



AGENDA

1960 Elgin Street
Oroville, CA 95966
530-533-2000
www.loapud.com

Board of Directors
Regular Meeting
April 12, 2022 – 2:00 PM

Materials related to an item on the open meeting agenda that are provided to the Board of Directors, including those provided to the Board after distribution of the agenda packet, are available on the District website.

During this difficult time, we invite you to join today's scheduled meeting via Zoom by using your phone or computer to attend this meeting. Please call our District office at **(530)533-2000** for assistance in participating in the teleconference.

Dial in: 1-669-900-9128
Meeting ID: 827 6419 9631
Passcode: 199168

To ensure that our meetings are as orderly as possible, and to enable public participation at the proper times during the meeting, we are asking that everyone take a moment to ensure your line stays muted until public comment is invited. When it comes time for public comment, we will leave enough time for participants to unmute and speak to the entire group and our Board. Because attendees cannot see each other's mute status, we will simply need to be patient as we wait in between comments, and do our best not to speak over each other. Please state your name for the record before sharing comments. We are committed to keeping the public engaged throughout this crisis and appreciate your help in making that happen.

1. **CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Flag Salute
- 1.3 Moment of Silence

2. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion unless an item is removed. Consent Agenda items will be read by title only. There will be no separate discussion of these items unless members of the Board or person in the audience request a specific item to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) is removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 2.1 Regular Board Meeting Minutes of March 8, 2022
- 2.2 Financial Reports for Month Ending March 31, 2022
- 2.3 Claims Report for Month Ending March 31, 2022
- 2.4 Adoption of "Resolution No. 04-2022 Authorizing Remote Meetings Consistent With AB 361"

3. **ITEMS REMOVED FROM THE CONSENT AGENDA (IF ANY)**

REGULAR BUSINESS

4. APPROVAL OF MAY 1, 2022 THROUGH APRIL 30, 2023 GENERAL LIABILITY POLICY RENEWAL /JAMES J. COX INSURANCE SERVICES

James Cox of James J. Cox Insurance Services will be present to answer questions and review with the Board the proposed May 1, 2022 through April 30, 2023 general liability insurance policy.

DISCUSSION WITH POSSIBLE ACTION

5. GRANT MANAGEMENT ASSOCIATES

Grant Management Associates are specialist in grant writing and funding. Grants and funding will be an integral part for the District's future projects. GM Goyer will update the Board on the services that are offered and the potential costs.

DISCUSSION WITH POSSIBLE ACTION

REPORTS AND CONSULTATIONS

6. QUARTERLY LOAPUD INVESTMENT SCHEDULE, INCOME STATEMENT AND BALANCE SHEET

7. SC-OR COMMISSIONERS' REPORT

8. BCSDA REPRESENTATIVES AND LAFCo REPORT

9. BOARD MEMBERS', MANAGER, AND STAFF COMMENTS

- FIELD OPERATIONS REPORT – FOS Victorino
- BILLING DOCUMENT SPECIALISTS REPORT – Kelly
- MANAGER'S REPORT - GM Goyer

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: April 12, 2022

RE: Item No. 1 – CALL TO ORDER

- 1.1 Roll call
- 1.2 Flag Salute
- 1.3 Moment of Silence



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: April 12, 2022

RE: Item No. 2 – Consent Agenda

Item No. 2.1 **Board Meeting Minutes** - Minutes from the March 8, 2022 Regular Board meeting are included for the Board's review and approval.

Attachment Included

Item No. 2.2 **Financial Reports** – Cash Report and Income Statement through March 31, 2022 is attached for the Board's review and approval.

Attachment Included

Item No. 2.3 **Payment of Claims** - The March 31, 2022 Claims report is attached for the Board's review and approval.

Attachment Included

Item No. 2.4 **Adoption of "Resolution No. 04-2022 Authorizing Remote Meetings Consistent With AB 361"** - Resolution No. 04-2022 is attached for the Board's review and approval.

Attachment Included

Recommended Action:

A motion to approve the minutes from the Regular Board meeting of March 8, 2022 and approve the Financial Reports and Payment of Claims from March 2022 as presented and adopt Resolution No. 04-2022 Authorizing Remote Meetings Consistent With AB 361.

Roll call vote.

**UNADOPTED
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS MEETING
MARCH 8, 2022**

CALL TO ORDER

President Mastelotto called the meeting to order at 2:00 P.M. Directors present were Fairbanks, Marciniak, Salvucci and Sharman. General Manager (GM) Goyer, Field Operations Supervisor (FOS) Victorino, Board Clerk (BC) Hamblin and Engineer Knibb represented the District in person.

SALUTE TO THE FLAG

Director Marciniak led the meeting with the salute to the flag.

MOMENT OF SILENCE

President Mastelotto requested a moment of silence for the people in Ukraine.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of February 8, 2022, the Financial Reports and the Claims List for month ending February 28, 2022 and Resolution #03-2022 Authorizing Remote Meeting Consistent with AB 361. After discussion, it was moved by Director Fairbanks and seconded by Director Marciniak that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

REVIEW AND APPROVAL OF SINGLETONAUMAN SERVICE PROPOSAL

The Board reviewed the service proposal that was provided by SingletonAumen for auditing services for year endings 2022, 2023 and 2024. After discussion, it was moved by Director Marciniak and seconded by Director Fairbanks to approve the SingletonAuman service proposal as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

APPOINTMENT OF THE 2022-23 BUDGET PERSONNEL ADVISORY COMMITTEE

President Mastelotto appointed Directors Fairbanks and Salvucci to the 2022-23 Budget Personnel Advisory Committee.

APPOINTMENT OF THE 2022-23 BUDGET FINACNIAL ADVISORY COMMITTEE

President Mastelotto appointed herself and Director Marciniak to the 2022-23 Budget Advisory Committee.

REVIEW AND APPROVAL OF THE LEFT COAST SCANNING DIGITAL SOLUTIONS PROPOSAL

GM Goyer explained the need to improve our document management and record retention systems. The proposal from Left Coast Scanning Digital Solutions covers the scanning, naming, archiving and destroying of all District records as per our Board Policy #3060. After discussion, it was moved by Director Marciniak and seconded by Director Mastelotto to approve the Left Coast Scanning Digital Solutions proposal not to exceed \$90,000.00. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman

REVIEW AND APPROVAL OF THE LASERFICHE CLOUD PROPOSAL

GM Goyer explained Laserfiche Cloud is the software that will allow all the scanned documents to be utilized efficiently by the District. After discussion, it was moved by Director Mastelotto and seconded by Director Salvucci to approve the Laserfiche Cloud proposal not to exceed \$4,900.00. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman

REVIEW AND APPROVAL OF BOARD POLICY #3055 "DISPOSAL OF SURPLUS PROPERTY OR EQUIPMENT"

GM Goyer presented the proposed amendment to Board Policy #3055 "Disposal of Surplus Property or Equipment". After discussion, it was moved by Director Fairbanks and seconded by Director Salvucci to approve the amended Board Policy #3055 "Disposal of Surplus Property or Equipment". The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman

REVIEW AND APPROVE BUDGET AMENDMENT TO CAPITAL EXPENDITURE LINE FOR THE COST OF A NEW MANAGER VEHICLE

GM Goyer presented the need for a new vehicle to replace the existing manager's vehicle. The existing manager's vehicle has high mileage and is experiencing mechanical failures. An increase of \$55,000.00 to the capital expenditure budget line is requested to purchase a new vehicle. After discussion, it was moved by Director Fairbanks and seconded by Director Salvucci to approve an increase of \$55,000.00 to the capital expenditure budget line for the purchase of a new vehicle. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman

SC-OR COMMISSIONERS' REPORT

No SC-OR report.

BCSDA REPRESENTATIVES AND LAFCo REPORT

No BCSDA report.

No LAFCo report.

BOARD MEMBERS', MANAGER, AND STAFF COMMENTS

FOS Victorino presented the Field Operations Report.

GM Goyer presented the Manager's Report.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 3:12 P.M.

Respectfully submitted,

Kelly Hamblin,
Clerk of the Board

Combined Funds

		----- Current Year -----					
Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
Revenue							
41100		Sewer Service Charge	398,514.76	1,195,422.65	1,592,439.00	-397,016.35	75
41150		Pumping Charge	31,865.61	95,587.74	127,322.00	-31,734.26	75
41200		Kelly Ridge Pumping Chg (Taxes)		25,378.65	45,000.00	-19,621.35	56
41300		Connection Fee		712.00		712.00	
41350		Other Services	-879.21	5,893.69		5,893.69	
							75
		Total Revenue	429,501.16	1,322,994.73	1,764,761.00	-441,766.27	75
Expenses							
51000		Administration					
60100		Salaries & Wages	18,157.16	190,566.39	249,062.00	58,495.61	77
60200		Sick Time Buy Back			3,000.00	3,000.00	
62100		Health Insurance	4,322.86	47,120.44	72,279.00	25,158.56	65
62150		HSA PAYABLE		4,999.92	10,000.00	5,000.08	50
62200		Dental Insurance	292.44	2,751.57	3,802.00	1,050.43	72
62250		Life Insurance	33.78	317.16	462.00	144.84	69
62300		Vision Insurance		1,193.56	3,003.00	1,809.44	40
62400		Deferred Comp 457	355.46	3,711.37	4,981.00	1,269.63	75
62450		CALPERS Contribution	-41,263.87	73,484.96	84,575.00	11,090.04	87
62500		Workers Comp Ins.	289.45	1,920.52	4,572.00	2,651.48	42
62550		Payroll Taxes/Ins.	1,357.40	14,480.50	20,864.00	6,383.50	69
65100		Office Utilities		-124.39		124.39	
66100		Office Supplies & Expenses		100.00		-100.00	
		Total Account	-16,455.32	340,522.00	456,600.00	116,078.00	75
51100		Director					
60100		Salaries & Wages	2,000.00	18,000.00	24,000.00	6,000.00	75
62300		Vision Insurance		232.00	5,000.00	4,768.00	5
62550		Payroll Taxes/Ins.	185.00	1,665.00	1,836.00	171.00	91
		Total Account	2,185.00	19,897.00	30,836.00	10,939.00	65
55100		LEAP GRANT					
64100		Engineering Services		1,815.00	45,300.00	43,485.00	4
64152		SURVEYING SERVICES	15,057.00	15,057.00	81,000.00	65,943.00	19
67450		Environmental			160,000.00	160,000.00	
		Total Account	15,057.00	16,872.00	286,300.00	269,428.00	6
55200		REAP GRANT					
64100		Engineering Services		1,815.00	34,340.00	32,525.00	5
64152		SURVEYING SERVICES	9,228.74	9,228.74	60,950.00	51,721.26	15
67450		Environmental			120,960.00	120,960.00	
		Total Account	9,228.74	11,043.74	216,250.00	205,206.26	5
57000		General Operating					

Combined Funds

		----- Current Year -----					
Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
64100		Engineering Services	-2,417.50	44,962.15	60,000.00	15,037.85	75
64150		Legal Services	630.00	-1,738.48	36,000.00	37,738.48	-5
64152		SURVEYING SERVICES		2,160.00		-2,160.00	
64200		Accounting/Audit Services		20,525.00	20,400.00	-125.00	101
64250		Insurance	3,705.58	33,350.22	44,600.00	11,249.78	75
64300		Software Licenses, Annual Fees and Tech Support	6,884.00	30,182.07	44,400.00	14,217.93	68
65100		Office Utilities	1,114.60	9,434.68	19,465.00	10,030.32	48
65150		Shop/Yard Utilities	465.72	4,758.34	10,380.00	5,621.66	46
66100		Office Supplies & Expenses	1,103.40	11,403.36	18,000.00	6,596.64	63
66102		BILLING AND PAYMENT PROCESSING	250.00	250.00		-250.00	
66150		Office Equipment	242.59	5,551.59	33,000.00	27,448.41	17
66200		Building & Yard Repairs / Maintenance	334.06	2,720.62	13,000.00	10,279.38	21
66250		Small Tools & Consumables	-3,580.37				
66300		Safety Supplies	-211.68				
66350		Outside services	660.89	6,593.71	5,000.00	-1,593.71	132
67100		Education & Training		175.00	12,000.00	11,825.00	1
67150		Membership/Subscriptions	40.61	7,790.22	6,400.00	-1,390.22	122
67200		Permits & Licenses		9,571.08	14,150.00	4,578.92	68
67250		Travel, Meals & Entertainment	107.03	786.22	3,000.00	2,213.78	26
67300		Elections			5,000.00	5,000.00	
67350		Bank and collection fees	828.92	14,797.05	10,800.00	-3,997.05	137
67400		Safety Training	-2,096.25				
67450		Environmental			3,050.00	3,050.00	
67550		LAFCo Operating Fees		1,488.32	2,400.00	911.68	62
69150		Gasoline		20.17		-20.17	
69155		Propane		177.01		-177.01	
69300		Auto Repairs & Maintenance		14.60		-14.60	
		Total Account	8,061.60	204,972.93	361,045.00	156,072.07	57
58000		Field					
60100		Salaries & Wages	16,221.02	169,917.96	353,683.00	183,765.04	48
60200		Sick Time Buy Back			3,000.00	3,000.00	
61150		Standby Wages	455.63	4,440.21	6,525.00	2,084.79	68
61200		Reoccurring Overtime Wages	1,290.76	1,290.76	17,887.00	16,596.24	7
61250		Call-Out OT - Not VV	65.01	65.01	7,680.00	7,614.99	1
62100		Health Insurance	1,901.64	16,383.02	76,101.00	59,717.98	22
62150		HSA PAYABLE		1,874.97	2,500.00	625.03	75
62200		Dental Insurance	144.42	1,190.25	8,332.00	7,141.75	14
62250		Life Insurance	26.19	269.72	901.00	631.28	30
62300		Vision Insurance		1,262.22	6,006.00	4,743.78	21
62400		Deferred Comp 457	356.64	3,481.40	7,573.00	4,091.60	46
62450		CALPERS Contribution	57,204.14	70,094.99	125,669.00	55,574.01	56
62500		Workers Comp Ins.	2,341.89	16,499.81	37,210.00	20,710.19	44
62550		Payroll Taxes/Ins.	1,409.61	13,991.21	35,507.00	21,515.79	39
63500		Boots and Uniforms		1,559.33	4,600.00	3,040.67	34
63502		Boots& Uniforms-Broderson			550.00	550.00	
63506		Boots & Uniforms - VICTORINO		492.99	550.00	57.01	90
63507		Boots & Uniforms - PETERSON		290.11		-290.11	
64300		Software Licenses, Annual Fees and Tech Support	370.29	370.29		-370.29	
65175		PUMP STATION UTILITIES	4,718.26	40,764.95	69,340.00	28,575.05	59

