



AGENDA

1960 Elgin Street
Oroville, CA 95966
530-533-2000
www.loapud.com

Board of Directors
Regular Meeting
July 11, 2023 – 2:00 PM

Materials related to an item on the open meeting agenda that are provided to the Board of Directors, including those provided to the Board after distribution of the agenda packet, are available on the District website.

California Government Code section 54954.2(a)(1) requires the agenda include “information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. An example of agenda language that would satisfy this requirement is: “Any persons requiring a disability-related modification or accommodation to participate in the public meeting can contact the District Secretary at 530-533-2000 at least 48 hours in advance of the meeting.”

During this difficult time, we invite you to join today’s scheduled meeting via Zoom by using your phone or computer to attend this meeting. Please call our District office at **(530)533-2000** for assistance in participating in the teleconference.

Dial in: 1-669-900-9128
Meeting ID: 893 2137 6594
Passcode: 318231

To ensure that our meetings are as orderly as possible, and to enable public participation at the proper times during the meeting, we are asking that everyone take a moment to ensure your line stays muted until public comment is invited. When it comes time for public comment, we will leave enough time for participants to unmute and speak to the entire group and our Board. Because attendees cannot see each other’s mute status, we will simply need to be patient as we wait in between comments, and do our best not to speak over each other. Please state your name for the record before sharing comments. We are committed to keeping the public engaged throughout this crisis and appreciate your help in making that happen.

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Flag Salute
- 1.3 Moment of Silence
- 1.4 Public Comment

2. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion unless an item is removed. Consent Agenda items will be read by title only. There will be no separate discussion of these items unless members of the Board or person in the audience request a specific item to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) is removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

2.1 Regular Board Meeting Minutes of June 13, 2023

2.2 Financial Reports for Month Ending June 30, 2023

2.3 Claims Report for Month Ending June 30, 2023

3. **ITEMS REMOVED FROM THE CONSENT AGENDA (IF ANY)**

4. **BOARD OF DIRECTORS ACCEPTANCE OF DIRECTOR FAIRBANK'S RESIGNATION FROM THE OFFICE OF PRESIDENT OF THE BOARD**

The Board will consider accepting Director Fairbank's request to resign from the office of President of the Board and continue his term as Director submitted July 11, 2023.

DISCUSSION WITH POSSIBLE ACTION

5. **BOARD REORGANIZATION**

The Board will elect an Interim Vice President for the remainder of the 2023 calendar year.

DISCUSSION WITH POSSIBLE ACTION

6. **DISCUSSION REGARDING THE APPOINTMENT OF DISTRICT REAL PROPERTY NEGOTIATORS**

The Board will consider appointment of GM David Goyer and District Engineer Keith Knibb to be the LOAPUD District Real Property Negotiators and authorize negotiations with the property owner Joan Kelsay and her legal representation Jessica Cosgrove regarding APN# 035-106-005 (3520 Spencer Ave., Oroville, CA).

DISCUSSION WITH POSSIBLE ACTION

REPORTS AND CONSULTATIONS

7. **LAFCO & SC-OR COMMISSIONER'S REPORT**

8. **QUARTERLY INVESTMENT SUMMARY AND CASH FLOW ANALYSIS**

9. **BOARD MEMBERS', MANAGER, AND STAFF COMMENTS**

- **FIELD OPERATIONS ACTIVITY REPORT**
- **MANAGER'S REPORT**

10. **FUTURE AGENDA ITEMS**

11. **ADJOURNMENT**



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: July 11, 2023

RE: Item #1 – CALL TO ORDER

- 1.1 Roll call
- 1.2 Flag Salute
- 1.3 Moment of Silence
- 1.4 Public Comment



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: July 11, 2023
RE: Item #2 – Consent Agenda

Item No. 2.1 **Board Meeting Minutes** - Minutes from the June 13, 2023 Regular Board meeting are included for the Board's review and approval.

Item No. 2.2 **Financial Reports** – Cash Report and Income Statement through June 30, 2023 is attached for the Board's review and approval.

Item No. 2.3 **Payment of Claims** - The June 30, 2023 Claims report is attached for the Board's review and approval.

Attachments for each item included.

Recommended Action:

A motion to approve the minutes from the Regular Board meeting of June 13, 2023, and approve the Financial Reports and Payment of Claims from June 30, 2023 as presented.

Roll call vote.

**UNADOPTED
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS MEETING
JUNE 13, 2023**

CALL TO ORDER

President Fairbanks called the meeting to order at 2:00 P.M. Directors present were Marciniak, Mastelotto, Salvucci, and Sharman. General Manager (GM) Goyer, Field Operations Supervisor (FOS) Victorino, Utility Worker I Troy Moench, Engineer Knibb and Board Clerk (BC) Hamblin represented the District in person.

SALUTE TO THE FLAG

GM Goyer led the meeting with the salute to the flag.

MOMENT OF SILENCE

President Fairbanks requested a moment of silence.

PUBLIC COMMENT

No Public Comment

New employee, Troy Moench, was introduced to the Board. Troy was welcomed to our field team as a "Utility Worker I" on May 30, 2023.

Utility Worker I Troy Moench left the meeting at 2:06 P.M.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of May 9, 2023, the Financial Reports and the Claims List for month ending May 31, 2023. After discussion, it was moved by Director Mastelotto and seconded by Director Salvucci that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

REVIEW AND ADOPTION OF RESOLUTION NO. 06-2023 “ADOPTING BUDGET FOR FISCAL YEAR 2023-2024

The Board reviewed Resolution No. 06-2023 Adopting Budget for the Fiscal Year 2023-2024. After discussion, it was moved by Director Salvucci and seconded by Director Marciniak to adopt Resolution No. 06-2023 – Adopting Budget for the Fiscal Year 2023-2024. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

APPROVAL OF BOARD POLICY NO. 2151 – “EMPLOYEE COMPENSATION SCHEDULE”

After discussion, it was moved by Director Mastelotto and seconded by Director Salvucci to adopt Board Policy No. 2151 – “Employee Compensation Schedule”. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

LAFCo REPORT

No LAFCo Report.

SC-OR COMMISSIONERS’ REPORT

Director Mastelotto discussed the ongoing safety meetings at SC-OR and updated the Board on the contract for the Ruddy Creek purchase.

BOARD MEMBERS’, MANAGER, AND STAFF REPORTS

FOS Victorino presented the Field Operations Report

- Reported Zero SSO’s.
- Report on the ongoing operations at the Lincoln Family Apartments.
- Reported one main-line repair due to I & I and root intrusion.
- Reported the XIO installation at Bidwell Canyon L2 has been operational for 3 weeks with excellent results.
- Reported that all the “Annual Extended Maintenance and System Services” (EMASS) had been completed by TESCO.
- Updated the Board on the Mt Ida realignment project start date to be the 2nd week in June.

GM Goyer presented the Manager's Report

- Updated the Board on the status of the River Ranch Project and Lincoln Family Apartments.
- Reported to the Board that the District employees would be completing their required CPR, First Aid and AED training and invited the Directors to participate.
- Updated the Board on the purchase of the new service truck for FOS Victorino. This is a 2022-23 budget item and will be purchased prior to the end of the fiscal year.
- Discussed the status of the building, fencing and repairs at 3515 Myers Street.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 3:03 P.M.

