



AGENDA

1960 Elgin Street
Oroville, CA 95966
530-533-2000
www.loapud.com

Board of Directors
Regular Meeting
December 12, 2023

Materials related to an item on the open meeting agenda that are provided to the Board of Directors, including those provided to the Board after distribution of the agenda packet, are available on the District website.

California Government Code section 54954.2(a)(1) requires the agenda include "information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. An example of agenda language that would satisfy this requirement is: "Any persons requiring a disability-related modification or accommodation to participate in the public meeting can contact the District Secretary at 530-533-2000 at least 48 hours in advance of the meeting."

We invite you to join today's scheduled meeting via Zoom by using your phone or computer to attend this meeting. Please call our District office at **(530)533-2000** for assistance in participating in the teleconference.

Dial in: 1-669-900-9128
Meeting ID: 872 4550 6635
Passcode: 872043

To ensure that our meetings are as orderly as possible, and to enable public participation at the proper times during the meeting, we are asking that everyone take a moment to ensure your line stays muted until public comment is invited. When it comes time for public comment, we will leave enough time for participants to unmute and speak to the entire group and our Board. Because attendees cannot see each other's mute status, we will simply need to be patient as we wait in between comments and do our best not to speak over each other. Please state your name for the record before sharing comments. We are committed to keeping the public engaged and appreciate your help in making that happen.

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Flag Salute
- 1.3 Moment of Silence
- 1.4 Public Comment

2. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion unless an item is removed. Consent Agenda items will be read by title only. There will be no separate discussion of these items unless members of the Board or person in the audience request a specific item to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) is removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

2.1 Regular Board Meeting Minutes of November 14, 2023

2.2 Financial Reports for Month Ending November 30, 2023

2.3 Claims Report for Month Ending November 30, 2023

3. **ITEMS REMOVED FROM THE CONSENT AGENDA**

4. **ANNUAL BOARD REORGANIZATION**

The Board will elect a President and Vice President for the 2024 calendar year.

Discussion with Possible Action

5. **2024 REGULAR BOARD MEETING SCHEDULE**

The Board will review and consider approving the 2024 Regular Board Meeting Schedule.

Discussion with Possible Action

AND CONSULTATIONS

6. **SC-OR COMMISSIONER'S REPORT**

7. **BOARD MEMBERS', MANAGER, AND STAFF COMMENTS**

- **FIELD OPERATIONS ACTIVITY REPORT**
- **MANAGER'S REPORT**

8. **FUTURE AGENDA ITEMS**

9. **ADJOURNMENT**



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: December 12, 2023

RE: Item No. 1 – Call To Order

- 1.1 Roll call
- 1.2 Flag Salute
- 1.3 Moment of Silence
- 1.4 Public Comment



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: December 12, 2023
RE: Item No. 2 – Consent Agenda

Item No. 2.1 **Board Meeting Minutes** - Minutes from the November 14, 2023 Regular Board meeting are included for the Board's review and approval.

Item No. 2.2 **Financial Reports** – Cash Report and Income Statement through November 30, 2023 is attached for the Board's review and approval.

Item No. 2.3 **Payment of Claims** - The November 30, 2023 Claims report is attached for the Board's review and approval.

Attachments for each item included.

Recommended Action:

A motion to approve the minutes from the Regular Board meeting of November 14, 2023, and approve the Financial Reports and Payment of Claims from November 30, 2023 as presented.

Roll call vote.

**UNADOPTED
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS MEETING
NOVEMBER 14, 2023**

CALL TO ORDER

President Marciniak called the meeting to order at 2:00 P.M. Directors present were Fairbanks, Mastelotto, Salvucci, and Sharman. General Manager (GM) Goyer, Engineer Knibb, Field Operations Supervisor (FOS) Victorino and Board Clerk (BC) Hamblin represented the District in person.

SALUTE TO THE FLAG

GM Goyer led the meeting with the salute to the flag.

MOMENT OF SILENCE

President Marciniak requested a moment of silence.

PUBLIC COMMENT

No Public Comment.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of October 10, 2023, the Financial Reports and the Claims List for month ending October 31, 2023. After discussion, it was moved by Director Mastelotto and seconded by Director Salvucci that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

Clay Singleton of SingletonAuman PC joined the meeting at 2:03 P.M.

PRESENTATION OF THE 2022-23 INDEPENDENT AUDIT

Clay Singleton of SingletonAuman PC presented the findings of the 2022-23 Independent Audit Report. After discussion, it was moved by Director Salvucci and seconded by Director Sharman to approve the Independent Audit Report prepared by SingletonAuman PC for the fiscal year ending June 30, 2023.

The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

Clay Singleton of SingletonAuman PC left the meeting at 2:24 P.M.

**CLOSED SESSION – GOVERNMENT CODE §54956.8 &
GOVERNMENT CODE §54957 – GENERAL MANAGER**

President Marciniak moved the meeting to closed session at 2:25 P.M.

