

AGENDA

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

Regular Meeting Scheduled 2:00 p.m. June 9, 2020
1960 Elgin Street, Oroville, CA 95966

Materials related to an item on the open meeting agenda that are provided to the Board of Directors, including those provided to the Board after distribution of the agenda packet, are available on the District website.

During this difficult time, due to the shelter in place orders, we invite you to join today's scheduled meeting via Zoom by using your phone to attend the meeting.

Please call the District office at **(530) 533-2000** for assistance in participating in the teleconference.

Dial in **+1 669 900 9128**
Meeting ID: **817 0229 9928**

To ensure that our meetings are as orderly as possible, and to enable public participation at the proper times during the meeting, we are asking that everyone take a moment to ensure your line stays muted until public comment is invited. When it comes time for public comment, we will leave enough time for participants to unmute and speak to the entire group and our board. Because attendees cannot see each other's mute status, we will simply need to be patient as we wait in between comments, and do our best not to speak over each other. Please state your name for the record before sharing comments. We're committed to keeping the public engaged throughout this crisis and appreciate your help in making that happen.

ACTION ITEMS

1. **SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**
The meeting will open with a salute to the flag of the United States of America.
2. **MOMENT OF SILENCE**
The Board of Directors will observe a moment of silence.
3. **ROLL CALL AND ACKNOWLEDGMENT OF VISITORS**
Individuals will be provided the opportunity to address the Board regarding matters not scheduled on the agenda. No action will be taken by the Board on these matters; however, the Board may ask questions for clarification and refer to staff or other resources for information and request staff report at a subsequent meeting. Comments on items scheduled on the agenda may be made as they are considered by the Board.
4. **INTERVIEW APPLICANTS TO FILL BOARD MEMBER VACANCY**
DISCUSSION WITH POSSIBLE ACTION
5. **BOARD CONSIDERATION AND APPOINTMENT OF SUCCESSOR TO FILL BOARD MEMBER VACANCY**
DISCUSSION WITH POSSIBLE ACTION

6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion unless an item is removed. Consent agenda items will be read by title only. There will be no separate discussion of these items unless members of the Board or person in the audience request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) is removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

6.1 BOARD MEETING MINUTES- REGULAR BOARD MEETING OF MAY 12, 2020

6.2 FINANCIAL REPORT-MONTH END MAY 31, 2020

6.3 PAYMENT OF WARRANTS-MONTH ENDING MAY 31, 2020

7. ITEMS REMOVED FROM CONSENT AGENDA

DISCUSSION WITH POSSIBLE ACTION

8. RIVER RANCH DEVELOPMENT

The Board will review and consider possible action on the River Ranch Development.

DISCUSSION WITH POSSIBLE ACTION

9. ADOPT RESOLUTION NO. 05-2020 APPLICATION FOR ANNEXATION OF LANDS OF LAZZARESCHI INVESTMENT CO. PARTNERSHIP

The Board will review and consider adopting Resolution No. 05-2020 Application for Annexation of Lands of Lazzareschi Investment Co. Partnership.

DISCUSSION WITH POSSIBLE ACTION

10. CONSIDERATION OF DRAFT BUDGET FOR FISCAL YEAR 2020-2021 AND ADOPTION OF RESOLUTION NO. 06-2020 "ADOPTING BUDGET FOR FISCAL YEAR 2020-2021"

The Board will review the draft 2020-2021 budget along with recommendations of the Personnel and Finance Committees and consider adopting Resolution No. 06-2020 setting sewer service charge and step system sewer service charge rates, KRE pumping charges, regular pumping charges, annexation fees, capacity charges, plan check fees and connections fees.

DISCUSSION WITH POSSIBLE ACTION

11. APPROVAL OF BOARD POLICY NO. 2151 "EMPLOYEE COMPENSATION SCHEDULE"

The Board will consider approving amendments to Board Policy No. 2151 with salary and wage increase per Exhibit "F" of the Budget.

DISCUSSION WITH POSSIBLE ACTION

12. **APPOINTMENT OF SC-OR COMMISSIONERS FOR 2020-2021**
President Kuehner will name two (2) Directors to sit on the SC-OR Commission for 2020-2021 and designate a voting representative.
DISCUSSION WITH POSSIBLE ACTION
13. **DISTRICT LETTER OF SUPPORT FOR H.R. 7073 THE “SPECIAL DISTRICTS PROVIDE ESSENTIAL SERVICES ACT”**
The Board will review and consider providing a Letter of Support for H.R. 7073 “Special Districts Provide Essential Services Act”
DISCUSSION WITH POSSIBLE ACTION
14. **COVID19-DISTRICT UPDATE AND DRAFT COMMUNICABLE DISEASE RESPONSE PLAN**
The General Manager shall lead a discussion on the District’s current response effort and effects of the public health crisis on the District including a draft of the District’s Communicable Disease Response Plan.
DISCUSSION WITH POSSIBLE ACTION

REPORTS AND CONSULTATIONS

14. **SC-OR COMMISSIONERS’ REPORT**
15. **BCSDA REPRESENTATIVE & LAFCo COMMISSIONER REPORTS**
16. **BOARD MEMBERS, MANAGERS AND STAFF COMMENTS**
 - FIELD OPERATIONS SUPERVISOR REPORT
 - DISTRICT IS 82 YEARS OLD THIS MONTH
17. **BOARD MEETING ADJOURNMENT**



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: June 9, 2020

RE: Item No. 4 – Interview Applicants to Fill Board Member Vacancy

Notice of Vacancy on the Lake Oroville Area Public Utility District Board of Directors was posted at locations as required within the District service boundaries and the Oroville area. Three applications were submitted for Board review and consideration. All applicants are scheduled to attend this meeting in order for the Board to conduct interviews according to the following schedule:

2:00 PM: Mr. Don Hosley

2:20 PM: Ms. Lori Rodgers

2:40 PM: Mr. Dennis Jagoda

Attachment Included

Recommended Action: Interview the applicants for consideration to fill the District board member vacancy.

*Statement
(To be read before each interview commences)*

Statement

The District provides sewer service to approximately 4500 customers. We have 8 full time employees. We operate and maintain 9 pump stations and a 75 mile collection system that discharges to SC-OR, the regional treatment plant. The treatment plant additionally serves the City of Oroville and Thermalito Water & Sewer District. Two of our Board members are appointed to serve on the treatment plants Board of Commissioners.

The successful candidate will be appointed to serve until December 2022.
If the successful candidate wishes to run for re-election they would need to do so in November of 2022.

LOAPUD
 Director Candidate
 Interview Evaluation Sheet

Candidates	
	Rate the response to each question from 1-10 points
Tell us about yourself and how you feel you would be an effective Director and a complement to the Board.	
The Board meets on the second Tuesday of each month at 2:00 P.M. Will you be able to attend Board meetings on a regular basis, as well as periodic committee meetings?	
What is your education?	
What kind of work have you done?	
How would you deal with being on the short end of a 3 to 2 vote?	
What community work or volunteering have you done and how long have you lived here?	
Do you have any questions for us?	