Respectfully submitted,

Kelly Hamblin,
Clerk of the Board

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Cash Report
For the Accounting Period: 6/23

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
53 Sewer						
10001 Five Star Bank - General	265,401.23	184,331.18	0.00	190.00	266,952.78	182,589.63
10021 Five Star USDA	18,811.88	120,000.00	0.00	0.00	0.00	138,811.88
10031 Five Star Money Market	2,315,637.47	0.00	0.00	120,000.00	0.00	2,195,637.47
10400 LAIF 10401 Series A Bond	2,756,293.54	0.00	0.00	0.00	0.00	2,756,293.54
10401 LAIF ACCOUNT SERIES A BOND	107,048.00	0.00	0.00	0.00	0.00	107,048.00
10500 Petty Cash	500.00	0.00	0.00	0.00	0.00	500.00
Total Fund	5,463,692.12	304,331.18		120,190.00	266,952.78	5,380,880.52
55 RIVER RANCH OROVILLE LLC						
10001 Five Star Bank - General	15,811.15	0.00	0.00	0.00	1,428.50	14,382.65
57 LEAP GRANT						
10001 Five Star Bank - General	-63,692.04	0.00	0.00	0.00	0.00	-63,692.04
58 REAP GRANT						
10001 Five Star Bank - General	-49,249.16	0.00	0.00	0.00	0.00	-49,249.16
62 PALERMO WASTEWATER CONSOLIDATION						
10001 Five Star Bank - General	-16,035.00	0.00	0.00	0.00	0.00	-16,035.00
71 Payroll Clearing						
10001 Five Star Bank - General	453.80	0.00	91,666.43	85,176.76	0.00	6,943.47
73 Claims Clearing						
10001 Five Star Bank - General	2,426.76	0.00	190,469.83	15,434.61	0.00	177,461.98
Totals	5,353,407.63	304,331.18	282,136.26	220,801.37	268,381.28	5,450,692.42

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 6 / 23

Combined Funds

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
41100	Sewer Service Charge	417,429.33	1,668,494.66	1,668,489.00	5.66	100
41150	Pumping Charge	31,865.61	127,446.40	127,462.00	-15.60	100
41200	Kelly Ridge Pumping Chg (Taxes)		41,698.80	45,000.00	-3,301.20	93
41300	Connection Fee	1,642.00	16,544.00		16,544.00	
41350	Other Services		6,887.30		6,887.30	
						101
	Total Revenue	450,936.94	1,861,071.16	1,840,951.00	20,120.16	101
Expenses						
51000	Administration					
60100	Salaries & Wages	29,442.23	267,609.60	257,156.00	-10,453.60	104
60200	Sick Time Buy Back		1,098.02	3,000.00	1,901.98	37
62100	Health Insurance	8,305.71	71,268.12	72,000.00	731.88	99
62150	HSA PAYABLE		4,583.26	5,000.00	416.74	92
62200	Dental Insurance	511.83	4,045.50	4,116.00	70.50	98
62250	Life Insurance	61.11	469.95	435.00	-34.95	108
62300	Vision Insurance	499.96	1,554.66	3,000.00	1,445.34	52
62400	Deferred Comp 457	577.30	5,270.29	5,020.00	-250.29	105
62450	CALPERS Contribution	12,264.37	137,071.56	141,468.00	4,396.44	97
62500	Workers Comp Ins.	231.63	1,387.62	2,930.00	1,542.38	47
62550	Payroll Taxes/Ins.	2,203.99	20,350.61	20,275.00	-75.61	100
	Total Account	54,098.13	514,709.19	514,400.00	-309.19	100
51100	Director					
60100	Salaries & Wages	2,000.00	24,000.00	24,000.00		100
62300	Vision Insurance		1,811.80	5,000.00	3,188.20	36
62550	Payroll Taxes/Ins.	185.00	2,220.00	1,836.00	-384.00	121
	Total Account	2,185.00	28,031.80	30,836.00	2,804.20	91
55100	LEAP GRANT					
64100	Engineering Services		21,227.50	41,587.00	20,359.50	51
64152	SURVEYING SERVICES	2,135.28	17,020.48	59,737.00	42,716.52	28
67450	Environmental			160,000.00	160,000.00	
	Total Account	2,135.28	38,247.98	261,324.00	223,076.02	15
55200	REAP GRANT					
64100	Engineering Services		16,030.00	30,957.00	14,927.00	52
64152	SURVEYING SERVICES	1,308.72	8,968.52	47,917.00	38,948.48	19
67450	Environmental			120,960.00	120,960.00	
	Total Account	1,308.72	24,998.52	199,834.00	174,835.48	13
57000	General Operating					
64100	Engineering Services	340.00	16,430.47	40,000.00	23,569.53	41
64150	Legal Services		24,680.39	24,000.00	-680.39	

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 6 / 23

Combined Funds

		----- Current Year -----				
Account Object	Description	Current Month	Current YTD	Budget	Variance	%
64152	SURVEYING SERVICES	8,034.00	8,034.00		-8,034.00	
64200	Accounting/Audit Services		20,000.00	26,600.00	6,600.00	75
64250	Insurance	4,713.95	50,052.21	49,955.00	-97.21	100
64300	Software Licenses, Annual Fees and Tech Support	3,021.77	51,727.83	20,000.00	-31,727.83	259
65100	Office Utilities	1,184.90	15,922.45	15,600.00	-322.45	102
65150	Shop/Yard Utilities	744.50	8,044.06	9,920.00	1,875.94	81
66100	Office Supplies & Expenses	746.79	4,937.45	7,500.00	2,562.55	66
66102	BILLING AND PAYMENT PROCESSING	126.40	28,584.06	29,000.00	415.94	99
66150	Office Equipment	348.83	6,440.72	20,000.00	13,559.28	32
66200	Building & Yard Repairs / Maintenance		4,624.11	13,000.00	8,375.89	36
66250	Small Tools & Consumables	350.47	890.58	22,700.00	21,809.42	4
66350	Outside services	1,196.00	36,865.15	34,155.00	-2,710.15	108
67100	Education & Training	1,350.00	6,639.48	12,000.00	5,360.52	55
67150	Membership/Subscriptions	86.65	8,258.35	9,000.00	741.65	92
67200	Permits & Licenses		5,854.03	14,150.00	8,295.97	41
67250	Travel, Meals & Entertainment	30.17	4,025.45	3,000.00	-1,025.45	134
67300	Elections		1,044.04	5,000.00	3,955.96	21
67350	Bank and collection fees		7,718.11	10,800.00	3,081.89	71
67400	Safety Training			500.00	500.00	
67450	Environmental			3,000.00	3,000.00	
67550	LAFCo Operating Fees		2,656.94	2,500.00	-156.94	106
69155	Propane			200.00	200.00	
	Total Account	22,274.43	313,429.88	372,580.00	59,150.12	84
58000	Field					
60100	Salaries & Wages	32,375.84	258,366.35	312,784.00	54,417.65	83
60200	Sick Time Buy Back			1,500.00	1,500.00	
61150	Standby Wages	588.55	6,413.83	6,500.00	86.17	99
61200	Reoccurring Overtime Wages	2,336.43	19,895.44	20,000.00	104.56	99
61250	Call-Out OT - Not VV	36.11	3,396.62	3,000.00	-396.62	113
61351	Villa Verona Overtime		1,085.85	2,500.00	1,414.15	43
62100	Health Insurance	3,052.19	21,653.30	44,500.00	22,846.70	49
62150	HSA PAYABLE		4,583.26	5,000.00	416.74	92
62200	Dental Insurance	222.13	1,528.48	3,500.00	1,971.52	44
62250	Life Insurance	69.52	432.52	700.00	267.48	62
62300	Vision Insurance		159.99	5,000.00	4,840.01	3
62400	Deferred Comp 457	691.35	5,675.39	6,890.00	1,214.61	82
62450	CALPERS Contribution	7,448.19	78,157.49	79,750.00	1,592.51	98
62500	Workers Comp Ins.	1,874.00	13,172.71	23,705.00	10,532.29	56
62550	Payroll Taxes/Ins.	2,693.41	22,183.60	31,500.00	9,316.40	70
63500	Boots and Uniforms		287.42	4,500.00	4,212.58	6
63502	Boots& Uniforms-Broderson		300.00	550.00	250.00	55
63506	Boots & Uniforms - VICTORINO		537.86	550.00	12.14	98
63507	Boots & Uniforms - PETERSON		509.31	550.00	40.69	93
63508	Boots & Uniforms - DAVIS		510.88	550.00	39.12	93
64100	Engineering Services	1,402.50	3,382.50		-3,382.50	
64152	SURVEYING SERVICES	5,100.00	5,100.00		-5,100.00	
64300	Software Licenses, Annual Fees and Tech Support	4,440.00	8,977.50	20,000.00	11,022.50	45
65175	PUMP STATION UTILITIES	5,333.63	63,427.37	64,805.00	1,377.63	98
66200	Building & Yard Repairs / Maintenance	32.27	-42.93		42.93	

