



# AGENDA

1960 Elgin Street  
Oroville, CA 95966  
530-533-2000  
[www.loapud.com](http://www.loapud.com)

Board of Directors  
Regular Meeting  
October 10, 2023 – 2:00 PM

Materials related to an item on the open meeting agenda that are provided to the Board of Directors, including those provided to the Board after distribution of the agenda packet, are available on the District website.

California Government Code section 54954.2(a)(1) requires the agenda include “information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. An example of agenda language that would satisfy this requirement is: “Any persons requiring a disability-related modification or accommodation to participate in the public meeting can contact the District Secretary at 530-533-2000 at least 48 hours in advance of the meeting.”

During this difficult time, we invite you to join today’s scheduled meeting via Zoom by using your phone or computer to attend this meeting. Please call our District office at **(530)533-2000** for assistance in participating in the teleconference.

Dial in: 1-669-900-9128  
Meeting ID: 856 2854 1276  
Passcode: 620223

To ensure that our meetings are as orderly as possible, and to enable public participation at the proper times during the meeting, we are asking that everyone take a moment to ensure your line stays muted until public comment is invited. When it comes time for public comment, we will leave enough time for participants to unmute and speak to the entire group and our Board. Because attendees cannot see each other’s mute status, we will simply need to be patient as we wait in between comments, and do our best not to speak over each other. Please state your name for the record before sharing comments. We are committed to keeping the public engaged throughout this crisis and appreciate your help in making that happen.

## 1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Flag Salute
- 1.3 Moment of Silence
- 1.4 Public Comment

2. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion unless an item is removed. Consent Agenda items will be read by title only. There will be no separate discussion of these items unless members of the Board or person in the audience request a specific item to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) is removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

2.1 Regular Board Meeting Minutes of September 12, 2023

2.2 Financial Reports for Month Ending September 30, 2023

2.3 Claims Report for Month Ending September 30, 2023

3. **ITEMS REMOVED FROM THE CONSENT AGENDA (IF ANY)**

4. **RIVER RANCH DEVELOPMENT AGREEMENT ADDENDUM NO. 1**

The Board will review and consider approving the proposed Addendum No.1 to the River Ranch Oroville, LLC Development agreement.

*DISCUSSION WITH POSSIBLE ACTION*

5. **CEQA ENVIRONMENTAL REVIEW FOR 3520 SPENCER AVE. APN #035-106-005**

In accordance with Section 15063 of the EIR guidelines. Final comments of Public Hearing and acceptance of the Final Negative Declaration, CEQA Environmental Review for 3520 Spencer Ave. APN 035-106-005

*DISCUSSION WITH POSSIBLE ACTION*

6. **CLOSED SESSION-CONFERENCE WITH REAL PROPERTY NEGOTIATORS – GOVERNMENT CODE SECTION § 54956.8**

<u>Property:</u>	APN #035-160-005 (3520 Spencer Ave. Oroville.CA).
<u>Agency negotiator:</u>	GM David Goyer – LOAPUD - General Manager Keith Knibb – LOAPUD - District Engineer
<u>Negotiating parties:</u>	Joan Kelsay and her legal representative Jessica Cosgrove
<u>Under negotiation:</u>	Price and Terms of Payment

**REPORTS AND CONSULTATIONS**

7. **SC-OR COMMISSIONER’S REPORT**

8. **QUARTERLY INVESTMENT SUMMARY AND CASH FLOW ANALYSIS**

9. **BOARD MEMBERS', MANAGER, AND STAFF COMMENTS**

- **FIELD OPERATIONS ACTIVITY REPORT**
- **MANAGER'S REPORT**

10. **FUTURE AGENDA ITEMS**

11. **ADJOURNMENT**



## Manager's Report

**To:** Board of Directors  
**From:** David Goyer, General Manager  
**Date:** October 10, 2023

**RE:** Item No. 1 – Call To Order

1.1 Roll call

1.2 Flag Salute

1.3 Moment of Silence

1.4 Public Comment



## Manager's Report

**To:** Board of Directors  
**From:** David Goyer, General Manager  
**Date:** October 10, 2023  
**RE:** Item No. 2 – Consent Agenda

Item No. 2.1 **Board Meeting Minutes** - Minutes from the September 12, 2023 Regular Board meeting are included for the Board's review and approval.

Item No. 2.2 **Financial Reports** – Cash Report and Income Statement through September 30, 2023 is attached for the Board's review and approval.

Item No. 2.3 **Payment of Claims** - The September 30, 2023 Claims report is attached for the Board's review and approval.

Attachments for each item included.

*Recommended Action:*

A motion to approve the minutes from the Regular Board meeting of September 12, 2023, and approve the Financial Reports and Payment of Claims from September 30, 2023 as presented.

Roll call vote.

**UNADOPTED  
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS MEETING  
SEPTEMBER 12, 2023**

**CALL TO ORDER**

President Marciniak called the meeting to order at 2:00 P.M. Directors present were Fairbanks, Mastelotto, Salvucci, and Sharman. General Manager (GM) Goyer, Engineer Knibb, Field Operations Supervisor (FOS) Victorino and Board Clerk (BC) Hamblin represented the District in person. Guest in the audience included Ms. Emily LaMoe of Minasian Law and Mr. Ted Hanson.

**SALUTE TO THE FLAG**

Director Fairbanks led the meeting with the salute to the flag.

**MOMENT OF SILENCE**

President Marciniak requested a moment of silence.

**PUBLIC COMMENT**

No Public Comment.

**CONSENT AGENDA**

The Board reviewed the minutes of the Regular Board Meeting of August 8, 2023, the Financial Reports and the Claims List for month ending August 31, 2023. After discussion, it was moved by Director Salvucci and seconded by Director Mastelotto that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

**CLOSED SESSION – GOVERNMENT CODE 54956.9**

President Marciniak moved the meeting to closed session at 2:02 P.M.

President Marciniak returned the meeting to open session at 2:13 P.M. stating that “With regards to the claim filed by Aiman-Smith and Marcy on behalf of McCormick, by a vote of 5 to 0, the Board of Directors took action to return the claim in part and reject the portion of the claim to the extent timely.”

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

Ms. Emily LaMoe left the meeting at 2:14 P.M.

## **PROPOSAL FROM BARTLE AND WELLS TO CONDUCT A WASTEWATER RATE STUDY**

The Board reviewed the proposal from Bartle and Wells to provide all services to complete a Wastewater Rate Study in the amount of \$34,500.00 with an additional \$500.00 for estimated direct expenses. After discussion, it was moved by Director Salvucci and seconded by Director Mastelotto to approve the proposal from Bartle and Wells to conduct a Wastewater Rate Study with a “not to exceed” total cost \$35,000.00. The following roll call vote was taken:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman

## **PRESENTATION BY MR. TED HANSON REGARDING THE OROVILLE ARTS COMMISSION, 2023 PROJECT APPLICATION FOR THE “ART IN PUBLIC PLACES / OROVILLE BEAUTIFICATION.”**

Mr. Ted Hanson gave a presentation to the Board regarding a mural project at LOAPUD #2. The project would consist of four mural panels to be placed on the exterior of the building in the upper left portion and one legend panel at a place to be determined. After discussion, it was moved by Director Mastelotto and seconded by Director Salvucci to direct GM Goyer to complete, sign and submit the 2023 Project Application Form for the Oroville Arts Commission “Art in Public Places / Oroville Beautification” for a mural project at LOAPUD #2. The following roll call vote was taken:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman

Mr. Ted Hanson left the meeting at 2:46 P.M.

## **LAFCo REPORT**

No LAFCo Report.

## **SC-OR COMMISSIONERS' REPORT**

Director Salvucci stated that the contract for Ruddy Creek remained on hold, changes were being made to the remodel at SC-OR due to a reduction in funding from the City of Oroville, and SC-OR’s interest in DWR’s hydro facility on Butte Sutter Canal.

## **BOARD MEMBERS', MANAGER, AND STAFF REPORTS**

### **FOS Victorino presented the Field Operations Report**

- Updates on the Mt. Ida project.
- Reported on the Electrical Safety Training at SC-OR.

## **GM Goyer presented the Manager's Report**

- Status of the River Ranch Agreement and time extension.
- Reported that the City of Oroville had no comment regarding the Negative Declaration for the property at 3520 Spencer Ave.
- Reported on the delay of the LEAP /REAP Grant funds from the County.
- Updated the Board on the progress of the Birkholz TSM and the Lot split for Ted Runge.
- Reported on the CSDA Mangers Conference in Monterey.