Form submission received: APPLICATION FOR APPOINTMENT TO LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT VACANCY

Date:	05-20-2020
Applicant Name:	Don Hosley
Residence Address:	29 Oak Hill Dr. Oroville, CA. 95966
Mailing Address if different from residence:	
Phone Number:	530-693-4377
Alternate Phone Number:	
Email Address:	Doncorina@comcast.net
Education:	College
Field of Study:	Technology and Industrial Education
Work Experience:	mechanical engineering, cadastral supervisor (assessor's office)
Volunteer Experience:	
Other Information:	
Upload Additional Documents:	

Form submission received: APPLICATION FOR
 APPOINTMENT TO LAKE OROVILLE AREA PUBLIC
 UTILITY DISTRICT VACANCY

Date:	05/13/2020
Applicant Name:	Lori D Rodgers
Residence Address:	120 Melrose Dr., Oroville, CA 95966
Mailing Address if different from residence:	
Phone Number:	530-370-0567
Alternate Phone Number:	530-534-1927
Email Address:	2rodgers@sbcglobal.net
Education:	High School
Education:	College
Field of Study:	Business & Marketing
Work Experience:	Current - 29 years Broker/Agent - Insurance. 3 years Manager Oroville Area Chamger of Commerce, 10 years Hospital Administration
Volunteer Experience:	Rotary, YMCA, Red Cross, American Heart Association, special events/fund raisers
Other Information:	I am happy to answer any questions or concerns.
Upload Additional Documents:	

Form submission received: APPLICATION FOR
 APPOINTMENT TO LAKE OROVILLE AREA PUBLIC
 UTILITY DISTRICT VACANCY

Date:	June 2, 2020
Applicant Name:	Dennis R. Jagoda
Residence Address:	2358 Monte Vista Avenue
Mailing Address if different from residence:	
Phone Number:	(530) 592-6840
Alternate Phone Number:	
Email Address:	dennis.jagoda@gmail.com
Education:	College
Field of Study:	English, Teaching Credential, Civil Engineering
Work Experience:	32 years as Civil Engineer with Caltrans, 2 years as Junior High teacher in Olivehurst
Volunteer Experience:	November 2017-May 2019 volunteering full-time as senior missionary couple in New Brunswick, Nova Scotia and Newfoundland Canada, BSA Scout Leader, youth soccer board and coach
Other Information:	Several documents are attached to provide work experience insights - these are not current
Upload Additional Documents:	

DENNIS R. JAGODA

2358 Monte Vista, Oroville, CA 95966

~~gonzo@jps.net~~

~~(530) 533-2410~~

ACCOMPLISHMENTS:

- Registered Civil Engineer - C44000
- Clear teaching credentials - (Commons, Life Sciences, French, English)
- See attached sheet

PROFESSIONAL EXPERIENCE: (Abbreviated)

Hydraulics Branch Chief (1989 to Present)

Caltrans District 3 Marysville, CA 20+ years

- Supervise and direct activities of 11 engineers performing drainage design and operating a sophisticated TV inspection van. Includes performing hydrology, hydraulic analyses, rock slope protection design, floodplain studies, culvert rehabilitation, construction plan development, special provision development, responding to claims, testifying as an expert witness, etc.
- Supervised and directed 4 administrators coordinating cooperative agreements, archiving As-Built plans, assembling project history files, and performing clerical support

Assistant Maintenance Engineer (1986 to 1989)

Caltrans District 3 Marysville, CA 3 years

- Developed plans for major maintenance work on state highways with an accumulated value of \$12 million
- Developed plans for minor highway improvement projects, including field surveys, hydraulic calculations and delineation

Teacher - Alicia Intermediate School (1978-79)

Marysville Joint Unified School District Marysville, CA 2 years

- Taught 7th and 8th grade English & Life Science
- Coach for football, basketball & softball, and yearbook advisor

EDUCATION:

- BS Civil Engineering CSU, Chico Chico, CA
- Teaching Credentials CSU, Chico Chico, CA
(Multiple & Single Subject-English, Life Science, French)
- BA English CSU, Chico Chico, CA

- References available upon request -

Dennis R. Jagoda
Significant Achievements – Hydraulics Branch Chief
January 2010

Hydraulics

- Branch Supervisor of (at one time) 16 people covering Hydraulics, TV surveillance van operation, Cooperative Agreements, Project History Files, Black Books and Map Files
- Over 20 years experience directing the activities of the Hydraulics Branch as a functional unit providing services for Design, Construction, Maintenance, Planning, Claims, Traffic, Environmental, Permits
- Supervised "Central Design" Hydraulics unit, bringing it up to speed doing Statewide projects, meeting targets for various Districts
- Constantly working with Public Works Directors, Project Managers, Corps of Engineers, Local Politicians, Consulting Engineers, Resident Engineers, the Public and Regional and District Branch Chiefs and staff
- Established District-wide database inventory of culverts and followed up with condition inventory (available on server)
- Developed justification to acquire, and established operation implementation of TV surveillance van
- Worked with Colusa County Ad Hoc Flood Committee when Mike Brown departed, towards achieving a mutually beneficial solution for highway and area-wide flooding (levee project to protect SR-20)
- Developed Interagency Agreement with Forest Service to restore American River banks when Sayles Flat hydroelectric project failed
- Provided and coordinated training for expanding numbers of Regional designers by Hydraulics and through HQ and private consultants
- Testified in court cases and provided depositions defending the State's interests – developed analyses for litigation settlements and claim resolutions, testified as expert witness
- Worked with City of Winters in COE reconnaissance study – defended State's drainage practices in open City Council meeting
- Coordinated effort to enable Nev-80 rehabilitation projects to stay on track (accomplished same with Sac-51 rehabilitation)
- Provided intense field review of Forest Hwy 7 (Gle-162) – pointed out significant problems that FHWA had to correct before acquisition should proceed (it did not)
- Wrote Regional Operational Plan for Culvert studies coordinating approach for requests with the Materials Branch
- Developed temporary diversion policy, coordinating with HQ legal

Cooperative Agreements:

- Personally wrote 19 Cooperative Agreements requiring negotiations with local agencies, and benefiting State
- Established District procedures to assist agreement initiators, train them, and track agreements on server

Map Files:

- Developed Project Report for Regional scanning of As-Built plans (years of effort), initiated D-3's involvement into DRS
- Member of Quality As-Built committee (resulted in Powerscope pilot project)
- Reestablished appropriate procedures for Project History Files, District Black Books

Other:

- Current Rotation Program committee member
- Authored 2 District Design Directives (#6 - Drainage Report format & #7 - Cooperative Agreement process)

**CALIFORNIA DEPARTMENT OF TRANSPORTATION
DUTY STATEMENT**

CLASSIFICATION TITLE Transportation Engineer CT/(Civil)	DISTRICT/DIVISION/OFFICE Dist 3 / Division of Design & Engineering Services / Office of Engineering Services / Hydraulics Branch	
WORKING TITLE Hydraulics Engineer	POSITION NUMBER 903-201-3135-XXX	EFFECTIVE July 2009

As a valued member of the Caltrans team, you make it possible for the Department to improve the mobility across California by being innovative and flexible; working cooperatively with team members and others; and treating others fairly, honestly and with respect. Your efforts are important to each member of the team, as well as those we serve.

GENERAL STATEMENT: Under the direction of the Office Chief, Office of Design East, North Region Division of Design & Engineering Services, a Supervising Transportation Engineer, will plan, organize and direct the operations of the District's Hydraulics Branch, and will exercise direct supervision over several Transportation Engineers (Civil), Ranges D through A doing complex and unique engineering. These operations include: the preparation of drainage improvement plans for Minor A and B contracts; reviewing drainage plans by others; the studying, negotiating and preparation of Cooperative Drainage Agreements; field review of referred drainage problems; preparation of corrective plans for construction CCOs; embankment and bridge protection design; floodplain hydraulic studies; IGR/CEQA and local development reviews; accumulate and analyze hydrologic and hydraulic data reflecting conditions throughout the District; maintain an accurate inventory of culvert and flooding records; initiate studies and serve as expert witness for litigation; coordinating drainage design activities with other District branches; and coordinating drainage work with outside agencies.

TYPICAL DUTIES:

Percentage Job Description
Essential (E) / Marginal (M)

45% (E) **Direct Staff in Design and Support**
The incumbent will prepare Preliminary Drainage Reports (copy of components attached) generally for Design Branch requests, and Floodplain Hydraulic Studies (copy of components attached), usually as a result of a request from either a Project Engineer or Environmental Coordinator. Support will also require the completion of the project Drainage Report, providing all aspects of calculations and assumptions in the areas of hydrology, hydraulics, open channel flow and roadway drainage in order to justify the drainage facilities proposed in light of the Highway Design Manual and other widely accepted references and software. Generation of project plans and estimates for Major (over \$1 million) and Minor projects should also be anticipated. Review of work done by others (within the Department or otherwise) will be required. Review will be performed of back-up calculations and design plans and comments submitted in either memo format or comment spreadsheet to the requestor.

