
-89469	Pay P	PEPRA CAL PERS PEPRA	1243.22	8/22 08/12/22	
-89468	Pay P	SDI EDD	865.78	8/22 08/12/22	
-89467	Pay P	FIT EFTPS	4575.73	8/22 08/12/22	
-89466	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3497.70	8/22 08/12/22	
-89465	Pay P	AD&D LOPUD	616.84	8/22 08/12/22	
-89464	Pay P	2 ROBERT L BRODERSON	1626.38	8/22 08/26/22	
-89463	Pay P	22 COOPER DAVIS	1250.20	8/22 08/26/22	
-89462	Pay P	21 DAVID GOYER	2253.96	8/22 08/26/22	
-89461	Pay P	4 KELLY J HAMBLIN	1755.77	8/22 08/26/22	
-89460	Pay P	16 ROBERT MARCINIAK	365.00	8/22 08/26/22	
-89459	Pay P	9 ANGELA D MASTELOTTO	365.00	8/22 08/26/22	
-89458	Pay P	15 SHAWN PETERSON	2286.62	8/22 08/26/22	
-89457	Pay P	11 ANNELYN A RACKLEY	561.44	8/22 08/26/22	
-89456	Pay P	19 VINCENT M VICTORINO	1911.04	8/22 08/26/22	
-89455	Pay P	CALPERS 457 CAL 457	1056.87	8/22 08/26/22	
-89454	Pay P	PERS CLASS CAL PERS CLASSIC	1997.73	8/22 08/26/22	
-89453	Pay P	PEPRA CAL PERS PEPRA	1255.96	8/22 08/26/22	
-89452	Pay P	CA TRAIN (ETT) EDD	887.21	8/22 08/26/22	
-89451	Pay P	FIT EFTPS	4883.91	8/22 08/26/22	
-89450	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3497.70	8/22 08/26/22	
-89449	Pay P	AD&D LOPUD	616.87	8/22 08/26/22	
22972*	Clm SC	12 AT & T	445.62	8/22 08/05/22	
22973	Clm SC	16 BLACK MOUNTAIN SOFTWARE	693.75	8/22 08/05/22	
22974	Clm SC	29 BUTTE LAFCO	2656.94	8/22 08/05/22	
22975	Clm SC	38 COMCAST	355.77	8/22 08/05/22	
22976	Clm SC	46 DATATREE	198.00	8/22 08/05/22	
22977	Clm SC	157 FACS	2750.00	8/22 08/05/22	
22978	Clm SC	79 MIRY'S CLEANING SERVICES	295.00	8/22 08/05/22	
22979	Clm SC	169 ONE STOP TRUCK DRIVING SCHOOL	3000.00	8/22 08/05/22	
22980	Clm SC	102 QUADIANT LEASING USA, INC	344.31	8/22 08/05/22	
22981	Clm SC	115 SOUTH FEATHER WATER	33.11	8/22 08/05/22	
22982	Clm SC	119 STREAMLINE	200.00	8/22 08/05/22	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
22983	Clm SC	134 UNDERGROUND SERVICE ALERT OF NORT	646.59	8/22	08/05/22	
22984	Clm V	Vendor not on File	0	/ 0	/ /	
22985	Clm SC	139 VERIZON WIRELESS	396.03	8/22	08/05/22	
22986	Clm SC	143 WEIMER AND SONS	477.04	8/22	08/05/22	