Engineer Knibb presented the results of the Northstar survey for the A-Line replacement and the status of the Palermo Wastewater Grant.

## **ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 3:09 P.M.

Respectfully submitted,

Kelly Hamblin,  
Clerk of the Board



LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Cash Report  
For the Accounting Period: 9/23

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
53 Sewer						
10001 Five Star Bank - General	351,810.42	44,338.69	0.00	7,951.79	116,379.40	271,817.92
10021 Five Star USDA	77,107.84	0.00	0.00	0.00	0.00	77,107.84
10031 Five Star Money Market	2,213,128.17	0.00	0.00	0.00	0.00	2,213,128.17
10400 LAIF 10401 Series A Bond	2,778,774.78	0.00	0.00	0.00	0.00	2,778,774.78
10401 LAIF ACCOUNT SERIES A BOND	107,048.00	0.00	0.00	0.00	0.00	107,048.00
10500 Petty Cash	500.00	0.00	0.00	0.00	0.00	500.00
<b>Total Fund</b>	<b>5,528,369.21</b>	<b>44,338.69</b>		<b>7,951.79</b>	<b>116,379.40</b>	<b>5,448,376.71</b>
55 RIVER RANCH OROVILLE LLC						
10001 Five Star Bank - General	10,447.65	0.00	0.00	0.00	962.50	9,485.15
57 LEAP GRANT						
10001 Five Star Bank - General	-66,157.32	0.00	0.00	0.00	0.00	-66,157.32
58 REAP GRANT						
10001 Five Star Bank - General	-50,887.88	0.00	0.00	0.00	1,158.66	-52,046.54
62 PALERMO WASTEWATER CONSOLIDATION						
10001 Five Star Bank - General	-16,035.00	0.00	0.00	0.00	0.00	-16,035.00
71 Payroll Clearing						
10001 Five Star Bank - General	453.80	0.00	70,272.13	67,519.24	0.00	3,206.69
73 Claims Clearing						
10001 Five Star Bank - General	87,552.33	0.00	59,394.50	14,953.07	0.00	131,993.76
<b>Totals</b>	<b>5,493,742.79</b>	<b>44,338.69</b>	<b>129,666.63</b>	<b>90,424.10</b>	<b>118,500.56</b>	<b>5,458,823.45</b>

\*\*\* Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
41100	Sewer Service Charge	435,699.03	435,719.60	1,727,271.00	-1,291,551.40	25
41150	Pumping Charge	31,858.17	31,858.17	128,000.00	-96,141.83	25
41200	Kelly Ridge Pumping Chg (Taxes)		3,267.00	45,000.00	-41,733.00	7
41300	Connection Fee	200.00	200.00		200.00	
						25
	<b>Total Revenue</b>	<b>467,757.20</b>	<b>471,044.77</b>	<b>1,900,271.00</b>	<b>-1,429,226.23</b>	<b>25</b>
Expenses						
51000	Administration					
60100	Salaries & Wages	20,925.44	62,577.80	275,850.00	213,272.20	23
60200	Sick Time Buy Back			2,000.00	2,000.00	
62100	Health Insurance	5,537.14	16,611.42	59,150.00	42,538.58	28
62150	HSA PAYABLE		833.32	7,500.00	6,666.68	11
62200	Dental Insurance	341.22	1,023.66	4,400.00	3,376.34	23
62250	Life Insurance	40.74	122.22	508.00	385.78	24
62300	Vision Insurance			3,000.00	3,000.00	
62400	Deferred Comp 457	410.81	1,228.45	5,510.00	4,281.55	22
62450	CALPERS Contribution	9,698.96	32,692.13	141,468.00	108,775.87	23
62500	Workers Comp Ins.	518.28	1,145.88	2,900.00	1,754.12	40
62550	Payroll Taxes/Ins.	1,558.66	4,660.78	21,835.00	17,174.22	21
	<b>Total Account</b>	<b>39,031.25</b>	<b>120,895.66</b>	<b>524,121.00</b>	<b>403,225.34</b>	<b>23</b>
51100	Director					
60100	Salaries & Wages	2,000.00	6,000.00	24,000.00	18,000.00	25
62300	Vision Insurance		472.06	5,000.00	4,527.94	9
62550	Payroll Taxes/Ins.	185.00	555.00	2,220.00	1,665.00	25
	<b>Total Account</b>	<b>2,185.00</b>	<b>7,027.06</b>	<b>31,220.00</b>	<b>24,192.94</b>	<b>23</b>
55100	LEAP GRANT					
64100	Engineering Services		330.00		-330.00	
	<b>Total Account</b>		<b>330.00</b>		<b>-330.00</b>	
55200	REAP GRANT					
64100	Engineering Services		330.00		-330.00	
	<b>Total Account</b>		<b>330.00</b>		<b>-330.00</b>	
57000	General Operating					
64100	Engineering Services	5,437.50	8,325.00	40,000.00	31,675.00	21
64150	Legal Services	3,534.30	6,113.80	24,000.00	17,886.20	25
64152	SURVEYING SERVICES		1,466.00		-1,466.00	
64200	Accounting/Audit Services		700.00	26,600.00	25,900.00	3
64250	Insurance	4,613.10	13,839.30	56,000.00	42,160.70	25
64300	Software Licenses, Annual Fees and Tech Support	2,018.55	9,248.97	45,200.00	35,951.03	20
65100	Office Utilities	875.21	4,051.20	16,080.00	12,028.80	

Combined Funds

		----- Current Year -----				
Account Object	Description	Current Month	Current YTD	Budget	Variance	%
65150	Shop/Yard Utilities	331.11	2,044.15	9,000.00	6,955.85	23
66100	Office Supplies & Expenses	172.86	1,428.56	7,500.00	6,071.44	19
66102	BILLING AND PAYMENT PROCESSING	184.10	8,335.56	34,550.00	26,214.44	24
66150	Office Equipment	178.46	3,340.78	20,000.00	16,659.22	17
66200	Building & Yard Repairs / Maintenance			10,000.00	10,000.00	
66250	Small Tools & Consumables	435.69	1,060.23	5,000.00	3,939.77	21
66350	Outside services	955.48	2,214.48	31,000.00	28,785.52	7
67100	Education & Training	277.91	277.91	12,000.00	11,722.09	2
67150	Membership/Subscriptions	86.65	2,162.39	9,000.00	6,837.61	24
67200	Permits & Licenses		521.92	14,150.00	13,628.08	4
67250	Travel, Meals & Entertainment	119.00	361.01	4,595.00	4,233.99	8
67300	Elections			5,000.00	5,000.00	
67350	Bank and collection fees			10,800.00	10,800.00	
67400	Safety Training			1,000.00	1,000.00	
67550	LAFCo Operating Fees		2,620.09	2,900.00	279.91	90
69155	Propane			200.00	200.00	
	<b>Total Account</b>	<b>19,219.92</b>	<b>68,111.35</b>	<b>384,575.00</b>	<b>316,463.65</b>	<b>18</b>
58000	Field					
60100	Salaries & Wages	24,954.36	73,438.63	424,150.00	350,711.37	17
60200	Sick Time Buy Back			1,500.00	1,500.00	
61150	Standby Wages	460.23	1,458.66	6,500.00	5,041.34	22
61200	Reoccurring Overtime Wages	2,001.76	4,680.08	25,000.00	20,319.92	19
61250	Call-Out OT - Not VV	77.29	409.32	5,000.00	4,590.68	8
61351	Villa Verona Overtime		133.06	2,500.00	2,366.94	5
62100	Health Insurance	2,160.62	6,481.86	59,800.00	53,318.14	11
62150	HSA PAYABLE		1,666.64	7,500.00	5,833.36	22
62200	Dental Insurance	161.56	484.68	3,500.00	3,015.32	14
62250	Life Insurance	51.06	153.18	700.00	546.82	22
62300	Vision Insurance			5,000.00	5,000.00	
62400	Deferred Comp 457	538.33	1,567.77	8,500.00	6,932.23	18
62450	CALPERS Contribution	6,856.33	20,364.34	86,910.00	66,545.66	23
62500	Workers Comp Ins.	2,806.16	6,101.16	23,535.00	17,433.84	26
62550	Payroll Taxes/Ins.	2,057.10	6,051.72	31,500.00	25,448.28	19
63500	Boots and Uniforms			5,050.00	5,050.00	
63502	Boots& Uniforms-Broderson		249.60	550.00	300.40	45
63506	Boots & Uniforms - VICTORINO			550.00	550.00	
63507	Boots & Uniforms - PETERSON			550.00	550.00	
63508	Boots & Uniforms - DAVIS			550.00	550.00	
63509	Boots & Uniforms - MOENCH			550.00	550.00	
64100	Engineering Services		1,320.05		-1,320.05	
64300	Software Licenses, Annual Fees and Tech Support	2,000.00	4,045.00	11,500.00	7,455.00	35
65175	PUMP STATION UTILITIES	298.42	12,109.67	67,050.00	54,940.33	18
66200	Building & Yard Repairs / Maintenance		15.03		-15.03	
66250	Small Tools & Consumables	90.50	243.00	18,500.00	18,257.00	1
66300	Safety Supplies	90.99	310.49	10,000.00	9,689.51	3
66350	Outside services	114.00	495.00	5,000.00	4,505.00	10
67100	Education & Training			7,500.00	7,500.00	
67150	Membership/Subscriptions			7,500.00	7,500.00	
67400	Safety Training		6,300.00	12,200.00	5,900.00	