President Marciniak returned the meeting to open session at 3:05 P.M.

Regarding Government Code §54956.8 - President Marciniak stated that direction was given to the Property Negotiators and no action was taken.

Regarding Government Code §54957- General Manager - President Marciniak stated that the Public Employee Performance Evaluation was reviewed and accepted by the Board.

SC-OR COMMISSIONERS' REPORT

Director Mastelotto stated that SC-OR was moving forward with the purchase of the Ruddy Creek property.

BOARD MEMBERS', MANAGER, AND STAFF REPORTS

FOS Victorino presented the Field Operations Report

- Reported that we had NO SSO's for October 2023.
- Updated the board on the abandonment of two Villa Verona tanks.
- Reported that all employees completed the CPR, AED and First Aid training.

GM Goyer presented the Manager's Report

- Updated the Board on the status of the A-line downstream improvements.
- Reported that the District was looking for new uniform shirts.
- Reported that the Rate Study was on schedule and aligned with TWSD and SC-OR.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 3:25 P.M.

Respectfully submitted,

Kelly Hamblin,
Clerk of the Board

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Cash Report
For the Accounting Period: 11/23

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
53 Sewer						
10001 Five Star Bank - General	491,943.00	202,659.65	1,396.54	250,340.70	115,945.26	329,713.23
10021 Five Star USDA	22,119.53	0.00	0.00	0.00	0.00	22,119.53
10031 Five Star Money Market	2,225,984.47	250,000.00	0.00	0.00	0.00	2,475,984.47
10400 LAIF 10401 Series A Bond	2,778,774.78	0.00	0.00	0.00	0.00	2,778,774.78
10401 LAIF ACCOUNT SERIES A BOND	107,048.00	0.00	0.00	0.00	0.00	107,048.00
10500 Petty Cash	500.00	0.00	0.00	0.00	0.00	500.00
Total Fund	5,626,369.78	452,659.65	1,396.54	250,340.70	115,945.26	5,714,140.01
55 RIVER RANCH OROVILLE LLC						
10001 Five Star Bank - General	84,485.15	0.00	0.00	0.00	38.50	84,446.65
57 LEAP GRANT						
10001 Five Star Bank - General	-66,157.32	0.00	0.00	0.00	0.00	-66,157.32
58 REAP GRANT						
10001 Five Star Bank - General	-52,046.54	0.00	0.00	0.00	0.00	-52,046.54
62 PALERMO WASTEWATER CONSOLIDATION						
10001 Five Star Bank - General	-16,120.00	0.00	0.00	0.00	0.00	-16,120.00
71 Payroll Clearing						
10001 Five Star Bank - General	453.80	0.00	68,640.12	56,525.45	0.00	12,568.47
73 Claims Clearing						
10001 Five Star Bank - General	7,034.28	0.00	55,304.55	17,403.40	0.00	44,935.43
Totals	5,584,019.15	452,659.65	125,341.21	324,269.55	115,983.76	5,721,766.70

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 11 / 23

Combined Funds

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
41100	Sewer Service Charge	-23.31	435,556.43	1,727,271.00	-1,291,714.57	25
41150	Pumping Charge		31,858.17	128,000.00	-96,141.83	25
41200	Kelly Ridge Pumping Chg (Taxes)		3,267.00	45,000.00	-41,733.00	7
41300	Connection Fee	600.00	1,600.00		1,600.00	25
	Total Revenue	576.69	472,281.60	1,900,271.00	-1,427,989.40	25
Expenses						
51000	Administration					
60100	Salaries & Wages	22,299.70	105,836.90	275,850.00	170,013.10	38
60200	Sick Time Buy Back			2,000.00	2,000.00	
62100	Health Insurance	5,537.14	27,685.70	59,150.00	31,464.30	47
62150	HSA PAYABLE		1,666.64	7,500.00	5,833.36	22
62200	Dental Insurance	341.22	1,706.10	4,400.00	2,693.90	39
62250	Life Insurance	40.74	203.70	508.00	304.30	40
62300	Vision Insurance			3,000.00	3,000.00	
62400	Deferred Comp 457	438.30	2,078.24	5,510.00	3,431.76	38
62450	CALPERS Contribution	11,481.39	55,677.09	141,468.00	85,790.91	39
62500	Workers Comp Ins.		1,145.88	2,900.00	1,754.12	40
62550	Payroll Taxes/Ins.	1,665.40	7,887.44	21,835.00	13,947.56	36
64152	SURVEYING SERVICES		450.00		-450.00	
	Total Account	41,803.89	204,337.69	524,121.00	319,783.31	39
51100	Director					
60100	Salaries & Wages	2,000.00	10,000.00	24,000.00	14,000.00	42
62300	Vision Insurance		472.06	5,000.00	4,527.94	9
62550	Payroll Taxes/Ins.	185.00	925.00	2,220.00	1,295.00	42
	Total Account	2,185.00	11,397.06	31,220.00	19,822.94	37
55100	LEAP GRANT					
64100	Engineering Services		330.00		-330.00	
	Total Account		330.00		-330.00	
55200	REAP GRANT					
64100	Engineering Services		330.00		-330.00	
	Total Account		330.00		-330.00	
57000	General Operating					
64100	Engineering Services	6,880.00	22,617.50	40,000.00	17,382.50	57
64150	Legal Services	500.50	7,076.30	24,000.00	16,923.70	29
64152	SURVEYING SERVICES		1,466.00		-1,466.00	
64200	Accounting/Audit Services	2,000.00	21,950.00	26,600.00	4,650.00	83
64250	Insurance		13,839.30	56,000.00	42,160.70	25
64300	Software Licenses, Annual Fees and Tech Support	2,427.32	13,600.84	45,200.00	31,599.16	