- 10% (E) **Review Plans by Others.**
Constraints within which design must proceed need to be ascertained. These can most often be observed in the field, verifying such things as vegetal cover, slope, surface depressions, debris potential, bulking potential, scour potential, fire potential and friction coefficients. Other items include tailwater conditions, available head determination, effects of development, diversions and potential for erosion. This will require traversing various types of terrain in all types of weather.
- 10% (E) **Field Review of Referred Drainage Problems**
The incumbent will read project layout plans, typical cross sections, roadway and drainage profiles, superelevation diagrams, construction and drainage detail sheets and other pertinent references in order to properly evaluate the performance of proposed designs. He/she will perform spread and interception calculations as well as calculation of headwater and normal depths using Department –provided software. He/she will familiarize himself/herself with Maintenance practices and typical performance of commonly used drainage facilities (along with their shortfalls). This information will be compiled in memo format as part of the Drainage Report.
- 10% (E) **Perform/Review Floodplain Hydraulic Studies**
The incumbent must discern the watershed boundary for a point of interest, utilizing quadrangle mapping, field survey data, aerial photos and site review. He/she will review appropriate rainfall data for specific gauges and determine intensity. He/she will discern what modes of travel time to include in a time of concentration calculation and calculate each component. The incumbent will use various hydrology models and determine which are the most appropriate for the site in question and the shortfalls of each.
- 5% (M) **Review of Encroachment Permits, IGR/CEQA documents and local development plans.**
The incumbent will review plans within target dates submitted by others for work proposed either within or adjacent to State right of way for conformance with Caltrans' standards or impacts to State property or facilities. Comments from these reviews will be provided electronically to either the Permits office or Planning. Copies of comments will be placed in Branch files.
- 5% (M) **Coordinate Drainage Design with other Units**
The incumbent will meet with property owners and/or Maintenance personnel regarding issues related to drainage and how to resolve them. Incumbent will be familiar enough with drainage law and State policy to speak convincingly for the State's position. The incumbent will prepare reports of these meetings for filing in Branch records. These reports will identify the relevant dates, issues raised, persons involved, and resolution.
- 5% (M) **Develop and maintain expertise in applicable software.**

The incumbent, by use in design or analysis of existing project workload, or time spent in tutorials in preparation for project use will acquire expertise sufficient to coach those in Design squads. Referenced software would be in design or analysis of culvert performance, open channel performance, hydrology, detention/retention basins, storm drain systems, and drainage or rainfall related GIS applications.

- 4% (M) **Construction support (CCO evaluation, design)**
Incumbent will respond to questions related to field construction of drainage facilities, and provide support to Resident Engineers and their designees on a timely basis. This may require re-design of project plans or developing a work-around due to field conditions. This would require meeting with Construction personnel on-site, usually on short notice upon any type of terrain and possibly in any type of weather.
- 3% (M) **Channel and embankment armoring design**
Incumbent will use results from software applications he/she has run that provide water velocities and plans or field review clarifying an angle of attack to design the composition, extent and dimensions of required rock slope protection or other means of protecting channel slopes or bridge abutments.
- 2% (M) **Alternative Pipe Culverts**
Using field data regarding soil pH and resistivity, and making a determination after field review about the abrasive nature of the runoff, incumbent will utilize state of the art software (Altpipe) to identify culvert treatments or thicknesses to achieve a 50-year service life.
- 1% (M) **Maintain accurate inventory of culvert and flooding records.**
Incumbent will utilize Microsoft Access so as to access or enter data related to flooding occurrences in District 3. He/she will perform the same actions regarding the District-wide culvert inventory. Data entry will be done as flooding information is made available to the Hydraulics Branch from Maintenance records. Access will take place as a result of requests for either Preliminary Drainage Reports or Drainage Reports.

(Percentages are subject to change with workload variance.)

SUPERVISION EXERCISED OVER OTHERS:

This position has no supervisory responsibilities. The incumbent may act as a leadworker.

CONSEQUENCE OF ERROR/RESPONSIBILITY FOR DECISIONS:

Responsible for making engineering decisions on a daily basis that are necessary for solving hydrologic and hydraulic engineering problems. Poor decisions could result in project slippage, increase project delivery or construction costs, or increase the Department's exposure to tort liability.

KNOWLEDGE, ABILITIES AND ANALYTICAL REQUIREMENTS:

Knowledge of: Must have the knowledge or be capable of quickly learning hydrologic and hydraulic engineering principles related to the design of highway cross-drainage and roadway drainage structures. Experience with current state-of-the-art hydraulic/hydrologic software would be helpful. Must be able to write effective correspondence and reports. Must have Engineering Work Station training and experience. Experience in survey and construction is helpful.

Abilities: Ability to plan, organize, and run meetings; analyze situations accurately and develop an effective course of action; relate to and work with interdisciplinary groups; make effective presentations and prepare reports as required.

Analytical Requirements: An ability to quickly review, assess, and evaluate issues related to reports for managers. The incumbent must be able to effectively analyze a wide variety of hydrologic and hydraulic engineering problems and develop practical solutions, often under short timeframes.

PUBLIC AND INTERNAL CONTACT:

The incumbent must maintain a professional working relationship with numerous Region and District functions, Headquarters personnel, outside agencies, and private parties. In addition, the incumbent must be familiar and comfortable with both office and field environments.

WORK ENVIRONMENT:

The incumbent will work in a climate-controlled office under artificial lighting. Project development and support will require fieldwork in potentially steep, rough terrain and poor weather conditions. Frequency of fieldwork is entirely dependent upon workload assigned.

PHYSICAL, MENTAL AND EMOTIONAL REQUIREMENTS:

Must be able to lift various types of equipment and material bags weighing up to 50 pounds, sometimes doing so over rough and unstable terrain. Must be able to evaluate the safety impacts of field courses of action to minimize exposure to unsafe conditions for both himself/herself and for a team, if operating as team leader.

I have read, understand and can perform the duties listed above. If you believe you may require accommodation, please discuss this with the hiring supervisor.

Employee (please print)

Employee Signature

Date

I have discussed and provided a copy of this duty statement to the employee named above.

Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: June 9, 2020

RE: Item No. 5 – Board Consideration and Appointment of Successor to Fill Board Member Vacancy

Once the interviews are complete, the Board of Directors can vote and make appointment to fill the open position at this regular meeting, or at a special meeting. If the Board chooses to schedule a special meeting to select a candidate, the meeting must be scheduled on or before the end of the District's 60 day time period to fill the vacancy per Section 1780 of the Government Code.

Process: A Director is to make a motion to nominate a candidate. Once a Director has seconded this motion the Board can cast their vote.

Recommended Action: Consider candidate qualifications and appoint a new Director to fill the open position. Or if needed, schedule a special meeting to make the appointment.

Manager's Report

To: Board of Directors
From: Scott McCutcheon, General Manager
Date: June 9, 2020

RE: Item No. 6 – Consent Agenda

Item No. 6.1 **Board Meeting Minutes** - Minutes from the May 12, 2020 regular board meeting are included for the Board's review and approval.

Attachment Included

Item No. 6.2 **Financial Report** - Profit and Loss report through May 31, 2020 is ready for review, comment, and approval.

Attachment Included

Item No. 6.3 **Payment of Warrants** - The pending May 31, 2020 Claims and Warrants are attached for review and Board approval for payment.

Attachment Included

**UNADOPTED
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MAY 12, 2020**

CALL TO ORDER

President Kuehner called the meeting to order at 2:01 P.M. Directors present were Fairbanks, Mastelotto and Sharman. Manager McCutcheon, Field Operations Supervisor Sanders, District Engineer Knibb, Accounts Payable Clerk Hamblin and Clerk of the Board Quigley represented the District. Also present in the audience was Supervisor William Connelly.

SALUTE TO THE FLAG

President Kuehner led the meeting with the salute to the flag.

MOMENT OF SILENCE

President Kuehner asked the Board to observe a moment of silence.