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
68100	Routine Operations & Maintenance - Sewer System	32.44	32.44	15,000.00	14,967.56	
68125	REPAIRS AND MAINTENANCE ON PUMP STATIONS	893.06	3,001.81	133,500.00	130,498.19	2
68150	I & I Operations & Maintenance			10,000.00	10,000.00	
68650	VV Operations & Maintenance		757.72	25,000.00	24,242.28	3
69100	Diesel Fuel		2,180.51	9,500.00	7,319.49	23
69150	Gasoline	134.00	3,225.29	18,000.00	14,774.71	18
69155	Propane			200.00	200.00	
69250	Heavy Equipment Repairs & Maintenance	2,110.47	2,847.05	10,000.00	7,152.95	28
69300	Auto Repairs & Maintenance	449.04	1,309.84	10,000.00	8,690.16	13
	<b>Total Account</b>	<b>48,337.72</b>	<b>161,433.60</b>	<b>1,069,845.00</b>	<b>908,411.40</b>	<b>15</b>
59000	RIVER RANCH OROVILLE LLC					
64150	Legal Services		3,850.00		-3,850.00	
	<b>Total Account</b>		<b>3,850.00</b>		<b>-3,850.00</b>	
	<b>Total Expenses</b>	<b>108,773.89</b>	<b>361,977.67</b>	<b>2,009,761.00</b>	<b>1,647,783.33</b>	<b>18</b>
	Net Income from Operations	358,983.31	109,067.10			
	Other Revenue					
47100	Capacity Charge	4,777.00	4,777.00		4,777.00	
47150	Sewer Service Late Fees		-65.41		-65.41	
47200	Interest		34,593.91		34,593.91	
47250	RD Surcharge	90,664.70	90,635.30	363,090.00	-272,454.70	25
47350	Current Sec Taxes		21,264.84	351,100.00	-329,835.16	6
47400	Current Unsec Tax		146.57	19,200.00	-19,053.43	1
47450	Prior Unsec Tax		29.77	505.00	-475.23	6
47475	SUPPLEMENTAL APPORTIONMENT			6,500.00	-6,500.00	
47500	Other Taxes		910.33	3,000.00	-2,089.67	30
47821	Annexation Processing	612.00	612.00		612.00	
47871	SC-OR Regional Facility Charge	6,638.00	6,638.00		6,638.00	
49000	Other Income	15.00	90.00		90.00	
	<b>Total Other Revenue</b>	<b>102,706.70</b>	<b>159,632.31</b>	<b>743,395.00</b>	<b>-583,762.69</b>	<b>21</b>

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Other Expenses						
81000	Capital Outlay					
66250	Small Tools & Consumables		179.84		-179.84	
66300	Safety Supplies		907.33		-907.33	
67500	Permits		119.91		-119.91	
81110	Equipment Purchase		84,647.60	360,000.00	275,352.40	24
81120	Capitalized Expenditure - Other		4,930.00		-4,930.00	
81200	District Projects-CIP	11,487.21	27,365.76	580,000.00	552,634.24	5
	<b>Total Account</b>	<b>11,487.21</b>	<b>118,150.44</b>	<b>940,000.00</b>	<b>821,849.56</b>	<b>13</b>
85000	Debt Service					
85200	Loan Principal			68,000.00	68,000.00	
85250	Loan Interest Expense		61,726.25	96,010.00	34,283.75	64
	<b>Total Account</b>		<b>61,726.25</b>	<b>164,010.00</b>	<b>102,283.75</b>	<b>38</b>
87000	Other Expense					
74400	Depreciation			556,000.00	556,000.00	
	<b>Total Account</b>			<b>556,000.00</b>	<b>556,000.00</b>	
	<b>Total Other Expenses</b>	<b>11,487.21</b>	<b>179,876.69</b>	<b>1,660,010.00</b>	<b>1,480,133.31</b>	<b>11</b>
	Net Income	450,202.80	88,822.72			

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Date		Notes
				Period	Issued	
-99769	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	13320.42	9/23	09/08/23	
-99768	Clm E	164 DRIVE PAYMENTS	61.10	9/23	09/15/23	
-99767	Clm V	Check not processed in this period	0	/ 0	/ /	
-99766	Clm E	172 STRATTI	1571.55	9/23	09/15/23	
-89059*	Pay P	2 ROBERT L BRODERSON	1856.58	9/23	09/08/23	
-89058	Pay P	22 COOPER DAVIS	1671.81	9/23	09/08/23	
-89057	Pay P	21 DAVID GOYER	2549.22	9/23	09/08/23	
-89056	Pay P	4 KELLY J HAMBLIN	1995.01	9/23	09/08/23	
-89055	Pay P	5 DARIN K KAHALEKULU	1953.29	9/23	09/08/23	
-89054	Pay P	23 TROY MOENCH	1343.39	9/23	09/08/23	
-89053	Pay P	15 SHAWN PETERSON	2128.53	9/23	09/08/23	
-89052	Pay P	11 ANNELYN A RACKLEY	603.14	9/23	09/08/23	
-89051	Pay P	19 VINCENT M VICTORINO	2239.82	9/23	09/08/23	
-89050	Pay P	CALPERS 457 CAL 457	1190.51	9/23	09/08/23	
-89049	Pay P	PERS CLASS CAL PERS CLASSIC	2442.14	9/23	09/08/23	
-89047*	Pay P	SDI EDD	952.50	9/23	09/08/23	
-89046	Pay P	FIT EFTPS	5656.41	9/23	09/08/23	
-89045	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3911.01	9/23	09/08/23	
-89044	Pay P	AD&D LOPUD	778.02	9/23	09/08/23	
-89043	Pay P	PEPRA CAL PERS PEPRA	0.00	9/23	09/08/23	
-89042	Pay P	2 ROBERT L BRODERSON	2291.74	9/23	09/22/23	
-89041	Pay P	22 COOPER DAVIS	1613.69	9/23	09/22/23	
-89040	Pay P	21 DAVID GOYER	2549.22	9/23	09/22/23	
-89039	Pay P	4 KELLY J HAMBLIN	1858.74	9/23	09/22/23	
-89038	Pay P	16 ROBERT MARCINIAK	365.80	9/23	09/22/23	
-89037	Pay P	9 ANGELA D MASTELOTTO	365.80	9/23	09/22/23	
-89036	Pay P	23 TROY MOENCH	1306.69	9/23	09/22/23	
-89035	Pay P	15 SHAWN PETERSON	2010.17	9/23	09/22/23	
-89034	Pay P	11 ANNELYN A RACKLEY	603.14	9/23	09/22/23	
-89033	Pay P	17 RICHARD SALVUCCI	365.80	9/23	09/22/23	
-89032	Pay P	19 VINCENT M VICTORINO	2192.25	9/23	09/22/23	
-89031	Pay P	CALPERS 457 CAL 457	1182.76	9/23	09/22/23	
-89030	Pay P	PERS CLASS CAL PERS CLASSIC	2420.41	9/23	09/22/23	
-89029	Pay P	PEPRA CAL PERS PEPRA	1754.56	9/23	09/22/23	
-89028	Pay P	CA TRAIN (ETT) EDD	1034.98	9/23	09/22/23	
-89027	Pay P	FIT EFTPS	6067.10	9/23	09/22/23	
-89026	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3911.01	9/23	09/22/23	
-89025	Pay P	AD&D LOPUD	778.06	9/23	09/22/23	
23549*	Clm SC	14 BETTER DEAL EXCHANGE	46.48	9/23	09/08/23	
23550	Clm SC	187 CRESCO EQUIPMENT RENTALS & AFFILI	297.06	9/23	09/08/23	
23551	Clm SC	46 DATATREE	99.00	9/23	09/08/23	
23552	Clm SC	48 DEL MAR EQUIPMENT	187.96	9/23	09/08/23	
23553	Clm SC	92 PACE SUPPLY CORP	635.01	9/23	09/08/23	
23554	Clm SC	93 PACIFIC GAS & ELECTRIC	6924.16	9/23	09/08/23	
23555	Clm SC	106 RECOLOGY BUTTE COLUSA COUNTIES	105.04	9/23	09/08/23	
23556	Clm SC	115 SOUTH FEATHER WATER	33.11	9/23	09/08/23	
23557	Clm SC	119 STREAMLINE	249.00	9/23	09/08/23	
23558	Clm SC	124 TESCO CONTROLS	832.50	9/23	09/08/23	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Combined Check Register  
For the Accounting Period: 9/23