Combined Funds

		----- Current Year -----					
Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
66200		Building & Yard Repairs / Maintenance	164.26	164.26		-164.26	
66250		Small Tools & Consumables	3,043.05	3,523.81	22,700.00	19,176.19	16
66300		Safety Supplies	752.11	3,439.28	6,000.00	2,560.72	57
66350		Outside services	78.48	2,928.28	7,000.00	4,071.72	42
67150		Membership/Subscriptions		3,500.00	35,000.00	31,500.00	10
67200		Permits & Licenses		84.91		-84.91	
67400		Safety Training	3,258.50	3,258.50	12,000.00	8,741.50	27
68100		Routine Operations & Maintenance - Sewer System	476.43	6,736.22	9,000.00	2,263.78	75
68125		REPAIRS AND MAINTENANCE ON PUMP STATIONS	4,953.10	20,874.57	69,415.00	48,540.43	30
68150		I & I Operations & Maintenance	41.08	426.95	43,200.00	42,773.05	1
69100		Diesel Fuel		8,046.79	22,680.00	14,633.21	35
69150		Gasoline	3,116.81	7,424.39	15,120.00	7,695.61	49
69200		Oils & Grease			1,800.00	1,800.00	
69250		Heavy Equipment Repairs & Maintenance	23.27	3,274.80	13,000.00	9,725.20	25
69300		Auto Repairs & Maintenance	364.34	3,648.99	12,900.00	9,251.01	28
		Total Account	102,776.93	411,570.95	1,033,429.00	621,858.05	40
59000		RIVER RANCH OROVILLE LLC					
64100		Engineering Services	2,475.00	2,972.90		-2,972.90	
		Total Account	2,475.00	2,972.90		-2,972.90	
		Total Expenses	123,328.95	1,007,851.52	2,384,460.00	1,376,608.48	42
		Net Income from Operations	306,172.21	315,143.21			
Other Revenue							
47100		Capacity Charge		17,006.12		17,006.12	
47150		Sewer Service Late Fees	-17.16	54,910.03		54,910.03	
47195		FUEL SALES	315.30	1,002.45		1,002.45	
47200		Interest		14,829.25	6,377.00	8,452.25	233
47250		RD Surcharge	90,630.40	271,714.80	362,148.00	-90,433.20	75
47350		Current Sec Taxes		190,791.47	280,000.00	-89,208.53	68
47400		Current Unsec Tax	155.35	15,851.42	12,000.00	3,851.42	132
47450		Prior Unsec Tax	43.89	341.89		341.89	
47475		SUPPLEMENTAL APPORTIONMENT	1,343.28	2,161.24		2,161.24	
47500		Other Taxes	981.58	2,000.88	3,600.00	-1,599.12	56
48000		GRANT REVENUE			502,550.00	-502,550.00	
49000		Other Income		4,355.00		4,355.00	
		Total Other Revenue	93,452.64	574,964.55	1,166,675.00	-591,710.45	49

Combined Funds

Account	Object	Description	----- Current Year -----				%
			Current Month	Current YTD	Budget	Variance	
Other Expenses							
81000		Capital Outlay					
	81110	Equipment Purchase	9,489.67	319,692.21	345,055.00	25,362.79	93
	81112	Master Plan Update		375.00		-375.00	
	81120	Capitalized Expenditure - Other		38,403.52		-38,403.52	
	81200	District Projects-CIP			457,780.00	457,780.00	
		Total Account	9,489.67	358,470.73	802,835.00	444,364.27	45
85000		Debt Service					
	85200	Loan Principal		62,000.00	62,000.00		100
	85250	Loan Interest Expense		101,532.50	101,533.00	0.50	100
		Total Account		163,532.50	163,533.00	0.50	100
87000		Other Expense					
	74400	Depreciation			564,000.00	564,000.00	
		Total Account			564,000.00	564,000.00	
		Total Other Expenses	9,489.67	522,003.23	1,530,368.00	1,008,364.77	34
		Net Income	390,135.18	368,104.53			

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Cash Report
For the Accounting Period: 3/22

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
53 Sewer						
10001 Five Star Bank - General Acct.	267,069.72	61,007.34	0.00	0.00	90,049.69	238,027.37
10021 Five Star USDA	67,573.71	0.00	0.00	0.00	0.00	67,573.71
10031 Five Star Money Market	1,572,950.32	0.00	0.00	0.00	0.00	1,572,950.32
10400 LAIF 10401 Series A Bond Debt	2,705,263.35	0.00	0.00	0.00	0.00	2,705,263.35
10401 LAIF ACCOUNT SERIES A BOND DEPT	107,048.00	0.00	0.00	0.00	0.00	107,048.00
10500 Petty Cash	500.00	0.00	0.00	0.00	0.00	500.00
Total Fund	4,720,405.10	61,007.34			90,049.69	4,691,362.75
55 RIVER RANCH OROVILLE LLC						
10001 Five Star Bank - General Acct.	-10,736.27	0.00	0.00	0.00	0.00	-10,736.27
57 LEAP GRANT						
10001 Five Star Bank - General Acct.	-1,815.00	0.00	0.00	0.00	0.00	-1,815.00
58 REAP GRANT						
10001 Five Star Bank - General Acct.	-1,815.00	0.00	0.00	0.00	0.00	-1,815.00
62 PALERMO WASTEWATER CONSOLIDATION						
10001 Five Star Bank - General Acct.	-15,360.00	0.00	0.00	0.00	165.00	-15,525.00
71 Payroll Clearing						
10001 Five Star Bank - General Acct.	2,352.41	0.00	52,136.04	46,454.66	0.00	8,033.79
73 Claims Clearing						
10001 Five Star Bank - General Acct.	23,329.77	0.00	45,933.33	12,621.42	0.00	56,641.68
Totals	4,716,361.01	61,007.34	98,069.37	59,076.08	90,214.69	4,726,146.95

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Combi ned Check Register
For the Accounting Period: 3/22

Cl ai ms

Check #	Check Type	Vendor/Empl oyee/Payee Number/Name	Check Amount	Peri od	Date Issued	Notes
-99857	Cl m E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	12262.67	3/22	03/04/22	
-99856	Cl m E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	108.75	3/22	03/11/22	
-99855	Cl m E	164 DRIVE PAYMENTS	250.00	3/22	03/31/22	
-89643*	Pay P	CALPERS 457 CAL 457	106.34	3/22	03/11/22	
-89642	Pay P	PERS CLASS CAL PERS CLASSIC	580.05	3/22	03/11/22	
-89641	Pay P	2 ROBERT L BRODERSON	1692.69	3/22	03/11/22	
-89640	Pay P	21 DAVID GOYER	2254.86	3/22	03/11/22	
-89639	Pay P	4 KELLY J HAMBLIN	1615.39	3/22	03/11/22	
-89638	Pay P	15 SHAWN PETERSON	1567.22	3/22	03/11/22	
-89637	Pay P	11 ANNELYN A RACKLEY	470.94	3/22	03/11/22	
-89636	Pay P	20 AARON RUEDI	1419.20	3/22	03/11/22	
-89635	Pay P	19 VINCENT M VICTORINO	1699.39	3/22	03/11/22	
-89634	Pay P	CALPERS 457 CAL 457	842.71	3/22	03/11/22	
-89633	Pay P	PERS CLASS CAL PERS CLASSIC	1310.37	3/22	03/11/22	
-89632	Pay P	PEPRA CAL PERS PEPRA	1126.18	3/22	03/11/22	
-89631	Pay P	CA TRAI N (ETT) EDD	741.51	3/22	03/11/22	
-89630	Pay P	FIT EFTPS	4058.18	3/22	03/11/22	
-89629	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3246.25	3/22	03/11/22	
-89628	Pay P	AD&D LOPUD	828.26	3/22	03/11/22	
-89627	Pay P	2 ROBERT L BRODERSON	1632.24	3/22	03/25/22	
-89626	Pay P	21 DAVID GOYER	2254.86	3/22	03/25/22	
-89625	Pay P	4 KELLY J HAMBLIN	1615.39	3/22	03/25/22	
-89624	Pay P	16 ROBERT MARCINI AK	365.00	3/22	03/25/22	
-89623	Pay P	9 ANGELA D MASTELOTTO	365.00	3/22	03/25/22	
-89622	Pay P	15 SHAWN PETERSON	1764.83	3/22	03/25/22	
-89621	Pay P	11 ANNELYN A RACKLEY	511.77	3/22	03/25/22	
-89620	Pay P	19 VINCENT M VICTORINO	1699.39	3/22	03/25/22	
-89619	Pay P	CALPERS 457 CAL 457	939.57	3/22	03/25/22	
-89618	Pay P	PERS CLASS CAL PERS CLASSIC	1890.42	3/22	03/25/22	
-89617	Pay P	PEPRA CAL PERS PEPRA	1013.35	3/22	03/25/22	
-89616	Pay P	CA TRAI N (ETT) EDD	778.00	3/22	03/25/22	
-89615	Pay P	FIT EFTPS	4285.13	3/22	03/25/22	
-89614	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3246.25	3/22	03/25/22	
-89613	Pay P	AD&D LOPUD	533.92	3/22	03/25/22	
22768*	Cl m SC	14 BETTER DEAL EXCHANGE	9.58	3/22	03/04/22	
22769	Cl m SC	38 COMCAST	354.51	3/22	03/04/22	
22770	Cl m SC	46 DATATREE	99.00	3/22	03/04/22	
22771	Cl m SC	79 MI RY' S CLEANI NG SERVI CES	295.00	3/22	03/04/22	
22772	Cl m SC	108 NAPA AUTO PARTS	90.80	3/22	03/04/22	
22773	Cl m SC	115 SOUTH FEATHER WATER	33.11	3/22	03/04/22	
22774	Cl m SC	159 STOREY' S TRUCK SERVI CE	605.07	3/22	03/04/22	
22775	Cl m SC	119 STREAMLI NE	200.00	3/22	03/04/22	
22776	Cl m SC	139 VERI ZON WI RELESS	1022.84	3/22	03/04/22	
22777	Cl m SC	141 VI STA NET, I NC.	240.00	3/22	03/04/22	
22778	Cl m SC	14 BETTER DEAL EXCHANGE	55.14	3/22	03/11/22	
22779	Cl m SC	106 RECOLOGY BUTTE COLUSA COUNTI ES	97.51	3/22	03/11/22	
22780	Cl m SC	109 SAUERS ENGI NEERI NG I NC	1212.50	3/22	03/11/22	
22781	Cl m SC	133 UMPQUA BANK	3558.35	3/22	03/11/22	

Check Types: MC=Manual Cl ai m, SC=System Cl ai m, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Combi ned Check Register
For the Accounting Period: 3/22

Cl ai ms

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Peri od	Date Issued	Notes		
22782	Cl m SC	141 VI STA NET, INC.	185.00	3/22	03/11/22			
22783	Cl m SC	11 ANSWERLINE COMMUNICATIONS	217.90	3/22	03/18/22			
22784	Cl m SC	160 DE AIR COMPANY, INC	320.00	3/22	03/18/22			
22785	Cl m SC	60 HUMANA	552.13	3/22	03/18/22			
22786	Cl m SC	70 LAKEVIEW PETROLEUM CO	3116.81	3/22	03/18/22			
22787	Cl m SC	78 MINASIAN LAW FIRM	630.00	3/22	03/18/22			
22788	Cl m SC	86 O'REILLY AUTOMOTIVE, INC	135.36	3/22	03/18/22			
22789	Cl m SC	93 PACIFIC GAS & ELECTRIC	4678.33	3/22	03/18/22			
22790	Cl m SC	97 PAYGOV. US	824.21	3/22	03/18/22			
22791	Cl m SC	145 XEROX CORPORATION	242.59	3/22	03/18/22			
22792	Cl m SC	999998 AARON RUEDI	7.83	3/22	03/25/22			
22793	Cl m SC	7 ALHAMBRA	3.99	3/22	03/25/22			
22794	Cl m SC	12 AT & T/SBC	742.26	3/22	03/25/22			
22795	Cl m SC	17 BLUE SHIELD OF CA	6708.70	3/22	03/25/22			
22796	Cl m SC	163 BRIGGS FIRESTONE, INC	281.58	3/22	03/25/22			
22797	Cl m SC	45 DAN'S ELECTRICAL SUPPLY	23.27	3/22	03/25/22			
22798	Cl m SC	60 HUMANA	462.90	3/22	03/25/22			
22799	Cl m SC	115 SOUTH FEATHER WATER	70.98	3/22	03/25/22			
22800	Cl m SC	3 ACCULARM	144.00	3/22	04/01/22			
22801	Cl m SC	14 BETTER DEAL EXCHANGE	32.86	3/22	04/01/22			
22802	Cl m SC	32 CA WATER SERVICE	42.66	3/22	04/01/22			
22803	Cl m SC	38 COMCAST	354.51	3/22	04/01/22			
22804	Cl m SC	115 SOUTH FEATHER WATER	24.42	3/22	04/01/22			
22805	Cl m SC	124 TESCO CONTROLS	4880.50	3/22	04/01/22			
22806	Cl m SC	134 UNDERGROUND SERVICE ALERT OF NORT	370.29	3/22	04/01/22			
22807	Cl m SC	139 VERIZON WIRELESS	385.42	3/22	04/01/22			
88101*	Pay P	5 DARIN K KAHALEKULU	1760.13	3/22	03/11/22			
88102	Pay P	FRANCHISE TAX B FRANCHISE TAX BOARD	100.00	3/22	03/11/22			
88103	Pay P	20 AARON RUEDI	1069.94	3/22	03/11/22			
88104	Pay P	6 DEE G FAIRBANKS	365.00	3/22	03/25/22			
88105	Pay P	5 DARIN K KAHALEKULU	1760.12	3/22	03/25/22			
88106	Pay P	17 RICHARD SALVUCCI	365.00	3/22	03/25/22			
88107	Pay P	13 WILLIAM P SHARMAN	365.00	3/22	03/25/22			
88108	Pay P	AFLAC 125 AFLAC	68.00	3/22	03/25/22			
88109	Pay P	FRANCHISE TAX B FRANCHISE TAX BOARD	100.00	3/22	03/25/22			
Grand Total # of Checks:		83	Total:	98341.18	Total Claims	45933.33	Total Payroll	52407.85

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

RESOLUTION NO. 04-2022 (**SUBSEQUENT**)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT RE-AUTHORIZING REMOTE MEETINGS CONSISTENT WITH AB 361

WHEREAS, the Lake Oroville Area Public Utility District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Lake Oroville Area Public Utility District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote participation in meetings by members of a legislative body by audio or video or both, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of remote meetings is a declaration of a state of emergency by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 07-2021 on November 9, 2021, finding that the requisite conditions exist for the District’s legislative bodies to conduct remote meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency; and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, on March 4, 2020 the Governor proclaimed State of Emergency to exist in California due to the COVID-19 pandemic, which proclamation is still active; and

WHEREAS, state and local officials have recommended social distancing measures, including masks, to slow the spread of COVID-19 and the contagious Delta variant, and to protect the vulnerable and immunocompromised members of the community; and

WHEREAS, the Board of Directors does hereby find that the state of emergency continues to directly impact the ability of members to meet in-person; and

WHEREAS, as a consequence of the State of Emergency and recommended social distancing measures, the Board of Directors does hereby find that the legislative bodies of Lake Oroville Area Public Utility District shall continue to conduct their meetings without compliance with

paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the public may attend meetings and comment by calling in or by using the Zoom platform as described in meeting agendas.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 3. Remote Teleconference Meetings. The District's General Manager, Secretary, and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from adoption of this Resolution or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District's legislative bodies may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Lake Oroville Area Public Utility District, this 12th day of April, 2022, after a motion was made by Director _____ and seconded by Director _____, by the following vote:

AYES: Marciniak, Mastelotto, Salvucci and Sharman

NOES:

ABSENT:

ABSTAIN:

President of the Board

ATTEST:

Secretary of the Board



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: April 12, 2022

RE: Item No. 3 – Items Removed From Consent Agenda



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: April 12, 2022

RE: Item No. 4– Approval of May 1, 2022 to April 30, 2023 General Liability Policy Renewal – James J. Cox Insurance Services

Mr. Jim Cox will present the general liability insurance quote for Board review and approval. The District's current insurance carrier, Allied Public Risk, has submitted a liability insurance quote of \$49,636.00 which, is an increase of 11.9% over last year's premium.