Combined Funds

		----- Current Year -----				
Account Object	Description	Current Month	Current YTD	Budget	Variance	%
65100	Office Utilities	1,001.27	6,826.77	16,080.00	9,253.23	42
65150	Shop/Yard Utilities	673.95	3,846.49	9,000.00	5,153.51	43
66100	Office Supplies & Expenses	106.71	2,715.65	7,500.00	4,784.35	36
66102	BILLING AND PAYMENT PROCESSING		12,931.71	34,550.00	21,618.29	37
66150	Office Equipment	178.46	4,044.04	20,000.00	15,955.96	20
66200	Building & Yard Repairs / Maintenance		244.40	10,000.00	9,755.60	2
66250	Small Tools & Consumables		1,104.57	5,000.00	3,895.43	22
66350	Outside services	840.00	3,669.48	31,000.00	27,330.52	12
67100	Education & Training		2,140.30	12,000.00	9,859.70	18
67150	Membership/Subscriptions		10,641.69	9,000.00	-1,641.69	118
67200	Permits & Licenses	2,165.95	2,687.87	14,150.00	11,462.13	19
67250	Travel, Meals & Entertainment		411.66	4,595.00	4,183.34	9
67300	Elections			5,000.00	5,000.00	
67350	Bank and collection fees			10,800.00	10,800.00	
67400	Safety Training			1,000.00	1,000.00	
67550	LAFCo Operating Fees		2,620.09	2,900.00	279.91	90
69155	Propane			200.00	200.00	
	Total Account	16,774.16	134,434.66	384,575.00	250,140.34	35
58000	Field					
60100	Salaries & Wages	24,365.92	122,595.62	424,150.00	301,554.38	29
60200	Sick Time Buy Back			1,500.00	1,500.00	
61150	Standby Wages	486.45	2,405.84	6,500.00	4,094.16	37
61200	Reoccurring Overtime Wages	1,234.73	7,532.08	25,000.00	17,467.92	30
61250	Call-Out OT - Not VV		567.87	5,000.00	4,432.13	11
61351	Villa Verona Overtime	324.57	457.63	2,500.00	2,042.37	18
62100	Health Insurance	2,138.90	10,781.38	59,800.00	49,018.62	18
62150	HSA PAYABLE		3,333.28	7,500.00	4,166.72	44
62200	Dental Insurance	161.56	807.80	3,500.00	2,692.20	23
62250	Life Insurance	52.13	256.37	700.00	443.63	37
62300	Vision Insurance			5,000.00	5,000.00	
62400	Deferred Comp 457	516.70	2,613.48	8,500.00	5,886.52	31
62450	CALPERS Contribution	6,701.98	33,908.18	86,910.00	53,001.82	39
62500	Workers Comp Ins.		6,101.16	23,535.00	17,433.84	26
62550	Payroll Taxes/Ins.	1,988.71	10,061.92	31,500.00	21,438.08	32
63500	Boots and Uniforms			5,050.00	5,050.00	
63502	Boots& Uniforms-Broderson		249.60	550.00	300.40	45
63506	Boots & Uniforms - VICTORINO		71.41	550.00	478.59	13
63507	Boots & Uniforms - PETERSON			550.00	550.00	
63508	Boots & Uniforms - DAVIS		216.44	550.00	333.56	39
63509	Boots & Uniforms - MOENCH		308.51	550.00	241.49	56
64100	Engineering Services		1,320.05		-1,320.05	
64300	Software Licenses, Annual Fees and Tech Support		4,045.00	11,500.00	7,455.00	35
65175	PUMP STATION UTILITIES	5,612.92	26,350.23	67,050.00	40,699.77	39
66200	Building & Yard Repairs / Maintenance		15.03		-15.03	
66250	Small Tools & Consumables	9.72	515.02	18,500.00	17,984.98	3
66300	Safety Supplies	406.77	827.01	10,000.00	9,172.99	8
66350	Outside services	3,284.00	3,953.00	5,000.00	1,047.00	79
67100	Education & Training			7,500.00	7,500.00	
67150	Membership/Subscriptions			7,500.00	7,500.00	