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Date		Notes
				Period	Issued	
23559	Clm SC	166 VALLI INFORMATION SYSTEMS, INC	123.00	9/23	09/08/23	
23560	Clm SC	14 BETTER DEAL EXCHANGE	139.45	9/23	09/15/23	
23562*	Clm SC	168 DUKE SHERWOOD CONTRACTING INC	1439.42	9/23	09/15/23	
23563	Clm SC	79 MIRY'S CLEANING SERVICES	295.00	9/23	09/15/23	
23564	Clm SC	88 OROVILLE CABLE & EQUIPMENT	188.63	9/23	09/15/23	
23565	Clm SC	999998 ROBERT L BRODERSON	98.94	9/23	09/15/23	
23566	Clm SC	133 UMPQUA BANK	1843.45	9/23	09/15/23	
23567	Clm SC	195 UNITED RENTALS	532.23	9/23	09/15/23	
23568	Clm SC	11 ANSWERLINE COMMUNICATIONS	250.00	9/23	09/22/23	
23569	Clm SC	14 BETTER DEAL EXCHANGE	64.52	9/23	09/22/23	
23570	Clm SC	17 BLUE SHIELD OF CA	7103.17	9/23	09/22/23	
23571	Clm SC	190 CANON FINANCIAL SOLUTIONS	178.46	9/23	09/22/23	
23572	Clm SC	38 COMCAST	315.72	9/23	09/22/23	
23573	Clm SC	50 DURHAM-PENTZ TRUCK CENTER	1521.09	9/23	09/22/23	
23574	Clm SC	60 HUMANA	639.18	9/23	09/22/23	
23575	Clm SC	78 MINASIAN LAW	3534.30	9/23	09/22/23	
23576	Clm SC	189 NORTHSTAR	9218.50	9/23	09/22/23	
23577	Clm SC	86 O'REILLY AUTOMOTIVE, INC	237.74	9/23	09/22/23	
23578	Clm SC	95 PARAMEX	114.00	9/23	09/22/23	
23579	Clm SC	109 SAUERS ENGINEERING INC	5437.50	9/23	09/22/23	
23580	Clm SC	115 SOUTH FEATHER WATER	74.34	9/23	09/22/23	
23582*	Clm SC	32 CA WATER SERVICE	53.48	9/23	09/29/23	
23583	Clm SC	194 GLOBAL OFFICE INC.	64.84	9/23	09/29/23	
23584	Clm SC	85 NORTHERN CA GLOVES	90.99	9/23	09/29/23	
23585	Clm SC	86 O'REILLY AUTOMOTIVE, INC	86.60	9/23	09/29/23	
23586	Clm SC	111 SDRMA	1363.14	9/23	09/29/23	
23587	Clm SC	115 SOUTH FEATHER WATER	24.42	9/23	09/29/23	
88248*	Pay P	6 DEE G FAIRBANKS	365.80	9/23	09/22/23	
88249	Pay P	5 DARIN K KAHALEKULU	1953.29	9/23	09/22/23	
88250	Pay P	13 WILLIAM P SHARMAN	365.80	9/23	09/22/23	
88251	Pay P	AFLAC 125 AFLAC	68.00	9/23	09/22/23	
Grand Total # of Checks:		79	Total: 126090.69	Total Claims	59394.50	Total Payroll 66696.19

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)



## **Manager's Report**

**To:** Board of Directors

**From:** David Goyer, General Manager

**Date:** October 10, 2023

**RE:** Item No. 3 – Items Removed From Consent Agenda





## Manager's Report

**To:** Board of Directors

**From:** David Goyer, General Manager

**Date:** October 10, 2023

**RE:** Item No. 4 – River Ranch Development Agreement Addendum No.1

The Board will review and consider approving the proposed Addendum No. 1 to the River Ranch Development Agreement for Construction of Ophir Lincoln Force Main and Lift Station. Addendum No. 1 grants an extension of time for the commencement and completion of the construction of the Regional Facility. In consideration of the extension of time, River Ranch Oroville, LLC will pay the District a sum of \$50,000.00. The entire amount less accrued interest will be refunded to River Ranch Oroville, LLC upon successful completion of the Regional Facility in the allotted time. Should the work not be completed during the time extension, the District will retain all funds.

*Recommended Action:*

A motion to approve Addendum No.1 to the River Ranch Oroville, LLC Development Agreement for Construction of Ophir Lincoln Force Main and Lift Station.

Roll Call Vote.

**DEVELOPMENT AGREEMENT FOR  
CONSTRUCTION OF OPHIR LINCOLN FORCE MAIN  
AND LIFT STATION  
AMENDMENT NO. 1**

This Amendment No. 1 to Development Agreement for Construction of Ophir Lincoln Force Main and Lift Station is made by Lake Oroville Area Public Utility District (hereinafter referred to as "District") and River Ranch Oroville LLC (hereinafter referred to as "Developer") on October 10<sup>th</sup>, 2023.

**BACKGROUND**

On July 22, 2021, District and Developer entered a Development Agreement for Construction of Ophir Lincoln Force Main and Lift Station (hereinafter referred to as "Agreement").

The Agreement provides for construction of the Regional Facility by Developer in accordance with District's plans and specifications and any revisions thereto.

The Agreement provides that District may terminate the Agreement if District determines that construction of the Regional Facility is not commenced within 12 months of the date of the Agreement.

The construction of the Regional Facility had not commenced within 12 months of the date of the Agreement.

Developer has requested an extension of the time for commencement and completion of the Regional Facility, with construction to commence on or before October 10, 2023, and be completed on or before January 31, 2025.

**NOW, THEREFORE, DISTRICT AND DEVELOPER AGREE:**

1. The date for commencement of construction of the Regional Facility shall be not later than October 10, 2023.
2. The date for completion of the work on the Regional Facility, in accordance with plans and specifications and any revisions thereto, shall be not later than January 31, 2025.
3. As a condition of this extension of time to commence and complete construction of the Regional Facility, Developer shall, on the date of this Amendment, pay to District the sum of \$50,000. The sum, without interest, will be refunded by District to Developer if, and only if, construction of the Regional Facility is commenced on or before October 10, 2023, and the work is completed on or before January 31, 2025. If either deadline is missed, the entire sum, with any earned interest, will be retained by District, as liquidated

damages. Developer will not, for any reason, within or beyond its control, be entitled to any additional extension of time to perform.

4. As an additional condition of this extension of time to commence and complete construction of the Regional Facility, Developer shall pay District's attorney fees related to the request for extension. Payment is due within ten days of invoicing. If Developer fails to make timely payment of attorney fees, District may terminate this extension and the Agreement. In the event of termination, Developer shall not be entitled to any refund of the \$50,000 payment referred to in the preceding paragraph.

