



# AGENDA

1960 Elgin Street  
Oroville, CA 95966  
530-533-2000  
[www.loapud.com](http://www.loapud.com)

Board of Directors  
Regular Meeting  
May 10, 2022 – 2:00 PM

Materials related to an item on the open meeting agenda that are provided to the Board of Directors, including those provided to the Board after distribution of the agenda packet, are available on the District website.

During this difficult time, we invite you to join today's scheduled meeting via Zoom by using your phone or computer to attend this meeting. Please call our District office at **(530)533-2000** for assistance in participating in the teleconference.

Dial in: 1-669-900-9128  
Meeting ID: 853 2915 7980  
Passcode: 610653

To ensure that our meetings are as orderly as possible, and to enable public participation at the proper times during the meeting, we are asking that everyone take a moment to ensure your line stays muted until public comment is invited. When it comes time for public comment, we will leave enough time for participants to unmute and speak to the entire group and our Board. Because attendees cannot see each other's mute status, we will simply need to be patient as we wait in between comments, and do our best not to speak over each other. Please state your name for the record before sharing comments. We are committed to keeping the public engaged throughout this crisis and appreciate your help in making that happen.

1. **CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Flag Salute
- 1.3 Moment of Silence

2. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion unless an item is removed. Consent Agenda items will be read by title only. There will be no separate discussion of these items unless members of the Board or person in the audience request a specific item to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) is removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 2.1 Regular Board Meeting Minutes of April 12, 2022
- 2.2 Financial Reports for Month Ending April 30, 2022
- 2.3 Claims Report for Month Ending April 30, 2022
- 2.4 Adoption of "Resolution No. 05-2022 Authorizing Remote Meetings Consistent With AB 361"

3. **ITEMS REMOVED FROM THE CONSENT AGENDA (IF ANY)**

## REGULAR BUSINESS

### 4. RESOLUTION NO. 06-2022 – APPROPRIATIONS LIMIT FOR THE 2022-23 FISCAL YEAR

The Board will review and consider approving “Resolution No. 06-2022 – Appropriations Limit for the 2022-23 Fiscal Year” setting the Fiscal Year 2022/2023 Appropriations Limit at \$992,976.50 per State mandated percentages for Butte County.

*DISCUSSION WITH POSSIBLE ACTION*

### 5. RESOLUTION NO. 07-2022 – KRE MAINTENANCE & OPERATION CHARGE TO TAX ROLLS & DELINQUENT SEWER SERVICE ACCOUNTS TO TAX ROLLS

The Board will review and consider approving “Resolution No. 07-2022 – KRE Maintenance & Operation Charge to Tax Rolls & Delinquent Sewer Service Accounts to Tax Rolls” adding the Kelly Ridge Estates maintenance & operations charge and the delinquent sewer service accounts to the Butte County 2022/2023 tax roll.

*DISCUSSION WITH POSSIBLE ACTION*

### 6. APPROVAL OF JUNE 1, 2022 THROUGH MAY 31, 2023 DAYTON SAYER INSURANCE AGENCY, INC PROPOSED HEALTH AND DENTAL INSURANCE POLIYC RENEWAL

Review and approval of Dayton Sayer Insurance Agency, Inc proposed health and dental insurance policy renewals for the period of June 1, 2022 through May 31, 2023.

*DISCUSSION WITH POSSIBLE ACTION*

### 7. GRANT MANAGEMENT ASSOCIATES

GM Goyer will update the Board on the status of the Intake Survey for Grant Management Associates.

*DISCUSSION WITH POSSIBLE ACTION*

## REPORTS AND CONSULTATIONS

### 8. LAFCo AND SC-OR REPORTS

### 9. BOARD MEMBERS’, MANAGER, AND STAFF COMMENTS

- FIELD OPERATIONS REPORT – FOS Victorino
- MANAGER’S REPORT - GM Goyer

### 10. FUTURE AGENDA ITEMS

### 11. ADJOURNMENT



## **Manager's Report**

To: Board of Directors

From: David Goyer, General Manager

Date: May 10, 2022

RE: Item No. 1 – CALL TO ORDER

1.1 Roll call

1.2 Flag Salute

1.3 Moment of Silence



## Manager's Report

To: Board of Directors  
From: David Goyer, General Manager  
Date: May 10, 2022  
RE: Item No. 2 – Consent Agenda

Item No. 2.1 **Board Meeting Minutes** - Minutes from the April 10, 2022 Regular Board meeting and from the April 28, 2022 Special Board meeting are included for the Board's review and approval.

Attachment Included

Item No. 2.2 **Financial Reports** – Cash Report and Income Statement through April 30, 2022 is attached for the Board's review and approval.

Attachment Included

Item No. 2.3 **Payment of Claims** - The April 30, 2022 Claims report is attached for the Board's review and approval.

Attachment Included

Item No. 2.4 **Adoption of "Resolution No. 05-2022 Authorizing Remote Meetings Consistent With AB 361"** - Resolution No. 05-2022 is attached for the Board's review and approval.

Attachment Included

*Recommended Action:*

A motion to approve the minutes from the Regular Board meeting of April 10, 2022 and approve the Financial Reports and Payment of Claims from April 2022 as presented and adopt Resolution No. 05-2022 Authorizing Remote Meetings Consistent With AB 361.

Roll call vote.

**UNADOPTED  
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS MEETING  
APRIL 12, 2022**

**CALL TO ORDER**

President Mastelotto called the meeting to order at 2:00 P.M. Directors present were Fairbanks, Marciniak, Salvucci and Sharman. General Manager (GM) Goyer, Field Operations Supervisor (FOS) Victorino, Board Clerk (BC) Hamblin and Engineer Knibb represented the District in person. Also present in the audience was Mr. James Cox of James Cox Insurance Services.

**SALUTE TO THE FLAG**

Director Salvucci led the meeting with the salute to the flag.

**MOMENT OF SILENCE**

President Mastelotto requested a moment of silence.

**CONSENT AGENDA**

The Board reviewed the minutes of the Regular Board Meeting of March 8, 2022, the Financial Reports and the Claims List for month ending March 31, 2022 and Resolution #04-2022 Authorizing Remote Meeting Consistent with AB 361. After discussion, it was moved by Director Marciniak and seconded by Director Fairbanks that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

**REVIEW AND APPROVAL OF MAY 1, 2022 THROUGH APRIL 30, 2023 GENERAL LIABILITY POLICY RENEWAL /JAMES J. COX INSURANCE SERVICES**

Mr. James Cox of James Cox Insurance Services presented the renewal of general liability, auto, property and excess insurance policies. After discussion, it was tabled until more information could be provided.

No Action Taken

**REVIEW AND APPROVAL OF ENGAGING GRANT MANAGEMENT ASSOCIATES (GMA) TO COMPLETE AN INTAKE STUDY TO ASSIST THE DISTRICT IN SEEKING OUT, APPLYING FOR AND MANAGEMENT OF GRANT OPPORTUNITIES**

GM Goyer presented GMA to the Board and discussed the services that they offer and requested that the District complete an intake study. The intake study provides GMA information to assist them in seeking out, applying for and managing grant and funding opportunities for the District. After discussion, it was moved by Director Mastelotto and seconded by Director Salvucci to authorize GMA to perform an intake study in the amount not to exceed \$4,000.00. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman

**REVIEW OF THE QUARTERLY INVESTMENT SCHEDULE, QUARTERLY INCOME STATEMENT AND BALANCE SHEET**

GM Goyer presented the quarterly reports.

No Action Taken

**SC-OR COMMISSIONERS' REPORT**

Director Mastelotto and Director Fairbanks presented the SC-OR report and updated that Board on the incident at the Hwy 162 bridge.

**BCSDA REPRESENTATIVES AND LAFCo REPORT**

No BCSDA report.

No LAFCo report.

**BOARD MEMBERS', MANAGER, AND STAFF REPORTS**

FOS Victorino presented the Field Operations Report  
 Status of Camera Van, Mt Ida Re-alignment  
 Report on the potential and new connections  
 Report on updated CDL requirements

BC Hamblin updated the Board on the status and implementation of the BDS System.