22987	Clm SC	134 UNDERGROUND SERVICE ALERT OF NORT	1663.69	8/22	08/05/22	
22988	Clm SC	999998 ANGELA D MASTELOTTO	435.65	8/22	08/08/22	
22989	Clm SC	7 ALHAMBRA	160.32	8/22	08/12/22	
22990	Clm SC	168 DUKE SHERWOOD CONTRACTING INC	814.28	8/22	08/12/22	
22991	Clm V	Vendor not on File	0	/ 0	/ /	
22992	Clm SC	104 R&B COMPANY	152.89	8/22	08/12/22	
22993	Clm SC	106 RECOLOGY BUTTE COLUSA COUNTIES	97.51	8/22	08/12/22	
22994	Clm SC	110 SC-OR	13276.00	8/22	08/12/22	
22995	Clm SC	113 SHARP'S LOCKSMITHING	70.36	8/22	08/12/22	
22996	Clm SC	124 TESCO CONTROLS	6716.13	8/22	08/12/22	
22997	Clm SC	133 UMPQUA BANK	4799.88	8/22	08/12/22	
22998	Clm SC	141 VISTA NET, INC.	185.00	8/22	08/12/22	
22999	Clm SC	143 WEIMER AND SONS	1657.33	8/22	08/12/22	
23000	Clm SC	92 PACE SUPPLY CORP	5980.92	8/22	08/12/22	
23001	Clm SC	999998 ANGELA D MASTELOTTO	217.82	8/22	08/12/22	
23002	Clm SC	11 ANSWERLINE COMMUNICATIONS	240.00	8/22	08/19/22	
23003	Clm SC	58 HOBBS PEST SOLUTIONS, INC	62.00	8/22	08/19/22	
23004	Clm SC	60 HUMANA	1108.80	8/22	08/19/22	
23005	Clm SC	78 MINASIAN LAW FIRM	770.00	8/22	08/19/22	
23006	Clm SC	93 PACIFIC GAS & ELECTRIC	5368.32	8/22	08/19/22	
23007	Clm SC	109 SAUERS ENGINEERING INC	825.00	8/22	08/19/22	
23008	Clm SC	115 SOUTH FEATHER WATER	68.88	8/22	08/19/22	
23009	Clm SC	145 XEROX CORPORATION	254.00	8/22	08/19/22	
23010	Clm SC	17 BLUE SHIELD OF CA	7578.30	8/22	08/26/22	
23011	Clm SC	32 CA WATER SERVICE	57.07	8/22	08/26/22	
23012	Clm SC	170 COST U LESS PLUMBING & ROOTER, IN	1384.00	8/22	08/26/22	
23013	Clm SC	45 DAN'S ELECTRICAL SUPPLY	0.00	8/22	08/26/22	
23014	Clm SC	115 SOUTH FEATHER WATER	24.42	8/22	08/26/22	
88144*	Pay P	5 DARIN K KAHALEKULU	1850.84	8/22	08/12/22	
88145	Pay P	FRANCHISE TAX B FRANCHISE TAX BOARD	50.00	8/22	08/12/22	
88146	Pay P	6 DEE G FAIRBANKS	365.00	8/22	08/26/22	
88147	Pay P	5 DARIN K KAHALEKULU	1850.84	8/22	08/26/22	
88148	Pay P	17 RICHARD SALVUCCI	365.00	8/22	08/26/22	
88149	Pay P	13 WILLIAM P SHARMAN	365.00	8/22	08/26/22	
88150	Pay P	AFLAC 125 AFLAC	68.00	8/22	08/26/22	
88151	Pay P	FRANCHISE TAX B FRANCHISE TAX BOARD	50.00	8/22	08/26/22	