Except as provided in this Amendment, the terms of the Agreement are unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

**DISTRICT:**

**LAKE OROVILLE AREA PUBLIC UTILITY  
DISTRICT**

By:

\_\_\_\_\_  
President

**ATTEST:**

\_\_\_\_\_  
By: General Manager

**DEVELOPER:**

RIVER RANCH OROVILLE LLC,  
a California Limited Liability Company

By: W&R Wedgewood Apartments,  
a California Corporation,  
its Manager

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

*James Burkett*  
*CO Managing Member*



## Manager's Report

**To:** Board of Directors

**From:** David Goyer, General Manager

**Date:** October 10, 2023

**RE:** Item No. 5 – CEQA Environmental Review for 3520 Sencer Ave. APN #035-106-005

As of October 5, 2023 the California Environmental Quality Act (CEQA) review period is closed for the 3520 Spencer Avenue Property Acquisition negative declaration. No comments were received from the local or state agencies on the distribution list. The District did not receive any written or verbal comments during the review period.

Provided no substantive comments requiring a formal response are received at the Public Hearing on October 10, 2023, it is recommended the Board take the following actions regarding the environmental review for the 3520 Spencer Avenue Property Acquisition:

1. Adopt the Final Negative Declaration.
2. Approve the project for purposes of CEQA.
3. Authorize the filing of the Notice of Determination with the Office of the Butte County Clerk and the Governor's Office of Planning and Research.
4. Adopt a finding that the draft documents as circulated, and the negative declaration reflect the District's independent judgement.

*Recommended Action:*

A motion to take action on items 1-4 as listed above for the property located at 3520 Spencer Ave. APN# 035-106-005.

Roll Call Vote.



## Manager's Report

**To:** Board of Directors

**From:** David Goyer, General Manager

**Date:** October 10, 2023

**RE:** Item No. 6 – Closed Session Conference with Real Property Negotiators

Government Code Section § 54956.8

Property: APN #035-106-005 (3520 Spencer Ave. Oroville.CA)

Agency negotiator: GM David Goyer – LOAPUD - General Manager  
Keith Knibb – LOAPUD - District Engineer

Negotiating parties: Joan Kelsay and her legal representative Jessica Cosgrove

Under negotiation: Price and Terms of Payment



## Manager's Report

**To:** Board of Directors  
**From:** David Goyer, General Manager  
**Date:** October 10, 2023  
**RE:** Item No. 7 – SC-OR Report.

### 7.1 SC-OR

Please see attached September 2023 minutes and August 2023 flow reports for SC-OR (if available).

*Discussion only.*

# **MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION**

(Held at the Commission office on August 22, 2023 at 5:00 p.m.)

## **1. Call to Order ❖**

Chairman Taggart called the meeting to order at 5:00 p.m.

## **2. Roll Call ❖**

Commissioners present were Commissioners Salvucci from the Lake Oroville Area Public Utility District, Pittman and Thomson from the City of Oroville, Taggart and Koch from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, and Attorneys Danielle Williams from Jones Mayer and Meghan Wharton from Colantuono, Highsmith & Whatley's office both attending by Zoom. Commissioner Mastelotto was absent.

## **3. Salute to the Flag ❖**

Chairman Taggart led the commissioners and staff in the salute to the flag.

## **4. Acknowledgment of Visitors ❖**

None

## **5. Board Meeting Minutes of the Regular Meeting held on July 25, 2023 ❖**

Upon motion by Commissioner Koch to approve the minutes of the meeting, and seconded by Vice-Chair Pittman, the minutes of the July 25, 2023 regular meeting were unanimously approved.

## **6. Employee Safety Meeting Minutes held on August 16, 2023 ❖**

Upon motion by Vice-Chair Pittman to approve the minutes of the meeting, and seconded by Chairman Taggart, the minutes of the August 16, 2023 employee safety meeting were unanimously approved.

## **7. Authorization of Warrants ❖**

Commissioner Thomson met with Manager Sturdevant and reviewed the warrants earlier: Warrants included check numbers 28290-28358 for a total amount of \$1,387,175.78 from July 26, 2023 to August 22, 2023, including Commissioner fees and electronic fund transfers. The warrants were ordered paid.

## **8. Fiscal Reports ❖**

Manager Sturdevant stated there were no fiscal reports for July due to the annual audit. They will be presented at the September meeting along with the August fiscal reports.

## **9. Closed Session ❖**

The Commissioners adjourned to closed session at 5:04 pm and reconvened to open session at 5:13 pm. Chairman Taggart stated that there was only information received in closed session, and no direction was given.

## **10. Amendment No. 5 to Task Order No. 34 – Wastewater Treatment Plant Upgrade Final Design ❖**

Manager Sturdevant stated that we had to ask Jacobs to change the design plan a couple of times since we were awarded grant monies. Originally, we were going to get \$20M, and we approved an amendment to their contract for phasing a \$20M project. Then the County came back and said we were only going to get a \$10M grant, so we had to re-phase the project design. This amendment is after the fact, as Jacobs has already done most of the work. They are done designing the phased project, but we still need to get the bid language that is part of this package and a cost estimate. They are asking for \$175,000 to finish this final design repackaging project.

Vice-Chair Pittman asked what this upgrade will get us. Manager Sturdevant said we will gain 1,800 connections, an increase to a maximum flow of 15MGD from 12MGD. It will not upgrade the technology, but is for capacity, as that is what is required in the grant.

A motion was made by Chairman Taggart to approve the amendment #5 to task order no. 34 for an amount not to exceed \$175,000. The motion was seconded by Commissioner Pittman, and passed by the following vote: Pittman – Yes, Taggart – yes, Salvucci – Yes.

## **11. Amendment of Policy #2310 – Compassion Leave ❖**

Manager Sturdevant reported that the State of California passed a law effective January 1, 2023 granting 5 days of bereavement leave to employees. We need to adjust our current policy from 3 days of paid leave to 5 days of paid leave. Attorney Jones had his employment attorney look over the policy who made some changes to the language.

A motion was made by Commissioner Koch, and seconded by Commissioner Salvucci to approve the amendment to SC-OR Policy No. 2310 to increase the bereavement leave from 3 days paid to 5 days paid. The motion passed by unanimous consensus.

## **12. Attorney's Report ❖**

None



### **13. Manager's Report ❖**

Manager Sturdevant asked for direction on the Ruddy Creek Pump Station property purchase. He asked if the board was considering using eminent domain on that property. The property owner just will not respond to any calls or letters. Commissioner's Koch and Mastelotto, who both know her personally, called her but received no response from her. Eminent domain isn't the optimal way to go for either entity. Verbally she was good with our offer when originally presented to her, so we don't know what changed. He said he doesn't want to threaten her. Commissioners Taggart and Pittman suggested sending a certified letter stating we needed a response by a certain date, otherwise we will need to move to the next step. Chairman Taggart directed Manager Sturdevant to put this on next month's agenda to move forward.

Manager Sturdevant reported and he and Mikah went to Sacramento and met with seven staff members of Department of Water Resources' (DWR) Regulatory Department to discuss the miniature hydro facility on the Butte-Sutter canal that we are interested in pursuing. This was previously pursued by Ray Sousa and Scott Koch when they were managers of SC-OR, and he and Mikah looked at the 2013 correspondence and they saw no red flags, or any reasons not to pursue this project. It seems like a win-win project. DWR said they don't see any reason why this project cannot proceed. They did mention the FERC license, and that could be an obstacle. DWR said there may be ways around FERC. DWR is doing their due diligence inside DWR, and are supposed to report back to us. He will then follow up with the Commission and see if we want to invest more money into this project with an updated feasibility study. We were also made aware that there are grant monies for these types of projects, so we will pursue those if we proceed with this project.

### **14. Visitor Comments ❖**

None

### **15. Commissioner and Staff Comments ❖**

Commissioner Pittman asked Commissioner Salvucci about the housing project at Ophir and Lincoln, and if it was going to start. Commissioner Salvucci stated that at LOAPUD's last board meeting the developers were there telling them that they were eager to begin their development. He said that LOAPUD will put in a new lift station at Ophir and Lincoln, and will then take two other lift station off-line. Manager Sturdevant said that the developer will need to do another capacity study prior to beginning their project. Commissioner Koch stated that he had requested a new capacity study when he was still manager because the original was so old. Commissioner Pittman asked how many units they were talking about. Commissioner Salvucci said 120 units, but it could expand.