Attachment Included

Recommended Action: A motion to approve the Allied Public Risk liability insurance package as quoted for \$49,636.00.00 for the period of May 1, 2022 to April 30, 2023.



INSURANCE PROPOSAL
Lake Oroville Area PUD

EFFECTIVE DATE
5/1/2022

PRESENTED BY:
James J. Cox Insurance Services



PROGRAM MANAGER
www.alliedpublicrisk.com
Allied Community Insurance Services, LLC
Agency License No. 733176
CA License No. 0L01269



PREMIUM SUMMARY

NOTE: This proposal is prepared from information supplied to us on the application submitted by your insurance broker. It may or may not contain all terms requested on the application. Proposed coverages are provided by the Allied Public Risk WaterPlus policy forms and are subject to the terms, exclusions, conditions and limitations of those policy forms. Actual policies should be reviewed for specific details. Specimen policies are available from your insurance broker.

PAGE	COVERAGE SECTION	PREMIUM
3-7	SECTION 1. PROPERTY (Property, Equipment Breakdown & Mobile Equipment)	\$ 5,627.00
8	SECTION 2. COMMERCIAL CRIME	\$ 540.00
9-10	SECTION 3. COMMERCIAL GENERAL LIABILITY	\$ 12,018.00
11	SECTION 4. PUBLIC OFFICIALS & MANAGEMENT LIABILITY (POML) (Wrongful Acts, Employment Practices, Employee Benefits, Privacy & Network Risk)	\$ 3,342.00
12	SECTION 5. BUSINESS AUTO	\$ 17,942.00
13	SECTION 6. COMMERCIAL EXCESS LIABILITY	\$ 9,691.00

	TOTAL ANNUAL PREMIUM (excludes state-imposed taxes, surcharges, and fees)	\$ 49,160.00
	TERRORISM PREMIUM	\$ 176.00
	FULLY EARNED POLICY FEE	\$ 300.00
	STATE-IMPOSED TAXES, SURCHARGES, AND FEES	\$ N/A
	TOTAL AMOUNT DUE* *Payment is due in accordance with the producer agreement.	\$ 49,636.00

NOTES:

INSURED: Lake Oroville Area PUD
EFFECTIVE DATE: 5/1/2022

DISCLAIMER: Actual coverage is subject to the language of the policies as issued. Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.



SECTION 1. PROPERTY*

*IS THIS SECTION INCLUDED IN THE PROPOSAL? Yes

CARRIER:

- Allied World Assurance Company or affiliate
- A XV (Excellent) A.M. Best Rating

FORM:

- Special Causes of Loss
- Proprietary
- Integrated

LIMITS:

Blanket Property: (Real Property & Business Personal Property)	\$3,705,280
Blanket Coverage Extension: A separate blanket limit that applies to the following coverages: Business Income, Extended Business Income, Commandeered Property, Civil Authority, Extra Expense, Tenant Leasehold Interest, Electronic Data, Preservation of Property.	\$1,000,000
Equipment Breakdown / Boiler & Machinery:	Included
Mobile Equipment (Scheduled):	\$723,531
Mobile Equipment (unscheduled, maximum \$10,000 any one item):	\$63,080
Mobile Equipment (borrowed, rented & leased):	\$100,000
Earthquake (earth movement excluded):	N/A
Flood Zone AE:	N/A
Flood Zone X (unshaded):	N/A

DEDUCTIBLES:

\$1,000	Property
\$1,000	Mobile Equipment
\$1,000	Equipment Breakdown (aboveground & less than 50 feet belowground)
\$2,500	Equipment Breakdown (greater than 50 feet belowground)
N/A	Earthquake (earth movement excluded)
N/A	Flood Zone X (per occurrence)
N/A	Flood Zone AE ¹ (per occurrence)
N/A	Flood Zone AE ¹ (per damaged structure / per occurrence)
	¹ the greater of the deductibles will be applied
N/A	Wind/Hail ² (per occurrence)
N/A	Wind/Hail ² (per damaged structure / per occurrence)
	² the greater of the deductibles will be applied

POLICY HIGHLIGHTS:

- Blanket Policy Limits
- Blanket Coverage Extension Limits
- No Coinsurance Penalty
- Equipment Breakdown
- Broad Definition of Covered Property
- Proprietary Coverage Extensions

VALUATION:

- Replacement Cost: Real Property & Business Personal Property
- Actual Cash Value: Mobile Equipment
- Actual Loss Sustained: Loss of Income & Expenses
- Market Price: Fine Arts

INSURED: Lake Oroville Area PUD

EFFECTIVE DATE: 5/1/2022

DISCLAIMER: Actual coverage is subject to the language of the policies as issued. Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.



SPECIAL COVERAGES:

- **New Locations Or Newly Constructed Property:**
Pays up to \$1,000,000 for your new real property while being built on or off described premises as well as real property you acquire, lease or operate at locations other than the described premises; and business personal property located at new premises.
- **Utility Services – Direct Damage, Business Income & Expense:**
Pays up to \$250,000 for covered property damaged by an interruption in utility service to the described premises. The interruption in utility service must result from direct physical loss or damage by a Covered Cause of Loss and does not apply to loss or damage to electronic data, including destruction or corruption of electronic data. Separate limits apply to Direct Damage and Business Income/Expense Expense.
- **Pollution Remediation Expenses:**
Pays up to \$100,000 or \$250,000 for remediation expenses resulting from a Covered Causes of Loss or Specified Cause of Loss occurring during the policy period and reported within 180 days. Covered Causes of Loss means risks of direct physical loss unless the loss is excluded or limited by the Property Coverage Form. Specified Cause of Loss means the following: fire; lightning; explosion; windstorm or hail; smoke; aircraft or vehicles; riot or civil commotion; vandalism; leakage from fire extinguishing equipment; sinkhole collapse; volcanic action; falling objects; weight of snow; ice or sleet; water damage; and equipment breakdown.
- **SCADA Upgrades:**
Pays up to \$100,000 to upgrade your scheduled SCADA system after direct physical loss from a Covered Cause of Loss. The upgrade is in addition to its replacement cost. SCADA means the Supervisory Control and Data Acquisition system used in water and wastewater treatment and distribution to monitor leaks, waterflow, water analysis, and other measurable items necessary to maintain operations.
- **Contract Penalties:**
Pays up to \$100,000 for contract penalties you are required to pay due to your failure to deliver your product according to contract terms solely as a result of direct physical loss or damage by a Covered Cause of Loss to Covered Property.
- **Contamination:**
Pays up to \$100,000 for loss or damage to covered property because of contamination as a result of a Covered Cause of Loss. Contamination means direct damage to real property and business personal property caused by contact or mixture with ammonia, chlorine, or any chemical used in the water and / or wastewater treatment process.
- **Property In Transit:**
Pays up to \$100,000 for direct physical loss or damage to covered property while in transit more than 1000 feet from the described premises. Shipments by mail must be registered for covered to apply. Electronic data processing property and fine arts are excluded.
- **Unintentional Errors:**
Pays up to \$100,000 for any unintentional error or omission you make in determining or reporting values or in describing the covered property or covered locations.



KEY DEFINITIONS

■ **Real Property:**

The buildings, items or structures described in the Declarations that you own or that you have leased or rented from others in which you have an insurable interest. This includes:

- Aboveground piping;
- Aboveground and belowground penstock;
- Additions under construction;
- Alterations and repairs to the buildings or structures;
- Buildings;
- Business personal property owned by you that is used to maintain or service the real property or structure or its premises, including fire-extinguishing equipment; outdoor furniture, floor coverings and appliances used for refrigerating, ventilating, cooking, dishwashing or laundering;
- Completed additions;
- Exterior signs, meaning neon, automatic, mechanical, electric or other signs either attached to the outside of a building or structure, or standing free in the open;
- Fixtures, including outdoor fixtures;
- Glass which is part of a building or structure;
- Light standards;
- Materials, equipment, supplies and temporary structures you own or for which you are responsible, on the premises or in the open (including property inside vehicles) within 1000 feet of the premises, used for making additions, alterations or repairs to buildings or structures at the premises;
- Paved surfaces such as sidewalks, patios or parking lots;
- Permanently installed machinery and equipment;
- Permanent storage tanks;
- Solar panels;
- Submersible pumps, pump motors and engines;
- Underground piping located on or within 1000 feet of premises described in the Declarations;
- Underground vaults and machinery.

■ **Business Personal Property:**

The property you own that is used in your business including:

- Furniture and fixtures;
- Machinery and equipment;
- Computer equipment;
- Communication equipment;
- Labor materials or services furnished or arranged by you on personal property of others;
- Stock;
- Your use interest as tenant in improvements and betterments.
- Leased personal property for which you have a contractual responsibility to insure.

■ **Pollution Conditions:**

The discharge, dispersal, release, seepage, migration, or escape of any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, fumes, acids, alkalis, chemicals, minerals, chemical elements and waste. Waste includes materials to be recycled, reconditioned or reclaimed.



KEY DEFINITIONS *(continued)*

■ **Remediation Expenses:**

Expenses incurred for or in connection with the investigation, monitoring, removal, disposal, treatment, or neutralization of pollution conditions to the extent required by: (1) Federal, state or local laws, regulations or statutes, or any subsequent amendments thereof enacted to address pollution conditions; and (2) a legally executed state voluntary program governing the cleanup of "pollution conditions.

■ **Outdoor Property:**

Fixed or permanent structures that are outside covered real property including but not limited to:

- Historical markers or flagpoles;
- Sirens, antennas, towers, satellite dishes, or similar structures and their associated equipment;
- Exterior signs not located at a premises;
- Fences or retaining walls;
- Storage sheds, garages, pavilions or other similar buildings or structures not located at a premises;
- Dumpsters, concrete trash containers, or permanent recycling bins;
- Hydrants; or
- Electric utility power transmission and distribution lines and related equipment owned by the insured.

■ **Equipment Breakdown:**

Direct damage to mechanical, electrical or pressure systems as follows:

- Mechanical breakdown including rupture or bursting caused by centrifugal force;
- Artificially generated electrical current, including electrical arcing, that disturbs electrical devices, appliances or wires;
- Explosion of steam boilers, steam piping, steam engines or steam turbines owned or leased by you, or operated under your control;
- Loss or damage to steam boilers, steam pipes, steam engines or steam turbines; or
- Loss or damage to hot water boilers or other water heating equipment;
- If covered electrical equipment requires drying out as a result of a flood, we will pay for the direct expenses for such drying out.
- None of the following are covered objects as respects to equipment breakdown:
 - a. Insulating or refractory material;
 - b. Buried vessel or piping;
 - c. Sewer piping, piping forming a part of a fire protection system or water piping other than:
 - (1) Feed water piping between any boiler and its feed pump or injector;
 - (2) Boiler condensate return piping; or
 - (3) Water piping forming a part of refrigerating and air conditioning vessels and piping used for cooling, humidifying or space heating purposes;
 - d. Structure, foundation, cabinet or compartment containing the object;
 - e. Power shovel, dragline, excavator, vehicle, aircraft, floating vessel or structure, penstock, draft tube or well-casing;
 - f. Conveyor, crane, elevator, escalator or hoist, but not excluding any electrical machine or electrical apparatus mounted on or used with this equipment; and
 - g. Felt, wire, screen, die, extrusion, late, swing hammer, grinding disc, cutting blade, cable chain, belt, rope, clutch late, brake pad, non-metallic part or any part or tool subject to frequent, periodic replacement.



PROPERTY SUBLIMITS:

Coverage	Limit
Accounts Receivable	\$500,000
Valuable Papers and Records	\$500,000
Contamination	\$100,000
Tools and Equipment Owned by Your Employees	\$5,000
Personal Effects and Property of Others	\$5,000
Outdoor Property (unscheduled)	\$25,000
New Locations or Newly Constructed Property	\$1,000,000
Business Personal Property at New Locations	\$1,000,000
Utility Services - Direct Damage	\$250,000
Utility Services – Business Income and Extra Expense	\$250,000
Dependent Business Premises	\$250,000
Property at Other Locations	\$250,000
Pollution Remediation Expense (specified cause of loss)	\$250,000
Pollution Remediation Expense (covered cause of loss)	\$100,000
Contract Penalties	\$100,000
SCADA Upgrades	\$100,000
Property in Transit	\$100,000
Backup/Overflow of Water from Sewer, Drain, Sump	\$100,000
Fine Arts	\$25,000
Limited Coverage for “Fungus”, Wet Rot or Dry Rot	\$25,000
Trees, Shrubs & Plants (maximum \$1,000 any one item)	\$25,000
Indoor and Outdoor Signs (unscheduled)	\$25,000
Arson Reward	\$10,000
Fire Department Service Charge	\$5,000
Non-Owned Detached Trailers	\$5,000
Cost of Inventory or Adjustment	\$5,000
Patterns, Dies, Molds, Forms	\$2,500
Fire Protection Devices	\$2,500
Debris Removal	25% of scheduled limit
Ordinance or Law Provision	25% of scheduled limit

NOTES:

Premium is calculated from attached property schedule; review property schedule for coverage and limit adequacy.

Earthquake and Flood coverages are excluded.

INSURED: Lake Oroville Area PUD
EFFECTIVE DATE: 5/1/2022

DISCLAIMER: Actual coverage is subject to the language of the policies as issued. Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.



SECTION 2. COMMERCIAL CRIME*

***IS THIS SECTION INCLUDED IN THE PROPOSAL? Yes**

CARRIER:

- Allied World Assurance Company or affiliate
- A XV (Excellent) A.M. Best Rating

FORM:

- Proprietary
- Integrated

RATING BASIS:

- On file with underwriter
- Non auditable

LIMITS:

EMPLOYEE THEFT	FORGERY OR ALTERATION	INSIDE THE PREMISES Theft of Money and Securities	INSIDE THE PREMISES Robbery or Safe Burglary or Other Property	OUTSIDE THE PREMISES	COMPUTER FRAUD	FUNDS TRANSFER FRAUD	MONEY ORDERS & COUNTERFEIT PAPER CURRENCY
\$250,000	\$250,000	\$250,000	\$5,000	\$250,000	\$100,000	\$100,000	\$100,000

DEDUCTIBLE:

\$1,000 each claim

DESIGNATED EMPLOYEE BENEFIT PLAN(S):

POLICY HIGHLIGHTS:

- Separate Limits Apply to Each Coverage
- Coverage Extended to Directors and Authorized Volunteers
- Faithful Performance

NOTES:

INSURED: Lake Oroville Area PUD
EFFECTIVE DATE: 5/1/2022

DISCLAIMER: Actual coverage is subject to the language of the policies as issued. Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.