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 6 / 23

Combined Funds

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
66250	Small Tools & Consumables	247.51	3,222.58	23,000.00	19,777.42	14
66300	Safety Supplies	203.71	1,811.94	10,000.00	8,188.06	18
66350	Outside services		3,030.91	10,000.00	6,969.09	30
67100	Education & Training		113.73		-113.73	
67150	Membership/Subscriptions		6,310.28	5,000.00	-1,310.28	126
67200	Permits & Licenses	1,117.00	1,117.00		-1,117.00	
67400	Safety Training		3,761.59	12,000.00	8,238.41	31
68100	Routine Operations & Maintenance - Sewer System	1,475.15	11,123.60	9,000.00	-2,123.60	124
68125	REPAIRS AND MAINTENANCE ON PUMP STATIONS	88.13	82,245.46	76,000.00	-6,245.46	108
68150	I & I Operations & Maintenance	54.30	1,098.00	5,000.00	3,902.00	22
68650	VV Operations & Maintenance		21,361.38	25,000.00	3,638.62	85
68900	PSPS Operations & Maintenance			5,000.00	5,000.00	
69100	Diesel Fuel	1,290.27	8,613.94	17,500.00	8,886.06	49
69150	Gasoline	2,812.19	18,421.04	16,500.00	-1,921.04	112
69155	Propane		38.59		-38.59	
69250	Heavy Equipment Repairs & Maintenance	1,300.00	7,642.70	12,000.00	4,357.30	64
69300	Auto Repairs & Maintenance	5,187.84	12,973.24	12,000.00	-973.24	108
	Total Account	81,472.22	702,580.72	876,334.00	173,753.28	80
59000	RIVER RANCH OROVILLE LLC					
64150	Legal Services	1,428.50	1,582.50		-1,582.50	
	Total Account	1,428.50	1,582.50		-1,582.50	
	Total Expenses	164,902.28	1,623,580.59	2,255,308.00	631,727.41	72
	Net Income from Operations	286,034.66	237,490.57			
	Other Revenue					
47100	Capacity Charge	38,216.00	389,373.27		389,373.27	
47150	Sewer Service Late Fees	-204.08	59,970.24		59,970.24	
47200	Interest		84,189.61	10,000.00	74,189.61	842
47250	RD Surcharge	90,654.90	362,492.20	362,620.00	-127.80	100
47350	Current Sec Taxes		381,726.63	342,403.00	39,323.63	111
47400	Current Unsec Tax	209.59	18,465.42	17,000.00	1,465.42	109
47450	Prior Unsec Tax	878.14	1,395.36	1,000.00	395.36	140
47475	SUPPLEMENTAL APPORTIONMENT		6,016.18	3,000.00	3,016.18	201
47500	Other Taxes	4,343.79	6,047.09	3,000.00	3,047.09	202
47871	SC-OR Regional Facility Charge	53,104.00	527,787.38		527,787.38	
47872	SC-OR Pre Annexation Capacity Study		5,000.00		5,000.00	
48000	GRANT REVENUE		31,707.00		31,707.00	
49000	Other Income	45.00	4,815.00		4,815.00	
	Total Other Revenue	187,247.34	1,878,985.38	739,023.00	1,139,962.38	254

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 6 / 23

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Other Expenses						
81000	Capital Outlay					
81110	Equipment Purchase	69,952.25	643,672.16	630,220.00	-13,452.16	102
81200	District Projects-CIP	11,586.14	100,735.23	594,280.00	493,544.77	17
	Total Account	81,538.39	744,407.39	1,224,500.00	480,092.61	61
85000 Debt Service						
85200	Loan Principal			65,000.00	65,000.00	
85250	Loan Interest Expense		98,833.75	98,834.00	0.25	100
	Total Account		98,833.75	163,834.00	65,000.25	60
87000 Other Expense						
74400	Depreciation			556,000.00	556,000.00	
	Total Account			556,000.00	556,000.00	
	Total Other Expenses	81,538.39	843,241.14	1,944,334.00	1,101,092.86	43
	Net Income	391,743.61	1,273,234.81			

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Combined Check Register
For the Accounting Period: 6/23

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Date Period Issued	Notes
-99785	Clm E	172 STRATTI	445.01	6/23 06/02/23	
-99784	Clm E	172 STRATTI	1473.77	6/23 06/16/23	
-99783	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	13303.25	6/23 06/16/23	
-99782	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	95.58	6/23 06/16/23	
-99781	Clm E	25 BUTTE COUNTY PUBLIC WORKS	117.00	6/23 06/16/23	
-89164*	Pay P	2 ROBERT L BRODERSON	1926.89	6/23 06/02/23	
-89163	Pay P	22 COOPER DAVIS	1644.02	6/23 06/02/23	
-89162	Pay P	21 DAVID GOYER	2549.22	6/23 06/02/23	
-89161	Pay P	4 KELLY J HAMBLIN	1771.02	6/23 06/02/23	
-89160	Pay P	15 SHAWN PETERSON	1767.59	6/23 06/02/23	
-89159	Pay P	11 ANNELYN A RACKLEY	562.69	6/23 06/02/23	
-89158	Pay P	19 VINCENT M VICTORINO	1953.39	6/23 06/02/23	
-89157	Pay P	CALPERS 457 CAL 457	1052.38	6/23 06/02/23	
-89156	Pay P	PERS CLASS CAL PERS CLASSIC	2102.61	6/23 06/02/23	
-89155	Pay P	PEPRA CAL PERS PEPRA	1272.00	6/23 06/02/23	
-89154	Pay P	CA TRAIN (ETT) EDD	792.76	6/23 06/02/23	
-89153	Pay P	FIT EFTPS	4794.22	6/23 06/02/23	
-89152	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3722.27	6/23 06/02/23	
-89151	Pay P	AD&D LOPUD	654.61	6/23 06/02/23	
-89150	Pay P	2 ROBERT L BRODERSON	1670.20	6/23 06/16/23	
-89149	Pay P	22 COOPER DAVIS	1628.68	6/23 06/16/23	
-89148	Pay P	21 DAVID GOYER	2549.22	6/23 06/16/23	
-89147	Pay P	4 KELLY J HAMBLIN	1942.99	6/23 06/16/23	
-89146	Pay P	23 TROY MOENCH	1128.41	6/23 06/16/23	
-89145	Pay P	15 SHAWN PETERSON	1997.08	6/23 06/16/23	
-89144	Pay P	11 ANNELYN A RACKLEY	562.69	6/23 06/16/23	
-89143	Pay P	19 VINCENT M VICTORINO	1953.39	6/23 06/16/23	
-89142	Pay P	CALPERS 457 CAL 457	1127.26	6/23 06/16/23	
-89141	Pay P	PERS CLASS CAL PERS CLASSIC	2102.61	6/23 06/16/23	
-89140	Pay P	PEPRA CAL PERS PEPRA	1528.05	6/23 06/16/23	
-89139	Pay P	CA TRAIN (ETT) EDD	847.99	6/23 06/16/23	
-89138	Pay P	FIT EFTPS	5110.33	6/23 06/16/23	
-89137	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3911.01	6/23 06/16/23	
-89136	Pay P	AD&D LOPUD	778.06	6/23 06/16/23	
-89135	Pay P	2 ROBERT L BRODERSON	2078.87	6/23 06/30/23	
-89134	Pay P	22 COOPER DAVIS	1644.02	6/23 06/30/23	
-89133	Pay P	21 DAVID GOYER	2549.22	6/23 06/30/23	
-89132	Pay P	4 KELLY J HAMBLIN	1771.02	6/23 06/30/23	
-89131	Pay P	16 ROBERT MARCINIAK	365.80	6/23 06/30/23	
-89130	Pay P	9 ANGELA D MASTELOTTO	365.80	6/23 06/30/23	
-89129	Pay P	23 TROY MOENCH	1242.05	6/23 06/30/23	
-89128	Pay P	15 SHAWN PETERSON	1679.17	6/23 06/30/23	
-89127	Pay P	17 RICHARD SALVUCCI	365.80	6/23 06/30/23	
-89126	Pay P	19 VINCENT M VICTORINO	1953.39	6/23 06/30/23	
-89125	Pay P	CALPERS 457 CAL 457	1093.59	6/23 06/30/23	
-89124	Pay P	PERS CLASS CAL PERS CLASSIC	2102.61	6/23 06/30/23	
-89123	Pay P	PEPRA CAL PERS PEPRA	1513.54	6/23 06/30/23	
-89122	Pay P	CA TRAIN (ETT) EDD	924.42	6/23 06/30/23	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