GM Goyer presented the Manager's Report.  
 Status of the ECO 900 Combo Truck, LEAP/REAP Grants, GIS, Laserfiche &  
 Surveillance Video Camera Upgrade  
 Report on South Oroville Revitalization Advisory Group

**ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 3:38 P.M.

Respectfully submitted,

Kelly Hamblin,  
Clerk of the Board

**UNADOPTED  
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING  
APRIL 28, 2022**

**CALL TO ORDER**

President Mastelotto called the meeting to order at 3:30 P.M. Directors present were Fairbanks, Marciniak, And Sharman. General Manager (GM) Goyer and Board Clerk (BC) Hamblin represented the District in person.

Director Salvucci was absent.

**SALUTE TO THE FLAG**

President Mastelotto led the meeting with the salute to the flag.

**MOMENT OF SILENCE**

President Mastelotto requested a moment of silence.

**REVIEW AND APPROVAL OF MAY 1, 2022 THROUGH APRIL 30, 2023 GENERAL LIABILITY POLICY RENEWAL /JAMES J. COX INSURANCE SERVICES**

GM Goyer updated the Board regarding the options available for the renewal of general liability, auto, property and excess insurance policies. After discussion, it was moved by Director Mastelotto and seconded by Director Fairbanks to approve the Allied Public Risk Liability Insurance package as quoted for \$49,636.00 for the period of May 1, 2022 to April 30, 2023. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, and Sharman

**ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 3:37 P.M.

Respectfully submitted,

Kelly Hamblin,  
Clerk of the Board



RESOLUTION NO. 05-2022 (**SUBSEQUENT**)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT RE-AUTHORIZING REMOTE MEETINGS CONSISTENT WITH AB 361

WHEREAS, the Lake Oroville Area Public Utility District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Lake Oroville Area Public Utility District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote participation in meetings by members of a legislative body by audio or video or both, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of remote meetings is a declaration of a state of emergency by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 07-2021 on November 9, 2021, finding that the requisite conditions exist for the District’s legislative bodies to conduct remote meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency; and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, on March 4, 2020 the Governor proclaimed State of Emergency to exist in California due to the COVID-19 pandemic, which proclamation is still active; and

WHEREAS, state and local officials have recommended social distancing measures, including masks, to slow the spread of COVID-19 and the contagious Delta variant, and to protect the vulnerable and immunocompromised members of the community; and

WHEREAS, the Board of Directors does hereby find that the state of emergency continues to directly impact the ability of members to meet in-person; and

WHEREAS, as a consequence of the State of Emergency and recommended social distancing measures, the Board of Directors does hereby find that the legislative bodies of Lake Oroville Area Public Utility District shall continue to conduct their meetings without compliance with

paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the public may attend meetings and comment by calling in or by using the Zoom platform as described in meeting agendas.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 3. Remote Teleconference Meetings. The District's General Manager, Secretary, and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from adoption of this Resolution or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District's legislative bodies may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Lake Oroville Area Public Utility District, this 10<sup>th</sup> day of May, 2022, after a motion was made by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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President of the Board

ATTEST:

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Secretary of the Board

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Cash Report  
For the Accounting Period: 4/22

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>53 Sewer</b>						
10001 Five Star Bank - General Acct.	237,421.97	644,304.70	645.39	1,363.11	505,417.50	375,591.45
10021 Five Star USDA	67,579.45	0.00	0.00	0.00	0.00	67,579.45
10031 Five Star Money Market	1,573,316.06	0.00	0.00	0.00	0.00	1,573,316.06
10400 LAIF 10401 Series A Bond Debt	2,705,263.35	0.00	0.00	0.00	0.00	2,705,263.35
10401 LAIF ACCOUNT SERIES A BOND DEPT	107,048.00	0.00	0.00	0.00	0.00	107,048.00
10500 Petty Cash	500.00	0.00	0.00	0.00	0.00	500.00
<b>Total Fund</b>	<b>4,691,128.83</b>	<b>644,304.70</b>	<b>645.39</b>	<b>1,363.11</b>	<b>505,417.50</b>	<b>4,829,298.31</b>
<b>55 RIVER RANCH OROVILLE LLC</b>						
10001 Five Star Bank - General Acct.	-10,736.27	0.00	0.00	0.00	0.00	-10,736.27
<b>57 LEAP GRANT</b>						
10001 Five Star Bank - General Acct.	-1,815.00	0.00	0.00	0.00	1,897.50	-3,712.50
<b>58 REAP GRANT</b>						
10001 Five Star Bank - General Acct.	-1,815.00	0.00	0.00	0.00	1,567.50	-3,382.50
<b>62 PALERMO WASTEWATER CONSOLIDATION</b>						
10001 Five Star Bank - General Acct.	-15,525.00	0.00	0.00	0.00	0.00	-15,525.00
<b>71 Payroll Clearing</b>						
10001 Five Star Bank - General Acct.	918.00	0.00	52,784.22	47,900.98	0.00	5,801.24
<b>73 Claims Clearing</b>						
10001 Five Star Bank - General Acct.	14,484.46	0.00	462,833.66	12,371.42	0.00	464,946.70
<b>Totals</b>	<b>4,676,640.02</b>	<b>644,304.70</b>	<b>516,263.27</b>	<b>61,635.51</b>	<b>508,882.50</b>	<b>5,266,689.98</b>

\*\*\* Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Income Statement  
For the Accounting Period: 4 / 22

Combined Funds

Account Object	Description	----- Current Year -----				
		Current Month	Current YTD	Budget	Variance	
<b>Revenue</b>						
41100	Sewer Service Charge	-127.86	1,195,294.79	1,592,439.00	-397,144.21	75
41150	Pumping Charge	-6.00	95,581.74	127,322.00	-31,740.26	75
41200	Kelly Ridge Pumping Chg (Taxes)		25,378.65	45,000.00	-19,621.35	56
41300	Connection Fee		712.00		712.00	
41350	Other Services		5,893.69		5,893.69	
						75
	<b>Total Revenue</b>	<b>-133.86</b>	<b>1,322,860.87</b>	<b>1,764,761.00</b>	<b>-441,900.13</b>	<b>75</b>
<b>Expenses</b>						
51000	<b>Administration</b>					
60100	Salaries & Wages	18,233.40	208,799.79	249,062.00	40,262.21	84
60200	Sick Time Buy Back			3,000.00	3,000.00	
62100	Health Insurance	4,322.86	51,443.30	72,279.00	20,835.70	71
62150	HSA PAYABLE		5,416.58	10,000.00	4,583.42	54
62200	Dental Insurance	292.44	3,044.01	3,802.00	757.99	80
62250	Life Insurance	33.78	350.94	462.00	111.06	76
62300	Vision Insurance		1,193.56	3,003.00	1,809.44	40
62400	Deferred Comp 457	356.98	4,068.35	4,981.00	912.65	82
62450	CALPERS Contribution	18,440.68	91,925.64	84,575.00	-7,350.64	109
62500	Workers Comp Ins.	289.44	2,209.96	4,572.00	2,362.04	48
62550	Payroll Taxes/Ins.	1,364.46	15,844.96	20,864.00	5,019.04	76
65100	Office Utilities		-124.39		124.39	
66100	Office Supplies & Expenses		100.00		-100.00	
	<b>Total Account</b>	<b>43,334.04</b>	<b>384,272.70</b>	<b>456,600.00</b>	<b>72,327.30</b>	<b>84</b>
51100	<b>Director</b>					
60100	Salaries & Wages	2,000.00	20,000.00	24,000.00	4,000.00	83
62300	Vision Insurance		232.00	5,000.00	4,768.00	5
62550	Payroll Taxes/Ins.	185.00	1,850.00	1,836.00	-14.00	101
	<b>Total Account</b>	<b>2,185.00</b>	<b>22,082.00</b>	<b>30,836.00</b>	<b>8,754.00</b>	<b>72</b>
55100	<b>LEAP GRANT</b>					
64100	Engineering Services	1,897.50	3,712.50	45,300.00	41,587.50	8
64152	SURVEYING SERVICES	1,391.90	16,448.90	81,000.00	64,551.10	20
67450	Environmental			160,000.00	160,000.00	
	<b>Total Account</b>	<b>3,289.40</b>	<b>20,161.40</b>	<b>286,300.00</b>	<b>266,138.60</b>	<b>7</b>
55200	<b>REAP GRANT</b>					
64100	Engineering Services	1,567.50	3,382.50	34,340.00	30,957.50	10
64152	SURVEYING SERVICES	853.10	10,081.84	60,950.00	50,868.16	17
67450	Environmental			120,960.00	120,960.00	
	<b>Total Account</b>	<b>2,420.60</b>	<b>13,464.34</b>	<b>216,250.00</b>	<b>202,785.66</b>	<b>6</b>
57000	<b>General Operating</b>					