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
67250	Travel, Meals & Entertainment		158.65		-158.65	
67400	Safety Training		6,300.00	12,200.00	5,900.00	52
68100	Routine Operations & Maintenance - Sewer System		3,237.18	15,000.00	11,762.82	22
68125	REPAIRS AND MAINTENANCE ON PUMP STATIONS	1,389.70	5,295.03	133,500.00	128,204.97	4
68150	I & I Operations & Maintenance			10,000.00	10,000.00	
68650	VV Operations & Maintenance		757.72	25,000.00	24,242.28	3
69100	Diesel Fuel		4,940.69	9,500.00	4,559.31	52
69150	Gasoline		5,917.35	18,000.00	12,082.65	33
69155	Propane		22.35	200.00	177.65	11
69250	Heavy Equipment Repairs & Maintenance	165.94	3,294.21	10,000.00	6,705.79	33
69300	Auto Repairs & Maintenance	337.67	6,005.84	10,000.00	3,994.16	60
	Total Account	49,178.37	275,222.93	1,069,845.00	794,622.07	26
59000	RIVER RANCH OROVILLE LLC					
64150	Legal Services		3,850.00		-3,850.00	
	Total Account		3,850.00		-3,850.00	
	Total Expenses	109,941.42	629,902.34	2,009,761.00	1,379,858.66	31
	Net Income from Operations		-109,364.73		-157,620.74	
	Other Revenue					
47000	Miscellaneous Revenue		2,037.50		2,037.50	
47100	Capacity Charge	14,331.00	47,993.00		47,993.00	
47150	Sewer Service Late Fees	21,178.81	21,039.56		21,039.56	
47200	Interest		47,516.86		47,516.86	
47250	RD Surcharge	-4.90	90,601.00	363,090.00	-272,489.00	25
47350	Current Sec Taxes		21,264.84	351,100.00	-329,835.16	6
47400	Current Unsec Tax		19,362.94	19,200.00	162.94	101
47450	Prior Unsec Tax		378.34	505.00	-126.66	75
47475	SUPPLEMENTAL APPORTIONMENT		900.72	6,500.00	-5,599.28	14
47500	Other Taxes		910.33	3,000.00	-2,089.67	30
47821	Annexation Processing		612.00		612.00	
47871	SC-OR Regional Facility Charge	19,914.00	53,104.00		53,104.00	
49000	Other Income		120.00		120.00	
	Total Other Revenue	55,418.91	305,841.09	743,395.00	-437,553.91	41

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Other Expenses						
81000	Capital Outlay					
66250	Small Tools & Consumables		179.84		-179.84	
66300	Safety Supplies		907.33		-907.33	
67500	Permits		119.91		-119.91	
81110	Equipment Purchase	2,506.43	79,292.11	360,000.00	280,707.89	22
81120	Capitalized Expenditure - Other		4,930.00		-4,930.00	
81200	District Projects-CIP	321.75	30,840.11	580,000.00	549,159.89	5
	Total Account	2,828.18	116,269.30	940,000.00	823,730.70	12
85000 Debt Service						
85200	Loan Principal			68,000.00	68,000.00	
85250	Loan Interest Expense		116,726.25	96,010.00	-20,716.25	122
	Total Account		116,726.25	164,010.00	47,283.75	71
87000 Other Expense						
74400	Depreciation			556,000.00	556,000.00	
	Total Account			556,000.00	556,000.00	
	Total Other Expenses	2,828.18	232,995.55	1,660,010.00	1,427,014.45	14
	Net Income	-56,774.00	-84,775.20			

12/04/23
11:59:42

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Combined Check Register
For the Accounting Period: 11/23