Payroll

Check #	Check		Check Amount	Date		Notes
	Type	Vendor/Employee/Payee Number/Name		Period	Issued	
-89121	Pay P	FIT EFTPS	5434.79	6/23	06/30/23	
-89120	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3911.01	6/23	06/30/23	
-89119	Pay P	AD&D LOPUD	778.02	6/23	06/30/23	
23399*	Clm SC	14 BETTER DEAL EXCHANGE	31.50	6/23	06/09/23	
23400	Clm SC	41 COOK CONCRETE PRODUCTS	8321.53	6/23	06/09/23	
23401	Clm SC	46 DATATREE	99.00	6/23	06/09/23	
23402	Clm SC	168 DUKE SHERWOOD CONTRACTING INC	117.30	6/23	06/09/23	
23403	Clm SC	58 HOBBS PEST SOLUTIONS, INC	62.00	6/23	06/09/23	
23404	Clm SC	181 LEFT COAST SCANNING	20660.82	6/23	06/09/23	
23405	Clm SC	79 MIRY'S CLEANING SERVICES	295.00	6/23	06/09/23	
23406	Clm SC	85 NORTHERN CA GLOVES	203.71	6/23	06/09/23	
23407	Clm SC	88 OROVILLE CABLE & EQUIPMENT	6.11	6/23	06/09/23	
23408	Clm SC	92 PACE SUPPLY CORP	774.28	6/23	06/09/23	
23409	Clm SC	93 PACIFIC GAS & ELECTRIC	5675.48	6/23	06/09/23	
23410	Clm SC	106 RECOLOGY BUTTE COLUSA COUNTIES	105.04	6/23	06/09/23	
23411	Clm SC	119 STREAMLINE	200.00	6/23	06/09/23	
23412	Clm SC	166 VALLI INFORMATION SYSTEMS, INC	126.40	6/23	06/09/23	
23413	Clm SC	143 WEIMER AND SONS	1591.13	6/23	06/09/23	
23414	Clm SC	39 COMER'S PRINT SHOP	181.86	6/23	06/16/23	
23415	Clm SC	40 COMP, INC	210.00	6/23	06/16/23	
23416	Clm SC	999998 KELLY J HAMBLIN	310.96	6/23	06/16/23	
23417	Clm SC	86 O'REILLY AUTOMOTIVE, INC	58.42	6/23	06/16/23	
23418	Clm SC	111 SDRMA	23535.71	6/23	06/16/23	
23419	Clm SC	133 UMPQUA BANK	2862.92	6/23	06/16/23	
23420	Clm SC	172 STRATTI	15953.29	6/23	06/16/23	
23421	Clm SC	188 FUTURE CHEVROLET OF SACRAMENTO	53998.96	6/23	06/15/23	
23422	Clm SC	100 POSTAGE-BULK MAILING	396.00	6/23	06/15/23	
23423	Clm SC	25 BUTTE COUNTY PUBLIC WORKS	1000.00	6/23	06/15/23	
23424	Clm SC	185 ALL AMERICAN WELDING	1300.00	6/23	06/30/23	
23425	Clm SC	11 ANSWERLINE COMMUNICATIONS	485.00	6/23	06/30/23	
23426	Clm SC	14 BETTER DEAL EXCHANGE	25.95	6/23	06/30/23	
23427	Clm SC	191 BIDWELL TRUCK & AUTO	783.40	6/23	06/30/23	
23428	Clm SC	17 BLUE SHIELD OF CA	7512.10	6/23	06/30/23	
23429	Clm SC	32 CA WATER SERVICE	92.50	6/23	06/30/23	
23430	Clm SC	190 CANON FINANCIAL SOLUTIONS	348.83	6/23	06/30/23	
23431	Clm SC	50 DURHAM-PENTZ TRUCK CENTER	780.01	6/23	06/30/23	
23432	Clm SC	60 HUMANA	696.43	6/23	06/30/23	
23433	Clm SC	70 LAKEVIEW PETROLEUM CO	4102.46	6/23	06/30/23	
23434	Clm SC	71 LANGLEY AUTOMOTIVE	1308.26	6/23	06/30/23	
23435	Clm SC	76 MENDES SUPPLY COMPANY	136.20	6/23	06/30/23	
23436	Clm SC	78 MINASIAN LAW	1428.50	6/23	06/30/23	
23437	Clm SC	189 NORTHSTAR	13134.00	6/23	06/30/23	
23438	Clm SC	86 O'REILLY AUTOMOTIVE, INC	511.68	6/23	06/30/23	
23439	Clm SC	192 OROVILLE PRODUCTS INC	47.72	6/23	06/30/23	
23440	Clm SC	92 PACE SUPPLY CORP	1310.13	6/23	06/30/23	
23441	Clm SC	98 PETERSON TRACTOR	1153.50	6/23	06/30/23	
23442	Clm SC	109 SAUERS ENGINEERING INC	1742.50	6/23	06/30/23	
23443	Clm SC	115 SOUTH FEATHER WATER	98.76	6/23	06/30/23	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

07/05/23
09:08:09

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Combined Check Register
For the Accounting Period: 6/23

Page: 3 of 3
Report ID: W100X1

Claims

Check #	Check		Check Amount	Date		Notes	
	Type	Vendor/Employee/Payee Number/Name		Period	Issued		
23444	Clm SC	193 SUPERIOR EQUIPMENT REPAIR	592.57	6/23	06/30/23		
23445	Clm SC	126 THOMAS & ASSOCIATES	77.12	6/23	06/30/23		
23446	Clm SC	139 VERIZON WIRELESS	401.18	6/23	06/30/23		
23447	Clm SC	999998 DARIN K KAHALEKULU	189.00	6/23	06/30/23		
88227*	Pay P	5 DARIN K KAHALEKULU	1846.69	6/23	06/02/23		
88228	Pay P	FRANCHISE TAX B FRANCHISE TAX BOARD	50.00	6/23	06/02/23		
88230*	Pay P	5 DARIN K KAHALEKULU	1846.69	6/23	06/16/23		
88231	Pay P	AFLAC 125 AFLAC	68.00	6/23	06/16/23		
88232	Pay P	FRANCHISE TAX B FRANCHISE TAX BOARD	50.00	6/23	06/16/23		
88233	Pay P	6 DEE G FAIRBANKS	365.80	6/23	06/30/23		
88234	Pay P	5 DARIN K KAHALEKULU	1846.69	6/23	06/30/23		
88235	Pay P	13 WILLIAM P SHARMAN	365.80	6/23	06/30/23		
88236	Pay P	FRANCHISE TAX B FRANCHISE TAX BOARD	50.00	6/23	06/30/23		
Grand Total # of Checks:		109	Total: 282136.26	Total Claims	190469.83	Total Payroll	91666.43

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: July 11, 2023

RE: Item #3 – Items Removed From Consent Agenda



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: July 11, 2023

RE: Item # 4 – Board of Directors Acceptance of Director Fairbank's Resignation from the Office of President of the Board.

The Board will consider accepting Director Fairbank's request to resign from the office of President of the Board and to continue his term as Director.

Recommended Action: A motion to accept Director Fairbank's to resign as President and to continue his term as a Director.

Roll call vote.



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: July 11, 2023

RE: Item No. 5 – Board Reorganization

The Board of Directors shall elect an Interim Vice President to for the remainder of the 2023 calendar year.

- The President will **open the meeting to nominations** for Interim Board Vice President.
- **Accept nominations** from the Board.
- Make **motion to close nominations**.
- **Second to close nominations**.
- **Vote** on the candidate(s).
- Repeat as necessary.
- President to announce newly elected Interim Vice President.



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: July 11, 2023

RE: Item No. 6 – Discussion Regarding the Appointment of District Real Property Negotiators.