SUPERVISOR WILLIAM CONNELLY REQUEST TO ADDRESS THE BOARD

Supervisor Connelly addressed the board with regards to promoting new subdivisions, building and developments within the district.

Supervisor William Connelly left the meeting at 2:20PM.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of April 14, 2020, the Financial Report and the Warrant List for month ending April 30, 2020. After discussion, it was moved by Director Fairbanks and seconded by Director Mastelotto that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kuehner, Mastelotto, and Sharman.

ACCEPTANCE OF DIRECTOR JOHN J. "JACK" KIELY'S RESIGNATION

After discussion, it was moved by Director Kuehner and seconded by Director Sharman to accept the resignation after 23 years of service, of Director John J. "Jack" Kiely. The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kuehner, Mastelotto, and Sharman.

ADOPTION OF RESOLUTION NO. 02-2020 RESOLUTION OF APPRECIATION FOR JOHN J. "JACK" KIELY IN RECOGNITION OF 23 YEARS OF SERVICE AS A DIRECTOR

After discussion, it was moved by Director Fairbanks and seconded by Director Mastelotto for the Adoption of Resolution No. 02-2020 Resolution of Appreciation for 23 Years of Service by Director John J. "Jack" Kiely. The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kuehner, Mastelotto, and Sharman.

ADOPTION OF RESOLUTION NO. 03-2020 APPROPRIATIONS LIMIT FOR THE 2020/2021 FISCAL YEAR

After discussion, it was moved by Director Kuehner and seconded by Director Mastelotto for the Adoption of Resolution No. 03-2020 setting the Appropriations Limit in the amount of \$922,841.22. The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kuehner, Mastelotto, and Sharman.

RESOLUTION NO. 04-2020 KELLY RIDGE ESTATES MAINTENANCE & OPERATIONS CHARGE TO TAX ROLLS AND DELINQUENT SEWER SERVICE ACCOUNTS TO TAX ROLL

After discussion, it was moved by Director Fairbanks and seconded by Director Sharman to approve Resolution No. 04-2020 Kelly Ridge Estates Maintenance & Operations Charge to Tax Rolls and Delinquent Sewer Service Accounts to Tax Rolls. The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kuehner, Mastelotto, and Sharman.

RENEWAL HUMANA SPECIALTY BENEFITS FOR LIFE AND DENTAL INSURANCE PLAN FOR 2020-21

Manager McCutcheon stated he had met with the Budget Personnel Advisory Committee for review of the life and dental insurance renewal policies for 2020-21. The Committee recommended renewal with Humana Specialty Benefits.

After discussion, it was moved by Director Kuehner and seconded by Director Fairbanks to approve the renewal for 2020-21 with Humana Specialty Benefits for life and dental insurance plans as provided by Dayton Sayer Insurance Agency. The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kuehner, Mastelotto, and Sharman.

RENEWAL BLUE SHIELD EMPLOYEE HEALTH INSURANCE PLAN FOR 2020-21

Manager McCutcheon presented the renewal options as prepared by David Sayer of Dayton Sayer Insurance Agency.

After discussion, it was moved by Director Fairbanks and seconded by Director Kuehner to approve the renewal of the current Blue Shield Health Employee Insurance Plan. The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kuehner, Mastelotto, and Sharman.

PROPOSED AMENDMENT TO POLICY NO. 2130 "PAY PERIODS"

General Manager McCutcheon presented the amendment to Policy No. 2130 "Pay Periods". After discussion a motion was made by Director Kuehner and seconded by Director Fairbanks to approve the Amendment of Policy Number 2130 "Pay Periods". The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kuehner, Mastelotto, and Sharman.

2020 BUTTE LAFCO ELECTION – SPECIAL DISTRICT ALTERNATE "ENTERPRISE OR NON-ENTERPRISE" MEMBER

After discussion it was moved by Director Sharman and seconded by Director Kuehner to nominate Tom Lando for a position as a Special District Alternate "Enterprise or Non-Enterprise" Member on the 2020 Butte LAFCo Election ballot. The motion passed with the following vote,

Ayes: Directors Fairbanks, Kuehner, Mastelotto, and Sharman.

2020/2021 DRAFT BUDGET REVIEW

General Manager McCutcheon presented the Draft Budget for review. After discussion no action was taken.

SC-OR COMMISSIONERS' REPORT

Director Kuehner noted that the report was included in the Board Package.

BCSDA REPRESENTATIVE & LAFCO COMMISSIONER REPORTS

No Discussion

BOARD MEMBERS AND STAFF COMMENTS

Field Operations Supervisor Sanders updated the Board on the Field Operations Activity Report for April 2020.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 2:54 P. M.

Respectfully submitted,

Cindy Quigley,
Clerk of the Board

Lake Oroville Area Public Utility District
Profit & Loss Budget Performance
May 2020

	May 20	Budget	Jul '19 - May 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
41100 · Sewer Service Charge	120,477.69	120,497.00	1,323,865.28	1,325,467.00	1,445,964.00
41150 · Pumping Charge	10,462.00	10,462.00	116,986.59	115,082.00	125,544.00
41200 · Kelly Ridge Pumping Chg (Taxes)	16,216.20	18,900.00	40,882.05	43,650.00	45,000.00
41250 · Permit/Inspection Fees	0.00	0.00	2,384.00	0.00	0.00
41300 · Connection Fee	9,031.24	0.00	10,939.28	0.00	0.00
41350 · Other Services	0.00	0.00	0.00	0.00	0.00
41400 · Sales	0.00	0.00	0.00	0.00	0.00
Total Income	156,187.13	149,859.00	1,495,057.20	1,484,199.00	1,616,508.00
Gross Profit	156,187.13	149,859.00	1,495,057.20	1,484,199.00	1,616,508.00
Expense					
60000 · Office Salaries & Wages	25,250.89	22,598.00	251,888.96	252,066.00	274,718.00
61000 · Field Salaries & Wages	25,091.57	26,950.00	283,218.19	307,834.00	335,487.00
62000 · Office Emp Benefits	18,704.03	17,246.00	197,435.56	194,377.00	211,706.00
63000 · Field Emp Benefits	11,766.99	15,871.00	144,515.88	199,429.00	215,569.00
64000 · Professional Services	8,828.67	46,400.00	106,017.92	142,100.00	153,500.00
65000 · Utilities	1,296.92	7,645.00	48,879.85	84,095.00	91,740.00
66000 · Services & Supplies	954.92	4,450.00	49,346.51	90,220.00	103,920.00
67000 · Training/Membership/Fees	3,508.56	2,283.00	30,875.65	61,028.00	63,311.00
68000 · Operations and Maintenance	4,355.52	3,215.00	49,477.48	106,175.00	109,390.00
69000 · Fuel, Oil, Grease & Auto	3,154.27	4,786.00	30,471.70	53,646.00	58,432.00
Total Expense	102,912.34	151,444.00	1,192,127.70	1,490,970.00	1,617,773.00
Net Ordinary Income	53,274.79	-1,585.00	302,929.50	-6,771.00	-1,265.00
Other Income/Expense					
Other Income					
70100 · Capacity Charge	9,554.00	0.00	42,993.00	0.00	0.00
70110 · Annexation Fee	0.00	0.00	0.00	0.00	0.00
70150 · Sewer Service Late Fees	0.00	0.00	36,010.82	0.00	0.00
70200 · Interest	0.00	0.00	49,485.76	14,534.00	19,386.00
70250 · RD Surcharge	30,145.10	30,150.00	331,779.60	331,650.00	361,800.00
70300 · Other Income	538.96	0.00	16,922.45	0.00	0.00
70349 · Taxes (Parent Account for Taxes Receiv	129,236.86	103,152.00	311,792.04	238,232.00	245,600.00
75000 · Special Income	0.00	0.00	0.00	0.00	0.00
75100 · Gain/Loss Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00
Total Other Income	169,474.92	133,302.00	788,983.67	584,416.00	626,786.00
Other Expense					
80100 · Capitalized Expenditure	7,495.00	5,475.00	412,952.92	184,330.00	189,805.00
80150 · District Projects CIP	0.00	0.00	0.00	20,895.00	20,895.00
80200 · Loan Principal	0.00	0.00	57,000.00	57,000.00	57,000.00
80250 · Loan Interest Expense	0.00	0.00	106,611.25	106,611.00	106,611.00
82000 · SC-OR Excess Flow Surcharges	0.00	0.00	0.00	0.00	0.00
85000 · Special Expense	0.00	0.00	0.00	0.00	0.00
Total Non Operating Expense	7,495.00	5,475.00	576,564.17	368,836.00	374,311.00