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Income Statement  
For the Accounting Period: 4 / 22

Combined Funds

Account Object	Description	----- Current Year -----				
		Current Month	Current YTD	Budget	Variance	
63508	Boots & Uniforms - DAVIS	313.93	313.93		-313.93	
64100	Engineering Services	1,485.00	46,447.15	60,000.00	13,552.85	77
64150	Legal Services	525.00	-1,213.48	36,000.00	37,213.48	-3
64152	SURVEYING SERVICES		2,160.00		-2,160.00	
64200	Accounting/Audit Services		20,525.00	20,400.00	-125.00	101
64250	Insurance	3,705.58	37,055.80	44,600.00	7,544.20	83
64300	Software Licenses, Annual Fees and Tech Support	3,313.00	33,495.07	44,400.00	10,904.93	75
65100	Office Utilities	930.68	10,365.36	19,465.00	9,099.64	53
65150	Shop/Yard Utilities	483.26	5,241.60	10,380.00	5,138.40	50
66100	Office Supplies & Expenses	207.03	11,610.39	18,000.00	6,389.61	65
66102	BILLING AND PAYMENT PROCESSING	3,836.80	4,086.80		-4,086.80	
66150	Office Equipment	596.23	6,147.82	33,000.00	26,852.18	19
66200	Building & Yard Repairs / Maintenance		2,720.62	13,000.00	10,279.38	21
66350	Outside services	830.18	7,423.89	5,000.00	-2,423.89	148
67100	Education & Training		175.00	12,000.00	11,825.00	1
67150	Membership/Subscriptions	64.59	7,854.81	6,400.00	-1,454.81	123
67200	Permits & Licenses		9,571.08	14,150.00	4,578.92	68
67250	Travel, Meals & Entertainment	241.77	1,027.99	3,000.00	1,972.01	34
67300	Elections			5,000.00	5,000.00	
67350	Bank and collection fees	519.58	15,316.63	10,800.00	-4,516.63	142
67400	Safety Training	370.00	370.00		-370.00	
67450	Environmental			3,050.00	3,050.00	
67550	LAFCo Operating Fees		1,488.32	2,400.00	911.68	62
69150	Gasoline		20.17		-20.17	
69155	Propane		177.01		-177.01	
69300	Auto Repairs & Maintenance		14.60		-14.60	
	Total Account	17,422.63	222,395.56	361,045.00	138,649.44	62
58000	Field					
60100	Salaries & Wages	16,725.52	186,643.48	353,683.00	167,039.52	53
60200	Sick Time Buy Back			3,000.00	3,000.00	
61150	Standby Wages	508.78	4,948.99	6,525.00	1,576.01	76
61200	Reoccurring Overtime Wages	1,182.89	2,473.65	17,887.00	15,413.35	14
61250	Call-Out OT - Not VV	248.31	313.32	7,680.00	7,366.68	4
61351	Villa Verona Overtime	147.94	147.94		-147.94	
62100	Health Insurance	1,598.02	17,981.04	76,101.00	58,119.96	24
62150	HSA PAYABLE		2,083.30	2,500.00	416.70	83
62200	Dental Insurance	108.33	1,298.58	8,332.00	7,033.42	16
62250	Life Insurance	29.96	299.68	901.00	601.32	33
62300	Vision Insurance		1,262.22	6,006.00	4,743.78	21
62400	Deferred Comp 457	368.57	3,849.97	7,573.00	3,723.03	51
62450	CALPERS Contribution	9,921.17	80,016.16	125,669.00	45,652.84	64
62500	Workers Comp Ins.	2,341.89	18,841.70	37,210.00	18,368.30	51
62550	Payroll Taxes/Ins.	1,457.97	15,449.18	35,507.00	20,057.82	44
63500	Boots and Uniforms	338.86	1,898.19	4,600.00	2,701.81	41
63502	Boots& Uniforms-Broderson			550.00	550.00	
63506	Boots & Uniforms - VICTORINO		492.99	550.00	57.01	90
63507	Boots & Uniforms - PETERSON		290.11		-290.11	
64100	Engineering Services	4,785.00	4,785.00		-4,785.00	
64300	Software Licenses, Annual Fees and Tech Support		370.29		-370.29	

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Income Statement  
For the Accounting Period: 4 / 22

Combined Funds

Account Object	Description	----- Current Year -----				
		Current Month	Current YTD	Budget	Variance	%
65175	PUMP STATION UTILITIES	5,880.53	46,645.48	69,340.00	22,694.52	67
66200	Building & Yard Repairs / Maintenance	17.30	181.56		-181.56	
66250	Small Tools & Consumables	96.18	3,619.99	22,700.00	19,080.01	16
66300	Safety Supplies		3,439.28	6,000.00	2,560.72	57
66350	Outside services	253.00	3,181.28	7,000.00	3,818.72	45
67150	Membership/Subscriptions		3,500.00	35,000.00	31,500.00	10
67200	Permits & Licenses		84.91		-84.91	
67400	Safety Training		3,258.50	12,000.00	8,741.50	27
68100	Routine Operations & Maintenance - Sewer System	390.87	7,127.09	9,000.00	1,872.91	79
68125	REPAIRS AND MAINTENANCE ON PUMP STATIONS	2,777.91	23,652.48	69,415.00	45,762.52	34
68150	I & I Operations & Maintenance		426.95	43,200.00	42,773.05	1
68650	VV Operations & Maintenance	588.55	588.55		-588.55	
69100	Diesel Fuel		8,046.79	22,680.00	14,633.21	35
69150	Gasoline		7,424.39	15,120.00	7,695.61	49
69200	Oils & Grease			1,800.00	1,800.00	
69250	Heavy Equipment Repairs & Maintenance	5,226.34	8,501.14	13,000.00	4,498.86	65
69300	Auto Repairs & Maintenance	175.10	3,824.09	12,900.00	9,075.91	30
	<b>Total Account</b>	<b>55,168.99</b>	<b>466,948.27</b>	<b>1,033,429.00</b>	<b>566,480.73</b>	<b>45</b>
59000	RIVER RANCH OROVILLE LLC					
64100	Engineering Services		2,972.90		-2,972.90	
	<b>Total Account</b>		<b>2,972.90</b>		<b>-2,972.90</b>	
	<b>Total Expenses</b>	<b>123,820.66</b>	<b>1,132,297.17</b>	<b>2,384,460.00</b>	<b>1,252,162.83</b>	<b>47</b>
	<b>Net Income from Operations</b>	<b>-123,954.52</b>	<b>190,563.70</b>			
<b>Other Revenue</b>						
47100	Capacity Charge		17,006.12		17,006.12	
47150	Sewer Service Late Fees	-172.00	54,738.03		54,738.03	
47195	FUEL SALES		1,002.45		1,002.45	
47200	Interest		15,220.32	6,377.00	8,843.32	239
47250	RD Surcharge	-29.40	271,685.40	362,148.00	-90,462.60	75
47350	Current Sec Taxes		190,791.47	280,000.00	-89,208.53	68
47400	Current Unsec Tax	189.75	16,041.17	12,000.00	4,041.17	134
47450	Prior Unsec Tax	87.25	429.14		429.14	
47475	SUPPLEMENTAL APPORTIONMENT	675.34	2,836.58		2,836.58	
47500	Other Taxes		2,000.88	3,600.00	-1,599.12	56
48000	GRANT REVENUE			502,550.00	-502,550.00	
49000	Other Income	90.00	4,445.00		4,445.00	
	<b>Total Other Revenue</b>	<b>840.94</b>	<b>576,196.56</b>	<b>1,166,675.00</b>	<b>-590,478.44</b>	<b>49</b>