Page: 1 of 2
Report ID: W100X1

Claims

Check #	Check		Check Amount	Date		Notes
	Type	Vendor/Employee/Payee Number/Name		Period	Issued	
-99760	Clm E	172 STRATTI	1576.55	11/23	11/17/23	
-99759	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	13320.42	11/23	11/17/23	
-99758	Clm V	Check not processed in this period	0	/ 0	/ /	
-99757	Clm V	Check not processed in this period	0	/ 0	/ /	
-99756	Clm E	172 STRATTI	2425.72	11/23	11/17/23	
-99755	Clm E	172 STRATTI	80.71	11/23	11/30/23	
-88991*	Pay P	2 ROBERT L BRODERSON	1810.79	11/23	11/03/23	
-88990	Pay P	21 DAVID GOYER	2549.22	11/23	11/03/23	
-88989	Pay P	4 KELLY J HAMBLIN	1949.58	11/23	11/03/23	
-88988	Pay P	23 TROY MOENCH	1319.04	11/23	11/03/23	
-88987	Pay P	11 ANNELYN A RACKLEY	540.91	11/23	11/03/23	
-88986	Pay P	19 VINCENT M VICTORINO	2192.25	11/23	11/03/23	
-88985	Pay P	CALPERS 457 CAL 457	1317.05	11/23	11/03/23	
-88984	Pay P	PERS CLASS CAL PERS CLASSIC	2420.41	11/23	11/03/23	
-88983	Pay P	PEPRA CAL PERS PEPRA	2019.78	11/23	11/03/23	
-88982	Pay P	SDI EDD	1106.38	11/23	11/03/23	
-88981	Pay P	FIT EFTPS	6564.77	11/23	11/03/23	
-88980	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3911.01	11/23	11/03/23	
-88979	Pay P	AD&D LOPUD	778.02	11/23	11/03/23	
-88978	Pay P	2 ROBERT L BRODERSON	2172.54	11/23	11/17/23	
-88977	Pay P	21 DAVID GOYER	2549.22	11/23	11/17/23	
-88976	Pay P	4 KELLY J HAMBLIN	1858.74	11/23	11/17/23	
-88975	Pay P	16 ROBERT MARCINIAK	365.80	11/23	11/17/23	
-88974	Pay P	9 ANGELA D MASTELOTTA	365.80	11/23	11/17/23	
-88973	Pay P	23 TROY MOENCH	1306.69	11/23	11/17/23	
-88972	Pay P	11 ANNELYN A RACKLEY	622.21	11/23	11/17/23	
-88971	Pay P	17 RICHARD SALVUCCI	365.80	11/23	11/17/23	
-88970	Pay P	19 VINCENT M VICTORINO	2694.85	11/23	11/17/23	
-88969	Pay P	CALPERS 457 CAL 457	1044.21	11/23	11/17/23	
-88968	Pay P	PERS CLASS CAL PERS CLASSIC	2420.41	11/23	11/17/23	
-88967	Pay P	PEPRA CAL PERS PEPRA	1230.58	11/23	11/17/23	
-88966	Pay P	CA TRAIN (ETT) EDD	979.62	11/23	11/17/23	
-88965	Pay P	FIT EFTPS	5401.35	11/23	11/17/23	
-88964	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3889.29	11/23	11/17/23	
-88963	Pay P	AD&D LOPUD	779.13	11/23	11/17/23	
23640*	Clm SC	14 BETTER DEAL EXCHANGE	41.10	11/23	11/10/23	
23641	Clm SC	198 CE PROPERTY APPRAISALS	450.00	11/23	11/10/23	
23642	Clm SC	46 DATATREE	99.00	11/23	11/10/23	
23643	Clm SC	70 LAKEVIEW PETROLEUM CO	5351.23	11/23	11/10/23	
23644	Clm SC	79 MIRY'S CLEANING SERVICES	295.00	11/23	11/10/23	
23645	Clm SC	93 PACIFIC GAS & ELECTRIC	3614.31	11/23	11/10/23	
23646	Clm SC	95 PARAMEX	174.00	11/23	11/10/23	
23647	Clm SC	102 QUADIENT LEASING USA, INC	346.34	11/23	11/10/23	
23648	Clm SC	106 RECOLOGY BUTTE COLUSA COUNTIES	105.04	11/23	11/10/23	
23649	Clm SC	119 STREAMLINE	249.00	11/23	11/10/23	
23650	Clm SC	124 TESCO CONTROLS	370.00	11/23	11/10/23	
23651	Clm SC	166 VALLI INFORMATION SYSTEMS, INC	198.40	11/23	11/10/23	
23652	Clm SC	143 WEIMER AND SONS	585.31	11/23	11/10/23	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