Grand Total # of Checks: 88 Total: 138200.39 Total Claims 81552.92 Total Payroll 56647.47

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

RESOLUTION NO. 13-2022 (**SUBSEQUENT**)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT RE-AUTHORIZING REMOTE MEETINGS CONSISTENT WITH AB 361

WHEREAS, the Lake Oroville Area Public Utility District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Lake Oroville Area Public Utility District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote participation in meetings by members of a legislative body by audio or video or both, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of remote meetings is a declaration of a state of emergency by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 07-2021 on November 9, 2021, finding that the requisite conditions exist for the District’s legislative bodies to conduct remote meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency; and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, on March 4, 2020 the Governor proclaimed State of Emergency to exist in California due to the COVID-19 pandemic, which proclamation is still active; and

WHEREAS, state and local officials have recommended social distancing measures, including masks, to slow the spread of COVID-19 and the contagious Delta variant, and to protect the vulnerable and immunocompromised members of the community; and

WHEREAS, the Board of Directors does hereby find that the state of emergency continues to directly impact the ability of members to meet in-person; and

WHEREAS, as a consequence of the State of Emergency and recommended social distancing measures, the Board of Directors does hereby find that the legislative bodies of Lake Oroville Area Public Utility District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the public may attend meetings and comment by calling in or by using the Zoom platform as described in meeting agendas.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 3. Remote Teleconference Meetings. The District's General Manager, Secretary, and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from adoption of this Resolution or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District's legislative bodies may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Lake Oroville Area Public Utility District, this 13th day of September 2022, after a motion was made by Director ____ and seconded by Director _____, by the following vote:

AYES: Directors

NOES:

ABSENT:

ABSTAIN:

Angela Mastelotto,
President of the Board

ATTEST:

Kelly Hamblin
Secretary of the Board

TITLE: GENERAL MANAGER COMPENSATION SCHEDULE

NUMBER: 2152

ADOPTED: July 10, 2012

AMENDED: August 9, 2022

EFFECTIVE: August 9, 2022

Range No.	Position Title	Step A DOH	Step B July 1, 2022	Step C July 1, 2023	Step D July 1, 2024	Step E July 1, 2025	Step F July 1, 2026
1	General Manager	87,360	93,536	98,241	103,153	108,310	113,726

General Manager Compensation Schedule Conditions:

Manager's Date of Hire (DOH), November 9, 2021

The General Manager is appointed by the Board and serves "at will".

General Manager Compensation Schedule is computed figuring a 5% increase per step beginning July 1st, 2023

Salary increases will take place on July 1st of each fiscal year.

COLA increase shall not be more than the general employees receive without amendment to this policy.

Review scheduled salary increase during the General Manager's annual performance review for Board approval.

Adjust schedule as needed when annual budget dictates.



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: September 13, 2022

RE: Item No. 3 – Items Removed From Consent Agenda



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: September 13, 2022

RE: Item No. 4 – Review and Approve Purchase of a Portable Flow Meter

Attached is a quotation for the purchase of a FH950 Portable Velocity Flow Meter with a 20' Cable from HACH for the Board to review. The estimated price with sales tax and delivery is expected to be under \$8,000.00

Recommended action: A motion to purchase the "FH950 Portable Velocity Flow Meter with a 20' Cable" as presented in the HACH quotation with a "not to exceed" expenditure amount of \$8,000.00.

Roll call vote



Be Right™



FH950 Portable Velocity Meter with 20' Cable

Product #:	FH950.10020
USD Price:	\$7,087.36
No ship date shown	

The perfect handheld solution for wastewater and environmental flow monitoring.

Hach's lightweight, battery-powered FH950 Velocity Flow Meter was designed to provide accurate velocity measurements while simplifying the entire measurement process in rugged field environments. Multiple user-friendly features designed into the FH950 allow you to quickly and easily determine stream velocities for required discharge measurements. Use the Hach FH950 to quickly calibrate area velocity flow meters or verify primary devices such as weirs and flumes.

- *Reduce manhours 50%
- *Automatically calculate total discharge based on USGS and ISO methods
- *Real-time velocity graphed on color display
- *Lowest maintenance solution on the market

Reduce manhours 50%

The step-by-step user interface simplifies programming, delivers real-time data, and downloads directly to PC allowing a single person to take the readings and eliminating post site visit manual data transfer from logbook to PC

Automatically calculates total discharge based on USGS and ISO methods

Reduces time to manually calculate and likelihood of errors

Real-time velocity graphed on color display

Visualize velocity trends quickly

Lowest maintenance solution on the market

Electromagnetic velocity sensor with no moving parts never requires mechanical maintenance

Lightweight, rugged portable meter

Only 1.5 pounds

Specifications

Accuracy 2:	$\pm 2\%$ of reading ± 0.05 ft/s (± 0.015 m/s) through the range of 0 - 10 ft/s (0 - 3.04 ms/s); $\pm 4\%$ of reading from 10 - 16 ft/s (3.04 - 4.87 m/s)
Battery Life:	heavy typical day use; 68°F (20°C)
Cable Length:	20 ft
Data Storage:	Data storage for up to 10 profiles with 32 stations per profile.
Dimensions:	8.6" L x 3.7" W x 2.1" H