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Income Statement  
For the Accounting Period: 4 / 22

Combined Funds

Account Object	Description	----- Current Year -----				
		Current Month	Current YTD	Budget	Variance	
<b>Other Expenses</b>						
81000	Capital Outlay					
81110	Equipment Purchase		319,692.21	345,055.00	25,362.79	93
81112	Master Plan Update		375.00		-375.00	
81120	Capitalized Expenditure - Other	8,952.00	47,355.52		-47,355.52	
81200	District Projects-CIP			457,780.00	457,780.00	
	Total Account	8,952.00	367,422.73	802,835.00	435,412.27	46
85000	Debt Service					
85200	Loan Principal		62,000.00	62,000.00		100
85250	Loan Interest Expense		101,532.50	101,533.00	0.50	100
	Total Account		163,532.50	163,533.00	0.50	100
87000	Other Expense					
74400	Depreciation			564,000.00	564,000.00	
	Total Account			564,000.00	564,000.00	
	Total Other Expenses	8,952.00	530,955.23	1,530,368.00	999,412.77	35
	Net Income	-132,065.58	235,805.03			

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Combined Check Register  
For the Accounting Period: 4/22

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
-99854	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	12262.67	4/22	04/08/22	
-99853	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	108.75	4/22	04/08/22	
-89612*	Pay P	2 ROBERT L BRODERSON	1741.07	4/22	04/08/22	
-89611	Pay P	22 COOPER DAVIS	1215.02	4/22	04/08/22	
-89610	Pay P	21 DAVID GOYER	2254.86	4/22	04/08/22	
-89609	Pay P	4 KELLY J HAMBLIN	1615.39	4/22	04/08/22	
-89608	Pay P	15 SHAWN PETERSON	1717.24	4/22	04/08/22	
-89607	Pay P	11 ANNELYN A RACKLEY	525.38	4/22	04/08/22	
-89606	Pay P	19 VINCENT M VICTORINO	1699.39	4/22	04/08/22	
-89605	Pay P	CALPERS 457 CAL 457	994.19	4/22	04/08/22	
-89604	Pay P	PERS CLASS CAL PERS CLASSIC	1890.42	4/22	04/08/22	
-89603	Pay P	PEPRA CAL PERS PEPRA	1124.76	4/22	04/08/22	
-89602	Pay P	CA TRAIN (ETT) EDD	761.03	4/22	04/08/22	
-89601	Pay P	FIT EFTPS	4047.11	4/22	04/08/22	
-89600	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3163.98	4/22	04/08/22	
-89599	Pay P	AD&D LOPUD	616.84	4/22	04/08/22	
-89598	Pay P	2 ROBERT L BRODERSON	1835.97	4/22	04/22/22	
-89597	Pay P	22 COOPER DAVIS	1123.48	4/22	04/22/22	
-89596	Pay P	21 DAVID GOYER	2254.86	4/22	04/22/22	
-89595	Pay P	4 KELLY J HAMBLIN	1615.39	4/22	04/22/22	
-89594	Pay P	16 ROBERT MARCINIAK	365.00	4/22	04/22/22	
-89593	Pay P	9 ANGELA D MASTELOTTO	365.00	4/22	04/22/22	
-89592	Pay P	15 SHAWN PETERSON	1764.83	4/22	04/22/22	
-89591	Pay P	11 ANNELYN A RACKLEY	525.38	4/22	04/22/22	
-89590	Pay P	19 VINCENT M VICTORINO	1699.39	4/22	04/22/22	
-89589	Pay P	CALPERS 457 CAL 457	1000.18	4/22	04/22/22	
-89588	Pay P	PERS CLASS CAL PERS CLASSIC	1890.42	4/22	04/22/22	
-89587	Pay P	PEPRA CAL PERS PEPRA	1126.18	4/22	04/22/22	
-89586	Pay P	CA TRAIN (ETT) EDD	836.91	4/22	04/22/22	
-89585	Pay P	FIT EFTPS	4531.36	4/22	04/22/22	
-89584	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	2983.08	4/22	04/22/22	
-89583	Pay P	AD&D LOPUD	616.87	4/22	04/22/22	
22808*	Clm SC	165 AQUA SIERRA CONTROLS, INC.	1710.41	4/22	04/08/22	
22809	Clm SC	40 COMP, INC	180.00	4/22	04/08/22	
22810	Clm SC	46 DATATREE	99.00	4/22	04/08/22	
22811	Clm SC	48 DEL MAR EQUIPMENT	443.57	4/22	04/08/22	
22812	Clm SC	58 HOBBS PEST SOLUTIONS, INC	62.00	4/22	04/08/22	
22813	Clm SC	79 MIRY'S CLEANING SERVICES	295.00	4/22	04/08/22	
22814	Clm SC	81 MME	9489.67	4/22	04/08/22	
22815	Clm SC	108 NAPA AUTO PARTS	479.92	4/22	04/08/22	
22816	Clm SC	88 OROVILLE CABLE & EQUIPMENT	328.32	4/22	04/08/22	
22817	Clm SC	110 SC-OR	330135.75	4/22	04/08/22	
22818	Clm SC	115 SOUTH FEATHER WATER	33.11	4/22	04/08/22	
22819	Clm SC	119 STREAMLINE	200.00	4/22	04/08/22	
22820	Clm SC	162 SYNAPSE TECHNOLOGIES, INC	6400.00	4/22	04/08/22	
22821	Clm SC	131 TRACTORS SUPPLY	13.95	4/22	04/08/22	
22822	Clm SC	141 VISTA NET, INC.	185.00	4/22	04/08/22	
22823	Clm SC	68 KYSTINZ	338.86	4/22	04/15/22	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)



LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Combined Check Register  
For the Accounting Period: 4/22