SECTION 3. COMMERCIAL GENERAL LIABILITY *

***IS SECTION INCLUDED IN THE PROPOSAL? Yes**

CARRIER:

- Allied World Assurance Company or affiliate
- A XV (Excellent) A.M. Best Rating

FORM:

- Occurrence
- Proprietary

RATING BASIS:

- On file with underwriter
- Non auditable

LIMITS:

Per Occurrence	\$1,000,000
General Aggregate	\$3,000,000
Products & Completed Operations Aggregate	\$3,000,000
Personal & Advertising Injury Limit	\$1,000,000
Damage to Premises Rented to You	\$1,000,000
Medical Payments	\$10,000

DEDUCTIBLE:

N/A

POLICY HIGHLIGHTS:

- Duty to Defend
- Broad Definition of Insured
- Fellow Employee
- Per Location Aggregate
- Blanket Additional Insured Endorsement

OPTIONAL COVERAGES INCLUDED IN QUOTE:

INSURED: Lake Oroville Area PUD
EFFECTIVE DATE: 5/1/2022

DISCLAIMER: Actual coverage is subject to the language of the policies as issued. Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.



SPECIAL COVERAGES:

- **Water & Wastewater Testing Errors & Omissions:**
Coverage is provided for damages arising out of an act, error or omission which arises from your water or wastewater testing.
- **Failure To Supply:**
Coverage is provided for bodily injury or property damage arising out of the failure of any insured to adequately supply water.
- **Waterborne Asbestos:**
Coverage is provided for bodily injury or property damage from waterborne asbestos arising out of potable water which is provided by you to others.
- **Contractual Liability - Railroads:**
Coverage is provided for any contract or agreement that indemnifies a railroad for bodily injury or property damage arising out of construction or demolition operations, within 50 feet of any railroad property and affecting any railroad bridge or trestle, tracks, road-beds, tunnel, underpass or crossing.
- **Pollution:**
Coverage is provided for bodily injury or property damage which occurs or takes place as a result of your operations and arises out of the following:
 - Potable water which you supply to others;
 - Chemicals you use in your water or wastewater treatment process;
 - Natural gas or propane gas you use in your water or wastewater treatment process;
 - Urgent response for the protection of property, human life, health or safety conducted away from premises owned by or rented to or regularly occupied by you;
 - Your application of pesticide or herbicide chemicals if such application meets all standards of any statute, ordinance, regulation or license requirement of any federal, state or local government;
 - Smoke drift from controlled or prescribed burning that has been authorized and permitted by an appropriate regulatory agency.
 - Fuels, lubricants or other operating fluids needed to perform the normal electrical, hydraulic or mechanical functions necessary for the operation of mobile equipment or its parts
 - Escape or back-up of sewage or waste water from any sewage treatment facility or fixed conduit or piping that you own, operate, lease, control or for which you have the right of way, but only if property damage occurs away from land you own or lease.
 - Sudden and accidental events that are neither expected nor intended by an Insured. However, no coverage is provided under this exception for petroleum underground storage tanks.

NOTES:

INSURED: Lake Oroville Area PUD
EFFECTIVE DATE: 5/1/2022

DISCLAIMER: Actual coverage is subject to the language of the policies as issued. Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.



SECTION 4. PUBLIC OFFICIALS & MANAGEMENT LIABILITY *

***IS THIS SECTION INCLUDED IN THE PROPOSAL? Yes**

CARRIER:

- Allied World Assurance Company or affiliate
- A XV (Excellent) A.M. Best Rating

FORM:

- Occurrence

DEFENSE COSTS:

- Outside the Limits of Liability

LIMITS:

Wrongful Acts	\$1,000,000	per act
Employment Practices <i>(including third party discrimination)</i>	\$1,000,000	per offense
Employee Benefit Plans	\$1,000,000	per offense
Injunctive Relief	\$5,000	per act
	\$3,000,000	aggregate limit

PRIVACY LIABILITY AND NETWORK RISK¹:

Privacy & Network Security Wrongful Acts	N/A	per act
Breach Consultation Services	N/A	per act
Breach Response Services	N/A	per act
Public Relations & Data Forensics	N/A	per act

¹Coverage provided for Privacy Liability & Network Risk Coverage is issued on a claims made basis with defense inside the limit of liability. Privacy Retroactive Date: N/A. Privacy Deductible: N/A.

SPECIAL COVERAGES:

- Inverse Condemnation: Yes

DEDUCTIBLE

\$1,000 each claim including expenses

RETROACTIVE DATE:

POLICY HIGHLIGHTS:

- Duty To Defend
- Broad Definition of Named Insured including Past and Future Employees
- Outside Directorship
- Punitive Damages are Covered Where Insurable by Law
- No Intentional Acts, Assault & Battery or Bodily Injury Exclusions

NOTES:

INSURED: Lake Oroville Area PUD
EFFECTIVE DATE: 5/1/2022

DISCLAIMER: Actual coverage is subject to the language of the policies as issued. Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.



SECTION 5. BUSINESS AUTO*

***IS THIS SECTION INCLUDED IN THE PROPOSAL? Yes**

CARRIER:

- Allied World Assurance Company or affiliate
- A XV (Excellent) A.M. Best Rating

FORM:

- ISO Business Auto

PORTFOLIO:

	Symbol	Limit
Combined Single Limit for Bodily Injury & Property Damage (each accident)	1	\$1,000,000
Hired Auto Liability	8	\$1,000,000
Non-Owned Auto Liability	9	\$1,000,000
"No-Fault" or Statutory Personal Injury Protection (each person)	No Coverage	N/A
Medical Payments	2	\$5,000
Uninsured / Underinsured Motorists	2	\$1,000,000
Hired Physical Damage	8	\$50,000
Owned Physical Damage – Comprehensive	2	ACV
Owned Physical Damage – Collision	2	ACV

DEDUCTIBLE:

Liability: None
 Comprehensive: \$1,000
 Collision: \$1,000

NOTES:

Please refer to auto terms provided for per unit coverage.

Five Star Bank is listed as Additional & Loss Payee per form (Form CA 20 01); Description of Designated Autos: 2019 Ford Transit Van, Camera Van with Installed Equipment 1FTBF4XV2KKB72201.

INSURED: Lake Oroville Area PUD
EFFECTIVE DATE: 5/1/2022

DISCLAIMER: Actual coverage is subject to the language of the policies as issued. Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.



SECTION 6. COMMERCIAL EXCESS LIABILITY *

***IS THIS SECTION IS INCLUDED IN THE PROPOSAL? Yes**

CARRIER:

- Allied World Assurance Company or affiliate
- A XV (Excellent) A.M. Best Rating

FORM:

- Proprietary
- Following Form

LIMITS:

\$5,000,000 / \$5,000,000

RATING BASIS:

- On file with underwriter
- Non auditable

SCHEDULED UNDERLYING POLICIES:

Commercial General Liability - Yes
 Hired and Non-Owned Auto Liability - Yes
 Public Officials & Management Liability - Yes
 Wrongful Acts - Yes
 Employment Practices - Yes
 Employee Benefit Plans - Yes
 Owned Auto Liability - Yes
 Employer's Liability (minimum underlying limit requirement of \$500,000 / \$500,000 / \$500,000) - No
 Other:

NOTABLE EXCLUSION:

- Workers' Compensation

NOTES:

Employers' Liability subject to Allied World security requirements.
Please provide current WC declaration page for EL consideration in Excess.

INSURED: Lake Oroville Area PUD
EFFECTIVE DATE: 5/1/2022

DISCLAIMER: Actual coverage is subject to the language of the policies as issued. Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.

CALIFORNIA UNINSURED MOTORISTS COVERAGE SELECTION/REJECTION

Applicant/Named Insured: Lake Oroville Area PUD

Company: Allied World Specialty Insurance Company

California law permits you to make certain decisions regarding Uninsured Motorists Coverage. This document describes this coverage and the options available.

You should read this document carefully and contact us or your agent if you have any questions regarding Uninsured Motorists Coverage and your options with respect to this coverage.

This document includes general descriptions of coverage. However, no coverage is provided by this document. You should read your policy and review your Declarations Page(s) and/or Schedule(s) for complete information on the coverages you are provided.

A. Mandatory Offer Of Bodily Injury Uninsured Motorists Coverage

Please indicate your choices by initialing next to the appropriate item(s) below.

1. Selection Of Bodily Injury Uninsured Motorists Coverage

(Initials)

I select Bodily Injury Uninsured Motorists Coverage at limits equal to the limits of my Bodily Injury Liability Coverage (split limits) or Combined Single Limit for Liability Coverage.

2. Rejection Of Bodily Injury Uninsured Motorists Coverage

The California Insurance Code requires that we provide you with the following information:

"The California Insurance Code requires an insurer to provide uninsured motorists coverage in each bodily injury liability insurance policy it issues covering liability arising out of the ownership, maintenance, or use of a motor vehicle. Those provisions also permit the insurer and the applicant to delete the coverage completely or to delete the coverage when a motor vehicle is operated by a natural person or persons designated by name. Uninsured motorists coverage insures the insured, his or her heirs, or legal representatives for all sums within the limits established by law, which the person or persons are legally entitled to recover as damages for bodily injury, including any resulting sickness, disease, or death, to the insured from the owner or operator of an uninsured motor vehicle not owned or operated by the insured or a resident of the same household. An uninsured motor vehicle includes an underinsured motor vehicle as defined in subdivision (p) of Section 11580.2 of the Insurance Code".

(Initials)	I reject Bodily Injury Uninsured Motorists Coverage entirely.
_____	I delete Bodily Injury Uninsured Motorists Coverage only with respect to the following individuals:
_____	(Name of Excluded Driver(s))

3. Lower Limit(s) For Bodily Injury Uninsured Motorists Coverage

The California Insurance Code requires that we provide you with the following information:

"The California Insurance Code requires an insurer to provide uninsured motorists coverage in each bodily injury liability insurance policy it issues covering liability arising out of the ownership, maintenance, or use of a motor vehicle. Those provisions also permit the insurer and the applicant to agree to provide the coverage in an amount less than that required by subdivision (m) of Section 11580.2 of the Insurance Code but not less than the financial responsibility requirements. Uninsured motorists coverage insures the insured, his or her heirs, or legal representatives for all sums within the limits established by law, which the person or persons are legally entitled to recover as damages for bodily injury, including any resulting sickness, disease, or death, to the insured from the owner or operator of an uninsured motor vehicle not owned or operated by the insured or a resident of the same household. An uninsured motor vehicle includes an underinsured motor vehicle as defined in subdivision (p) of Section 11580.2 of the Insurance Code".

(Initials)

I reject Bodily Injury Uninsured Motorists Coverage at limits equal to my Bodily Injury Liability Coverage (split limits) or Combined Single Limit for Liability Coverage and I select the following lower limits.

(Choose one):

(Initials)	Split Limits	OR	(Initials)	Combined Single Limit
_____	\$ 15,000/30,000		_____	\$ 30,000
_____	20,000/40,000		_____	40,000
_____	25,000/50,000		_____	50,000
_____	30,000/60,000		_____	60,000
_____	50,000/100,000		_____	100,000
_____	100,000/300,000		_____	250,000
_____	250,000/500,000		_____	300,000
_____	500,000/1,000,000		_____	500,000
_____	\$ _____		_____	1,000,000
	(Other)		_____	\$(Other)

B. Mandatory Offer Of Property Damage Uninsured Motorists Coverage

Uninsured Motorists Coverage may also include Property Damage Uninsured Motorists Coverage. Property Damage Uninsured Motorists Coverage provides insurance protection to an insured for compensatory damages for injury to or destruction of a covered auto caused by an automobile accident which an insured is legally entitled to recover from the owner or operator of certain types of uninsured motor vehicles. However, Property Damage Uninsured Motorists Coverage is available only:

1. If you have not rejected Bodily Injury Uninsured Motorists Coverage; and
2. For autos for which you have not purchased Collision Coverage.

Please indicate your choices by initialing next to the appropriate item(s) below.

<p>(Initials) _____</p>	<p>I select Property Damage Uninsured Motorists Coverage at a limit of \$3,500 for each accident for the following vehicle(s):</p> <p>(Specify Year/Make/Model)</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>(Initials) _____ _____</p>	<p>I reject Property Damage Uninsured Motorists Coverage entirely.</p> <p>I delete Property Damage Uninsured Motorists Coverage only with respect to the following individuals:</p> <p>(Name of Excluded Driver(s))</p> <p>_____</p> <p>_____</p>

Applicant's/Named Insured's Signature

Date

**POLICYHOLDER DISCLOSURE
NOTICE OF TERRORISM
INSURANCE COVERAGE**

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, you have a right to purchase insurance coverage for losses resulting from acts of terrorism. *As defined in Section 102(1) of the Act:* The term “act of terrorism” means any act or acts that are certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 80% BEGINNING ON JANUARY 1, 2020, OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS’ LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

Acceptance or Rejection of Terrorism Coverage

	I hereby elect to purchase terrorism coverage for a prospective premium of \$ 176.00
	I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand I will have no coverage for losses resulting from certified acts of terrorism.