Claims

Check #	Check		Check Amount	Date		Notes		
	Type	Vendor/Employee/Payee Number/Name		Period	Issued			
23653	Clm SC	38 COMCAST	317.65	11/23	11/17/23			
23654	Clm SC	45 DAN'S ELECTRICAL SUPPLY	70.20	11/23	11/17/23			
23655	Clm SC	199 HANNA'S TRUCK SCHOOL	3000.00	11/23	11/17/23			
23656	Clm SC	60 HUMANA	669.43	11/23	11/17/23			
23657	Clm SC	95 PARAMEX	284.00	11/23	11/17/23			
23658	Clm SC	109 SAUERS ENGINEERING INC	6880.00	11/23	11/17/23			
23659	Clm SC	124 TESCO CONTROLS	370.00	11/23	11/17/23			
23660	Clm SC	133 UMPQUA BANK	3336.42	11/23	11/17/23			
23661	Clm SC	11 ANSWERLINE COMMUNICATIONS	250.00	11/23	11/22/23			
23662	Clm SC	17 BLUE SHIELD OF CA	7512.10	11/23	11/22/23			
23663	Clm SC	190 CANON FINANCIAL SOLUTIONS	178.46	11/23	11/22/23			
23664	Clm SC	50 DURHAM-PENTZ TRUCK CENTER	286.30	11/23	11/22/23			
23665	Clm SC	78 MINASIAN LAW	500.50	11/23	11/22/23			
23666	Clm SC	108 NAPA AUTO PARTS	9.72	11/23	11/22/23			
23667	Clm SC	88 OROVILLE CABLE & EQUIPMENT	165.94	11/23	11/22/23			
23668	Clm SC	115 SOUTH FEATHER WATER	75.11	11/23	11/22/23			
23669	Clm SC	124 TESCO CONTROLS	462.50	11/23	11/22/23			
23670	Clm SC	32 CA WATER SERVICE	70.36	11/23	12/01/23			
23671	Clm SC	187 CRESCO EQUIPMENT RENTALS & AFFILI	474.24	11/23	12/01/23			
23672	Clm SC	194 GLOBAL OFFICE INC.	106.71	11/23	12/01/23			
23673	Clm SC	85 NORTHERN CA GLOVES	406.77	11/23	12/01/23			
23674	Clm SC	106 RECOLOGY BUTTE COLUSA COUNTIES	68.82	11/23	12/01/23			
23675	Clm SC	115 SOUTH FEATHER WATER	24.42	11/23	12/01/23			
23676	Clm SC	172 STRATTI	502.77	11/23	12/01/23			
88258*	Pay P	15 SHAWN PETERSON	3079.34	11/23	10/20/23			
88262*	Pay P	5 DARIN K KAHALEKULU	1178.44	11/23	11/03/23			
88263	Pay P	22 COOPER DAVIS	1953.40	11/23	10/31/23			
88264	Pay P	5 DARIN K KAHALEKULU	1953.29	11/23	10/31/23			
88265	Pay P	22 COOPER DAVIS	541.08	11/23	10/31/23			
88266	Pay P	6 DEE G FAIRBANKS	365.80	11/23	11/17/23			
88267	Pay P	5 DARIN K KAHALEKULU	1953.29	11/23	11/17/23			
88268	Pay P	13 WILLIAM P SHARMAN	365.80	11/23	11/17/23			
88269	Pay P	24 JASEN WATSON	677.10	11/23	11/17/23			
88270	Pay P	AFLAC 125 AFLAC	47.13	11/23	11/17/23			
Grand Total # of Checks:		82	Total:	123944.67	Total Claims	55304.55	Total Payroll	68640.12

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: December 12, 2023

RE: Item No. 3 – Items Removed From Consent Agenda



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: December 12, 2023

RE: Item No. 4 – Annual Board Reorganization

The Board of Directors shall hold the annual reorganizational meeting at the regular December meeting. At this meeting, the Board will elect among its members a **President** and **Vice-President** to serve during the upcoming 2024 calendar year.

Recommended Action:

- The President will **open the meeting to nominations** for Board President.
- **Accept nominations** from the Board.
- Make **motion to close nominations**.
- **Second to close nominations**.
- **Vote** on the candidate(s).
- Repeat as necessary.
- President to announce newly elected 2024 President.

- The President will **open the meeting to nominations** for Board Vice President.
- **Accept nominations** from the Board.
- Make **motion to close nominations**.
- **Second to close nominations**.
- **Vote** on the candidate(s).
- Repeat as necessary.
- President to announce newly elected 2024 Vice President.



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: December 12, 2023

RE: Item No. 5 – 2024 Regular Board Meeting Schedule

Included in your packet is a proposed regular board meeting schedule for the upcoming 2024 calendar year. It does not deviate from the normal meeting dates of the second Tuesday of each month at 2:00 pm. With Board approval, the meeting schedule can be set for the upcoming year.

Attachment Included

Recommended Action: A motion to approve the 2024 Regular Board Meeting Schedule as presented.

Roll Call Vote.

Lake Oroville Area Public Utility District

2023-2024 Board Meeting Schedule

January 9, 2024	Tuesday	2:00 PM
February 13, 2024	Tuesday	2:00 PM
March 12, 2024	Tuesday	2:00 PM
April 9, 2024	Tuesday	2:00 PM
May 14, 2024	Tuesday	2:00 PM
June 11, 2024	Tuesday	2:00 PM
July 9, 2024	Tuesday	2:00 PM
August 13, 2024	Tuesday	2:00 PM
September 10, 2024	Tuesday	2:00 PM
October 8, 2024	Tuesday	2:00 PM
November 12, 2024	Tuesday	2:00 PM
December 10, 2024	Tuesday	2:00 PM



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: December 12, 2023
RE: Item No. 6 – SC-OR Report.

6.1 SC-OR

Please see attached November 2023 minutes and November 2023 flow reports for SC-OR (if available).