The Board will consider appointment of GM David Goyer and District Engineer Keith Knibb to be the LOAPUD District Real Property Negotiators and authorize negotiations with the property owner Joan Kelsay and her legal representation Jessica Cosgrove regarding APN 035-106-005 (3520 Spencer Ave., Oroville, CA).

Recommended Action: A motion to appoint General Manager David Goyer and District Engineer Keith Knibb as real property negotiators for APN 035-106-005 (3520 Spencer Ave., Oroville, CA)

Roll call vote.



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: July 11, 2023

RE: Item No. 7 – LAFCo and SC-OR Reports

7.1 LAFCo

7.2 SC-OR

Please see attached June minutes and June flow reports for SC-OR (if available).

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on June 27, 2023 at 5:00 p.m.)

1. Call to Order ❖

Chairwoman Mastelotto called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Mastelotto and Salvucci from the Lake Oroville Area Public Utility District, Pittman and Thomson from the City of Oroville, Taggart from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi and Attorney Ryan Jones. Commissioner Wristen arrived late.

3. Salute to the Flag ❖

Commissioner Mastelotto led the commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Board Meeting Minutes of the Regular Meeting held on May 23, 2023❖

Upon motion by Commissioner Taggart to approve the minutes of the meeting, and seconded by Chairwoman Pittman, the minutes of the May 23, 2023 regular meeting were unanimously approved.

6. Employee Safety Meeting Minutes Held on June 2, 2023❖

Upon motion by Chairwoman Mastelotto to approve the minutes of the meeting, and seconded by Commissioner Salvucci, the minutes of the June 2, 2023 employee safety meeting were unanimously approved.

7. Authorization of Warrants ❖

Commissioner Wristen met with Manager Sturdevant and reviewed the warrants earlier. Chairwoman Mastelotto made a motion to approve the payment of warrants 28176-28236 in the total amount of \$273,512.87 from May 24, 2023 to June 27, 2023, including Commissioner fees and electronic fund transfers. Commissioner Taggart seconded the motion, and warrants were ordered paid.

8. Fiscal Reports ❖

Manager Sturdevant stated the fiscal reports for May 2023 were in the packets for review. There were no questions asked.

9. Election of Officers ❖

Clerk Sturdevant opened the nominations for Chairperson for fiscal year 2023/2024. Commissioner Taggart was nominated by Commissioner Pittman for the position of Chairperson, which was seconded by Commissioner Thomson. The nominations were closed by Commissioner Pittman. There being no other nominations, Commissioner Taggart was elected Chairperson in fiscal year 2023/2024 by acclamation.

Chairwoman Mastelotto opened the nominations for Vice-Chair. Commissioner Thomson nominated Commissioner Pittman for the position of Vice-Chair for fiscal year 2023/2024, which was seconded by Commissioner Taggart, and nominations were closed by Chairwoman Mastelotto. Commissioner Pittman, was elected Vice-Chair in fiscal year 2023/2024 by acclamation.

10. Appreciation of Service ❖

This item was delayed due to Commissioner Wristen arriving late to the meeting. It was moved to follow item #11. Chairwoman Mastelotto presented Commissioner Wristen with a plaque for his service as a Commissioner on the SC-OR Board of Commissioners.

11. Review and Evaluation of SC-OR Resolution 04-23 and Policy No. 7400 (Establishing Septage Processing Charge Reserve in Unrestricted Account and Yearly Review as a Part of Sewer Service Charge)

Manager Sturdevant said that this item was discussed last month, and due to the costs of treating septage being greater than what is charged for dumping, we are asking the board to consider raising the septic rate from a multitiered rate, to one charge for any brought from within the SC-OR sphere of influence, for a cost of \$192.40/1,000 gallons.

Chairwoman Mastelotto asked if the septic pumpers had been notified of the requested increase. Manager Sturdevant said that we sent a letter to each septic pumper who are approved to dump at our plant, stating that we were asking for the increase, how much the increase was, along with when and where our meeting was to be held.

Commissioner Pittman asked if we charge a different rate for RV dumps. Manager Sturdevant stated that the rate is the same, but the septic pumpers cannot bring RV septage to the plant if it has portable toilet chemicals in it. It is only in emergency situations that we allow RV septage to be brought to the plant.

A motion was made by Commissioner Salvucci to approve increasing the septic dump rate to \$192.40/1,000 gallons. The motion was seconded by Commissioner Taggart, and passed by the following vote: Pittman – Yes, Taggart – Yes, Mastelotto – Yes.

12. Closed Session ❖

The board adjourned to closed session at 5:14 pm and reconvened at 5:47 pm.

Conference with Legal Counsel Regarding Anticipated Litigation: Information was relayed by Meghan Wharton of Colantuono, Highsmith & Whatley, PC, and no action was taken.

Performance Evaluation: Manager Sturdevant was given a positive evaluation. Direction was given to general counsel to provide Manager Sturdevant's contract at the next regular meeting for renewal consideration.

13. Amendment to Board Policy No. 3100 (Expense Authorization) ❖

Manager Sturdevant reported that he had been given direction to amend this policy to increase the manager's approved amount without prior authorization to spend in cases of an emergency. After consulting with Chairwoman Mastelotto, the policy was amended to double the approved amount from \$25,000 to \$50,000 without board authorization, and up to \$100,000 with approval from the Chairperson or Vice-Chair.

A motion to approve the amendment to Policy No. 3100, increasing the approved amount for the manager to spend in an emergency from \$25,000 to \$50,000 without board approval, and up to \$100,000 with approval from the Chairperson or Vice-Chair, was made by Commissioner Thomson, seconded by Commissioner Pittman, and passed by the following vote: Taggart – Yes, Mastelotto – Yes, Pittman – Yes.

14. CalPERS Contribution ❖

Fiscal Officer Sturdevant stated that each year we must pay our CalPERS annual unfunded accrued liability. If we pay it in a lump sum now for fiscal 2023/2024 it will cost \$200,722.00, which will save SC-OR \$6,712.00, rather than as a monthly payment.

Manager Sturdevant was given direction to create a policy for prepaying the unfunded liability each year without board authorization, but brought to the board annually for informational purposes.

A motion was made by Commissioner Pittman to authorize paying the CalPERS annual unfunded accrued liability in the sum of \$200,722.00. The motion was seconded by Commissioner Salvucci, and passed by the following vote: Taggart – Yes, Mastelotto – Yes, Pittman – Yes.

15. New 4/10 Schedule for Operations Personnel ❖

Manager Sturdevant said this topic was discussed at the last meeting. SC-OR staff believes this is a win-win schedule for both SC-OR and staff. There are eight policies that need to be adjusted to accommodate this schedule: 2100, 2200, 2320, 2330, 2700, 2711, 2712 and 2715. We have made those necessary adjustments and are presenting them here for your consideration, along with the new 4/10 schedule. We worked closely with Ryan Jones' firm and their labor expert to be sure SC-OR is protected and legal with these changes. We are asking for a one-year trial period for this new schedule, after which Manager Sturdevant will return to the board with the pros and cons experienced during the first year, and his recommendation.

Commissioner Taggart made a motion to approve the 4/10 schedule and the amendments to the related policies 2100, 2200, 2320, 2330, 2700, 2711, 2712 and 2715 for a one-year trial period. The motion was seconded by Commissioner Salvucci, and passed by a unanimous vote.

16. Rate Study Performed by Bartle Wells Associates ❖

Manager Sturdevant reported that the Rate Study has been completed, and is provided to take and review. Tables 8 & 9 are the main points of discussion this evening. Bartle Wells approached this study using census data to determine if we were properly charging multi-family, mobile homes and single-family homes, to determine if they are getting the proportionate bill for the proportionate service to their property. Their recommended rate is \$23.85, which takes effect on July 1, 2023. On January 1, 2024, the single-family rate will increase to \$24.49, and the multi-family adjustment takes effect, with their rate being 88% of the single-family rate, \$21.55, and \$20.81 for mobile homes (85% of single-family rate). The single-family rate will top out at \$29.77 in 2027. We still need to go through a 218 hearing to adopt these rates, but today we are asking to adopt the Rate Study so that we can move forward with what needs to be done to raise the sewer service rates.