Commissioner Pittman asked Manager Sturdevant about the EDU audit that had been discussed at the last meeting. Manager Sturdevant said he's talked with the JPA managers, and this Thursday they will all meet the new City Public Works and Community Service Development Directors, and all sit down to discuss our ideas of how to proceed

with the audit. He made it clear to Manager's Boucher and Goyer that he does not want to give a "witch hunt" vibe. He wants as accurate of information as he can get, and doesn't want anyone to think they could get in trouble if their numbers don't add up.

Commissioner Thomson said that the clock that we run the meeting by is faster than cell phone clocks. He mentioned that because we were waiting on the attorneys to join the meeting by Zoom and they may have seemed late, but there were a few minutes of lag time. Glen will buy another clock to put in its place.

Chairman Taggart asked the city commissioners what was going in next to Riebes. Vice-Chair Pittman said that Tractor Supply was building a new store and will be moving there once it is done.

## 16. Adjournment ❖

There being no further business, the meeting was adjourned at 5:38 p.m. to the regular meeting scheduled for September 26, 2023 at 5:00 p.m.

Respectfully submitted,



GLEN E. SPURDEVANT, CLERK

DRAFT

# Sewerage Commission - Oroville Region

## Monthly Flows Report - Aug-23

Name of Agency	Total Monthly Flow (MG)	Average Daily Flow (MG)	Total Peak Flow (MG)	Date of Peak Flow
<i>SC-OR Plant Total</i>	75.487	2.435	5.00	8/13/2023
<i>Lake Oroville Area P.U.D.</i>	22.109	0.713	1.30	8/22/2023
<i>Thermalito Water and Sewer</i>	/	/	/	/
<i>City of Oroville</i>	/	/	/	/

*Septage Pumpers* 0.0544 Million Gallons/Month

*Monthly Rainfall* 0 Total Inches/Month



## Manager's Report

**To:** Board of Directors

**From:** David Goyer, General Manager

**Date:** October 10, 2023

**RE:** Item No. 8 – Quarterly Investment Summary and Cash Flow Analysis

For Review:

1. Investment Summary
2. Quarterly Income Statement
3. Balance Sheet

*Discussion only.*

LOAPUD INVESTMENT SCHEDULE  
 SEPTEMBER 2023  
 Statement Balances

Bank	Beginning Balance JUNE 30, 2023	Ending Balance SEPTEMBER 30, 2023	Difference	Maturity	*Interest Rate
Five Star General	\$ 131,359.71	\$ 152,093.64	\$ 20,733.93	CKG	0.1000%
Five Star USDA	\$ 138,820.66	\$ 77,114.18	\$ (61,706.48)	CKG	0.1000%
Five Star MM	\$ 2,201,084.94	\$ 2,219,343.96	\$ 18,259.02	IF	3.4340%
LAIF	\$ 2,756,293.54	\$ 2,778,774.78	\$ 22,481.24	IF	3.4340%
LAIF Series A Bond Res	\$ 107,048.00	\$ 107,048.00	\$ -	IF	
<b>Total Investments</b>	<b>\$ 5,334,606.85</b>	<b>\$ 5,334,374.56</b>	<b>\$ (232.29)</b>		

\* Current quarter interest rate

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Quarterly Income Statement  
For the Year 2023-2024

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Revenue								
41100	Sewer Service Charge	435,719.60				435,579.74		-1,291,691.26
41150	Pumping Charge	31,858.17	-139.86			31,858.17	1,727,271.00	-96,141.83
41200	Kelly Ridge Pumping Chg (	3,267.00				3,267.00	128,000.00	-41,733.00
41300	Connection Fee	200.00				200.00	45,000.00	200.00
	<b>Total Revenue</b>	<b>471,044.77</b>				<b>470,904.91</b>		<b>-1,429,366.09</b>
			-139.86				1,900,271.00	
Expenses								
51000	Administration							
60100	Salaries & Wages	62,577.80				62,577.80	275,850.00	213,272.20
60200	Sick Time Buy Back						2,000.00	2,000.00
62100	Health Insurance	16,611.42				16,611.42	59,150.00	42,538.58
62150	HSA PAYABLE	833.32				833.32	7,500.00	6,666.68
62200	Dental Insurance	1,023.66				1,023.66	4,400.00	3,376.34
62250	Life Insurance	122.22				122.22	508.00	385.78
62300	Vision Insurance						3,000.00	3,000.00
62400	Deferred Comp 457	1,228.45				1,228.45	5,510.00	4,281.55
62450	CALPERS Contribution	32,692.13				41,572.41		99,895.59
62500	Workers Comp Ins.	1,145.88	8,880.28			1,145.88	141,468.00	1,754.12
62550	Payroll Taxes/Ins.	4,660.78				4,660.78	2,900.00	17,174.22
	<b>Total Account</b>	<b>120,895.66</b>				<b>129,775.94</b>		<b>394,345.06</b>
			8,880.28				524,121.00	
51100	Director							
60100	Salaries & Wages	6,000.00				6,000.00	24,000.00	18,000.00
62300	Vision Insurance	472.06				472.06	5,000.00	4,527.94
62550	Payroll Taxes/Ins.	555.00				555.00	2,220.00	1,665.00

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Quarterly Income Statement  
For the Year 2023-2024

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
	<b>Total Account</b>		<b>7,027.06</b>			<b>7,027.06</b>		<b>24,192.94</b>
							31,220.00	
57000	General Operating							
64100	Engineering Services	8,325.00				8,325.00		31,675.00
64150	Legal Services	5,151.30				5,151.30	40,000.00	18,848.70
64152	SURVEYING SERVICES	1,466.00				1,466.00	24,000.00	-1,466.00
64200	Accounting/Audit Services	700.00				700.00		25,900.00
64250	Insurance	13,839.30				13,839.30	26,600.00	42,160.70
64300	Software Licenses, Annual	9,248.97				9,248.97	56,000.00	35,951.03
65100	Office Utilities	4,051.20				4,051.20	45,200.00	12,028.80
65150	Shop/Yard Utilities	2,044.15				2,044.15	16,080.00	6,955.85
66100	Office Supplies & Expense	1,428.56				1,428.56	9,000.00	6,071.44
66102	BILLING AND PAYMENT PROCE	8,335.56				8,335.56	7,500.00	26,214.44
66150	Office Equipment	3,340.78				3,340.78	34,550.00	16,659.22
66200	Building & Yard Repairs /						20,000.00	10,000.00
66250	Small Tools & Consumables	1,060.23				1,060.23	10,000.00	3,939.77
66350	Outside services	2,214.48				2,214.48	5,000.00	28,785.52
67100	Education & Training	277.91				277.91	31,000.00	11,722.09
67150	Membership/Subscriptions	2,162.39				2,162.39	12,000.00	6,837.61
67200	Permits & Licenses	521.92				521.92	9,000.00	13,628.08
67250	Travel, Meals & Entertain	361.01				361.01	14,150.00	4,233.99
67300	Elections						4,595.00	5,000.00
67350	Bank and collection fees						5,000.00	10,800.00
67400	Safety Training						10,800.00	1,000.00
67550	LAFCo Operating Fees	2,620.09				2,620.09	1,000.00	279.91
69155	Propane						2,900.00	200.00
							200.00	

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Quarterly Income Statement  
For the Year 2023-2024

53 Sewer

Account	Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
		<b>Total Account</b>	<b>67,148.85</b>				<b>67,148.85</b>		<b>317,426.15</b>
58000		Field						384,575.00	
	60100	Salaries & Wages	73,438.63				73,438.63	424,150.00	350,711.37
	60200	Sick Time Buy Back						1,500.00	1,500.00
	61150	Standby Wages	1,458.66				1,458.66	6,500.00	5,041.34
	61200	Reoccurring Overtime Wages	4,680.08				4,680.08	25,000.00	20,319.92
	61250	Call-Out OT - Not VV	409.32				409.32	5,000.00	4,590.68
	61351	Villa Verona Overtime	133.06				133.06	2,500.00	2,366.94
	62100	Health Insurance	6,481.86				6,481.86	59,800.00	53,318.14
	62150	HSA PAYABLE	1,666.64				1,666.64	7,500.00	5,833.36
	62200	Dental Insurance	484.68				484.68	3,500.00	3,015.32
	62250	Life Insurance	153.18				153.18	700.00	546.82
	62300	Vision Insurance						5,000.00	5,000.00
	62400	Deferred Comp 457	1,567.77				1,567.77	8,500.00	6,932.23
	62450	CALPERS Contribution	20,364.34				24,804.48	86,910.00	62,105.52
	62500	Workers Comp Ins.	4,942.50	4,440.14			4,942.50	23,535.00	18,592.50
	62550	Payroll Taxes/Ins.	6,051.72				6,051.72	31,500.00	25,448.28
	63500	Boots and Uniforms						5,050.00	5,050.00
	63502	Boots& Uniforms-Broderson	249.60				249.60	550.00	300.40
	63506	Boots & Uniforms - VICTOR						550.00	550.00
	63507	Boots & Uniforms - PETERS						550.00	550.00
	63508	Boots & Uniforms - DAVIS						550.00	550.00
	63509	Boots & Uniforms - MOENCH						550.00	550.00
	64100	Engineering Services	1,320.05				1,320.05		-1,320.05
	64300	Software Licenses, Annual	4,045.00				4,045.00	11,500.00	7,455.00



LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Quarterly Income Statement  
For the Year 2023-2024

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
65175	PUMP STATION UTILITIES	12,109.67				12,109.67		54,940.33
66200	Building & Yard Repairs /	15.03				15.03	67,050.00	-15.03
66250	Small Tools & Consumables	243.00				243.00	18,500.00	18,257.00
66300	Safety Supplies	310.49				310.49	10,000.00	9,689.51
66350	Outside services	495.00				495.00	5,000.00	4,505.00
67100	Education & Training						7,500.00	7,500.00
67150	Membership/Subscriptions						7,500.00	7,500.00
67400	Safety Training	6,300.00				6,300.00	12,200.00	5,900.00
68100	Routine Operations & Main	32.44				32.44	15,000.00	14,967.56
68125	REPAIRS AND MAINTENANCE O	3,001.81				3,001.81	133,500.00	130,498.19
68150	I & I Operations & Mainte						10,000.00	10,000.00
68650	VV Operations & Maintenanc	757.72				757.72	25,000.00	24,242.28
69100	Diesel Fuel	2,180.51				2,180.51	9,500.00	7,319.49
69150	Gasoline	3,225.29				3,225.29	18,000.00	14,774.71
69155	Propane						200.00	200.00
69250	Heavy Equipment Repairs &	2,847.05				2,847.05	10,000.00	7,152.95
69300	Auto Repairs & Maintenanc	1,309.84				1,309.84	10,000.00	8,690.16
	<b>Total Account</b>	<b>160,274.94</b>				<b>164,715.08</b>		<b>905,129.92</b>
			4,440.14				1,069,845.00	
	<b>Total Expenses</b>	<b>355,346.51</b>				<b>368,666.93</b>		<b>1,641,094.07</b>
			13,320.42				2,009,761.00	
	Net Income from Operation	115,698.26				102,237.98		
			-13,460.28					

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Quarterly Income Statement  
For the Year 2023-2024

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Other Revenue								
47100	Capacity Charge	4,777.00				9,554.00		9,554.00
47150	Sewer Service Late Fees	-65.41	4,777.00			-65.41		-65.41
47200	Interest	34,593.91				34,593.91		34,593.91
47250	RD Surcharge	90,635.30				90,605.90	363,090.00	-272,484.10
47350	Current Sec Taxes	21,264.84		-29.40		21,264.84	351,100.00	-329,835.16
47400	Current Unsec Tax	146.57				146.57	19,200.00	-19,053.43
47450	Prior Unsec Tax	29.77				29.77	505.00	-475.23
47475	SUPPLEMENTAL APPORTIONMEN						6,500.00	-6,500.00
47500	Other Taxes	910.33				910.33	3,000.00	-2,089.67
47821	Annexation Processing	612.00				612.00		612.00
47871	SC-OR Regional Facility C	6,638.00				6,638.00		6,638.00
49000	Other Income	90.00				90.00		90.00
	<b>Total Other Revenue</b>	<b>159,632.31</b>				<b>164,379.91</b>		<b>-579,015.09</b>
			4,747.60				743,395.00	
Other Expenses								
81000	Capital Outlay							
66250	Small Tools & Consumables	179.84				179.84		-179.84
66300	Safety Supplies	907.33				907.33		-907.33
67500	Permits	119.91				119.91		-119.91
81110	Equipment Purchase	84,647.60				84,647.60	360,000.00	275,352.40
81120	Capitalized Expenditure -	4,930.00				4,930.00		-4,930.00
81200	District Projects-CIP	27,365.76				27,365.76	580,000.00	552,634.24
	<b>Total Account</b>	<b>118,150.44</b>				<b>118,150.44</b>		<b>821,849.56</b>
85000	Debt Service						940,000.00	

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Quarterly Income Statement  
For the Year 2023-2024

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
85200	Loan Principal							68,000.00
85250	Loan Interest Expense	61,726.25				61,726.25	96,010.00	34,283.75
	<b>Total Account</b>	<b>61,726.25</b>				<b>61,726.25</b>	164,010.00	<b>102,283.75</b>
87000	Other Expense							556,000.00
74400	Depreciation						556,000.00	556,000.00
	<b>Total Account</b>						556,000.00	<b>556,000.00</b>
	<b>Total Other Expenses</b>	<b>179,876.69</b>				<b>179,876.69</b>	1,660,010.00	<b>1,480,133.31</b>
	Net Income	95,453.88				86,741.20		-8,712.68

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Quarterly Income Statement  
For the Year 2023-2024

55 RIVER RANCH OROVILLE LLC

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Expenses								
57000	General Operating							
64150	Legal Services		962.50			962.50		-962.50
	<b>Total Account</b>		<b>962.50</b>			<b>962.50</b>		<b>-962.50</b>
59000	RIVER RANCH OROVILLE LLC							
64150	Legal Services		3,850.00			3,850.00		-3,850.00
	<b>Total Account</b>		<b>3,850.00</b>			<b>3,850.00</b>		<b>-3,850.00</b>
	<b>Total Expenses</b>		<b>4,812.50</b>			<b>4,812.50</b>	0.00	<b>-4,812.50</b>
	Net Income from Operation		-4,812.50			-4,812.50		
	Net Income		-4,812.50			-4,812.50		

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Quarterly Income Statement  
For the Year 2023-2024

57 LEAP GRANT

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Expenses								
55100	LEAP GRANT							
	64100 Engineering Services		330.00			330.00		-330.00
	<b>Total Account</b>		<b>330.00</b>			<b>330.00</b>		<b>-330.00</b>
	<b>Total Expenses</b>		<b>330.00</b>			<b>330.00</b>	0.00	<b>-330.00</b>
	Net Income from Operation		-330.00			-330.00		
	Net Income		-330.00			-330.00		

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Quarterly Income Statement  
For the Year 2023-2024

58 REAP GRANT

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Expenses								
55200	REAP GRANT							
	64100 Engineering Services		330.00			330.00		-330.00
	<b>Total Account</b>		<b>330.00</b>			<b>330.00</b>		<b>-330.00</b>
58000	Field							
	62500 Workers Comp Ins.		1,158.66			1,158.66		-1,158.66
	<b>Total Account</b>		<b>1,158.66</b>			<b>1,158.66</b>		<b>-1,158.66</b>
	<b>Total Expenses</b>		<b>1,488.66</b>			<b>1,488.66</b>	0.00	<b>-1,488.66</b>
	Net Income from Operation		-1,488.66			-1,488.66		
	Net Income		-1,488.66			-1,488.66		

Combined Funds

Assets

Current Assets

Five Star Bank - General Acct.	282,264.66	
Five Star USDA	77,107.84	
Five Star Money Market	2,213,128.17	
LAIF 10401 Series A Bond Debt Res	2,778,774.78	
LAIF ACCOUNT SERIES A BOND DEPT RESERVE	107,048.00	
Petty Cash	500.00	
Acct Receivable-Sewer Service	1,441,197.19	
Accounts Receivable Other	919,693.93	
Tax Assess Receivable	72,643.44	
Accounts Receivable: Butte Cnty Treasurer	62,934.90	
Accrued Interest Receivable	( 123,776.82)	
Taxes Receivable	14,861.00	
Inventory	15,583.17	
Prepaid Expenses	50,270.03	
Prepaid Health Insurance	( 1,014.21)	
Prepaid Dental/Life/AD&D	( 20,837.36)	
	-----	
<b>Total Current Assets</b>		<b>7,890,378.72</b>