Claims

Check #	Check		Check Amount	Date		Notes
	Type	Vendor/Employee/Payee Number/Name		Period	Issued	
22824	Clm SC	78 MINASIAN LAW FIRM	525.00	4/22	04/15/22	
22825	Clm SC	93 PACIFIC GAS & ELECTRIC	4988.97	4/22	04/15/22	
22826	Clm SC	97 PAYGOV.US	519.58	4/22	04/15/22	
22827	Clm SC	106 RECOLOGY BUTTE COLUSA COUNTIES	97.51	4/22	04/15/22	
22828	Clm SC	109 SAUERS ENGINEERING INC	5857.50	4/22	04/15/22	
22829	Clm SC	133 UMPQUA BANK	2525.93	4/22	04/15/22	
22830	Clm SC	141 VISTA NET, INC.	30.00	4/22	04/15/22	
22831	Clm SC	999999 BEV HAMILTON	193.94	4/22	04/12/22	
22832	Clm SC	7 ALHAMBRA	35.43	4/22	04/22/22	
22833	Clm SC	11 ANSWERLINE COMMUNICATIONS	257.75	4/22	04/22/22	
22834	Clm SC	12 AT & T/SBC	1258.23	4/22	04/22/22	
22835	Clm SC	14 BETTER DEAL EXCHANGE	17.30	4/22	04/22/22	
22836	Clm SC	17 BLUE SHIELD OF CA	7380.62	4/22	04/22/22	
22837	Clm SC	48 DEL MAR EQUIPMENT	390.87	4/22	04/22/22	
22838	Clm SC	86 O'REILLY AUTOMOTIVE, INC	116.19	4/22	04/22/22	
22839	Clm SC	88 OROVILLE CABLE & EQUIPMENT	19.03	4/22	04/22/22	
22840	Clm SC	92 PACE SUPPLY CORP	587.58	4/22	04/22/22	
22841	Clm SC	95 PARAMEX	75.00	4/22	04/22/22	
22842	Clm SC	115 SOUTH FEATHER WATER	70.98	4/22	04/22/22	
22843	Clm SC	145 XEROX CORPORATION	251.92	4/22	04/22/22	
22844	Clm SC	32 CA WATER SERVICE	48.72	4/22	04/29/22	
22845	Clm SC	65 JOHN D. CHRISTOFFERSON, INC.	8952.00	4/22	04/29/22	
22846	Clm SC	81 MME	3628.94	4/22	04/29/22	
22847	Clm SC	115 SOUTH FEATHER WATER	24.42	4/22	04/29/22	
22848	Clm SC	166 VALLI INFORMATION SYSTEMS, INC	3836.80	4/22	04/29/22	
22849	Clm SC	22 BUTTE COUNTY DDS	2500.00	4/22	05/06/22	
22850	Clm SC	38 COMCAST	354.19	4/22	05/06/22	
22851	Clm SC	46 DATATREE	99.00	4/22	05/06/22	
22852	Clm SC	63 JAMES J. COX INSURANCE	49460.00	4/22	05/06/22	
22853	Clm SC	79 MIRY'S CLEANING SERVICES	295.00	4/22	05/06/22	
22854	Clm SC	108 NAPA AUTO PARTS	103.35	4/22	05/06/22	
22855	Clm SC	86 O'REILLY AUTOMOTIVE, INC	71.75	4/22	05/06/22	
22856	Clm SC	87 ORENCO SYSTEMS	476.03	4/22	05/06/22	
22857	Clm SC	95 PARAMEX	178.00	4/22	05/06/22	
22858	Clm SC	102 QUADIENT LEASING USA, INC	344.31	4/22	05/06/22	
22859	Clm SC	109 SAUERS ENGINEERING INC	3877.50	4/22	05/06/22	
22860	Clm SC	115 SOUTH FEATHER WATER	33.11	4/22	05/06/22	
22861	Clm SC	119 STREAMLINE	200.00	4/22	05/06/22	
22862	Clm SC	139 VERIZON WIRELESS	385.23	4/22	05/06/22	
88110*	Pay P	5 DARIN K KAHALEKULU	1760.12	4/22	04/08/22	
88111	Pay P	FRANCHISE TAX B FRANCHISE TAX BOARD	100.00	4/22	04/08/22	
88112	Pay P	6 DEE G FAIRBANKS	365.00	4/22	04/22/22	
88113	Pay P	5 DARIN K KAHALEKULU	1760.12	4/22	04/22/22	
88114	Pay P	17 RICHARD SALVUCCI	365.00	4/22	04/22/22	
88115	Pay P	13 WILLIAM P SHARMAN	365.00	4/22	04/22/22	
88116	Pay P	AFLAC 125 AFLAC	68.00	4/22	04/22/22	
88117	Pay P	FRANCHISE TAX B FRANCHISE TAX BOARD	100.00	4/22	04/22/22	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

Grand Total # of Checks:	95	Total:	515617.88	Total Claims	462833.66	Total Payroll	52784.22
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## **Manager's Report**

To: Board of Directors

From: David Goyer, General Manager

Date: May 10, 2022

RE: Item No. 3 – Items Removed From Consent Agenda



## Manager's Report

To: Board of Directors  
From: David Goyer, General Manager  
Date: May 10, 2022

RE: Item No. 4 – Adoption of Resolution No. 06-2022 Appropriations Limit for the 2022/2023 Fiscal Year

Each year, special districts must establish an annual Appropriations Limit. We are required to calculate the District's appropriations limit and present the calculation as part of our annual audit. This year's appropriations limit is calculated at \$946,350.85 per state mandated percentages for Butte County.

### Attachment Included

*Recommended Action:* A motion to adopt Resolution No. 06-2022 setting the Fiscal Year 2022/2023 Appropriations Limit at \$946,350.85.

**RESOLUTION NO. 06-2022**  
**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT**

**ADOPTING APPROPRIATIONS LIMIT FOR THE**  
**2022/2023 FISCAL YEAR**

**WHEREAS**, in accordance with the provisions of Article XIII B of the California Constitution, certain public agencies of the State of California are required to annually adopt an appropriations limit specifying the limits of expenditures for appropriation of taxes for the then current year; and,

**WHEREAS**, said appropriation limit is based on data and information provided by the State of California, Office of the Controller, related to population and economic growth within the area served by this special district; and,

**WHEREAS**, the appropriation limitation for the 2022/2023 fiscal year was determined by utilizing the change in California Per Capita Income for the 2022/2023 fiscal year and the percentage of population change within Butte County as projected by the State of California, Department of Finance estimates as of January 1, 2022.

**WHEREAS**, Lake Oroville Area Public Utility District has received the foregoing data and information and has, from said information, prepared and calculated its appropriations limit for the 2021/2022 fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Lake Oroville Area Public Utility District that the appropriation limit of Lake Oroville Area Public Utility District for the 2022/2023 fiscal year shall be \$992,976.50 said limit to be the limit on expenditure of tax proceeds of Lake Oroville Area Public Utility District.

**PASSED AND ADOPTED** this 10th day of May 2022 at Oroville, California, after being moved by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_ by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT

By \_\_\_\_\_  
Angela Mastelotto, President

ATTEST:

\_\_\_\_\_  
Kelly Hamblin, Secretary



## Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: May 10, 2022

RE: Item No. 5 – Resolution No. 07-2022 Kelly Ridge Estates  
Maintenance & Operations Charge to Tax Rolls and Delinquent Sewer  
Service Accounts to Tax Roll

This Resolution authorizes District staff to submit and collect unpaid charges on an annual assessment for the Kelly Ridge Estates Subdivision operation and maintenance, and delinquent sewer service account balances to the Butte County Auditor-Controller's office as a direct assessment to be placed on the Butte County 2022/2023 tax roll.

### Attachment Included

*Recommended Action:* A motion to adopt Resolution No. 07-2022 authorizing submittal of Kelly Ridge Estates operation and maintenance charges, and delinquent sewer service account balances as direct assessments on the Butte County 2022/2023 tax roll.

**RESOLUTION NO. 07-2022**  
**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT**

**AUTHORIZING SUBMITTING KELLY RIDGE ESTATES  
MAINTENANCE/OPERATIONS CHARGE  
AS DIRECT ASSESSMENTS ON THE BUTTE COUNTY 2022/2023 TAX ROLL  
AND AUTHORIZING SUBMITTING DELINQUENT SERVICE ACCOUNTS  
AS DIRECT ASSESSMENTS ON THE BUTTE COUNTY 2022/2023 TAX ROLL**

WHEREAS, Lake Oroville Area Public Utility District, formerly North Burbank Public Utility District, entered into an agreement with Southern California Financial Corporation, developer of Kelly Ridge Estates Subdivision, on August 10, 1973, wherein said developer agreed to pay a per lot annual maintenance and operation charge for all lots to be developed within said subdivision;

WHEREAS, said agreement provides that the Lake Oroville Area Public Utility District may place the charge on the county tax statement as part of the Lake Oroville Area Public Utility District or County assessment;

WHEREAS, said agreement is recorded in the office of the Butte County Recorder in Book 1862 at Page 445 through Page 457, and binds said developer's heirs, successors and assigns;

WHEREAS, said annual per lot maintenance and operation charge is set at \$29.70 in accordance with said agreement and Lake Oroville Area Public Utility District's Board of Directors' Resolution No. 2-96;

WHEREAS, Lake Oroville Area Public Utility District Policy No. 7080, "Sewer Service Charge Delinquencies," as amended September 8, 2015, addresses the issue of collection of delinquent sewer service charge accounts;