Commissioner Pittman asked if these rates would change if we have housing that holds more than the 2.5 that this study is based upon. Manager Sturdevant said no, because this study is based upon the current census data.

Commissioner Thomson made a motion to adopt the Rate Study by Bartle Wells Associates, which was seconded by Commissioner Taggart, and passed by unanimous consensus.

17. Attorney's Report ❖

None

18. Manager's Report ❖

Manager Sturdevant thanked the Commissioners for their words of encouragement and support in the last three years. He is very happy at SC-OR.

Commissioner Pittman asked if we had heard anything from the landowner of the property by Ruddy Creek Pump Station. Manager Sturdevant stated that he has called her probably 25 times and she has not responded. We just don't know what is going on. We really don't want to go the route of Eminent Domain, but may have to consider that, as we have a lot invested in this.

19. Visitor Comments ❖

None

20. Commissioner and Staff Comments ❖

Commissioner Pittman said that the city has been going through a branding process, which is a public relations campaign. He would like the SC-OR Board to hear the presentation on the process.

Commissioner Wristen said to tell the staff that he will still continue to bring pie, and come down for lunch with the crew even though he will no longer be on the SC-OR board.

21. Adjournment ❖

There being no further business, the meeting was adjourned at 6:19 p.m. to the regular meeting scheduled for July 25, 2023 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: July 11, 2023

RE: Item No. 8 – Quarterly Investment Summary and Cash Flow Analysis

For Review:

1. Investment Summary
2. Quarterly Income Statement
3. Balance Sheet

LOAPUD INVESTMENT SCHEDULE

JUNE 2023

Statement Balances

Bank	Beginning Balance MARCH 31, 2023	Ending Balance JUNE 30, 2023	Difference	Maturity	*Interest Rate
Five Star General	\$ 228,971.56	\$ 131,359.71	\$ (97,611.85)	CKG	0.1000%
Five Star USDA	\$ 18,808.74	\$ 138,820.66	\$ 120,011.92	CKG	0.1000%
Five Star MM	\$ 1,905,356.32	\$ 2,201,084.94	\$ 295,728.62	IF	2.9930%
LAIF	\$ 2,737,124.28	\$ 2,756,293.54	\$ 19,169.26	IF	2.9930%
LAIF Series A Bond Res	\$ 107,048.00	\$ 107,048.00	\$ -	IF	
Total Investments	\$ 4,997,308.90	\$ 5,334,606.85	\$ 337,297.95		

* Current quarter interest rate

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2022-2023

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Revenue								
41100	Sewer Service Charge	416,847.33		417,114.55		1,668,494.66		5.66
41150	Pumping Charge	31,849.21	417,118.45	31,876.08	417,414.33	127,446.40	1,668,489.00	-15.60
41200	Kelly Ridge Pumping Chg		31,855.50	25,378.65	31,865.61	41,698.80	127,462.00	-3,301.20
41300	Connection Fee	200.00		200.00	16,320.15	16,544.00	45,000.00	16,544.00
41350	Other Services	6,525.52		110.00	16,144.00	6,887.30		6,887.30
			251.78					
	Total Revenue	455,422.06		474,679.28		1,861,071.16		20,120.16
			449,225.73		481,744.09		1,840,951.00	
Expenses								
51000	Administration							
60100	Salaries & Wages	66,715.28		58,520.73		267,609.60		-10,453.60
60200	Sick Time Buy Back		72,391.29	1,098.02	69,982.30	1,098.02	257,156.00	1,901.98
62100	Health Insurance	18,263.28		15,792.42		71,268.12	3,000.00	731.88
62150	HSA PAYABLE	1,249.98	18,378.43	1,249.98	18,833.99	4,583.26	72,000.00	416.74
62200	Dental Insurance	1,023.54	1,249.98	877.32	833.32	4,045.50	5,000.00	70.50
62250	Life Insurance	118.23	1,023.54	101.34	1,121.10	469.95	4,116.00	-34.95
62300	Vision Insurance	125.00	118.23		132.15	1,554.66	435.00	1,445.34
62400	Deferred Comp 457	1,307.37	189.00	1,169.31	1,240.66	5,270.29	3,000.00	-250.29
62450	CALPERS Contribution	43,254.53	1,420.91	33,393.76	1,372.70	137,071.56	5,020.00	4,396.44
62500	Workers Comp Ins.	-697.05	25,836.47	1,158.15	34,586.80	1,387.62	141,468.00	1,542.38
62550	Payroll Taxes/Ins.	4,925.86	231.63	4,802.27	694.89	20,350.61	2,930.00	-75.61
	Total Account	136,286.02	5,360.01	118,163.30		514,709.19	20,275.00	-309.19
			126,199.49		134,060.38		514,400.00	
51100	Director							
60100	Salaries & Wages	6,000.00		6,000.00		24,000.00		
62300	Vision Insurance		6,000.00	139.35	6,000.00	1,811.80	24,000.00	3,188.20
			1,672.45				5,000.00	

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2022-2023

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
62550	Payroll Taxes/Ins.	555.00		555.00		2,220.00		-384.00
	Total Account	6,555.00	555.00	6,694.35	555.00	28,031.80	1,836.00	2,804.20
			8,227.45		6,555.00		30,836.00	
57000	General Operating							
64100	Engineering Services	495.00		9,080.47		15,920.47		24,079.53
64150	Legal Services	4,928.00	3,795.00	13,130.39	2,550.00	24,680.39	40,000.00	-680.39
64152	SURVEYING SERVICES		4,235.00		2,387.00	8,034.00	24,000.00	-8,034.00
64200	Accounting/Audit Services	700.00		1,225.00	8,034.00	20,000.00		6,600.00
64250	Insurance	12,364.98	18,075.00	20,608.30		50,052.21	26,600.00	-97.21
64300	Software Licenses, Annual	10,588.64	4,121.66	23,494.00	12,957.27	51,727.83	49,955.00	-31,727.83
65100	Office Utilities	3,345.24	7,287.41	5,458.26	10,357.78	15,922.45	20,000.00	-322.45
65150	Shop/Yard Utilities	2,101.19	3,462.42	1,980.56	3,656.53	8,044.06	15,600.00	1,875.94
66100	Office Supplies & Expense	880.39	1,626.84	1,017.21	2,335.47	4,937.45	9,920.00	2,562.55
66102	BILLING AND PAYMENT PROCE	6,119.00	1,664.73	5,156.06	1,375.12	28,584.06	7,500.00	415.94
66150	Office Equipment	1,104.85	10,281.41	1,703.02	7,027.59	6,440.72	29,000.00	13,559.28
66200	Building & Yard Repairs /	238.13	1,111.03	2,395.53	2,521.82	4,624.11	20,000.00	8,375.89
66250	Small Tools & Consumables	105.00	206.24	117.23	1,784.21	890.58	13,000.00	21,809.42
66350	Outside services	2,570.37	140.49	7,448.06	527.86	36,865.15	22,700.00	-2,710.15
67100	Education & Training	5,164.48	4,183.30	125.00	22,663.42	6,639.48	34,155.00	5,360.52
67150	Membership/Subscriptions	2,447.11		-2,053.48	1,350.00	8,258.35	12,000.00	741.65
67200	Permits & Licenses		7,537.83	52.50	326.89	5,854.03	9,000.00	8,295.97
67250	Travel, Meals & Entertain	1,635.16	5,557.45	1,404.19	244.08	4,025.45	14,150.00	-1,025.45
67300	Elections		745.98		240.12	1,044.04	3,000.00	3,955.96
67350	Bank and collection fees	22.75	1,044.04	3,847.45		7,718.11	5,000.00	3,081.89
67400	Safety Training				3,847.91		10,800.00	500.00
67450	Environmental						500.00	3,000.00
							3,000.00	