Lake Oroville Area Public Utility District
Profit & Loss Budget Performance
 May 2020

	<u>May 20</u>	<u>Budget</u>	<u>Jul '19 - May 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Net Non Operating Revenue/Expense	161,979.92	127,827.00	212,419.50	215,580.00	252,475.00
Net Cash Flow	<u>215,254.71</u>	<u>126,242.00</u>	<u>515,349.00</u>	<u>208,809.00</u>	<u>251,210.00</u>
64400 · Depreciation	45,888.00	45,888.00	504,768.00	504,768.00	550,656.00
Change in Net Assets	<u>169,366.71</u>	<u>80,354.00</u>	<u>10,581.00</u>	<u>-295,959.00</u>	<u>-299,446.00</u>

Claims & Warrants

June 9, 2020		Five Star Bank			
General Fund					
Warrant No.	Vendor	Description			Amount
21596	Aflac	Employee Deduction			\$544.29
21597	©ascade Homes, LLC	Refund of overpayment			\$115.00
21598	Butte County Treasurer	Trakit yearly renewal			\$2,500.00
21599	Dan's Electrical Supply	Repairs & Maintenance			\$306.19
21600	Hobbs Pest Solutions, Inc.	April Service			\$62.00
21601	Industrial Power Products	Repairs & Maintenance			\$34.21
21602	John D Christofferson	Consultation			\$990.00
21603	Langley's Automotive	Repairs & Maintenance			\$130.62
21604	Quadient Leasing	Equipment lease			\$241.01
21605	Recology	April Service			\$85.16
21606	SingletonAuman	Audit Services			\$925.00
21607	Telecom Networking Systems, Inc	Office expense			\$234.95
21608	Tractor Supply	Repairs & Maintenance			\$136.35
21609	Umpqua	Meeting, covid expense, office supplies			\$2,825.72
21610	Vista Net	Office expense			\$394.95
21611	Wiemer & Sons	Repairs & Maintenance			\$255.75
21612	Better Deal Exchange	Repairs & Maintenance			\$63.75
21613	USPS	Postage for meter			\$200.00
21614	Robert Broderson	5/1-5/15/2020	\$2,001.12	Gross	\$1,348.14
21615	Kelly Hamblin	5/1-5/15/2020	\$1,946.53	Gross	\$1,274.87
21616	Darin Kahalekulu	5/1-5/15/2020	\$2,552.33	Gross	\$1,709.95
21617	Kana McCauley	5/1-5/15/2020	\$2,076.80	Gross	\$1,373.00
21618	Levi Tomlinson	5/1-5/15/2020	\$2,513.00	Gross	\$1,798.70
21619	Alhambra	Office expense			\$37.29
21620	Answerline	4/15-5/14 Services			\$221.85
21621	AT & T	Utilities			\$682.32
21622	Better Deal Exchange	Repairs & Maintenance			\$87.28
21623	Blue Shield of CA	Health Insurance			\$11,360.18
21624	Dan's Electrical Supply	Repairs & Maintenance			\$105.39
21625	Knife River Construction	Repairs & Maintenance			\$207.12
21626	Lakeview Petroleum Co.	Fuel			\$2,751.74
21627	Langley's Automotive	Repairs & Maintenance			\$271.91
21628	Minasian Meith Et Al	April Service			\$1,210.66
21629	Northern CA Glove	Safety supplies			\$284.80
21630	PayGov	April Fees			\$2,554.71
21631	Sauers Engineering	Apr-20			\$11,803.50
21632	South Feather Water & Power	Utilities			\$65.10
21633	Streamline Digital Deployment	4/15 - 5/15			\$200.00
21634	Kana McCauley	5/15- 5/20	\$853.83	Final Check	\$546.02
21635	Better Deal Exchange	Repairs & Maintenance			\$148.39
21636	Cal Water	Utilities			\$69.47
21637	South Feather Water & Power	Utilities			\$24.42
21638	Streamline Digital Deployment	3/15-4/14			\$200.00
21639	Verizon	Utilities			\$418.32
21640	Xerox Corp.	Office expense			\$176.06
21641	Dan's Electrical Supply	Repairs & Maintenance			\$211.63
Subtotal					\$51,187.77

Claims & Warrants

June 9, 2020
General Fund
Warrant No.

21642	Robert Broderson	P.P.E. 5/15/2020	\$2,117.08	Gross	\$1,436.29
21643	Kelly Hamblin	P.P.E. 5/15/2020	\$1,946.53	Gross	\$1,274.87
21644	Darin Kahalekulu	P.P.E. 5/15/2020	\$2,552.33	Gross	\$1,709.94
21645	Levi Tomlinson	P.P.E. 5/15/2020	\$2,440.24	Gross	\$1,750.69
21646	William Sharman	May-20	\$400.00	Gross	\$365.40
21647	Aflac	Insurance			\$544.29

DD1016	MC CUTCHEON, SCOTT	P.P.E. 5/15/2020	\$3,898.46	GROSS	\$2,308.00
DD1017	QUIGLEY, CINDY	P.P.E. 5/15/2020	\$2,855.67	GROSS	\$1,756.05
DD1018	RACKLEY, ANN	P.P.E. 5/15/2020	\$599.72	GROSS	\$516.78
DD1019	SANDERS, DAN	P.P.E. 5/15/2020	\$3,605.33	GROSS	\$2,328.39
DD1020	SMITH, DAN	P.P.E. 5/15/2020	\$3,091.07	GROSS	\$2,163.49
DD1021	MC CUTCHEON, SCOTT	P.P.E. 5/31/2020	\$3,898.46	GROSS	\$2,307.98
DD1022	QUIGLEY, CINDY	P.P.E. 5/31/2020	\$2,855.67	GROSS	\$1,756.05
DD1023	RACKLEY, ANN	P.P.E. 5/31/2020	\$599.57	GROSS	\$468.08
DD1024	SANDERS, DAN	P.P.E. 5/31/2020	\$3,605.33	GROSS	\$2,057.31
DD1025	SMITH, DAN	P.P.E. 5/31/2020	\$2,805.77	GROSS	\$1,975.64
DD1026	DEE FARIBANKS	May-20	\$400.00	GROSS	\$365.40
DD1027	KUEHNER, LARRY	May-20	\$400.00	GROSS	\$365.40
DD1028	ANGIE MASTELOTTO	May-20	\$400.00	GROSS	\$365.40

1001564611	CA Public Employers' Retirement System	Classic		\$1,993.10
1001564610	CA Public Employers' Retirement System	Pepra		\$2,007.04
1001573321	CA Public Employers' Retirement System	Classic		\$1,993.10
1001573322	CA Public Employers' Retirement System	Pepra		\$1,987.86
1001564609	CA Public Employers' Retirement System	Unfunded Liability Classic		\$10,421.89
1001564613	CA Public Employers' Retirement System	Unfunded Liability Pepra		\$77.15
1001564612	CalPERS 457			\$1,664.09
1001573323	CalPERS 457			\$1,783.94
0408316448	EDD	State P/R Taxes		\$1,088.12
1002666528	EDD	State P/R Taxes		\$1,005.01
82226279	US Treasury	Federal P/R Taxes		\$5,895.74
73604400	US Treasury	Federal P/R Taxes		\$5,660.38

Subtotal \$61,392.87

Claims & Warrants

June 9, 2020
General Fund
Warrant No.