WHEREAS, sections 16469 through 16472 of the California Public Utilities Code provide for the addition of charges unpaid at the time specified for fixing taxes to be added to the annual assessment made by the County against the property involved in said accounts; and

WHEREAS, Lake Oroville Area Public Utility District has complied with all relevant laws pertaining to these assessments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Lake Oroville Area Public Utility District that:

- (1) In accordance with said agreement, the annual \$29.70 per lot maintenance and operation charge for all lots within the Kelly Ridge Estates Subdivision project shall be submitted to the Butte County Auditor-Controller's



office as a direct assessment to be placed on the 2022/2023 tax roll, and all future tax rolls;

(2) In accordance with the Lake Oroville Area Public Utility District Board Policy No. 7080.14, delinquent accounts may be submitted to the Butte County Auditor-Controller's office to be placed on the 2022/2023 tax roll, and all future tax rolls;

(3) The District agrees to indemnify and hold the County harmless for liability or loss arising out of the addition of these items to the tax rolls; and

PASSED AND ADOPTED this 10th day of May 2022, at Oroville, California, after being moved by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_ by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT

By \_\_\_\_\_  
Angela Mastelotto, President

ATTEST:

\_\_\_\_\_  
Kelly Hamblin, Secretary



## Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: May 10, 2022

RE: Item No. 6 — Renew Blue Shield Insurance and Humana Specialty Benefits for Life and Dental Insurance Plan year 2022/2023

Dayton Sayer Insurance Agency provided an updated insurance quote from Blue Shield and Humana Specialty Benefits for the period of 6/1/2022 through 5/31/2023.

The overall increase in Blue Shield health insurance premiums is 8.45%. After employee dependent contributions the increase to the District is 7.5%, an increase of \$514.48 per month. Even though premiums are increasing, last year we budgeted \$129,706.00 for health insurance, for the 6/1/2021 to 5/30/2022 we have expended \$90,970.84. This year's budget number is projected to be \$119,000.00.

Humana's dental insurance premiums are increasing 7.5%, and life insurance premiums are increasing 8.7%. The overall increase to the District is \$44.32 per month.

### Attachment Included

*Recommended Action:* A motion to approve the renewal of the 2022/2023 Blue Shield and Humana Specialty Benefits employee health, dental and life insurance plans as provided by Dayton Sayer Insurance Agency.



## Manager's Report

To: Board of Directors  
From: David Goyer, General Manager  
Date: May 10, 2022

RE: Item No. 7 – Grant Management Associates

The intake survey has been completed for Grant Management Associates (GMA) at no charge to the District. Included in your package is an estimate for the services they are able to provide. The estimate has been reduced from \$4,000.00 to \$2,925.00 based on the survey. (All items are billed for actual time at \$195.00 per hour.) Future funding for this outside agreement could be included in the 2022 / 2023 budget.

*Recommended Action:* A motion to engage Grant Management Associates in a master service agreement to provide support for grant development and cultivate appropriate funding leads at the rate of \$195.00 per hour and not to exceed \$3,500.00 at this time.

**Sent:** Monday, April 25, 2022 7:51 AM  
**To:** Manager@loapud.com  
**Cc:** Caroline Winter <cwinter@grantmanagementassoc.com>  
**Subject:** Bid from Grant Management Associates

David,

Based on the information that you sent over, I would advise that we establish a master services agreement between LOAPUD and Grant Management Associates (GMA). GMA will provide support for your grant development efforts and assist with a multiphase effort to cultivate appropriate funding leads. This is an estimate of our time based on our experience. Each of these tasks may take less time than estimated. If they do, we will only bill you for the actual time it takes to complete the task. If the task looks to take more time, we will notify you prior to expending any additional hours. It will be up to you to decide if you want us to go over this not-to-exceed estimate.

We will move this into a contract for services that covers a variety of activities that GMA may be engaged on to assist you in pursuing these funding opportunities. GMA proposes the following Phase One activities.

Scope of Services:

- Review Client material and set up kick off call, meet with client/clarify questions on client materials -determine what activities are potentially fundable. (Assumes 1 GMA Associate = 1 hour)
- Set up of your project in ASANA our project management platform to share information, assign duties and upload documents. Review with client (.5 hour)
- Review state, federal funding programs for client activity alignment with a focus on security, emissions, infrastructure, solar, etc. (approx. 8 hours)
- Create matrix of all appropriate funding/financing opportunities, this will be detailed by sector, by agency, by program with program specific info and direct links to program detail – including staff contact ( approx. 4 hours)
- Review and prioritize next steps with client (1.5 hours)

Total Hours = 15 hours

Total Cost = \$2,925

This is an estimate - if we do not need all of these hours - we will only use the time needed to complete the task. You will only be billed for that amount of time.

Rates:

The billing rate to be used for this master services agreement will be at \$195. This contract may be modified or amended by mutual agreement in writing. Time will be charged based on an hourly rate. Mileage will be charged at the IRS rate at the time that mileage costs are incurred and other travel charges will be at cost with no mark up.

Invoicing:

A retainer of one half of the contract estimate is due immediately upon signature of the contract. Final billing will be at the end of the effort with full payment for remaining hours invoiced to be submitted within 14 days. There is a 5% penalty for late payments.

Let me know your thoughts on this approach? If it looks good - I will need to know the contact info for who is responsible for signing the contract and who is responsible for the invoice? Email addresses would be very helpful.



## **Manager's Report**

To: Board of Directors

From: David Goyer, General Manager

Date: May 10, 2022

RE: Item No. 8 – LAFCo and SC-OR Reports

### **8.1 LAFCo**

Please see attached March Agenda for LAFCo (if available)

### **8.2 SC-OR**

Please see attached April Agenda and flow reports for SC-OR (if available).

# MINUTES OF THE SPECIAL MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on April 13, 2022 at 4:30 p.m.)

## 1. Call to Order ❖

Vice-Chairman Fairbanks called the meeting to order at 4:30 p.m.

## 2. Roll Call ❖

Commissioners present were Commissioners Fairbanks and Mastelotto from the Lake Oroville Area Public Utility District, Reynolds from the City of Oroville, and Hatley from the Thermalito Water and Sewer District. Staff present was Manager Sturdevant, Plant Supervisor Salsi, and SC-OR Attorney Scott Huber.

## 3. Salute to the Flag ❖

Commissioner Reynolds led Commissioners and staff in the salute to the flag.

## 4. Acknowledgment of Visitors ❖

None

## 5. Discussion and Authorization of Emergency Repairs on the Feather River Bridge Force Main ❖

Manager Sturdevant reported that on Friday morning, April 8, 2022, a SC-OR operator was informed by a citizen that there was water coming out from underneath the Feather River bridge. The operator went to the area and did not see any water coming out, but did see evidence that there had been water there, and immediately informed the Manager. Manager Sturdevant and Plant Supervisor Salsi went to investigate and saw the evidence of a leak too. When the operators ramped up the pumps at the Feather River Lift Station, then the leak appeared. They went into the bridge and saw where there was movement of our pipe at the seismic joint. They called Duke Sherwood contracting, who came and attempted to jack the pipe back into place. There is a PG&E gas line four feet from our pipe in the bridge, and we are concerned that if the bridge is moving more than it is supposed to then the PG&E transmission line is also at risk. They have contacted all of the necessary agencies that needed to be informed of the issue (CalTrans, PG&E, State Water Board, Butte County Environmental Health). CalTrans sent someone to inspect the bridge, who claimed that the bridge hadn't moved and then left. Commissioner Reynolds suggested that Attorney Huber contact a CalTrans manager to take this more seriously. Duke Sherwood Contracting began digging to see if the leak was below the surface, and determined the casing was too long and deep, and didn't have the proper shoring to do it safely. We made flow adjustment at the FRPS so there would be no more active leak, and determined it would hold until Monday. On Monday morning we set a gameplan after talking with Duke Sherwood, Jayme from TWSD and Cody from the City. So far, the costs for repairs are at \$52,000. Manager Sturdevant is asking for an amount not to exceed \$80,000.