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2022-2023

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
	67550 LAFCo Operating Fees		2,656.94			2,656.94		-156.94
	69155 Propane						2,500.00	200.00
							200.00	
	Total Account	57,467.23		96,189.75		312,919.88		59,660.12
			75,075.83		84,187.07		372,580.00	
58000	Field							
	60100 Salaries & Wages	64,341.02		56,979.88		258,366.35		54,417.65
			66,154.50		70,890.95		312,784.00	1,500.00
	60200 Sick Time Buy Back						1,500.00	
	61150 Standby Wages	1,693.46		1,436.45		6,413.83		86.17
			1,667.64		1,616.28		6,500.00	
	61200 Reoccurring Overtime Wages	5,020.36		4,472.70		19,895.44		104.56
			5,403.63		4,998.75		20,000.00	
	61250 Call-Out OT - Not VV	1,065.18		896.89		3,396.62		-396.62
			741.68		692.87		3,000.00	
	61351 Villa Verona Overtime	199.47		261.55		1,085.85		1,414.15
			306.73		318.10		2,500.00	
	62100 Health Insurance	5,366.83		4,680.36		21,653.30		22,846.70
			5,433.68		6,172.43		44,500.00	
	62150 HSA PAYABLE	1,249.98		1,249.98		4,583.26		416.74
			1,249.98		833.32		5,000.00	
	62200 Dental Insurance	379.14		324.99		1,528.48		1,971.52
			379.14		445.21		3,500.00	
	62250 Life Insurance	104.86		89.88		432.52		267.48
			104.86		132.92		700.00	
	62300 Vision Insurance	159.99				159.99		4,840.01
							5,000.00	
	62400 Deferred Comp 457	1,419.44		1,257.85		5,675.39		1,214.61
			1,458.55		1,539.55		6,890.00	
	62450 CALPERS Contribution	24,065.05		18,864.22		78,157.49		1,592.51
			15,166.71		20,061.51		79,750.00	
	62500 Workers Comp Ins.	-3,693.29		9,370.00		13,172.71		10,532.29
			1,874.00		5,622.00		23,705.00	
	62550 Payroll Taxes/Ins.	5,423.45		5,253.36		22,183.60		9,316.40
			5,572.99		5,933.80		31,500.00	
	63500 Boots and Uniforms			167.85		287.42		4,212.58
			119.57				4,500.00	
	63502 Boots& Uniforms-Broderson					300.00		250.00
						300.00	550.00	
	63506 Boots & Uniforms - VICTOR					537.86		12.14
			299.83		238.03		550.00	
	63507 Boots & Uniforms - PETERS	229.17				509.31		40.69
					280.14		550.00	
	63508 Boots & Uniforms - DAVIS					510.88		39.12
			233.76		277.12		550.00	
	64100 Engineering Services	330.00				3,382.50		-3,382.50
			13,447.50		-10,395.00			

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2022-2023

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
64152	SURVEYING SERVICES					5,100.00		-5,100.00
64300	Software Licenses, Annual	3,372.50		-1,995.00	5,100.00	8,977.50		11,022.50
65175	PUMP STATION UTILITIES	15,059.98	3,160.00	21,189.80	4,440.00	63,427.37	20,000.00	1,377.63
66200	Building & Yard Repairs /		11,007.69	18.12	16,169.90	-42.93	64,805.00	42.93
66250	Small Tools & Consumables	312.22	-18.12	336.82	-42.93	3,222.58		19,777.42
66300	Safety Supplies	263.40	1,977.37	443.58	596.17	1,811.94	23,000.00	8,188.06
66350	Outside services	112.95	791.50	1,378.00	313.46	2,007.95	10,000.00	7,992.05
67100	Education & Training		517.00	113.73		113.73	10,000.00	-113.73
67150	Membership/Subscriptions	4,000.00		2,310.28		6,310.28	5,000.00	-1,310.28
67200	Permits & Licenses					1,117.00		-1,117.00
67400	Safety Training	3,049.00		712.59	1,117.00	3,761.59	12,000.00	8,238.41
68100	Routine Operations & Main	5,108.14		520.04		11,123.60	9,000.00	-2,123.60
68125	REPAIRS AND MAINTENANCE O	7,864.42	3,199.22	66,067.08	2,296.20	82,245.46	76,000.00	-6,245.46
68150	I & I Operations & Mainte		7,498.30	987.86	815.66	1,098.00	5,000.00	3,902.00
68650	VV Operations & Maintenanc	13,534.82	55.84	387.97	54.30	21,361.38	5,000.00	3,638.62
68900	PSPS Operations & Mainten		7,163.00		275.59		25,000.00	5,000.00
69100	Diesel Fuel	4,013.13		1,985.21		8,613.94	5,000.00	8,886.06
69150	Gasoline	5,688.30		3,577.33	2,615.60	18,421.04	17,500.00	-1,921.04
69155	Propane	38.59	4,431.69		4,723.72	38.59	16,500.00	-38.59
69250	Heavy Equipment Repairs &	215.81		5,406.68		7,642.70		4,357.30
69300	Auto Repairs & Maintenanc	4,130.35		3,112.75	2,020.21	12,973.24	12,000.00	-973.24
	Total Account	174,117.72	418.56	211,858.80	5,311.58	701,557.76	12,000.00	174,776.24
			159,816.80		155,764.44		876,334.00	
	Total Expenses	374,425.97	369,319.57	432,906.20	380,566.89	1,557,218.63	1,794,150.00	236,931.37
	Net Income from Operation	80,996.09	79,906.16	41,773.08	101,177.20	303,852.53		

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2022-2023

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Other Revenue								
47100	Capacity Charge	4,777.00			384,596.27	389,373.27		389,373.27
47150	Sewer Service Late Fees	20,511.57	17,530.40	-164.16	22,092.43	59,970.24		59,970.24
47200	Interest	10,574.14	18,106.90	26,010.67	29,497.90	84,189.61	10,000.00	74,189.61
47250	RD Surcharge	90,596.10	90,591.20	90,650.00	90,654.90	362,492.20	362,620.00	-127.80
47350	Current Sec Taxes	21,777.39		208,544.58	151,404.66	381,726.63	342,403.00	39,323.63
47400	Current Unsec Tax	44.32	17,172.29	1,015.26	233.55	18,465.42	17,000.00	1,465.42
47450	Prior Unsec Tax	26.27	370.02	87.78	911.29	1,395.36	1,000.00	395.36
47475	SUPPLEMENTAL APPORTIONMEN		3,093.39	2,023.51	899.28	6,016.18	3,000.00	3,016.18
47500	Other Taxes	570.16	687.11	969.03	3,820.79	6,047.09	3,000.00	3,047.09
47871	SC-OR Regional Facility C				527,787.38	527,787.38		527,787.38
47872	SC-OR Pre Annexation Capa		5,000.00			5,000.00		5,000.00
49000	Other Income	4,555.00	95.00	45.00	120.00	4,815.00		4,815.00
	Total Other Revenue	153,431.95	152,646.31	329,181.67	1,212,018.45	1,847,278.38	739,023.00	1,108,255.38
Other Expenses								
81000	Capital Outlay							
81110	Equipment Purchase	56,000.00	454,188.29	63,531.62	69,952.25	643,672.16	630,220.00	-13,452.16
81200	District Projects-CIP				100,735.23	100,735.23	594,280.00	493,544.77
	Total Account	56,000.00	454,188.29	63,531.62	170,687.48	744,407.39	1,224,500.00	480,092.61
85000	Debt Service							
85200	Loan Principal						65,000.00	65,000.00
85250	Loan Interest Expense	50,107.50		48,726.25		98,833.75	98,834.00	0.25
	Total Account	50,107.50		48,726.25		98,833.75	163,834.00	65,000.25
87000	Other Expense							

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LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2022-2023

Page: 6 of 6
Report ID: LB170Q

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
74400	Depreciation						556,000.00	556,000.00
	Total Account						556,000.00	556,000.00
							556,000.00	
	Total Other Expenses	106,107.50		112,257.87		843,241.14		1,101,092.86
			454,188.29		170,687.48		1,944,334.00	
	Net Income	128,320.54		258,696.88		1,307,889.77		
			-221,635.82		1,142,508.17			