Fixed Assets

Land	110,098.17	
Work in Progress	370,713.59	
Subsurface Lines	13,702,512.64	
Villa Verona Project 1991	163,196.80	
Sewage Collection Facilities	581,252.11	
General Plant	4,375,885.81	
Vila Verona Tank Removals	3,774,204.07	
Lower Wy Improvement District	79,368.26	
Allowance for Depreciation	( 14,546,612.89)	
Investment in SC-OR	41,982.33	
	-----	
<b>Total Fixed Assets</b>		<b>8,652,600.89</b>

Other Assets

Deferred Outflows	435,998.21	
	-----	
<b>Total Other Assets</b>		<b>435,998.21</b>

**Total Assets** ----- **16,978,977.82**

Combined Funds

Liabilities and Equity

Current Liabilities

Checks Payable	135,121.88	
Accounts Payable	3,756.34	
SC-OR Service Pass-Thru	440,936.48	
Accrued Vacation & Sick Leave	60,364.98	
Federal Withholding	0.62	
State Income Tax Withholding	( 181.40)	
CA Disability	109.03	
Unemployment Payable	61.92	
Health Ins Payable	( 398.58)	
PERS Classic Payable	0.02	
PERS PEPRAs Payable	16.64	
CONVERSION Aflac Pre-Tax 125	216.94	
CONVERSION Aflac After Tax	133.78	
Employee PERS Contribution	( 0.03)	
PERS Employer Contribution	0.01	
Refunds Payable	969.86	
Adv on Exp-RIVER RANCH LLC OROVILLE	3,330.25	
Adv on Exp-Berry Creek Development 2015	1,620.00	
Adv on Exp-Feather Falls Mini Mart Expansi	675.00	
Adv on Exp-Lazzareschi Annexation	( 1,270.00)	
Adv on Exp RR LLC OFFSITE INSPECTION	19,473.50	
	-----	
<b>Total Current Liabilities</b>		<b>664,937.24</b>

Long-Term Liabilities

Loan Payable-USDA Rural Dev	2,293,000.00	
Interest Payable-Bonds	50,107.00	
	-----	
<b>Total Long-Term Liabilities</b>		<b>2,343,107.00</b>

Other Liabilities

Net Pension Liability	2,667,493.00	
Deferred Inflows of Resources	( 292,335.00)	
	-----	
<b>Total Other Liabilities</b>		<b>2,375,158.00</b>

**Total Liabilities**

-----  
**5,383,202.24**

Equity

	( 16,035.00)	
Invested in Capital Assets	6,176,386.84	
Resserve-RDA Surcharge	163,351.46	



10/03/23  
09:54:58

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Balance Sheet  
For the Accounting Period: 9 / 23

Page: 3 of 3  
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Combined Funds

Reserve-Capacity Charges	1,357,493.83	
Capital Fund-Retained Earnings	3,825,729.73	
Conversion Balancing	26.00	
CURRENT YEAR INCOME/(LOSS)	88,822.72	
	-----	
<b>Total Equity</b>		<b>11,595,775.58</b>
		-----
<b>Total Liabilities &amp; Equity</b>		<b>16,978,977.82</b>

## Manager's Report

**To:** Board of Directors

**From:** David Goyer, General Manager

**Date:** October 10, 2023

**RE:** Item No. 9 – Board Members', Manager, and Staff Comments.

### 9.1 Field Operations Activity Report

The September 2023 Field Operations Activity Report is included for your review and discussion. Information only, no action to be taken at this time.

Attachment Included

### 9.2 General Manger's Report

Updates on ongoing activities:

- First Aid, CPR training is scheduled for October 17<sup>th</sup> and 24<sup>th</sup>.
- Update Oroville's Art Commission meeting October 10<sup>th</sup>, 2023 4:00pm.
- More development on the horizon in the Las Plumas area.
- State Parks and Loafer Creek.
- Scheduling follow up meeting with the county re: LEAP & REAP grant funding.
- Project updates: Inhouse - scanning, cameras, reopening lobby and SDRMA Workers Comp Claims 2022 – 2023 training and policy updates.
- 2023 Decembers Staff Safety Meeting

# **FIELD OPERATIONS ACTIVITY REPORT**

## **SEPTEMBER 2023**

### **Meetings and Compliance**

- California State Water Resource Control Board: The District reported “ZERO” Sanitary Sewer Overflows for the month of September 2023.
- Daily/Weekly/Monthly compliance and safety inspections at all District facilities including equipment and vehicles.
- Special District Risk Management Authority: Various on-line safety topics.
- USA North 811 Pro Training: Annual required safe excavation certification for the Field Operations Crew.

### **General Updates**

- Mt. Ida Road Pipeline Replacement Project: A total of 280 LF, approximately 30 tons, of asphalt installed for the driveway approaches and roadway restoration. All equipment, unused pipe and manhole parts hauled back to the Maintenance Yard with the exception of the Kabelco Excavator pending heavy-haul transport arrangements.

### **I&I Repairs and Inspections**

- No I&I repairs or inspections to report.

### **New Permits and Connections, Estimates, Inquiries or Termination**

- 2530 Ft Wayne Street: Lower lateral reconnected and service restored.
- 443 Silverleaf Drive: New lateral connection installation started by contractor.

### **Lines Cleaned**

- 8045 LF Cleaned with the Combo-Vac Truck.

### **CCTV Work**

- No CCTV work to report.

### **Maintenance, Repairs and Misc**

- General grounds maintenance at District office and LOAPUD #2.
- 19 Villa Verona tanks serviced and pumped.
- New diesel transfer tank for lift station generators and field equipment installed in the 2023 Chevy 2500.
- Engine replacements for the concrete mixer and bituminous asphalt pot purchased and installed.
- Line repair at Feather Falls Casino after contractor damaged during an excavation. USA North 811 ticket was current and facility was marked.
- All oil levels and belt tensions checked and/or adjusted at the Lift Stations.

### **Primary System Service Calls/O.T. Call Outs**

- Service Calls- 1: 332 Lodgeview Drive- Lateral plugged under foundation, recommended to call a plumber.
- O.T. Call Outs- 3: (2) Low SCADA communication at Mooretown L/S, weather related; Radio was reset and issue was resolved. (1) Low wet-well level SCADA alarm at Royal Oaks L/S; Possible communication error, lift station operation was normal.

### **Villa Verona Service Calls/O.T. Call Outs**

- Service Calls- 5: All tanks serviced and/or pumped.
- O.T. Call Outs- 2: Both tanks serviced.

### **Fuel Consumption**

- Gasoline: 279.9gals (Last Mo. 270.7gals)
- Diesel: 213.3gals (Last Mo. 411.8gals)

gals = gallons

LF = Linear Feet

Ft = Feet

L/S = Lift Station

I&I = Inflow & Infiltration

O.T. = Overtime

USA = Underground Service Alert

Prepared By:

Vince Victorino

Field Operations Supervisor

September 21, 2023

Mr. Dee Fairbanks  
Board President  
Lake Oroville Area Public Utility District  
1960 Elgin Street  
Oroville, California 95966

**Re: No Paid Workers' Compensation Claims in 2022-23**

Dear Mr. Fairbanks,

This letter is to formally acknowledge the dedicated efforts of the Lake Oroville Area Public Utility District's Governing Body, management and staff towards proactive loss prevention and workplace safety. Your agency's efforts have resulted in no "paid" workers' compensation claims for program year 2022-23. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year. This is a great accomplishment!

In addition to this annual recognition, members with no "paid" claims during 2022-23 earned one credit incentive point (CIP) thereby reducing their annual contribution amount. Also, members without claims receive a lower "experience modification factor" (EMOD), which also reduces their annual contribution amount.

As SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing work-related injuries. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any ideas or suggestions to us at [memberplus@sdrma.org](mailto:memberplus@sdrma.org).

On behalf of the SDRMA Board of Directors and staff, it is my privilege to congratulate the Governing Body, management, and staff for their commitment to proactive loss prevention and safety in the workplace.

Sincerely,  
Special District Risk Management Authority



Sandy A. Seifert-Raffelson, President  
Board of Directors



## Manager's Report

**To:** Board of Directors  
**From:** David Goyer, General Manager  
**Date:** October 10, 2023

**RE:** Item No. 10 – Future Agenda Items

- Summary of 2023 District accomplishments and achievements.
- GM review and evaluation.