Discussion only.

**MINUTES OF THE REGULAR MEETING
OF THE SEWERAGE COMMISSION - OROVILLE REGION**
(Held at the Commission office on November 14, 2023 at 5:00 p.m.)

1. Call to Order ❖

Chairman Taggart called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Mastelotto and Salvucci from the Lake Oroville Area Public Utility District, Pittman and Thomson from the City of Oroville, Taggart and Koch from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, and Attorney Danielle Williams in for Attorney Jones.

3. Salute to the Flag ❖

Chairman Taggart led the commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Board Meeting Minutes of the Regular Meeting held on October 24, 2023 ❖

Upon motion by Commissioner Koch to approve the minutes of the meeting, and seconded by Commissioner Salvucci, the minutes of the October 24, 2023 regular meeting were unanimously approved.

6. Authorization of Warrants ❖

Commissioner Salvucci met with Manager Sturdevant and reviewed the warrants earlier: Warrants included check numbers 28463-28494 for a total amount of \$131,336.67 from October 25, 2023 to November 14, 2023, including Commissioner fees and electronic fund transfers. The warrants were ordered paid by consensus.

7. Fiscal Reports ❖

Manager Sturdevant stated that the fiscal reports for October were included in the packets. There was a change to the budgetary summary; when it was created, we did not have the PG&E invoice for the plant to accurately report the utilities. That invoice came in yesterday, and the report was updated, and each commissioner received an updated copy.

8. Closed Session ❖

The Commissioners adjourned to closed session at 5:02 pm. Meghan Wharton from Colantuono, Highsmith & Whatley's was in attendance. The closed session reconvened to open session at 5:14 pm. Chairman Taggart stated there was nothing to report.

9. Amendment No. 1 to Engineering Task Order No. 36 – Ruddy Creek Lift Station Design ❖

Manager Sturdevant said that with the purchasing of the property for the Ruddy Creek Lift Station Project, Jacob's is asking for an additional \$167,000 to complete the design project.

He talked with Dena today, and she had some minor concerns regarding the contract on the purchase of the property. He will have Attorney Jones make those changes, and we should have a signed contract very soon.

Commissioner Mastelotto asked if we had spoken with the County regarding doing a parcel map. Plant Supervisor Salsi said he had talked to a Butte County Senior Planner, who said because we are a public utility district we would be exempt from the Subdivision Map Act. Mikah is still going to meet with someone from Public Works to process our map, and will continue to work with them to determine what kind of environmental review we have to do for this project.

Manager Sturdevant said this property could be a good candidate for solar, with a battery system running it during the night. PG&E just emailed us stating we are getting another increase in our rates.

A motion was made by Vice-Chair Pittman, and seconded by Chairman Taggart to approve the amendment to Engineering Task Order No. 36 – Ruddy Creek Lift Station Design, for an amount not to exceed \$167,000. The motion passed by the following vote: Pittman – Yes, Taggart – Yes, Mastelotto – Yes.

10. Attorney's Report ❖

Attorney Danielle Williams said that there was nothing to report.

11. Manager's Report ❖

Manager Sturdevant stated there were no operational issues to report this month. Hauling of our sludge is completed, and we just received the results from our quarterly sampling with 100% survivability rate.

We have been told that the VFD for the influent pump station will ship on November 24th. Gateway received the letter from Attorney Jones, and it seems to have gotten the results we wanted. Hopefully we'll have the lift station up and running in December at full capacity.

Manager Sturdevant reported that he and Plant Supervisor Salsi attended the California Water Reuse Conference, and learned about the new regulatory requirements on recycled water and direct potable reuse. Four large Southern California water districts are dictating what everyone else must adhere to. Mikah had a good conversation with the gentleman that runs the recycled water funding program. We think that we can get one of those planning grants; it is a 50% grant, but may be worth our while to see what the feasibility of recycled water at SC-OR would be. As part of the LOAPUD project to study sewer in Palermo, their manager included purple pipe and a recycle project in that study. It looks like there will be some future mandates for recycled water in California and we will start to see water districts pop up that all they do is sell recycled water. There are already four in the state. They don't have an actual water source other than the back end of a wastewater treatment plant.

He also reported that we have hired an Operator-in-Training, who will start on November 27th.

12. Visitor Comments ♦

None

13. Commissioner and Staff Comments ♦

Commissioner Pittman reported there is more affordable housing coming into the city.