	(21.8 L x 9.3 W x 5.3 H cm)
Display: LCD:	Color, LCD; 3.5" QVGA, transreflective (readable in direct sunlight)
Environmental Rating:	IP67
Keypad:	Alpha-numerica
Kit?:	Yes
Material:	Polycarbonate with a thermoplastic elastomer (TPE) overmold
Operating Temperature Range:	-20 - 55 °C
Parameter:	Velocity
Probe Type:	Velocity
Range:	0 - +20 ft/s
Storage Conditions:	-20 °C to 60 °C
Warranty:	12 months
What's included?:	FH950.1 System Includes: <ul style="list-style-type: none"> ● Portable Velocity Meter ● Electromagnetic Sensor with 20' cable ● Fabric Carrying Case ● Adjustable Meter Rod Mount ● Universal Sensor Mount ● Battery Charger with Domestic/International Plug Adapters ● USB Cable ● Lanyard ● Sensor Screw Kit ● Absorbent Wipe

What's included?

FH950.1 System Includes: ● Portable Velocity Meter ● Electromagnetic Sensor with 20' cable ● Fabric Carrying Case ● Adjustable Meter Rod Mount ● Universal Sensor Mount ● Battery Charger with Domestic/International Plug Adapters ● USB Cable ● Lanyard ● Sensor Screw Kit ● Absorbent Wipe



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: September 13, 2022

RE: Item # 5 – LAFCo and SC-OR Reports

5.1 LAFCo

Please see attached August Agenda for LAFCo (if available).

5.2 SC-OR

Please see attached August Agenda and flow reports for SC-OR (if available).

**MINUTES OF THE REGULAR MEETING
OF THE SEWERAGE COMMISSION - OROVILLE REGION**
(Held at the Commission office on August 23, 2022 at 5:00 p.m.)

1. Call to Order ❖

Chairwoman Mastelotto called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Mastelotto and Salvucci from the Lake Oroville Area Public Utility District, Reynolds and Thomson from the City of Oroville, and Taggart and Wristen from the Thermalito Water and Sewer District. Staff present was Manager Sturdevant, Plant Supervisor Salsi and Attorney Huber.

3. Salute to the Flag ❖

Chairman Mastelotto led the Commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Board Meeting Minutes of the Regular Meeting held on July 26, 2022❖

Upon motion by Commissioner Reynolds to approve the minutes of the meeting, and seconded by Commissioner Taggart, the minutes of the July 26, 2022 regular meeting were unanimously approved.

6. Authorization of Warrants ❖

Commissioner Wristen met with Manager Sturdevant and reviewed the warrants, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Mastelotto. Warrants 27619-27681 in the total amount of \$963,920.90 from July 27 to August 23, 2022, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

7. Fiscal Reports ❖

Manager Sturdevant reported there were no fiscal reports for July in the packet due to the annual audit in progress. The July and August reports will be included in September's meeting packet.

PUBLIC HEARING

8. The Commission will hold a Public Hearing on Resolution 03-22 – Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Wastewater Treatment Plant Upgrade Project ❖

Chairwoman Mastelotto opened the public hearing up for public comment. Plant Supervisor Salsi stated that this resolution is to adopt the Mitigated Negative Declaration and Mitigation Monitoring Program. As a public agency seeking funds for the plant upgrade project, the California Environmental Quality Act (CEQA) is the agency that regulates public entities doing construction projects, and requires this study. The study determined that there will be no environmental impact on the surrounding environment from the construction that will occur in the near future. SC-OR met the requirements of CEQA for noticing this public hearing and for public comments on this document. We were required to notice the State Clearinghouse, Butte County, we published a noticed it in the Mercury Register, noticed it at the SC-OR office and on our web page, and sent it to the member entity managers. We received no public comments. Provost & Pritchard, who prepared this document and the notice of intent to adopt this document, did not receive any comments.