Commissioners Reynolds and Hatley said that Manager Sturdevant and staff were doing a great job. Manager Sturdevant said that TWSD and the City were extremely helpful, which is very much appreciated.

Commissioner Reynolds made a motion to approve the \$52,000 spent up to an amount not to exceed \$80,000 for the emergency repairs on the Feather River bridge force main. The motion was seconded by Commissioner Hatley and passed by the following vote: Fairbanks – Aye, Hatley – Aye, Reynolds – Aye.

Commissioner Reynolds said he would like an item on a future agenda to discuss the spending limit for the manager. Attorney Huber said there could be a hybrid spending limit, which would be a limit under normal conditions and a different limit under emergency circumstance.

**6. Visitor Comments ❖**

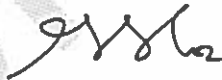
None

**7. Commissioner and Staff Comments ❖**

**8. Adjournment ❖**

There being no further business, the meeting was adjourned at 4:46 p.m. to the regularly scheduled meeting on April 26, 2022 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK

# **MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION**

(Held at the Commission office on April 26, 2022 at 5:00 p.m.)

## **1. Call to Order ❖**

Chairman Thomson called the meeting to order at 5:00 p.m.

## **2. Roll Call ❖**

Commissioners present were Commissioners Fairbanks and Mastelotto from the Lake Oroville Area Public Utility District, Reynolds and Thomson from the City of Oroville, Hatley and Wristen from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, and Attorney Scott Huber (via Zoom).

## **3. Salute to the Flag ❖**

Chairman Thomson led the Commissioners and staff in the salute to the flag.

## **4. Acknowledgment of Visitors ❖**

None

## **5. Board Meeting Minutes of the Regular Meeting held on March 22, 2022, and the Special Meeting of April 13, 2022 ❖**

Upon motion by Commissioner Reynolds to approve the minutes of the meetings, and seconded by Commissioner Fairbanks, the minutes of the March 22, 2022 regular meeting and the April 13, 2022 special meeting were approved.

## **6. Authorization of Warrants ❖**

Commissioner Reynolds met with Manager Sturdevant and reviewed the warrants, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Mastelotto. Warrants 27380-27438 in the total amount of \$1,126,041.69 from March 23 to April 26, 2022, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

## **7. Fiscal Reports ❖**

Manager Sturdevant reported the fiscal reports for March 2022 were in the packets for review. There were no questions and nothing further to report.



## **8. Discussion of Manager's Emergency Spending Limit ❖**

Manager Sturdevant stated that during the recent emergency he had to call Chairman Thomson to get permission to spend money over his authorized amount to do the repairs to our pipeline. At the special meeting in April, Commissioner Reynolds asked to have agendized a discussion to consider increasing the amount the manager is authorized to spend during emergencies. Policy No. 3110 governs the spending authority, so no action can be taken at this meeting because the policy will have to be amended. Commissioner Reynolds said he believes the amount the manager should be authorized in emergency situations should be \$25,000, and an emergency situation should be determined by the manager. Manager Sturdevant thinks that would be an appropriate amount. It should allow him to get an emergency team on site. Commissioner Mastelotto asked what Manager Sturdevant would do if the \$25,000 wasn't enough to get a team on site. Manager Sturdevant said he would call each commissioner and get a verbal okay to proceed with a higher amount, and then he would call a special meeting to make that official. Commissioner Hatley said we could raise the authorized amount to \$25,000, but in the case where the cost for an emergency repair would be greater than that amount, he could call the Chairman or whoever he can get ahold of to get authorization to spend above the \$25,000. Commissioner Reynolds said Manager Sturdevant should call the chairman or vice-chairman only so that it doesn't become a serial meeting and violate the Brown Act. Attorney Huber agreed. Chairman Thomson asked if we could put language in the policy that would permit in the event of potential environmental contamination the amount authorized to spend to fix the issue could be greater than the \$25,000. Commissioner Reynolds said that Manager Sturdevant is the one with the license on the hook if there is a violation and/or contamination, so he will do whatever it takes to stop that violation or contamination. He said that he would recommend a spending limit of \$25,000 in an emergency, but if he needs more than that and gets the approval of the Chairman or Vice-Chair, then the amount should be up to \$50,000 before having to call a special meeting.

Manager Sturdevant said he will agendize the policy change on next month's agenda, and will have Attorney Huber change the language of the current policy to reflect what was determined in this discussion.

## **9. Discussion and Direction to Explore the Purchase of Land for the Ruddy Creek Pump Station Upgrade ❖**

Manager Sturdevant said that when the Board first approved getting the design done for the new Ruddy Creek Pump Station (RCPS), they talked with the property owners next to RCPS (old Wheeler property) who said they had no interest in selling. Former Manager, Scott Koch, called him a few weeks ago and told him he had run into the owners of that property who expressed they are now interested. Manager Sturdevant and Plant Supervisor Salsi met with her to see if she was serious. There are costs that will be incurred before we could even buy the property from her. He would like authorization to pursue this purchase of property, and once he determines what those costs will be then he will schedule a special meeting if necessary to discuss it and get direction. Today he is asking for authorization to explore what it would take to purchase that property. Commissioner Reynolds said that property has no access from Oro Dam Blvd., and he

needs to be sure he can get access from Oro Dam Blvd. Commissioner Hatley said this was discussed at the Thermalito meeting, and he was under the impression that she wanted to trade the property. Manager Sturdevant concurred that is her wish to trade for services for a mobile home park. It appears that property should cost between \$20,000 to \$25,000 based upon what five acres are selling for and divided it by ¼ acre. The most she would get out of this in trade would be one sewer connection and water service connection, and a manhole with a stub-out for her to connect later on. There would still be costs to SC-OR, such as lot line adjustment, design changes, etc. Commissioner Hatley said if that doesn't work out could we use eminent domain? Manager Sturdevant said they have not explored that avenue, but that is something that Attorney Huber would need to give direction on. Commissioners Mastelotto and Reynolds said that eminent domain would still cost fair market value. Commissioner Mastelotto said if she has a mortgage on the property makes it complicated. Any lot line has to be agreed upon by the lender. The huge benefit of having this property is that the current RCPS could stay in service until the new pump station was built. If we don't have this property, and have to bypass for any length of time to connect, we are at the risk of spilling. Also, once we demolish the old pump station, we have the old site for any growth that happens for a future station.

The direction by the board is to pursue this purchase or trade for property.

#### **10. Attorney's Report ♦**

Attorney Huber said that he is in very initial discussions with the attorneys related to the payment of the connection fee and the sewer service charges prior to having an occupancy permit. There is nothing to report at this time regarding those discussions. They will have a meeting next week and he will update the board accordingly.

#### **11. Manager's Report ♦**

Manager Sturdevant reported that they finished the repair on the Feather River Force Main on Friday, April 15th at 11:00 pm. He is pretty sure we will be under the \$80,000 authorized at the special meeting. He can't express strongly enough how appreciative we are of how all of the entities helped, along with Duke Sherwood Contracting. We still need to get in the bridge and figure out why the pipe rotted. We had to replace 10.5 ft of pipe. We believe we need to add another air relief valve, so he has been in contact with our engineers to figure out how we would figure out the problem. In order to inspect it we will have to bypass again, and it will be a big ordeal. When that time comes, he will inform the Commission.

He and Environmental Compliance Supervisor, Kendra Morgan, along with David Goyer, manager of LOAPUD, and his Foreman, Vince Victorino, met with State Parks and Bidwell Marina about dumping harmful septage into the sewer. David Goyer has talked with them several times about this, and they had said they would stop dumping it, yet they have been caught continuing to dump this inappropriate septage into the sewer. Their fish cleaning station is tied into the sewer, which is a blatant violation. They pump the pontoons of the houseboats, which contain petroleum products, and put it into the sewer which is a violation.