Policyholder/Applicant’s Signature	Allied World Specialty Insurance Company Insurance Company
Print Name	Policy Number
Date	

Allied World Assurance Company Proposal

Insured	04/04/2022
Lake Oroville -C136633	Policy: 5106-0485-08
1960 Elgin St.	FEIN:
Oroville, CA 95966	e-mail:

Description	Renewal	Business Auto	\$17,942.00
Lock Rates Date	05/01/2022		
Effective Date	05/01/2022		
Expiration Date	05/01/2023	Total	\$17,942.00
Type of Business	Renewal		
Program Name	WaterPlus		
		Policy Surcharges and Taxes	\$29.92
		POLICY TOTAL	\$17,971.92

Policy Totals Breakdown

<u>Business Auto</u>		<u>Policy / Other</u>	
Liability	\$9,716.00	Surch / Taxes	\$29.92
Medical	\$606.00		
UM/UIM	\$1,871.00		
Other Than Coll	\$1,351.00		
Collision	\$4,273.00		
Non-Owned	\$125.00		
Total	\$17,942.00	Total	\$29.92

Policywide Surcharges and Taxes

<u>BUSINESS AUTO</u>	Premium
CA Vehicle Fee	\$29.92

Policy Information - Business Auto

Legal Entity	Other	Type of Fleet	Fleet
Liability	1,000,000	CSL Deductible	Full

Location 1 Allied World Assurance Company

1960 Elgin Street	Business Auto	\$17,942.00
Oroville, CA 95966		
Butte County	Total	\$17,942.00

Business Auto

Territory 031	Total Fleet Premium Information...
	Liability \$9,716
	UM/UIM \$1,871
	Med Pay \$606
	OTC \$1,351
	Collision \$4,273
	Non-Owned \$125
	Fleet Grand Total \$17,942

Non-Owned Auto class 6601 (8 Employees)

	Limit	Premium
Liability	1,000,000	\$125

Vehicles

Vehicle # 1 - Truck 1994 Ford Econo Van 1FTGS24Y9RHA88940			
Cost New 50,000	Code 01499	Age Group 12	Vehicle Total \$1,126

	Limit	Premium
Liability	1,000,000	\$652
Med Payments	5,000	\$44
Un Motorist	1,000,000	\$131
	Deduct	Premium
Comprehensive	500	\$82
Collision	500	\$217

Vehicle # 2 - Truck 1999 Ford F450 1FDXF4F5SEB48329			
Cost New 38,000	Code 01499	Age Group 12	Vehicle Total \$1,049

	Limit	Premium
Liability	1,000,000	\$652
Med Payments	5,000	\$44
Un Motorist	1,000,000	\$131
	Deduct	Premium
Comprehensive	500	\$76
Collision	500	\$146

Vehicle # 3 - Truck 1997 Ford F350 3FTH36G2VMA34078			
Cost New 27,800	Code 01499	Age Group 12	Vehicle Total \$1,049

	Limit	Premium
Liability	1,000,000	\$652
Med Payments	5,000	\$44
Un Motorist	1,000,000	\$131
	Deduct	Premium
Comprehensive	500	\$76
Collision	500	\$146

Vehicle # 4 - Private Passenger 2008 Ford Explorer 1FMEU73E48UA18799			
Cost New 30,743	Code 7398	Age Group 12	Vehicle Total \$1,329

	Limit	Premium
Liability	1,000,000	\$809
Med Payments	5,000	\$34
Un Motorist	1,000,000	\$168
	Deduct	Premium
Comprehensive	500	\$78
Collision	500	\$240

Vehicle # 5 - Trailer 1989 Wright FB Trailer 1W9EC225K1DB4162			Vehicle Total	\$106
Cost New 5,000	Code 68499	Age Group 12		
	Limit	Premium		
Liability	1,000,000	\$65		
	Deduct	Premium		
Comprehensive	500	\$16		
Collision	500	\$25		

Vehicle # 6 - Service/Utility Trailer 1995 Champion FB Trailer 4KKF016205C000286			Vehicle Total	\$26
Cost New 1,200	Code 69499	Age Group 12		
	Limit	Premium		
Liability	1,000,000			
	Deduct	Premium		
Comprehensive	500	\$10		
Collision	500	\$16		

Vehicle # 7 - Service/Utility Trailer 2003 Gorman-Rupp Pump Trailer 41583-701			Vehicle Total	
Cost New 3,000	Code 69499	Age Group		
	Limit	Premium		
Liability	1,000,000			

Vehicle # 8 - Truck 1983 Ford F700 W/ Meyer 1FDPF70H1DVA01237			Vehicle Total	\$1,156
Cost New 47,000	Code 31499	Age Group 12		
	Limit	Premium		
Liability	1,000,000	\$771		
Med Payments	5,000	\$44		
Un Motorist	1,000,000	\$131		
	Deduct	Premium		
Comprehensive	500	\$58		
Collision	500	\$152		

Vehicle # 9 - Truck 1993 Ford F800 Tank Truck 1FDXK847PVA12703			Vehicle Total	\$1,156
Cost New 64,100	Code 31499	Age Group 12		
	Limit	Premium		
Liability	1,000,000	\$771		
Med Payments	5,000	\$44		
Un Motorist	1,000,000	\$131		
	Deduct	Premium		
Comprehensive	500	\$58		
Collision	500	\$152		

Vehicle # 10 - Truck 2004 Sterling Rodder Truck X 2FZACGDC84AN01479			Vehicle Total	\$1,209
Cost New 119,000	Code 21499	Age Group 12		
	Limit	Premium		
Liability	1,000,000	\$684		
Med Payments	5,000	\$44		
Un Motorist	1,000,000	\$131		
	Deduct	Premium		
Comprehensive	500	\$80		
Collision	500	\$270		

Vehicle # 11 - Truck 2008 Peterbilt Dump Truck 1NPSH08X38D769995			Vehicle Total	\$1,209
Cost New 118,445	Code 21499	Age Group 12		
	Limit	Premium		
Liability	1,000,000	\$684		
Med Payments	5,000	\$44		
Un Motorist	1,000,000	\$131		
	Deduct	Premium		
Comprehensive	500	\$80		
Collision	500	\$270		

Vehicle # 12 - Truck 1996 Ford F150 2FTEF15H8TCA31616			Vehicle Total	\$998
Cost New 19,000	Code 01499	Age Group 12		
	Limit	Premium		
Liability	1,000,000	\$652		
Med Payments	5,000	\$44		
Un Motorist	1,000,000	\$131		
	Deduct	Premium		
Comprehensive	500	\$63		
Collision	500	\$108		

Vehicle # 13 - Truck 2010 Ford F150 1FTMF1EW4AKA48402			Vehicle Total	\$1,016
Cost New 25,000	Code 01499	Age Group 12		
	Limit	Premium		
Liability	1,000,000	\$652		
Med Payments	5,000	\$44		
Un Motorist	1,000,000	\$131		
	Deduct	Premium		
Comprehensive	500	\$70		
Collision	500	\$119		

Vehicle # 14 - Truck 2012 Peterbilt Septic Pump Truck 2NP2HM7XOCM140058			Vehicle Total	\$1,232
Cost New 103,000	Code 21499	Age Group 11		
	Limit	Premium		
Liability	1,000,000	\$684		
Med Payments	5,000	\$44		
Un Motorist	1,000,000	\$131		
	Deduct	Premium		
Comprehensive	500	\$88		
Collision	500	\$285		

Vehicle # 15 - Truck 2019 Ford Transit Van, Camera Van with Installed Equipment 1FTBF4XV2KKB72201			Vehicle Total	\$2,527
Cost New 298,551	Code 01499	Age Group 4		
	Limit	Premium		
Liability	1,000,000	\$652		
Med Payments	5,000	\$44		
Un Motorist	1,000,000	\$131		
	Deduct	Premium		
Comprehensive	1,000	\$282		
Collision	1,000	\$1,418		

Vehicle # 16 - Truck 2019 Ford F-350 1FDRF3HT3KEF29966			Vehicle Total	\$1,233
Cost New 43,000	Code 21499	Age Group 4		
	Limit	Premium		
Liability	1,000,000	\$684		
Med Payments	5,000	\$44		
Un Motorist	1,000,000	\$131		
	Deduct	Premium		
Comprehensive	500	\$98		
Collision	500	\$276		

Vehicle # 17 - Truck 2021 Ford F-250 1FT7X2B67MEE10407			Vehicle Total	\$1,396
Cost New 50,203	Code 01499	Age Group 2		
	Limit	Premium		
Liability	1,000,000	\$652		
Med Payments	5,000	\$44		
Un Motorist	1,000,000	\$131		
	Deduct	Premium		
Comprehensive	500	\$136		
Collision	500	\$433		



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: April 12, 2022

RE: Item No. 5 – Grant Management Associates

Grant Management Associates (www.grantmanagementassoc.com) is a firm in Durham, CA that provides services nationwide for Funding Identification, Grant Writing, and Fund Administration. SFWP and TWSD along with many other Special Districts and Government Agencies have used their services to secure grants and manage funding.

Many grants are available for public safety, infrastructure improvements, increased housing opportunities for low/moderate income families, energy efficiency and low emission equipment replacement.

To begin the process, they require an intake study that takes approximately 20 hours to complete. This service is billed at \$195.00 per hour and requires a deposit of \$2,000.00. The total cost would be based on the amount of hours that it took to complete the intake study.

Once the intake study is complete, they can begin the process of funding identification for grant opportunities for the District.

Recommended Action:

A motion to authorize Grant Management Associates to perform an intake study in the amount of \$4,000.00.



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: April 12, 2022

RE: Item No. 6 – Quarterly LOAPUD Investment Schedule, Quarterly Income Statement, and Balance Sheet

Included are the 1st quarter 2022 District Investment Schedule Summary, Quarterly Income Statement, and Balance Sheet.

Attachment 1: "LOAPUD Investment Schedule" shows that the District's cash balance increased by \$257,126.32 over the last quarter.

Attachment 2: "Quarterly Income Statement" shows the movement of money into and out of the District's accounts each month over the last quarter.

Attachment 3: "Balance Sheet" shows all assets and liabilities for all District accounts.

Attachments Included

LOAPUD INVESTMENT SCHEDULE

March 31, 2022

Statement Balances

Bank	Beginning Balance December 31, 2021	Ending Balance March 31, 2022	Difference	Maturity	*Interest Rate
Five Star General	\$ 294,467.86	\$ 209,102.52	\$ (85,365.34)	CKG	0.1000%
Five Star USDA	\$ 16,563.49	\$ 67,579.45	\$ 51,015.96	CKG	0.1000%
Five Star MM	\$ 1,282,458.46	\$ 1,573,316.06	\$ 290,857.60	IF	0.2780%
LAIF	\$ 2,703,645.25	\$ 2,704,263.35	\$ 618.10	IF	0.2780%
LAIF Series A Bond Res	\$ 107,048.00	\$ 107,048.00	\$ -	IF	0.2780%
Total Investments	\$ 4,404,183.06	\$ 4,661,309.38	\$ 257,126.32		

* Current quarter interest rate

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2021-2022

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Revenue								
41100	Sewer Service Charge	398,204.52	398,448.22	398,769.91		1,195,422.65	1,592,439.00	-397,016.35
41150	Pumping Charge	31,865.61	31,859.99	31,862.14		95,587.74	127,322.00	-31,734.26
41200	Kelly Ridge Pumping Chg (25,378.65		25,378.65	45,000.00	-19,621.35
41300	Connection Fee	200.00	312.00	200.00		712.00		712.00
41350	Other Services			5,893.69		5,893.69		5,893.69
	Total Revenue	430,270.13	430,620.21	462,104.39	0.00	1,322,994.73	1,764,761.00	-441,766.27
Expenses								
51000	Administration							
60100	Salaries & Wages	56,311.79	79,860.24	54,394.36	9,116.70	199,683.09	249,062.00	49,378.91
60200	Sick Time Buy Back						3,000.00	3,000.00
62100	Health Insurance	14,483.34	18,407.24	14,229.86	2,161.43	49,281.87	72,279.00	22,997.13
62150	HSA PAYABLE	1,666.64	2,499.96	833.32		4,999.92	10,000.00	5,000.08
62200	Dental Insurance	896.76	977.49	877.32	146.22	2,897.79	3,802.00	904.21
62250	Life Insurance	99.50	116.32	101.34	16.89	334.05	462.00	127.95
62300	Vision Insurance	253.00	470.96	469.60		1,193.56	3,003.00	1,809.44
62400	Deferred Comp 457	1,095.46	1,551.08	1,064.83	178.49	3,889.86	4,981.00	1,091.14
62450	CALPERS Contribution	42,022.73	43,928.49	-12,466.26	9,220.34	82,705.30	84,575.00	1,869.70
62500	Workers Comp Ins.	183.82	868.35	868.35		1,920.52	4,572.00	2,651.48
62550	Payroll Taxes/Ins.	4,127.66	5,957.07	4,395.77	682.23	15,162.73	20,864.00	5,701.27
65100	Office Utilities	-124.39				-124.39		124.39
66100	Office Supplies & Expense		100.00			100.00		-100.00
	Total Account	121,016.31	154,737.20	64,768.49	21,522.30	362,044.30	456,600.00	94,555.70
51100	Director							
60100	Salaries & Wages	6,000.00	6,000.00	6,000.00		18,000.00	24,000.00	6,000.00
62300	Vision Insurance	232.00				232.00	5,000.00	4,768.00
62550	Payroll Taxes/Ins.	555.00	555.00	555.00		1,665.00	1,836.00	171.00
	Total Account	6,787.00	6,555.00	6,555.00		19,897.00	30,836.00	10,939.00
57000	General Operating							
64100	Engineering Services	25,172.50	3,892.15	2,532.50		31,597.15	60,000.00	28,402.85
64150	Legal Services	-3,098.00	729.52	630.00		-1,738.48	36,000.00	37,738.48
64200	Accounting/Audit Services	18,200.00	1,200.00	1,125.00		20,525.00	20,400.00	-125.00
64250	Insurance	11,116.74	11,116.74	11,116.74		33,350.22	44,600.00	11,249.78
64300	Software Licenses, Annual	9,092.95	1,929.17	19,159.95	484.00	30,666.07	44,400.00	13,733.93
65100	Office Utilities	3,359.80	2,735.04	3,339.84		9,434.68	19,465.00	10,030.32
65150	Shop/Yard Utilities	1,395.96	1,851.15	1,511.23		4,758.34	10,380.00	5,621.66
66100	Office Supplies & Expense	6,174.97	3,607.76	1,620.63		11,403.36	18,000.00	6,596.64
66102	BILLING AND PAYMENT PROCE			250.00		250.00		-250.00
66150	Office Equipment	1,829.15	1,760.63	1,961.81		5,551.59	33,000.00	27,448.41
66200	Building & Yard Repairs /	1,488.99	136.30	1,095.33		2,720.62	13,000.00	10,279.38
66350	Outside services	2,352.87	2,172.48	2,068.36	242.00	6,835.71	5,000.00	-1,835.71