Combined Funds

Assets

Current Assets

Five Star Bank - General Acct.	252,401.53	
Five Star USDA	138,811.88	
Five Star Money Market	2,195,637.47	
LAIF 10401 Series A Bond Debt Res	2,756,293.54	
LAIF ACCOUNT SERIES A BOND DEPT RESERVE	107,048.00	
Petty Cash	500.00	
Acct Receivable-Sewer Service	1,240,243.62	
Accounts Receivable Other	919,693.93	
Tax Assess Receivable	161,649.10	
Accounts Receivable: Butte Cnty Treasurer	62,934.90	
Accrued Interest Receivable	(123,776.82)	
Taxes Receivable	14,861.00	
Inventory	15,583.17	
Prepaid Expenses	70,184.68	
Prepaid Health Insurance	1,142.34	
Prepaid Dental/Life/AD&D	(18,086.66)	
	<hr/>	
Total Current Assets		7,795,121.68

Fixed Assets

Land	110,098.17	
Work in Progress	370,713.59	
Subsurface Lines	13,702,512.64	
Villa Verona Project 1991	163,196.80	
Sewage Collection Facilities	581,252.11	
General Plant	4,375,885.81	
Vila Verona Tank Removals	3,774,204.07	
Lower Wy Improvement District	79,368.26	
Allowance for Depreciation	(14,546,612.89)	
Investment in SC-OR	41,982.33	
	<hr/>	
Total Fixed Assets		8,652,600.89

Other Assets

Deferred Outflows	435,998.21	
	<hr/>	
Total Other Assets		435,998.21

Total Assets

 16,883,720.78

Combined Funds

Liabilities and Equity

Current Liabilities

Checks Payable	184,326.88	
Accounts Payable	386,298.33	
SC-OR Service Pass-Thru	(241.73)	
Accrued Vacation & Sick Leave	60,364.98	
Federal Withholding	0.62	
State Income Tax Withholding	(181.40)	
CA Disability	(135.38)	
Unemployment Payable	61.92	
Health Ins Payable	(398.58)	
PERS Classic Payable	0.02	
PERS PEPRA Payable	16.64	
CONVERSION Aflac Pre-Tax 125	216.94	
CONVERSION Aflac After Tax	133.78	
Employee PERS Contribution	(0.03)	
PERS Employer Contribution	0.01	
Refunds Payable	969.86	
Adv on Exp-Villa Verona	7,175.69	
Adv on Exp-RIVER RANCH LLC OROVILLE	3,415.25	
Adv on Exp-Berry Creek Development 2015	1,620.00	
Adv on Exp-Feather Falls Mini Mart Expansi	675.00	
Adv on Exp-Lazzareschi Annexation	(1,270.00)	
Adv on Exp RR LLC OFFSITE INSPECTION	19,473.50	
	<hr/>	
Total Current Liabilities		662,522.30

Long-Term Liabilities

Loan Payable-USDA Rural Dev	2,293,000.00	
Interest Payable-Bonds	50,107.00	
	<hr/>	
Total Long-Term Liabilities		2,343,107.00

Other Liabilities

Net Pension Liability	2,667,493.00	
Deferred Inflows of Resources	(292,335.00)	
	<hr/>	
Total Other Liabilities		2,375,158.00

Total Liabilities

 5,380,787.30

Equity

	(15,525.00)	
Invested in Capital Assets	6,176,386.84	

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Balance Sheet
For the Accounting Period: 6 / 23

Combined Funds

Reserve-RDA Surcharge	163,351.46	
Reserve-Capacity Charges	1,357,493.83	
Capital Fund-Retained Earnings	2,547,965.54	
Conversion Balancing	26.00	
CURRENT YEAR INCOME/(LOSS)	1,273,234.81	
	<hr/>	
Total Equity		11,502,933.48
		<hr/>
Total Liabilities & Equity		16,883,720.78

Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: July 11, 2023

RE: Item No. 9 – Board Members', Manager, and Staff Comments

9.1 Field Operations Activity Report

The June 2023 Field Operations Activity Report is included for your review and discussion. Information only, no action to be taken at this time.

Attachment Included

9.2 General Manger's Report

Updates on ongoing activities:

- **Lincoln Family Apartments**
 - Development Agreement, offsite improvements.
- **Royal Oaks Lift Station**
 - Status.
- **Letter to the Arts Commission**
 - Requesting ideas and artists that would be willing to work with the District.
- **Name for the property located at 3515 Myers St.**
 - We would like to have all submissions in writing before 8/1/23 to be able to bring them back to the Board for the August meeting.
- **Ideas for a mural and color scheme for 3515 Myers St.**
 - We would like to have all submissions in writing before 9/1/23 to be able to bring them back to the Board for the September meeting.
- **CPR Class:** Status to be scheduled.

Information only, no action to be taken at this time.

FIELD OPERATIONS ACTIVITY REPORT

JUNE 2023

Meetings and Compliance

- California State Water Resource Control Board: The District reported “ZERO” Sanitary Sewer Overflows for the month of June 2023.
- Special District Risk Management Authority: Various on-line safety topics for the Field Operations Crew.
- OSHA Toolbox Safety Topics: Soil Classification and Competent Persons.
- 5-Minute Safety Talk by OSHA Pros: The Ergonomic Solution to Backbreaking Tasks along with Back Sprains and Strains.
- Monthly safety/compliance inspections of District facilities and equipment.

General Updates

- Mt. Ida Road Pipeline Replacement Project: One manhole and approximately 65’ LF of new pipe installed.
- New 2023 Chevrolet 2500HD pickup delivered and spray-in bed liner installed.

I & I Repairs and Inspections

- One main line repair performed on the K-line located on Oro Bangor Hwy by Foothill Blvd; Infiltration and root intrusion.

New Permits and Connections, Estimates, Inquiries or Termination

- Lateral Compliance Test: 5304 Treasure Hill Drive- New modular home installed. Installation of property line clean-outs and air testing passed; Lower lateral accepted by the District.
- 2476 V-7 Road: New Villa Verona Effluent Tank permit finalized after connection was completed for Butte County’s final inspection of the new dwelling.
- New Later Installations: 2715 and 2727 Elgin Street. Both passed inspection and testing; Lower laterals accepted by the District.

Lines Cleaned

- 11,190’ LF Cleaned with the Combo-Vac Truck.

CCTV Work

- 786’ LF Inspected and recorded.

Maintenance, Repairs and Misc

- General grounds maintenance at District office and LOAPUD #2 (formerly El Medio Fire Department).

- State Line manhole in Stumps Field north of Las Plumas area vandalized with debris. Debris was removed and prevented an overflow.
- Underground utility facilities locations potholed for verification with the Combo-Vac Truck and additional materials hauled to the Mt Ida Road Pipeline Replacement Project.
- Effluent tank riser extension for 2476 V-7 Road installed.
- Total of 8 Villa Verona effluent tanks pumped.
- 2010 Ford F150 Foreman Truck- Alternator and air conditioning system replaced due to mechanical failure.
- 2021 Ford F250 Service Truck- Engine oil serviced.
- Cat 440 Backhoe- Lifting eyes installed on the front bucket.

Primary System Service Calls/O.T. Call Outs

- Service Calls- 3: (#1) Odor concern with a property owner in Vista Del Cerro area. No issues found upon investigation and inspection of manholes. (#2) Property owner stated that someone drove over the sewer line- Property line clean-box and stand pipe broken; Gave direction to contact a plumber being it was not the District's facility to repair. (#3) Sewer backing up in a house; Plumbing issues under the house, recommended calling a plumber.
- O.T. Call Outs- 1: Property owner called about water leak in roadway on Oro Bangor Hwy; Cal-Water valve box leaking.

Villa Verona Service Calls/O.T. Call Outs

- Service Calls: 2- Gravity effluent tanks serviced and pumped.
- O.T. Call Outs: 1- Gravity effluent tank serviced and pumped.

Fuel Consumption

- Gasoline: 323.7gals (Last Mo. 316.2gals)
- Diesel: 281.5gals (Last Mo. 262.3gals)

gals = gallons
 gpm = gallons per minute
 LF = Linear Feet
 Ft = Feet
 L/S = Lift Station
 I&I = Inflow & Infiltration
 O.T. = Overtime

Prepared By:
 Vince Victorino
 Field Operations Supervisor



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: July 11, 2023
RE: Item #10 – Future Agenda Items