GENERAL CHECKING ACCT FSB

\$112,580.64

THE ABOVE CLAIMS AND WARRANTS WERE APPROVED AT A REGULAR MEETING OF
THE LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT HELD ON JUNE 9, 2020

PRESIDENT

DIRECTOR

DIRECTOR

DIRECTOR

DIRECTOR



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: June 9, 2020

RE: Item No. 7 – Items Removed From Consent Agenda

Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: June 9, 2020

RE: Item No.8 – River Ranch Update and Board Consideration of Developer Request

The River Ranch (formerly Garden Oaks) project development team is still pursuing the proposed mixed-use subdivision at the corner of Ophir and Lincoln and is working on finishing their preliminary work to finalize the design. One element of the project that is still in question is the routing of the force main, which will carry sewage from the proposed lift station to a point of discharge in the District's system.

Provided in your packet are several documents pertaining to the River Ranch Mixed-Use Subdivision, and the force main routing in question.

The Board will recall that the two routes under consideration are the 'Lincoln' route (so named because of its path up Lincoln Boulevard), and the 'overland' or 'draw' route (due to its trajectory up the drainage ravine to the north of the proposed development).

The 'overland' route was requested by the District to be considered due to its superior ability to contribute to the future servicing of a broader portion of potential development that would be served by the proposed lift station. Some of the challenges to develop that route have been identified, but not fully defined. They consist of environmental challenges, and potential property rights issues.

In contrast, the Lincoln route on its face seemed the less challenging route, but still required some investigation to determine if there were any indications of potential issues with securing entitlements.

A preliminary survey report for the proposed 'Lincoln' route was completed by John Christofferson on April 28th, 2020 which indicated that any title issues for roadways discussed in the report would be relatively 'easy'.

The River Ranch development team has provided several documents to support their position of, and preference for, the 'Lincoln' force main route vs. the 'overland' route. This includes a letter from an environmental consultant who has been connected in various capacities to the project area for well over a decade, cost and time estimates to complete the required studies, and a 'survey' of landowners in the path of potential routing for the 'overland' force main routing.

Manager's Report

To: Board of Directors
From: Scott McCutcheon, General Manager
Date: June 9, 2020

RE: Item No.8 – River Ranch Update and Board Consideration of Developer Request-*Continued*

In addition to these preliminary reports, a rough cost estimate from John Christofferson to produce a topographical survey for either alignment, and a more detailed estimate for the 'Lincoln' alignment is provided for information.

The project development team is requesting that the Board approve the 'Lincoln' route as the 'overall best strategy both for the districts needs/budget and the projects required conditions to meet for the district to serve this annexed property.'

The development team lead and point of contact is Joshua Pierce who will be calling in to the meeting in order to answer any questions that the Board may have.

Attachment Included

Recommended Action: Discuss the two separate force main alignments including their respective costs and challenges and respond to the Developer's request for decision. Authorize the General Manager to develop and enter into any agreements if required.

Scott McCutcheon

From: Joshua Pierce <jkpier1971@yahoo.com>
Sent: Thursday, June 04, 2020 5:09 PM
To: Scott McCutcheon
Cc: James Burkett; Jeff Glatz; jeff ashlock
Subject: Overland Route Cost and Time analysis
Attachments: Summary of Analysis, Overland Route.pdf; Untitled attachment 00143.htm; Memo v2 to JPierce Routes 6-3-20.pdf; Untitled attachment 00146.htm; River Ranch letter to LOAPUD 7April2020.pdf; Untitled attachment 00149.htm

Scott,
Please find attached in preparation for the board meeting on June 9:

1. A summary analysis of the effort to evaluate and gain legal and regulatory approval to design and construct an alternate overland route as previous reviewed for River Ranch.
2. Two previous letters provide in February and April related to this matter.
3. A summary review from our environmental consultant regarding the CEQA process and related environmental studies necessary to gain regulatory approval.

As mentioned in the summary document, we are seeking approval from the board at the upcoming meeting on moving forward with the Lincoln alignment as the overall best strategy both for the districts needs/budget and the projects required conditions to meet for the district to serve this annexed property.

Thank you in advance and we look forward to reviewing and closing this matter on June 9th. We appreciate your hard work and attention on this matter, so critical to providing affordable and necessary housing for Oroville's working families.

Kind regards,

Joshua Pierce
President, Elemental Management
Mobile/WhatsApp: +1 530-624-5809
<https://www.linkedin.com/in/joshuapierce71/>

From: Joshua Pierce, W&R Inc.
Jeff Ashlock
Valentine Rodrigues/James Burkett
River Ranch (Garden Oaks) Mixed Use Subdivision

To: Scott McCutcheon
General Manager
Lake Oroville Area Public Utility District 1960 Elgin Street
Oroville, CA 95966

Summary of Background and Findings for Overland Route:

The purpose of this summary is to provide additional supporting information regarding the alignment of the force main sewer line serving to be installed regional lift station, for the purpose of providing service to the recently annexed Garden Oaks/River Ranch subdivision.

The project was Annexed into the LOAPUD district in 2019, and has a long history of entitlement processes going back nearly 10 years.

Please refer to previously provided contextual documents including the board presentation in December 2019, letter and supporting information regarding alignment path discussions on February 10th, 2020, and additional project status update letter delivered April 7th. All documents have been resubmitted with this attachment.

A request was made by General Manager Scott McCutcheon to provide any additional analysis W&R has conducted regarding the overland route and the "Lincoln" alignment which follows Lincoln Road, Monte Vista and Autrey to the desired tie in point with the gravity line.

This document, and the attached summary from Pacific North Consulting lay's out a high level summary and cost overview of pursuing the possibility of an overland route, per the districts request.

Based on the findings below, W&R as project developer requests that the board approve the Lincoln alignment as the most viable path forward for the project and the service area served by the project. Please note: all costs estimates mentioned herein are above and beyond existing cost estimates for the Lincoln alignment.

The evaluation considered several critical elements related to the overland route:

1. The ease and viability of acquiring necessary easements, right of way and associated entitlements to install the force main across multiple privately owned properties.
2. The process, timeline and cost of acquiring said right of way.
3. The state and federal environmental and regulatory review and approval process, timeline and cost associated with this alignment.
4. A conservative estimate of costs of potential mitigations to environmental impacts associated with the construction of the pipeline.

List of Potentially Impacted Properties for Overland Route:

APN 078-090-051 and 52 Gage Chrysler 1405 Rim Rock Drive Chico, CA	Spoke with Partner Jim. They have just finished several easement and ROW issues on another project and would prefer not to. Willing to but we must cover any of their costs. Asking why access is not going on Lincoln.
078-090-038 Robert and Janice Sellers 5969 Lincoln Blvd Oroville CA	Attempted contact. x (530) 822-4295 Number disconnected. Sent letter of interest
078-090-039 Thomas Taylor PO Box 244 Lakeside, Oregon	Believed to be deceased. Attempting to contact estate.
078-100-028 Gupta Family Trust 46479 Roadrunner Rd Fremont, CA	Attempted contact on 4/28 and 5/1. No answer. Left messages. Sent letter of interest
078-100-026 Gupta Family Trust 46479 Roadrunner Rd Fremont, CA	Attempted contact on 4/28 and 5/1. No answer. Left messages. Sent letter of interest
078-100-042 Oroville Church of the Nazarene	Called 4/26. Left message. Sent letter of interest 2238 Monte Vista Ave, Oroville, CA 95966
078-100-043 Amit Gupta 46479 Roadrunner Rd Fremont, CA	(510) 573-0363 Attempted contact on 4/28 and 5/1. No answer. Left messages. Sent letter of interest
078-170-062 Wang Pai Enterprises Inc. 8722 Gladiola Way Elk Grove, CA	Looked up phone number: Not a working number. Sent letter of interest on 4/25

Cost of Establishing ROW/Easements: Approximately \$55,000 admin+\$150,000 for purchase

There are between 6-10 properties affected by the overland route, requiring the granting of access, right of way and easements. To date, we have only received a response from 2 property owners. One is not in favor of granting an easement, but willing to do so for an appropriate price. The other is a family trust, managed by the attorney. No indication given as to willingness.