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2021-2022

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
67100	Education & Training		175.00			175.00	12,000.00	11,825.00
67150	Membership/Subscriptions	1,407.17	6,301.83	81.22		7,790.22	6,400.00	-1,390.22
67200	Permits & Licenses	4,245.33	5,325.75			9,571.08	14,150.00	4,578.92
67250	Travel, Meals & Entertain	309.75	328.04	148.43		786.22	3,000.00	2,213.78
67300	Elections						5,000.00	5,000.00
67350	Bank and collection fees	3,107.27	3,547.01	8,142.77		14,797.05	10,800.00	-3,997.05
67450	Environmental						3,050.00	3,050.00
67550	LAFCo Operating Fees	1,488.32				1,488.32	2,400.00	911.68
69150	Gasoline		20.17			20.17		-20.17
69155	Propane		177.01			177.01		-177.01
69300	Auto Repairs & Maintenanc		14.60			14.60		-14.60
	Total Account	87,643.77	47,020.35	54,783.81	726.00	190,173.93	361,045.00	170,871.07
58000	Field							
60100	Salaries & Wages	59,639.75	61,439.46	48,838.75	8,360.04	178,278.00	353,683.00	175,405.00
60200	Sick Time Buy Back						3,000.00	3,000.00
61150	Standby Wages	1,464.36	1,628.78	1,347.07	254.52	4,694.73	6,525.00	1,830.27
61200	Reoccurring Overtime Wages			1,290.76	591.77	1,882.53	17,887.00	16,004.47
61250	Call-Out OT - Not VV			65.01		65.01	7,680.00	7,614.99
61351	Villa Verona Overtime				82.93	82.93		-82.93
62100	Health Insurance	4,817.00	6,258.42	5,307.60	889.46	17,272.48	76,101.00	58,828.52
62150	HSA PAYABLE	833.32	624.99	416.66		1,874.97	2,500.00	625.03
62200	Dental Insurance	323.73	469.36	397.16	54.15	1,244.40	8,332.00	7,087.60
62250	Life Insurance	78.80	106.44	84.48	14.98	284.70	901.00	616.30
62300	Vision Insurance	1,153.71	108.51			1,262.22	6,006.00	4,743.78
62400	Deferred Comp 457	1,214.40	1,247.88	1,019.12	181.94	3,663.34	7,573.00	3,909.66
62450	CALPERS Contribution	4,649.91	5,296.70	60,148.38	4,960.21	75,055.20	125,669.00	50,613.80
62500	Workers Comp Ins.	2,448.47	7,025.67	7,025.67		16,499.81	37,210.00	20,710.19
62550	Payroll Taxes/Ins.	4,790.87	4,869.62	4,330.72	719.92	14,711.13	35,507.00	20,795.87
63500	Boots and Uniforms		1,380.73	178.60		1,559.33	4,600.00	3,040.67
63502	Boots& Uniforms-Broderson						550.00	550.00
63506	Boots & Uniforms - VICTOR		492.99			492.99	550.00	57.01
63507	Boots & Uniforms - PETERS		290.11			290.11		-290.11
64300	Software Licenses, Annual			370.29		370.29		-370.29
65175	PUMP STATION UTILITIES	10,873.46	14,504.84	15,386.65	33.11	40,798.06	69,340.00	28,541.94
66200	Building & Yard Repairs /			164.26		164.26		-164.26
66250	Small Tools & Consumables	354.87	125.89	3,043.05		3,523.81	22,700.00	19,176.19
66300	Safety Supplies	1,172.92	1,146.20	1,120.16		3,439.28	6,000.00	2,560.72
66350	Outside services	885.50	964.30	1,078.48		2,928.28	7,000.00	4,071.72
67150	Membership/Subscriptions		3,500.00			3,500.00	35,000.00	31,500.00
67200	Permits & Licenses		84.91			84.91		-84.91
67400	Safety Training			3,258.50		3,258.50	12,000.00	8,741.50
68100	Routine Operations & Main	3,536.61	2,339.98	859.63		6,736.22	9,000.00	2,263.78
68125	REPAIRS AND MAINTENANCE O	241.38	4,981.52	15,651.67	2,190.33	23,064.90	69,415.00	46,350.10
68150	I & I Operations & Mainte		385.87	41.08		426.95	43,200.00	42,773.05
69100	Diesel Fuel		5,298.55	2,748.24		8,046.79	22,680.00	14,633.21
69150	Gasoline		2,353.07	5,071.32		7,424.39	15,120.00	7,695.61
69200	Oils & Grease						1,800.00	1,800.00
69250	Heavy Equipment Repairs &	1,002.72	1,634.16	637.92	342.27	3,617.07	13,000.00	9,382.93
69300	Auto Repairs & Maintenanc	2,328.44	448.87	871.68		3,648.99	12,900.00	9,251.01

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2021-2022

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
	Total Account	101,810.22	129,007.82	180,752.91	18,675.63	430,246.58	1,033,429.00	603,182.42
	Total Expenses	317,257.30	337,320.37	306,860.21	40,923.93	1002,361.81	1,881,910.00	879,548.19
	Net Income from Operation	113,012.83	93,299.84	155,244.18	-40,923.93	320,632.92		
Other Revenue								
47100	Capacity Charge	4,777.00	7,452.12	4,777.00		17,006.12		17,006.12
47150	Sewer Service Late Fees	19,392.28	17,035.73	18,482.02		54,910.03		54,910.03
47195	FUEL SALES	211.69	214.04	576.72		1,002.45		1,002.45
47200	Interest	10,148.87	2,456.41	2,223.97		14,829.25	6,377.00	8,452.25
47250	RD Surcharge	90,547.10	90,566.70	90,601.00		271,714.80	362,148.00	-90,433.20
47350	Current Sec Taxes			190,791.47		190,791.47	280,000.00	-89,208.53
47400	Current Unsec Tax		15,696.07	155.35		15,851.42	12,000.00	3,851.42
47450	Prior Unsec Tax		298.00	43.89		341.89		341.89
47475	SUPPLEMENTAL APPORTIONMEN		817.96	1,343.28		2,161.24		2,161.24
47500	Other Taxes		1,247.22	753.66		2,000.88	3,600.00	-1,599.12
49000	Other Income	4,040.00	180.00	135.00		4,355.00		4,355.00
	Total Other Revenue	129,116.94	135,964.25	309,883.36	0.00	574,964.55	664,125.00	-89,160.45
Other Expenses								
81000	Capital Outlay							
81110	Equipment Purchase	50,202.54		269,489.67		319,692.21	345,055.00	25,362.79
81112	Master Plan Update	375.00				375.00		-375.00
81120	Capitalized Expenditure -		33,433.52	4,970.00		38,403.52		-38,403.52
81200	District Projects-CIP						457,780.00	457,780.00
	Total Account	50,577.54	33,433.52	274,459.67		358,470.73	802,835.00	444,364.27
85000	Debt Service							
85200	Loan Principal	62,000.00				62,000.00	62,000.00	
85250	Loan Interest Expense	51,425.00	50,107.50			101,532.50	101,533.00	0.50
	Total Account	113,425.00	50,107.50			163,532.50	163,533.00	0.50
87000	Other Expense							
74400	Depreciation						564,000.00	564,000.00
	Total Account						564,000.00	564,000.00
	Total Other Expenses	164,002.54	83,541.02	274,459.67	0.00	522,003.23	1,530,368.00	1008,364.77

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LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2021-2022

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53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
	Net Income	78,127.23	145,723.07	190,667.87	-40,923.93	373,594.24		

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2021-2022

55 RIVER RANCH OROVILLE LLC

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Expenses								
59000	RIVER RANCH OROVILLE LLC							
64100	Engineering Services	497.90		2,475.00		2,972.90		-2,972.90
	Total Account	497.90		2,475.00		2,972.90		-2,972.90
	Total Expenses	497.90	0.00	2,475.00	0.00	2,972.90	0.00	-2,972.90
	Net Income from Operation	-497.90		-2,475.00		-2,972.90		
	Net Income	-497.90	0.00	-2,475.00	0.00	-2,972.90		

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2021-2022

57 LEAP GRANT

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Expenses								
55100	LEAP GRANT							
64100	Engineering Services		1,815.00			1,815.00	45,300.00	43,485.00
64152	SURVEYING SERVICES			15,057.00	1,391.90	16,448.90	81,000.00	64,551.10
67450	Environmental						160,000.00	160,000.00
	Total Account		1,815.00	15,057.00	1,391.90	18,263.90	286,300.00	268,036.10
	Total Expenses	0.00	1,815.00	15,057.00	1,391.90	18,263.90	286,300.00	268,036.10
	Net Income from Operation		-1,815.00	-15,057.00	-1,391.90	-18,263.90		
Other Revenue								
48000	GRANT REVENUE						286,300.00	-286,300.00
	Total Other Revenue	0.00	0.00	0.00	0.00	0.00	286,300.00	-286,300.00
	Net Income	0.00	-1,815.00	-15,057.00	-1,391.90	-18,263.90		

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2021-2022

58 REAP GRANT

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Expenses								
55200	REAP GRANT							
64100	Engineering Services		1,815.00			1,815.00	34,340.00	32,525.00
64152	SURVEYING SERVICES			9,228.74	853.10	10,081.84	60,950.00	50,868.16
67450	Environmental						120,960.00	120,960.00
	Total Account		1,815.00	9,228.74	853.10	11,896.84	216,250.00	204,353.16
	Total Expenses	0.00	1,815.00	9,228.74	853.10	11,896.84	216,250.00	204,353.16
	Net Income from Operation		-1,815.00	-9,228.74	-853.10	-11,896.84		
Other Revenue								
48000	GRANT REVENUE						216,250.00	-216,250.00
	Total Other Revenue	0.00	0.00	0.00	0.00	0.00	216,250.00	-216,250.00
	Net Income	0.00	-1,815.00	-9,228.74	-853.10	-11,896.84		

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2021-2022

62 PALERMO WASTEWATER CONSOLIDATION

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Expenses								
57000	General Operating							
64100	Engineering Services		13,200.00	165.00		13,365.00		-13,365.00
64152	SURVEYING SERVICES		2,160.00			2,160.00		-2,160.00
	Total Account		15,360.00	165.00		15,525.00		-15,525.00
	Total Expenses	0.00	15,360.00	165.00	0.00	15,525.00	0.00	-15,525.00
	Net Income from Operation		-15,360.00	-165.00		-15,525.00		
	Net Income	0.00	-15,360.00	-165.00	0.00	-15,525.00		

Combined Funds

Assets

Current Assets

Five Star Bank - General Acct.	272,811.57	
Five Star USDA	67,573.71	
Five Star Money Market	1,572,950.32	
LAI F 10401 Series A Bond Debt Res	2,705,263.35	
LAI F ACCOUNT SERIES A BOND DEPT RESERVE	107,048.00	
Petty Cash	500.00	
Acct Receivable-Sewer Service	1,110,601.86	
Accounts Receivable Other	49,126.09	
Tax Assess Receivable	7,555.50	
Accounts Receivable: Butte Cnty Treasurer	114,975.90	
Accrued Interest Receivable	9,360.53	
Inventory	15,583.17	
Prepaid Expenses	11,599.65	
Prepaid Health Insurance	9,678.59	
Prepaid Dental /Life/AD&D	(5,826.88)	

Total Current Assets		6,048,801.36

Fixed Assets

Land	107,174.17	
Work in Progress	227,318.59	
Subsurface Lines	13,702,512.64	
Villa Verona Project 1991	163,196.80	
Sewage Collection Facilities	581,252.11	
General Plant	4,209,077.81	
Vila Verona Tank Removals	3,774,204.07	
Lower Wy Improvement District	79,368.26	
Allowance for Depreciation	(14,023,901.89)	
Investment in SC-OR	41,982.33	

Total Fixed Assets		8,862,184.89

Other Assets

Deferred Outflows	404,576.21	

Total Other Assets		404,576.21

Total Assets		15,315,562.46

Combined Funds

Liabilities and Equity

Current Liabilities

Checks Payable	64,596.90	
Accounts Payable	371,049.73	
SC-OR Service Pass-Thru	446.72	
Accrued Vacation & Sick Leave	60,364.98	
Federal Withholding	(27.00)	
State Income Tax Withholding	(181.40)	
CA Disability	(135.38)	
Unemployment Payable	61.92	
PERS Classic Payable	0.01	
PERS PEPRAs Payable	16.64	
CONVERSION Aflac Pre-Tax 125	216.94	
CONVERSION Aflac After Tax	133.78	
Employee PERS Contribution	(0.03)	
PERS Employer Contribution	0.01	
Refunds Payable	132.18	
Adv on Exp-Villa Verona	117.63	
Adv on Exp-RIVER RANCH LLC OROVILLE	3,415.25	
Adv on Exp-Berry Creek Development 2015	1,620.00	
Adv on Exp-Feather Falls Mini Mart Expansi	675.00	
Adv on Exp-Lazzareschi Annexation	(1,270.00)	
Adv on Exp RR LLC OFFSITE INSPECTION	19,473.50	

Total Current Liabilities		520,707.38

Long-Term Liabilities

Loan Payable-USDA Rural Dev	2,420,000.00	
Interest Payable-Bonds	51,425.00	

Total Long-Term Liabilities		2,471,425.00

Other Liabilities

Net Pension Liability	1,537,423.00	
Deferred Inflows of Resources	37,502.00	

Total Other Liabilities		1,574,925.00

Total Liabilities -----
4,567,057.38

Equity

Invested in Capital Assets	6,615,519.84
Reserve-RDA Surcharge	286,726.46
Reserve-Capacity Charges	1,316,271.83

Combined Funds

Capital Fund-Retained Earnings	2,161,856.42	
Conversion Balancing	26.00	
CURRENT YEAR INCOME/(LOSS)	368,104.53	

Total Equity		10,748,505.08

Total Liabilities & Equity		15,315,562.46



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: April 12, 2022

RE: Item No. 7 – SC-OR Commissioners' Report

Included (if available) in your packet are draft minutes of the regular meeting of the Sewerage Commission – Oroville Region from the month of March 2022 and the Flow Report from March 2022. Directors Fairbanks and Mastelotto will present the SC-OR report if any information is available for reporting.

Attachment Included

Recommended Action: None

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on March 22, 2022 at 5:00 p.m.)

1. Call to Order ❖

Vice-Chairman Fairbanks called the meeting to order at 5:01 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Fairbanks and Mastelotto from the Lake Oroville Area Public Utility District, Thomson from the City of Oroville, Hatley and Wristen from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, and Attorney Scott Huber. Commissioner Reynolds came in near the end of the meeting.

3. Salute to the Flag ❖

Vice-Chair Fairbanks led the Commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Acknowledgment and Welcome of New Commissioner ❖

The board welcomed new commissioner Scott Thomson to the SC-OR Board of Commissioners.

6. Board Meeting Minutes of the Regular Meeting held on February 23, 2022 ❖

Upon motion by Commissioner Hatley to approve the minutes of the meeting, and seconded by Commissioner Wristen, the minutes of the February 23, 2022 regular meeting were approved, with Commissioner Thomson abstaining since he wasn't at the meeting.

7. Employee Safety Meeting Minutes (March 11, 2022) ❖

Manager Sturdevant reported that we had an employee safety meeting on March 11, 2022, and the minutes were in the packet for informational purposes.

8. Authorization of Warrants ❖

Commissioner Mastelotto met with Manager Sturdevant and reviewed the warrants, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Hatley. Warrants 27300-27379 in the total amount of \$266,270.31 from February 24, 2022 to March 22, 2022, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

9. Fiscal Reports ❖

Manager Sturdevant reported the fiscal reports for February 2022 were in the packets for review. There were no questions and nothing further to report.

10. Special Election for Chairman of the Commission ❖

Attorney Huber stated that the SC-OR Chair position is filled on a rotating basis by entity, and it is the City of Oroville's Chair this fiscal year. Commissioner Hatley nominated Commissioner Thomson from the City of Oroville for the position of Chairman for SC-OR. The motion was seconded by Vice-Chair Fairbanks. Commissioner Thomson was elected Chairperson for the remainder of fiscal year 2021/2022 by the following vote: Hatley – Aye, Fairbanks – Aye, Thomson – Aye.

11. Finalizing and Possible Adoption of the Fiscal Year 2022/23 Proposed Budget ❖

Manager Sturdevant reported that the proposed budget was given to each Commissioner at the last board meeting to take and review. There were no questions asked of him regarding the proposed budget.