16 Adjournment ♦

There being no further business, the meeting was adjourned at 5:31 p.m. to the regular meeting scheduled for December 19, 2023 at 11:00 a.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK

Sewerage Commission - Oroville Region

Monthly Flows Report - Nov-23

Name of Agency	Total Monthly Flow (MG)	Average Daily Flow (MG)	Total Peak Flow (MG)	Date of Peak Flow
SC-OR Plant Total	70.747	2.358	5.40	11/18/2023
Lake Oroville Area P.U.D.	22.750	0.758	1.40	11/18/2023
Thermalito Water and Sewer	12.785	0.426	1.22	11/23/2023
City of Oroville	35.211	1.174	3.04	11/22/2023

Septage Pumps 0.4640 Million Gallons/Month

Monthly Rainfall 0.00 Total Inches/Month



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: December 12, 2023

RE: Item No. 7 – Board Members', Manager, and Staff Comments.

7.1 Field Operations Activity Report

The November 2023 Field Operations Activity Report is included for your review and discussion. Information only, no action to be taken at this time.

Attachment Included

7.2 General Manger's Report

Updates on ongoing activities:

- Progress reports
 - River Ranch.. (Lincoln at Opher)
 - Lincoln Family Apartments. A Line upgrades. (3400 Lincoln St.)
 - Real estate Acquisition. (3520 Spencer Ave.)
 - Employee Retention.
 - Local Hazard Mitigation Plan (LHMP) Update. (2024)
 - Regional Air Quality planning. (VV & DG)
 - Rate study 2024.
 - Lateral replacement program.
 - Annual Employee Safety Meeting

FIELD OPERATIONS ACTIVITY REPORT

NOVEMBER 2023

Meetings and Compliance

- California State Water Resource Control Board: The District reported “ZERO” Sanitary Sewer Overflows for the month of November 2023.
- Daily/Weekly/Monthly compliance and safety inspections at all District facilities including equipment and vehicles.
- Special District Risk Management Authority: Various on-line safety topics.
- Sewer Equipment of America: ECO 900 Combination Vac Truck training provided for the Field Operation Crew.
- California Air Resources Board: General overview session for the In-Use Off-Road Diesel-Fueled Fleet Regulation amendments of 2022 and upcoming year.
- POSM Software: General meeting regarding POSM GIS Map Reader software for the CCTV Van.
- Pac Machinery Company: Hands-on training provided for the new Godwin bypass pump at Vista Del Cerro L/S.

General Updates

- Utility Worker I, Troy Moench: Commercial Driver training enrollment with Hannas Truck Driving School. Tentative completion for the second week of December 2023. Troy has also completed the probational employee period and is now a full-time employee.
- Utility Worker I, Jasen Watson: New hire for the position with the Field Operations Crew.

I&I Repairs and Inspections

- 4559 V-E Road: Villa Verona Duplex Pump Effluent Tank riser repaired, I&I between the tank flange and riser.
- One manhole concrete collar poured to prevent I&I.

New Permits and Connections, Estimates, Inquiries or Termination

- 2127 A Street: New lateral connection for an additional dwelling unit; Passed inspections/testing.
- 160 Fairhill Drive: Junior additional dwelling unit lateral connection; Passed inspections/testing.
- 6251 Woodman Drive: Lateral installed for a new single family dwelling unit; Passed inspections/testing.

Lines Cleaned

- 6205 LF Cleaned with the Eco 900 Combo-Vac Truck.

CCTV Work

- No CCTV work to be reported.

Maintenance, Repairs and Misc

- General grounds maintenance at District office and LOAPUD #2.
- New LED flood lights installed at the Mooretown L/S and one LED flood light replacement for LOAPUD #2. Scissor lift rented through Cresco Rental.
- Replacement battery pack ordered and installed for the uninterrupted power supply unit for the SCADA server, failure caused by age of unit. Currently the system operation is normal.
- Eco 900 Combo-Vac Truck: Diesel Exhaust Fluid issues resolved by Durham Truck Service, damaged wires in wire harness under cab.
- 2127 A Street: New lateral tap installed by the Field Operation Crew.
- Mooretown L/S: SCADA radio antenna connection weatherized and cleaned to prevent moisture interfering with communications.
- Continuing LOAPUD #2 facility clean-up, 2 dump trailer loads hauled to Oroville Recology.

Primary System Service Calls/O.T. Call Outs

- Service Calls- 1: Request for on-site meeting for lateral installations at Mooretown Rancheria.
- O.T. Call Outs- 2: (1) Mooretown L/S, communication issues due to weather event. (2) Emergency facility location, downed power pole for PG&E.

Villa Verona Service Calls/O.T. Call Outs

- Service Calls- 1: 4386 V-C Road, tank was serviced.
- O.T. Call Outs- 1: 2354 V-7 Road, tank was serviced.

Fuel Consumption

- Gasoline: 206.6gals (Last Mo. 328gals)
- Diesel: 91.4gals (Last Mo. 300gals)

gals = gallons
L/F = Linear Feet

Ft = Feet
L/S = Lift Station
I&I = Inflow & Infiltration

O.T. = Overtime

Prepared By:
Vince Victorino
Field Operations Supervisor



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: December 12, 2023
RE: Item No. 8 – Future Agenda Items