Topographical and photogrammetry work	\$25,000
Easement Appraisals (6-10)	\$1500 each
Baseline documentation for each	\$2000 each
Phase 1 environmental assessment	\$2000 each
Title reports and documentation	\$500 each
Legal support	\$500 each
Purchase of Easements at fair market value	\$150,000-\$200,000 (based on fair market value)
Recordation	\$300 each
Summary of Costs (Assuming 7 Easements)	\$55,000 + \$150,000 minimum fair market value

Cost Estimate to conduct environmental studies, CEQA review process and mitigations: \$150,000+ \$450,000 minimum for mitigations. Timeline, 2+ years minimum.

Due to the scope and size of the project and its potential impacts on vernal pools, wetland areas, endangered invertebrates and other sensitive habitat throughout the identified area, W&R worked with Pacific North Consulting, the company that completed the environmental studies and supported the agency review and findings for River Ranch. These estimates assume that the project is actually approved by the Army Corps of Engineers and State Water Quality Control Board. By comparison, the approval process AFTER completion of the CEQA review and mitigations approval for the wetland fill permit on River Ranch (1/4 acre) has been 2 years.

Initial Agency Study (9months)	\$30-\$50,000
Wetland Delineation (6 months)	\$40,000
Biological Assessment (3 months)	\$20,000
Cultural Resource Survey (2 months)	\$15,000-\$20,000
CEQA Review and Corps Review (1 year+)	\$40,000 minimum
Mitigations (3:1 ratio of disturbed area)	\$150,000/acre = \$450,000 minimum
Totals	\$600,000-\$1.2M

That route would most likely require an expanded Initial Study/CEQA impact review prior to initiation; I estimate \$30-50K and one year for that effort alone. A wetland delineation would have to be completed beforehand, and I expect 1 year and \$40K would be about right. A Biological Assessment (\$20K) and Cultural Resources Survey (\$15-20K) would also be required, but these items could occur concurrent with the wetland delineation. In total, we are looking at 2-3 years for supporting studies and local CEQA review on the fast track. Often these things take longer due to unexpected delays, so I'd add a year for planning purposes.

The CEQA review would have to determine significant impacts to wetlands, which would require federal project review and authorization. Once completed and provided to the Corps' for review, it is safe to add AT LEAST another 12 months onto the schedule, plus another \$30K for project coordination and permitting coordination. Assuming the Corps' was willing to approve a project with impacts greater

than 0.5 acres (which is only covered by Individual Permits, not the Nationwide Permit process), we would be looking at mitigation expenses of about \$150K/acre. The Corps' requires a ratio be applied, and 3:1 is the smallest that is usually allowed. This means that if 3 acres of wetlands were impacted, then 9 credit/acres would be needed. In that instance we would be anticipating credit purchasing costs to be around \$1.35 million.

Pacific North Consulting

To: Joshua Pierce, President
Elemental Management
Jkpier1971@yahoo.com

June 3, 2020

RE: RIVER RANCH SUBDIVISION FORCED MAIN EXTENSION ROUTE ANALYSIS

Mr. Pierce,

I'm providing you with this memorandum to have available as an exhibit to be utilized as best needed with regards to development of the River Ranch commercial and residential subdivision project, a.k.a. the Garden Oak Estates Subdivision.

I have been involved with the project as a regulatory consultant since it's initial conceptualization in 2005. I was a senior analyst on the project during our first unanimous approval by the Butte County BOS in 2010, and was Project Manager and Principal Author of the more recent IS/MND which approved, also unanimously, in January 2019. In 2009-10 I spearheaded the effort to expand the LOAPUD District boundaries to the project, and we have successfully been annexed into that District. I have assessed various routes for the extension of both domestic water provision for LOAPUD and sewerage for SC-OR, including various layouts for a forced main to provide pumping services for the subdivision.

Two layouts have emerged as potentially best options that were both considered at length. One route lies along roadways, and the other is a "straight shot" at an oblique angle and cuts through undeveloped land with the shortest geometric route. The "straight shot" route has the advantage of moving close by a regional low spot, which would be a preferred location for a pump station to serve this and future projects. However, this route also cuts cross-gradient through multiple large wetland complexes on the surface. These features would be disturbed significantly and result in years of survey and analysis, followed by millions of dollars in mitigation expenses. There is no assurance that the regulators, especially the Corps' of Engineers, would ultimately approve a project with such significant impacts.

The expenses and time commitment involved with the non-ROW route can be assessed by looking at each component of that effort in terms of time and materials. That route would most likely require an expanded Initial Study/CEQA impact review prior to initiation; I estimate \$30-50K and one year for that effort alone. A wetland delineation would have to be completed beforehand, and I expect 1 year and \$40K would be about right. A Biological Assessment (\$20K) and Cultural Resources Survey (\$15-20K) would also be required, but these items could occur concurrent with the wetland delineation. In total, we are looking at 2-3 years for supporting studies and local CEQA review on the fast track. Often these things take longer due to unexpected delays, so I'd add a year for planning purposes.

The CEQA review would have to determine significant impacts to wetlands, which would require federal project review and authorization. Once completed and provided to the Corps' for review, it is safe to add AT LEAST another 12 months onto the schedule, plus another \$30K for project coordination and permitting coordination. Assuming the Corps' was willing to approve a project with impacts greater



Pacific North Consulting
PO Box 3192 Chico, CA 95927-3192

contact: rlaceypnc@gmail.com
mobile: (530) 966-6301

CEQA/NEPA REPORTING • BIOLOGICAL ASSESSMENT • PROJECT COORDINATION • ENVIRONMENTAL SURVEYING
MITIGATION PLANNING • HABITAT CONSERVATION • PLANNING AND PERMITTING • WETLAND DELINEATION

Pacific North Consulting

than 0.5 acres (which is only covered by Individual Permits, not the Nationwide Permit process), we would be looking at mitigation expenses of about \$150K/acre. The Corps' requires a ratio be applied, and 3:1 is the smallest that is usually allowed. This means that if 3 acres of wetlands were impacted, then 9 credit/acres would be needed. In that instance we would be anticipating credit purchasing costs to be around \$1.35 million.

All of that adds up to about \$1.5 million dollars and 5 years if everything goes well. As you know, it generally does not, so in the case of unexpected impediments you can double, or even triple those estimates. The odds of being authorized are low, as well, meaning you could be \$X00,000's in and hit a brick wall, no going forward.

Fortunately, a preferred route has emerged over the multiple times we have had roundtable discussions on the project. This route extends down Lincoln and within the existing ROW for the greater distance of the extension, entering into the site near the northwestern corner (or, alternately, along the northern boundary further east). While this route is longer than a simple straight line between the site and the SC-OR destination collection point, it enjoys the considerable advantage of lying within an existing roadway ROW and lacks sensitive wetlands, habitat, and/or species concerns that can be daunting to get around both in terms of reporting requirements and time/expenses related to the permitting effort and required mitigations. I've attached some helpful graphics to illustrate these points.

I hope this brief review helps to inform you and those who might become involved in the utilities extension of what we've learned to date regarding these issues. Good luck!

Warmest regards,

Rodney Lacey, Owner and Principal
Pacific North Consulting



Pacific North Consulting
PO Box 3192 Chico, CA 95927-3192

contact: rlacey@pnc.com
mobile: (530) 966-6301

CEQA/NEPA REPORTING • BIOLOGICAL ASSESSMENT • PROJECT COORDINATION • ENVIRONMENTAL SURVEYING
MITIGATION PLANNING • HABITAT CONSERVATION • PLANNING AND PERMITTING • WETLAND DELINEATION





JOHN D. CHRISTOFFERSON, INC.

1804 6th Street, Oroville, CA 95965

Survey Consulting

(530) 518-3054

SURVEYOR'S REPORT

Client: L.O.A.P.U.D.