A motion was made by Commissioner Hatley to adopt the budget for fiscal year 2022/23. The motion was seconded by Vice-Chair Fairbanks, and passed by the following vote: Fairbanks – Aye, Thomson – Aye, Hatley – Aye.

12. Update Risk Management Plan ❖

Manager Sturdevant reported that we were audited by Butte County Environmental Health. They reviewed our Risk Management Plan and Hazardous Materials, which was last updated in 1999. Not much has changed as far as process chemicals and hazardous materials, however, when the plan was created in 1999 it did not include Sulfur Dioxide, which is used to dechlorinate our water before it goes out to the river so we do not kill aquatic life. We are required to do an internal audit every five years, and minor adjustments have been made over the years. Our chemical quantity onsite exceeds the federal threshold, which is why we are required to have the plan, and it must be seismically evaluated and have an engineers' stamp and signature on it.

We received a proposal from Coleman Engineering for just under \$10,000 to perform the update. They quoted that amount in case there were major changes. Commissioner Hatley asked if there was a specific type of engineer that has to review and update this Plan. Can an in-house engineer do this work? We could see if TWSD's engineer could perform this update; it seems it would be much cheaper. Manager Sturdevant will call the manager of TWSD to ask if that could happen. Attorney Huber said they could vote on this item if on the contingency that if the TWSD engineer cannot or will not do the update we can approve the quote from Coleman Engineering.

Commissioner Hatley made a motion to approve the Risk Management Plan Update with Coleman Engineering if the TWSD engineer is unable or unwilling to provide the service at a cheaper cost. The motion was seconded by Vice-Chair Fairbanks and passed by unanimous consensus.

13. Attorney's Report ♦

Attorney Huber thanked the Commissioners for changing the day of the monthly meeting so that he can attend in person. He stated that he is working on a resolution to address the discussion in closed session at the February meeting. It should be complete by our next meeting that will protect all of the parties involved.

14. Manager's Report ♦

Manager Sturdevant reported that our line on Highway 162 has been repaired by Duke Sherwood Contracting. Commissioner Hatley what the cost of the pipeline repair was. Manager Sturdevant reported it was under budget at \$35,385.00.

We just finished pulling our quarterly samples, which were 100% successful. We are preparing to go into sludge season.

We held a JPA meeting on March 17th at SC-OR with the other JPA managers. Discussion on what is happening in each entity, and what is coming in the near future. Fee deferrals were discussed and how we thought they should be handled at the managerial level. He will speak with Attorney Huber to see if they are on the same page with what is being worked on.

15. Visitor Comments ❖

None

16. Commissioner and Staff Comments ❖

The commissioners once again welcomed new commissioner Thomson.

Commissioner Hatley said it was nice to see Attorney Huber here in person, and said that Manager Sturdevant and Plant Supervisor Salsi were doing a great job.

Commissioner Wristen expressed that the adopted budget was very well prepared; Commissioner Mastelotto agreed.

Commissioner Mastelotto asked what "sludge season" referred to. Manager Sturdevant explained that during our process, the organics that can be consumed by the bugs are consumed. Whatever is not, including the bugs themselves, we waste to the ponds; we then pump all of the water out of the ponds, run it back through the plant, and all we have left in the ponds is the sludge. Once it dries it is technically called biosolids, but we refer to it as sludge. We have to truck the dried biosolids to the landfill. Our sludge is considered class B, which can be used in limited form, but once the plant upgrade happens and we can process our biosolids better (screening) we should be able to give it away or sell it. After the upgrade it will be classified for use to fertilize animal feed, but not human feed.

Commissioner Reynolds came in and apologized for being late. He forgot about the day change of the meetings.

17. Adjournment ❖

There being no further business, the meeting was adjourned at 5:26 p.m. to the regular meeting scheduled for April 26, 2022 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: April 12, 2022

RE: Item No. 8 – BCSDA Representatives and LAFCo Report

8.1 BCSDA

Nothing to Report

8.2 LAFCo

Please see attached March Agenda for LAFCo

REGULAR MEETING NOTICE OF THE COMMISSION

Location: **Oroville City Council Chambers**
1735 Montgomery Street, Oroville, California
Date/Time: **Thursday, April 7, 2022 - 9:00 a.m.**

SPECIAL NOTICE – HYBRID MEETINGS

CORONAVIRUS (COVID-19) ADVISORY NOTICE: THE HEALTH AND SAFETY OF BUTTE COUNTY RESIDENTS AND COMMUNITY MEMBERS, PUBLIC OFFICIALS AND EMPLOYEES IS A TOP PRIORITY. Based on guidance from the California Department of Public Health, the California Division of Occupational Safety and Health, the California Governor’s Proclamation of a State of Emergency issued on March 4, 2020, the provisions of Assembly Bill 361 as enacted by Butte LAFCo Resolution, in order to minimize the spread of the COVID-19 virus, Butte LAFCo meetings can be conducted remotely. The Commission’s **HYBRID** meeting can be accessed by the public as follows:

1. The meeting will be **open to the public** for attendance and comments, AND
2. As a public convenience, the meeting will be broadcast via Zoom, but will be **view only, no interaction or comments taken.**

Please click the link below to [join](#) the meeting or utilize the telephone option (audio only)

1. **JOIN MEETING:**
<https://us02web.zoom.us/j/86716618854?pwd=WnNVS2p6RlVWU3hSOHUvMFBPTFRFdz09>
Passcode: 889462
2. **Or Telephone:**
Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 9128
Webinar ID: 867 1661 8854

PUBLIC COMMENTS:

Comments from the public on the agenda items will also be accepted as follows:

1. Attend meeting in-person and comment.
2. Via email to Commission Clerk (jstover@buttecounty.net)
2. Via phone (530-538-7784)
3. Mail to Butte LAFCo, 1453 Downer Street, Suite C, Oroville, CA 95965.

MEETING PARTICIPATION: All comments received will be conveyed to the Commission for consideration during the meeting. All meetings conducted under these circumstances will be recorded and placed on the LAFCo website (www.buttelafco.org) for public access and accountability. Public comments will be limited to three (3) minutes.

REQUIREMENT FOR ROLL CALL VOTES ON ALL MOTIONS: Pursuant to Government Code Section 5494(A), “All votes taken during a teleconferenced meeting shall be by roll call.

THANK YOU: The Commission appreciates the public’s adaptation and patience during this crisis and will endeavor to refrain from placing non-essential items, or matters of significant public interest on the agenda until such time greater public participation can be reasonably accommodated.

AGENDA

ALL ITEMS ARE OPEN FOR PUBLIC COMMENT

1. CALL TO ORDER

1.1 Roll Call

1.2 Resolution of Appreciation Upon Retirement – Joy Stover

1.3 Welcome New Staff Member/Commission Clerk – Krystal Bradford

2. CONSENT AGENDA

2.1 Approval of the Minutes of March 3, 2022

2.2 Adoption of a Renewing Resolution In Support of AB361

Pursuant to Assembly Bill 361 (AB361), in order for the Commission to retain the option to conduct its meetings remotely, it must adopt a resolution indicating that a Gubernatorial State of Emergency exists and the Commission has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, Commissioners or staff. **ACTION REQUESTED:** Consider Staff Memorandum and Approve Resolution No. 15 2021/22.

3. NOTICED PUBLIC HEARINGS

3.1 22-06 - City of Chico - Glenwood Avenue Annexation No. 3

The Commission will consider the annexation of an approximately 42-acre island area and adjacent road right of way to the City of Chico, utilizing the island annexation provisions of Government Code §56375.3, for the purpose of providing municipal services to the area. The territory is substantially surrounded by City of Chico jurisdiction to the north, east and south. Portions of the annexation territory are within County Service Area (CSA) 36 (Glen Haven Street Lighting) which provides financing for the provision of street lighting services. The area is identified by various Assessor's Parcel Numbers. **ACTION REQUESTED:** Adopt Resolution No. 09 2021/22 approving the annexation.

3.2 Review and Consideration of Proposed Budget for Fiscal Year 2022/23

The Budget Committee will present its recommendations and the Proposed Budget for FY 2022/23. **ACTION REQUESTED:** 1) Receive comments from the public and affected agencies; 2) Provide direction to staff of any recommended changes to the Proposed Budget; 3) Adopt the Proposed Budget and transmit to affected agencies; and 4) Continue item to the May 5, 2022 meeting for final adoption.

3.3 22-07 - CAL FIRE / City of Oroville - Extension of Fire Services by Contract

In a cooperative effort with the City of Oroville, Cal FIRE is requesting to extend fire protection services to the City of Oroville and will assume all fire protection services within the City's current jurisdiction effective July 1, 2022. The proposed contract, if approved, would begin July 2022. **ACTION REQUESTED:** Adopt Resolution No. 13 2021/22 approving the Cal FIRE Extension of Services Contract with the City of Oroville.

4. REGULAR AGENDA

4.1 Items Removed from the Consent Agenda (*If any*)

4.2 Butte LAFCo/City of Chico - Island Annexation Agreement

In an effort to consolidate the City's boundaries and encourage the efficient delivery of urban services, the City and Butte Local Agency Formation Commission have made substantial progress over the past year towards the common goal of annexing the remaining County "island" areas within the City's Sphere of Influence. The remaining island areas are substantially City-surrounded unincorporated County jurisdiction pockets that are largely built-out with single-family residential uses and associated infrastructure. The islands are functionally a part of the City's political, economic, and social fabric and are logical to be under City jurisdiction. The timing of annexation for the remaining islands is to be memorialized in an Island Annexation Agreement. A number of factors were considered in determining the annexation schedule, including the socio-economic status of the areas, demand for sewer service, development and redevelopment potential, and more. **ACTION REQUESTED:** Accept public comment and authorize the Commission Chair to execute the Annexation Agreement.

4.3 21-06 - Formation of Tuscan Water District Update

The Commission approved the formation of a California Water District (CWD) to be called the Tuscan Water District (TWD) at its February 3, 2022 meeting subject to protest proceedings. The Commission will receive a report concerning the outcome of the protest proceedings conducted by the Executive Officer on April 5, 2022. **ACTION REQUESTED:** Receive and acknowledge the outcome of Protest Proceedings conducted by the Executive Officer.

5. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (If any)

6. REPORTS AND COMMUNICATION

6.1 Executive Officer's Report

6.2 Correspondence (None)

7. ADMINISTRATION. The Commission will discuss and provide direction to the Executive Officer on administrative matters relating to the operation of the Commission.

9. **ADJOURNMENT NOTICE:** Adjourn to **Thursday, May 5, 2022** in the City of Oroville Council Chambers. *It should be noted that COVID protocols can change often and the meeting may be required to be held virtually via Zoom.*

TO THOSE WHO PARTICIPATE IN LAFCO PROCEEDINGS:

- * Government Code Section 84308 requires you to disclose campaign contributions to LAFCO Commissioners if they amount to \$250 or more and were made within the last twelve months. Please announce your applicable campaign contributions when you speak.
- * Any disabled person needing special accommodation to participate in the Commission proceeding is requested to contact LAFCo staff at (530) 538-7784 prior to meeting and arrangements will be made to accommodate you.
- * Any person may address the Commission during the "Public Comment." Please see the rules regarding public comments below.
- * Agenda documents relative to an Agenda item may be obtained from the Clerk of the Commission at a cost of \$.10 per page.

RULES APPLYING TO PUBLIC COMMENTS

1. Members of the public wishing to address the Commission upon any subject within the jurisdiction of Butte LAFCO may do so upon receiving recognition from the Chair at the appropriate time.
2. Comment on items not on the agenda should be made at the time indicated for "Public Comment" on the agenda. The Commission may not act on any matter so raised and will have to put off action until a meeting at which the matter can be put on the agenda.
3. Comment on specific agenda items may be made during the discussion of that agenda item, upon recognition by the Chair.
4. After receiving recognition, please stand and state your name and address before making your presentation, so that the Clerk may take down this information.
5. All documents to be presented to the Commission will be given to the Clerk of the Commission (original and eleven copies) prior to Call of Order of meeting. Such documents will be distributed to the Commission and made available for public inspection.
6. This agenda was mailed to those requesting notice and posted 72 hours in advance of the meeting at the following locations: LAFCo front entrance.

MEMORANDUM

TO: Local Agency Formation Commission

FROM: LAFCO Budget Committee

SUBJECT: **Agenda Item 3.2 – Review and Consideration of Proposed Budget for Fiscal Year 2022/23**

DATE: March 28, 2022 for the Meeting of April 7, 2022

Pursuant to Government Code Section §56381, please find attached the Proposed Budget for Fiscal Year 2022/23 as unanimously recommended for adoption by the Budget Committee (Kimmelshue, Sheppard, McGreehan & Leverenz).

Summary

On March 21, 2022, the Budget Committee met to review and discuss both the current year budget projections and the Preliminary Budget for FY 2022/23. The Committee thoroughly considered the broad spectrum of fundamental responsibilities that LAFCO, as a regulatory body of the state, is expected to address beyond the specific processing of individual applications.

With this perspective in mind, the Committee's review was influenced by the following factors:

1. The Commission's recognition of the ever increasing roles that LAFCO's have in:
 - Assisting local agencies in the understanding of governance options and providing guidance to smaller agencies seeking to enhance their service capabilities;
 - Addressing local government functions and service delivery capabilities;
 - Identifying gaps in the provision of services throughout their counties; and
 - Addressing an increasing number of legislative mandates to consider disadvantaged populations and seek improved options and opportunities for cooperation between agencies to include consolidations and mergers.
2. The Commission's continued desire to maintain a consistent core staff equivalent to 3.5 full-time employees, all of whom are experienced individuals who provide superior service levels and local agency assistance.
3. The Commission's understanding that although economic conditions have remained surprisingly stable this past year, local agency budgets may become financially challenged as the COVID-19 outcomes becomes better known.
4. The Commission's diligent effort over the past 15 years to implement cost saving measures, including employee furloughs, and conservatively maintaining increases in annual member agency apportionments to three percent. In addition, the Commission has been persistent in that it continues to advise member agencies of its potential necessity to incrementally increase apportionments to meet state mandated functions.

Local Agency Formation Commission
March 28, 2022

5. The Commission's fundamental interest in balancing its desired capability to meet statutory requirements (mandates) with the ability of contributing agencies to provide adequate levels of funding.

Budget Committee Proposal for FY 2022/23 Budget

Funding Sources

The Proposed FY 2022/23 Budget totals \$856,409 and reflects a 12% increase from the prior years' budget. Sources include:

- Interest - \$15,000 accounting for 2%.
- Member Agency Apportionments - \$790,409 accounting for 92%. While the Commission has intentionally maintained flat member agency apportionments for a number of years during the recession years' ago, it has consistently advised member agencies each year during the budget process and through adopted resolutions, that in order to achieve state mandated responsibilities consistent with GC56381, the potential need to incrementally increase agency apportionments would inevitably be required to meet the Commission's expectations. Although the Budget Committee has recommended a 12% increase in its total budget, it does in fact translate a 12% increase to member agency apportionments. However, the overall average increase to member agency apportionments for the past 15 years remains 3%.
- Charges for Services - \$25,000 accounting for 3%.
- Miscellaneous Revenue - \$6,000 accounting for 1%.
- MSR/SOI Trust Fund Transfer, \$20,000 accounting for 2%.