State Parks was giving David the runaround, so he asked what we could do. Glen suggested we put them on a P2 permit, which falls under the Industrial Pretreatment Program enforced by SC-OR, which is regulated under the authority of the Federal Environmental Protection Agency. We told them we are a resource to help them clean up their water and get in compliance. They seemed receptive to our suggestions.

Our influent pump station construction has run into some delays due to the lead time of electrical equipment; like everything, it is hard to get right now. They are trying to figure out what their new completion date is going to be, but probably past the original August 23<sup>rd</sup> date, possibly into October.

## **12. Visitor Comments ❖**

None

## **13. Commissioner and Staff Comments ❖**

Commissioner Hatley thanked Glen and Mikah for coming to the TWSD board meeting to give their board an update on the SC-OR bridge repairs, and then praised the TWSD staff and manager for their assistance. He asked Manager Sturdevant how the iron pipe looked where they cut the rotted piece of pipe from. Manager Sturdevant stated that it looked better but not great. Originally, they had replaced only two feet of the pipe, and when the line was charged it blew another hole in the pipe. That is the reason the repair took until 11:00 pm to complete. The theory is we need another air relief valve to allow the sewer gasses to escape, as they are corrosive.

## **14. Adjournment ❖**

There being no further business, the meeting was adjourned at 5:34 p.m. to the regular meeting scheduled for May 24, 2022 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK

# Sewerage Commission - Oroville Region

## Monthly Flows Report - April 2022

<b>Name of Agency</b>	<b>Total Monthly Flow (MG)</b>	<b>Average Daily Flow (MG)</b>	<b>Total Peak Flow (MG)</b>	<b>Date of Peak Flow</b>
<b>SC-OR Plant Total</b>	68.279	2.276	5.60	4/9/2022
<b>Lake Oroville Area P.U.D.</b>	22.456	0.749	1.40	4/22/2022
<b>Thermalito Water and Sewer</b>	11.077	0.369	1.15	4/26/2022
<b>City of Oroville</b>	34.746	1.158	3.47	4/9/2022

*Septage Pumps* 0.1436 Million Gallons/Month

*Monthly Rainfall* 2.7 Total Inches/Month

# Sewerage Commission - Oroville Region

## Monthly Flows Report -

Apr-21

Name of Agency	Total Monthly Flow (MG)	Average Daily Flow (MG)	Total Peak Flow (MG)	Date of Peak Flow
<b>SC-OR Plant Total</b>	67.279	2.243	5.20	4/26/2021
<b>Lake Oroville Area P.U.D.</b>	21.485	0.716	1.3	4/4/2021
<b>Thermalito Water and Sewer</b>	11.163	0.372	1.10	4/25/2021
<b>City of Oroville</b>	34.631	1.154	3.24	4/24/2021

*Septage Pumps* 0.1207 Million Gallons/Month

*Monthly Rainfall* 0 Total Inches/Month



## Manager's Report

To: Board of Directors  
From: David Goyer, General Manager  
Date: May 10, 2022

RE: Item No. 9 – Board Members', Manager, and Staff Comments

### 9.1 Field Operations Report

The April 2022 Field Operations Activity Report is included for your review and discussion.

**Attachment Included**

### 9.2 General Manger's Report

#### Updates on ongoing activities:

- 1) SC-OR interceptor line rehab project.
- 2) Bidwell Marina, State Parks, SC-OR – (State Parks) System maintenance and upgrades.
- 3) Update Vacant Utility worker position.
- 4) South Oroville Revitalization Advisory Group.  
Progress is being made for organization and Block team leaders.
- 5) Surveillance Video Camera upgrade.  
All estimates received back are twice of the amount or more than budgeted. Project is currently on hold until 22 / 23 budget has been excepted.
- 6) Meeting with the City next week.  
re: Funding for lateral replacement program. (City limits only.) This could reduce the I&I substantially for this area.

# **FIELD OPERATIONS ACTIVITY REPORT**

## **APRIL 2022**

### **Safety Meetings and Compliance**

- California Air Resource Board- Webinar discussing new laws and changes upcoming for zero emission requirements for construction equipment, passenger vehicles, medium to heavy duty vehicles and trucks
- Trench, Shoring and Construction Site tailgate safety meetings

### **General Meetings**

- Field meeting with SC-OR, California State Parks and Bidwell Marina regarding operations of facilities and new permit requirements
- Field meeting- Surveyor John Christopherson and Scott DeHoff of South Feather Water and Power regarding location of water mains for the Mt. Ida Line Replacement Project
- AVEVA Select California- On line meeting with Chris Casey regarding updates and training for SCADA operating software
- Butte County Environmental Health- On-line coordination meeting regarding septic tank installations within our sphere of influence with Nikolay Ostrovsky, Program Manager and Elaine McSpadden, Division Director
- Field meeting with Butte County Environmental Health to address contaminated surface water on Hoover St. and Las Plumas Ave.- Possible source from an old septic tank not properly abandoned. Environmental Health to follow up

### **I & I Related Work**

- (4) Manholes repaired

### **New Permits and Connections, Estimates, Inquiries or Termination**

- Estimate- 3280 Burlington Ave lateral replacement
- Estimate- 2517 Oro Garden Ranch Rd new Villa Verona Simplex Pump Tank System
- New Connection Permit- 585 Lodgeview Drive
- New Connection Permit- 9 Yacht Court

### **Lines Cleaned**

- 8715' LF Cleaned with the Jet Rodder

### **CCTV Work**

- 150 LF TELEVISED

### **Maintenance, Repairs and Misc**

- Bidwell Canyon Lift Stations- L-1 and L-2 drive belts replaced
- Wahoo Ravine- Easement cleared of brush and overgrowth with Bobcat mini excavator masticator attachment
- Las Plumas Avenue- Last remaining manhole raised to street grade
- Annual EMASS Program for all lift station controls performed by TESCO
- 1996 Ford F350 air conditioning system repaired
- Rausch CCTV Van- All equipment shipped for repair and testing. Returned with some equipment still not working properly. Service and repair issues being addressed with MME Inc. and Rausch Electronics USA LLC
- Materials ordered for the Oak Knoll Realignment Project
- New pressure washer purchased
- Maintenance to all wet wells to remove debris
- Old concrete in Maintenance Yard hauled to Sherwood Construction recycle facility

### **Service Calls/O.T. Call Outs- Primary**

- (5) Primary Service Calls- (3) Property owner issues with laterals, (2) Sink holes- (1) Old tree stump, (1) Around manhole and mainline on Claremont
- (6) Primary O.T. Call Outs- (3) Low communication alarms for Bidwell Canyon L/S L-2: High winds affecting radio antenna, (2) Bidwell Canyon L/S L-2: Power failure alarms, momentary loss of power, (1) Bidwell Canyon L/S L-3: Low flow alarm, pump #2 ragged up

### **Service Calls/O.T. Call Outs- Villa Verona -**

- (4) Villa Verona Service Calls- Tanks serviced and pumped
- (2) Villa Verona O.T. Call Out- Tanks serviced and pumped

Gas Consumption: 275gals (Last Mo. 253.3gals)

Diesel Consumption: 148.5gals (Last Mo. 198.8gals)

LOAPUD Gas: 275gals (Last Mo. 253.3gals) Diesel: 148.5gals (Last Mo. 124gals)

El Medio Fire Dept. Gas: 0.0gals (Last Mo. 0.0gals) Diesel: 0.0gals (Last Mo. 74.8gals)

gals = gallons

Lf = Linear Feet

Ft = Feet

L/S = Lift Station

I&I = Infiltration & Intrusion

A.D.U. = Additional Dwelling Unit

O.T. = Overtime

Prepared By:

Vince Victorino

Field Operations Supervisor





## **Manager's Report**

To: Board of Directors  
From: David Goyer, General Manager  
Date: May 10, 2022  
  
RE: Item No. 10 – Future Agenda Items

- 1) Ad Hoc Committee for Remodel / Relocation
- 2) Re-opening the District Office to the public.