Commissioner Wristen said he understands that this requires protection of raptors during construction, but what about the endangerment of any ground animals or reptiles during construction. Manager Sturdevant said that biologists came to the plant and studied the construction area for what might be affected, and did not find any impact to ground species in their study. One of the mitigation measures in the monitoring program is, if during construction there is a certain endangered species found, a surveyor will come and remove that species and relocate it.

A motion was made by Commissioner Reynolds to adopt Resolution 03-22 – A Resolution to Adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Wastewater Treatment Plant Upgrade Project. The motion was seconded by Commissioner Wristen, and passed by the following vote: Wristen – Yes, Mastelotto – Yes, Reynolds – Yes.

Chairwoman Mastelotto closed the Public Hearing with no response from the public.

9. Closed Session ❖

The Commission adjourned to closed session at 5:10 pm, with Commissioner Reynolds recusing himself from closed session. The Commission reconvened to open session at 6:10 pm. Chairwoman Mastelotto reported there was discussion but no reportable action taken in closed session.

10. Attorney's Report ♦

Reported under closed session.

11. Manager's Report ♦

Manager Sturdevant reported we received our first delivery of Sulfur Dioxide from Jones Chemical of Torrance, California. We are paying for third-party transportation because Jones Chemical is not allowed to deliver to Northern California. It seems to be working out. We are still gathering costs to install a liquid dichlorination system, and will bring those costs to you once we have them compiled.

Upgrade Funding: The County received \$72M in disaster relief funds from the Federal Government. We applied for \$45M of those funds for our upgrade/expansion, but because the County only received 45% of what they had requested, they will not fully fund our project. We were told we might get a quarter of what we asked for, so possibly \$12M. Some Commissioners will contact County Representatives to ask for help in obtaining more of the grant funds for this project. Manager Sturdevant said we might have to phase the project, and that could work in our favor to get more grant monies. The first phase, in which we would use grant funds combined with our own funds, might be the technological or modernization to remove all of the 1970's equipment and fixtures. The second phase could be an expansion phase, and the third could be the recycle phase, and recycled water is where the grant money is right now. Phasing may also make the project more competitive. One issue we might run into with the County grant funds is there is a time limitation for when the money must be spent.

Next month the SC-OR employees will receive their cost-of-living increase (CPI). By policy they receive up to 5%; anything over that must be approved by the Commission. Manager Sturdevant will bring the CPI rate for August to the next meeting for consideration.

Influent Pump Station: The project got extended out to March 2023. The contractor cannot get any of the electrical components needed. They will build the electrical building instead of trying to get the pre-fab building originally in the plans, but now cannot even get the components to wire the electrical building until at least January.

Manager Sturdevant gave each Commissioner a copy of his annual self-review. He asked that they consider it during his evaluation at the September meeting.

12. Visitor Comments ♦

None

13. Commissioner and Staff Comments ♦

None

14. Adjournment ❖

There being no further business, the meeting was adjourned at 6:21 p.m. to the regular meeting scheduled for September 27, 2022 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK

DRAFT



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: September 13, 2022

RE: Item No. 6 – Board Members', Manager, and Staff Comments

6.1 Field Operations Report

The August 2022 Field Operations Activity Report is included for your review and discussion.

Attachment Included

6.2 General Manger's Report

Updates on ongoing activities:

- Reduce I&I (inflow & infiltration) located equipment to isolate areas with I&I this will help to make our efforts more effective by being able to provide more information to the property owners when they have a necessary repair.
- Continuing education, CSDA Leadership classes. Module 1: Governance Foundations, (Completed August 2022)
- Achieving District Goals Together Special District Leadership Academy (SDLA conference CSDA) (This month September 2022)
- CIWQS Training, working with staff to correctly make required reports.
- Opher School Main line rehab project. We have request an updated price quote and materials avability for this project. This could possibility be done before the end of this year.
- Mt. Ida re-alinement / re-hab moving forward with the planning.
- LEAP / REAP grant is moving forward.
- Document scanning, Ongoing and moving forward.
- Stratti: Ongoing and moving forward.



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: September 13, 2022

RE: Item No. 7 – Future Agenda Items

- Required Board Policy Update
Board Policy 1020 CONFLICT-OF-INTEREST CODE