Expenditures

- Salaries and Wages and Benefits - \$628,589 accounting for 73%.
- Services & Supplies - \$172,820 accounting for 20%.
- Appropriations - \$55,000 accounting for 7%.

Notice

Notice of the FY 2022/23 Preliminary Budget Committee meeting held on March 21, 2022 was posted on March 16, 2022 and subsequently circulated to all member agencies, including the Butte County Special District's Association on March 17, 2021.

Public notice for the FY 2022/23 Proposed Budget Hearing (April 7, 2022) was published in the Chico Enterprise Record on March 16, 2022. In addition, the public notice was also posted on March 16, 2022 at County Administration, LAFCo's office and website.

Local Agency Formation Commission
March 28, 2022

ACTIONS RECOMMENDED AND REQUESTED BY BUDGET COMMITTEE:

1. Receive comments from the public and affected agencies on the Proposed Budget for FY 2022/23; and
2. Continue to place language within the budget resolution that advises member agencies of the potential need to incrementally increase agency contribution rates in order to achieve the state mandated responsibilities consistent with GC56381; and
3. Adopt a four percent cost of living adjustment (COLA), to the currently adopted Salary Plan; and
4. Adopt the Proposed Budget for Fiscal Year 2022/23 for transmittal to affected agencies and continue item to the next regularly scheduled Commission meeting on Thursday, May 5, 2022 for final adoption.

Attachment:

1. Proposed Budget & Narrative for Fiscal Year 2022/23



Butte Local Agency Formation Commission Proposed Budget for FY 2022/23

	2021/22			2022/23		
	Adopted: May 6, 2021			Proposed		
	Base Budget	Special Projects	Total	Base Budget	Special Projects	Total
FUNDING SOURCES						
441000 Interest	15,000	-	15,000	15,000	-	15,000
441001 Unrealized Gain/Loss	-	-	-	-	-	-
453006 Other Government Agencies (County)	317,574	-	317,574	355,683	-	355,683
453008 Other Government Agencies (Cities)	317,574	-	317,574	355,683	-	355,683
453008 Other-In-Lieu Revenue (Special Districts)	70,574	-	70,574	79,043	-	79,043
454000 Other-In-Lieu Revenue	-	-	-	-	-	-
462005 Charges for Services	16,560	-	16,560	25,000	-	25,000
473000 Miscellaneous Revenue	6,000	-	6,000	6,000	-	6,000
473000 Miscellaneous Revenue (SOI Trust Fund)	20,000	-	20,000	20,000	-	20,000
Total Funding Sources	763,282	-	763,282	856,409	-	856,409
EXPENDITURES						
Salaries and Wages						
511000 Regular Wages	359,500	-	359,500	380,188	-	380,188
511000 Extra Help	-	-	-	-	-	-
Total Salaries and Wages	359,500	-	359,500	380,188	-	380,188
Benefits						
512000 PERS EMPC	13,578	-	13,578	17,736	-	17,736
512000 PERS Miscellaneous	38,793	-	38,793	32,899	-	32,899
512000 PERS Miscellaneous PEPR	-	-	-	7,306	-	7,306
513000 EE Group Insurance - Basic Life Insurance	96	-	96	106	-	106
513000 EE Group Insurance - Health Insurance	77,600	-	77,600	128,000	-	128,000
513000 EE Group Insurance - LTD	983	-	983	1,348	-	1,348
515000 EE Group Insurance - UI & ETT	476	-	476	450	-	450
516000 FICA/Medicare/OASDI	27,495	-	27,495	29,282	-	29,282
516000 Other Benefits - EAP	397	-	397	432	-	432
516000 Other Benefits - Flexible Spending	54	-	54	60	-	60
516000 Other Benefits - SDI	4,131	-	4,131	3,988	-	3,988
516000 Other Benefits - EE PERS	25,156	-	25,156	26,794	-	26,794
516000 Other Benefits - Cash Back Payments	6,067	-	6,067	-	-	-
Total Benefits	194,826	-	194,826	248,401	-	248,401
Total Salaries and Wages and Benefits	554,326	-	554,326	628,589	-	628,589
Services & Supplies						
523000 Communications - Cell Phone Allowance	840	-	840	840	-	840
523000 Communications - Telephone Charges	3,102	-	3,102	3,102	-	3,102
525000 Household Expense	1,000	-	1,000	1,000	-	1,000
526000 Insurance - Property & General Liability	8,457	-	8,457	6,696	-	6,696
531000 Memberships	7,015	-	7,015	8,025	-	8,025
533000 Office Expense	5,000	-	5,000	6,000	-	6,000
534000 Professional & Specialized Services						
Annual Audit	7,700	-	7,700	8,350	-	8,350
WC Claims Administration	2,540	-	2,540	3,000	-	3,000
County Auditor-Controller	3,401	-	3,401	3,401	-	3,401
County Treasurer-Tax Collector	35	-	35	250	-	250
County Human Resources	13,500	-	13,500	27,000	-	27,000
County Information Systems	6,680	-	6,680	6,680	-	6,680
Legal Counsel	25,440	-	25,440	25,440	-	25,440
GIS	18,000	-	18,000	18,000	-	18,000
Total	77,296	-	77,296	92,121	-	92,121
535000 Publications & Legal Notice	3,500	-	3,500	3,500	-	3,500
536000 Rent/Lease Equipment - Security	360	-	360	420	-	420
536000 Rent/Lease Equipment - Lease	15,346	-	15,346	15,576	-	15,576
539000 Special Departmental Expense	5,000	-	5,000	7,000	-	7,000
540000 Transportation/Travel - Transportation/Travel	11,000	-	11,000	11,000	-	11,000
540000 Transportation/Travel - Vehicle Exp. Reimbmt.	11,040	-	11,040	11,040	-	11,040
541000 Utilities	5,000	-	5,000	6,500	-	6,500
Total Services & Supplies	153,956	-	153,956	172,820	-	172,820
Appropriations						
580010 Appropriation Contingency	30,000	-	30,000	30,000	-	30,000
101001 Appropriation Reserve	25,000	-	25,000	25,000	-	25,000
Total Appropriations	55,000	-	55,000	55,000	-	55,000
Total Services & Supplies and Appropriations	208,956	-	208,956	227,820	-	227,820
Total	763,282	-	763,282	856,409	-	856,409

Proposed Budget Narrative for Fiscal Year 2022-23

April 7, 2022

FUNDING SOURCES:

441000 – Interest Earned	\$15,000
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Interest income is accrued on treasury cash.

453006; 453008 – Member Agency Funding	\$790,409
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Allocation and Proportionate Share of Funding Requirement:

453006: Other Governmental Agencies (County @ 45%)
453008: Other Governmental Agencies (Cities @ 45%)
453008: Other-In-Lieu Revenue (Special Districts @ (10%))

Calculations are prepared by the Butte County Auditor. Individual city shares are based on revenue as reported in the most recent edition of the Cities Annual Report published by the State Controller. Individual special district shares are based on revenues as reported in the most recent report of the "Financial Transactions Concerning Special Districts" published by the State Controller.

462005 – Charges for Services	\$25,000
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Pursuant to the adopted Fee Schedule, application filing fees are charged to applicants for the processing of applications submitted for sphere of influence amendments, formations of special districts and changes of organization and reorganization. Application processing fees vary widely depending on the complexity of the action requested.

473000 – Miscellaneous Revenue	\$6,000
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CALAFCO Stipend.

473000 – Miscellaneous Revenue (SOI Trust Fund)	\$20,000
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Restricted monies held within the Sphere Trust Fund for the explicit purpose of funding Commission directed staff level review and maintenance of municipal service reviews and sphere of influence plans and related actions.

EXPENDITURES:

511000 – Salaries and Wages	\$380,188
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Salaries reflect base wages pursuant to the adopted Salary Plan.

512000 thru 516000 – Benefits	\$248,401
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CalPERS Retirement; ICMA Deferred Compensation & Medicare; State Unemployment Insurance, Employment Training & State Disability Insurance; Health, Dental & Vision; Employee Assistance Program; Flexible Spending Fees, Cash Back; and Basic/Long Term Life Insurance.

Expenditures: *Continued*

523000 – Communications	\$3,942
<hr/>	
County Communication Services (\$3,102); Cell Phone Allowance (\$840).	
525000 – Household Expense	\$1,000
<hr/>	
Toiletries, cleaning supplies, floor tile buffing and other household items.	
526000 – Insurance - Property & General Liability	\$6,696
<hr/>	
Coverages, provided through Special District Risk Management Authority.	
531000 – Memberships	\$8,025
<hr/>	
Memberships to professional organizations, including various publications and subscriptions that support staff development on current issues affecting the agency's responsibilities.	
533000 – Office Expense	\$6,000
<hr/>	
General office supplies, including computer software upgrades.	
534000 – Professional & Specialized Services	\$92,121
<hr/>	
Annual Audit (\$8,350); Worker's Compensation and Employer's Liability coverage, provided through Special District Risk Management Authority (\$3,000); County Auditor-Controller (\$3,401); County Treasurer-Tax Collector (\$250); County Human Resources Services (\$27,000); County Information Systems (\$6,680); Legal Counsel (\$25,440) and GIS (\$18,000).	
535000 – Publication & Legal Notices	\$3,500
<hr/>	
Publishing of legal notices, as required by LAFCO Policies and State Law and subscriptions.	
536000 – Rent/Lease Equipment	\$15,996
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Lease agreement, pursuant to H.P. Downer Business Center, LLC (\$15,576); and office security system (\$420).	
539000 – Special Departmental Expense	\$7,000
<hr/>	
Website maintenance, including security updates; copier services, postage and professional development/training.	
540000 – Transportation/Travel	\$22,040
<hr/>	
Attendance at conferences, meetings, training and CALAFCO participation (\$11,000); and vehicle expense reimbursements (\$11,040).	

Expenditures: *Continued*

541000 – Utilities**\$6,500**

Electricity, natural gas, water, sewer, garbage disposal, and common area maintenance charges, i.e., janitorial and landscaping

Appropriations:

580010 – Contingency**\$30,000**

Unanticipated costs, i.e., budget shortfall coverage, special studies or legal fees.

101001 – Reserve**\$25,000**

Isolated funding for accrued leave liabilities and other post-employment benefits.



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: April 12, 2022

RE: Item No. 9 – Board Members', Manager, and Staff Comments

9.1 Field Operations Report

The March 2022 Field Operations Activity Report is included for your review and discussion.

Attachment Included

9.2 Billing Document Specialists Report

9.3 General Manger's Report

Updates on ongoing activities:

- 1) Laserfiche
- 2) G.I.S. (Geographic Information System)
- 3) JPA Meeting, Request to defer SCOR Fees
- 4) South Oroville Revitalization Advisory Group
- 5) Butte County Stakeholders – cancelled
- 6) Surveillance Video Camera upgrade
- 7) ECO 900 Combo Truck – Estimated delivery date March 2023
- 8) LEAP / REAP Grants – Progress
- 9) Mt. Ida Sewer Re-alignment upgrade Project.

FIELD OPERATIONS ACTIVITY REPORT

MARCH 2022

SAFETY MEETINGS AND COMPLIANCE

- California Water Control Boards- Sanitary Sewer Overflow Documentation on-line training
- Aveva Wonderware- On line software training
- Special District Risk Management Authority- General Construction Safety

GENERAL MEETINGS

- LOAPUD Field Operations- General staff meeting regarding future/upcoming projects
- Joint Power Association- Discussions on fee deferrals, current and future projects and FOG Programs (Fats, Oil and Grease)
- Coleman Engineering- Presentation for the East Interceptor Repair Project for SC-OR (Sewer Commission-Oroville Region)
- Field Meeting- General Manager David Goyer and Engineer Keith Knibb: Oak Knoll mainline relocation, Mt. Ida State Line replacement and possible route for Las Plumas Ave. to Ophir Rd. new gravity line.

I & I RELATED WORK

- (9) Vacant or burned properties cut and capped to prevent I & I
- (4) Manholes repaired

NEW PERMITS/CONNECTIONS, ESTIMATES, INQUIRIES OR TERMINATION

- Lateral Installation Permits- 3290 Burlington: New triple wide dwelling being installed. 2725 & 2727 Elgin Street- New dwellings. 2455 Greenville- New dwelling
- Possible New Connections- 25 Osborne Ct. and 25 Grey Fox Lane
- Termination of Service Permit- 4753 Lincoln Blvd due to fire damage to additional dwelling
- Inquiry of Service- Empty parcel on Greenville Street
- Permit- 145 Crane Ave- Additional connection into existing lateral for new garage/shop water closet and sink; passed inspection

LINES CLEANED

- 12,390' LF cleaned with Jet Rodder
- Approximately 4500' LF of Villa Verona Mainline flushed

CCTV WORK

- 1988' LF of collection lines inspected

MAINTENANCE, REPAIRS AND MISC

- Compaction wheel for Backhoe rebuilt
- All Lift Stations- Monthly weed abatement and general house cleaning
- Marked all District facilities for City of Oroville's Alley Clean-up Program in South Side.
- Bidwell Canyon L-2 Lift Station- Began assessment for possible submersible pump upgrade
- Rausch Camera Van- Purchased new lateral inspection camera, line item on current year budget.
- Rausch Camera Van- Control unit failure. Sent control unit and all equipment for repair and/or diagnostics
- Investigated possible unpermitted connections at various locations in District
- (2) Villa Verona tank lids replaced
- Aqua Sierra Controls Inc.- Flow meters tested at Lift Stations; further assessments needed for repair and/or replacement

SERVICE CALLS/O.T. CALL OUTS- PRIMARY

- Primary Service Call- Odor complaints at various locations
- (1) Primary O.T. Call Out- 16 Chapparral Drive; Plumbing issues under home

SERVICE CALLS/O.T. CALL OUTS- VILLA VERONA -

- (2) Villa Verona Service Calls- Both tanks serviced and pumped
- (1) Villa Verona O.T. Call Out- Tank serviced and pumped

GAS CONSUMPTION: 253.3gals (Last Mo. 217.9gals)

DIESEL CONSUMPTION: 198.8gals (Last Mo. 233.4gals)

LOAPUD GAS: 253.3gals (Last Mo. 183.5gals) DIESEL: 124gals (Last Mo.153.1gals)

EL MEDIO FIRE DEPT. GAS: 0.0gals (Last Mo. 0.0gals) DIESEL: 74.8gals (Last Mo. 80.3gals)

Gals = Gallons

L/F = Linear Feet

Ft = Feet

LS = Lift Station

I&I = Infiltration & Intrusion

O.T. = Overtime

Prepared By:

Vince Victorino

Field Operations Supervisor



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: April 12, 2022

RE: Item No. 10 – Future Agenda Items

- 1) Camera Van, Rausch
- 2) Ad Hoc Committee for Remodel / Relocation
- 3) Reopening the District Office to the public.