Job No. 20-006

Date: 4/28/2020

Subject: Surveyor's Report: County's Title in Ophir, Lincoln,
Monte Vista, Autrey, Las Plumas

1) On April 28, 2020, I met with Bill Bridgnell, PLS, Butte County Surveyor, to review the title that Butte County holds in Ophir Road, Lincoln Blvd., Monte Vista Avenue, Autrey Lane, and Las Plumas Avenue. The purpose of our meeting was to satisfy my request made earlier last week for information relating to the right, title, and interest that the County holds in these roadways. That information would determine what actions L.O.A.P.U.D. would need to take to secure unencumbered access in order to install sewer infrastructure in those roadways. This meeting was not for determining what actions L.O.A.P.U.D. would need to take to secure permission from Butte County to install facilities in these roadways

2) If the County does not hold fee title to these old roadways, the adjacent property owner generally owns to the centerline of the roadway. The property owner may be subject to an "easement" that the County may have accrued by prescription or by an "implied dedication". Neither of which, would give L.O.A.P.U.D. the right to enter and install facilities in the roadways, without obtaining the right do to so from the property owner via a grant deed for an easement.

3) Mr. Bridgnell reviewed the County's GIS layer showing the segments along each of the roadways that the County holds title. A computer screen shot is included with this email. Mr. Bridgnell informed me that he knew that the GIS layer was not up-to-date, in that he knew that the County is in the process of developing engineering plans for curb, gutter and sidewalk for the Monte Vista Avenue, from Lincoln Blvd. to Lower Wyandotte Avenue. Monte Vista is one of the proposed routes for sewer facilities.

4) Butte County is in the process of or has completed the acquisition of fee title to Monte Vista Avenue throughout the area of the proposed L.O.A.P.U.D. route. Unfortunately, the engineer was not working in the office at the time of the meeting and was unavailable to verbally update the GIS information.

5) I did obtain references to deeds by which the County obtained their title to the roadways under consideration. I did not obtain the deeds for review. I do not believe that at this point it would be necessary.

6) From the information obtained, but not verified, I believe that Butte County holds fee title to:

Ophir Road: In it's entirety.

Lincoln Blvd: (From Ophir Road northerly to Monte Vista) a variable width strip in fee title. The GIS data shows a gap where "V1" Road and "V2" Road intersect Lincoln, however, It is my opinion that this may be a mistake in the GIS mapping.

Monte Vista: Given the information provided by Mr. Bridgnell, it is my opinion that the County has or will obtain title to the roadway for the extent of L.O.A.P.U.D.'s proposed route. A further check with the County when the employee returns to work is recommended.

Client: L.O.A.P.U.D.
Job No. 20-006
Date: 4/28/2020
Subject: Surveyor's Report
Page 2 of 2

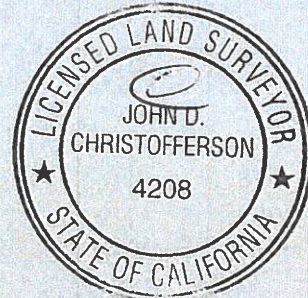
Autrey Lane: For the southerly +400 feet of Autrey Lane, the County holds fee title to the full width of the roadway. From +- 400 foot north of Monte Vista, to about +-250 feet from Las Plumas Avenue, the County holds title to only the west half of the roadway. From +-250 south of Las Plumas to the centerline of Las Plumas Avenue, the County hold title to the full width of the roadway.

Las Plumas Avenue: At the location of where the "overland route" is proposed to cross Las Plumas Avenue, the GIS layer does not show any County right, title or interest in the roadway.

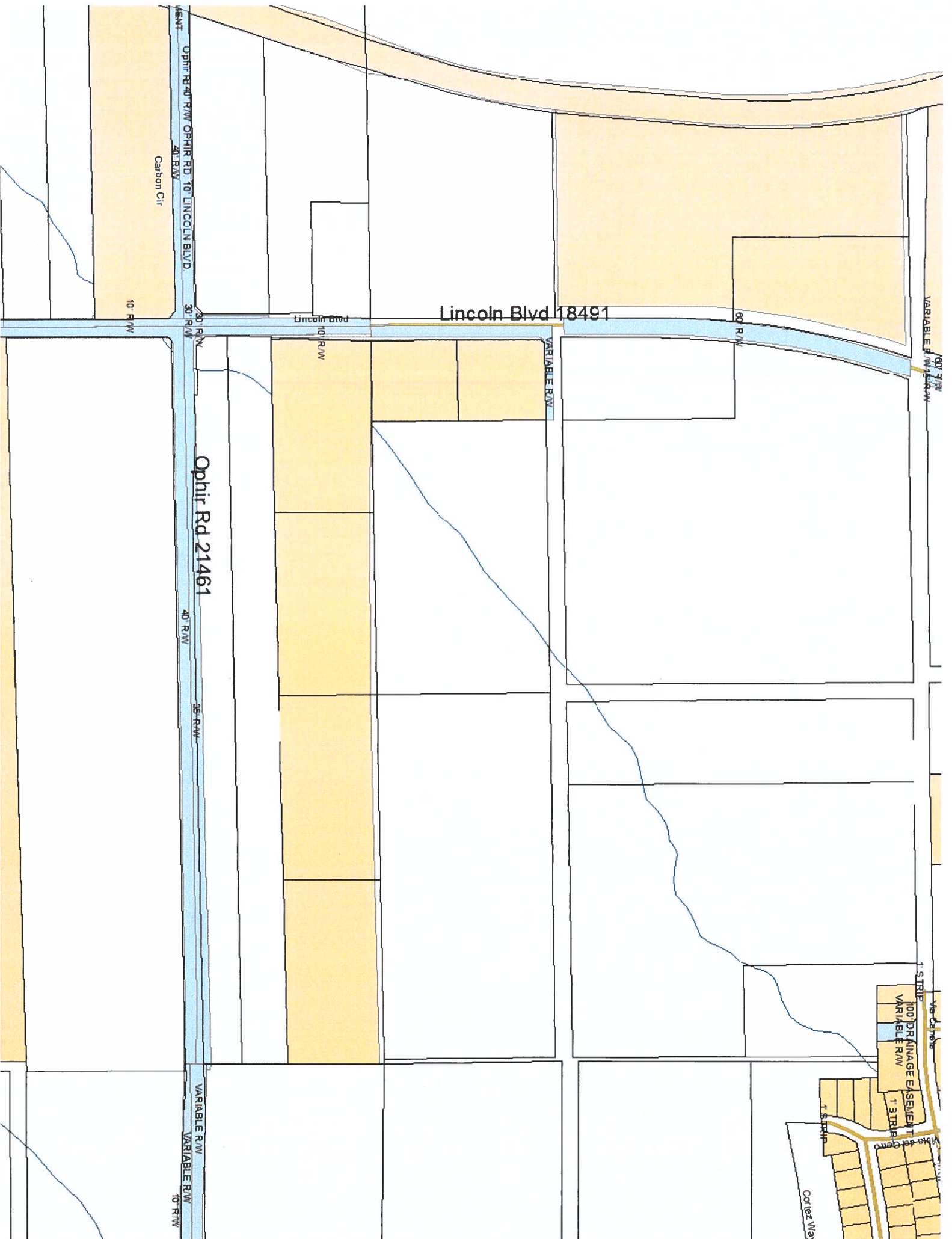
7) From the information obtained, it appears that the "Title Issue" for L.O.A.P.U.D.'s entry into the roadways discussed would be relative easy.

Prepared by:


John D. Christofferson, PLS
John D. Christofferson, Inc.



4-28-20



Carbon Cir

UBNT RD 40' R/W OPHIR RD 10' LINCOLN BLVD
40' R/W

10' R/W

Ophir Rd 21461

40' R/W

35' R/W

VARIABLE R/W
VARIABLE R/W
10' R/W

Lincoln Blvd

Lincoln Blvd 18491

10' R/W

VARIABLE R/W

60' R/W

VARIABLE R/W
60' R/W

1.5 STRIP

100' DRAINAGE EASEMENT
VARIABLE R/W

1.5 STRIP

1.5 STRIP

Corlez Way

1.5 STRIP

Las Plumas Ave 23501

30' EASEMENT

Las Plumas Ave

Autrey Ln 23505-C

Autrey Ln

30' R/W

30' R/W

30' R/W

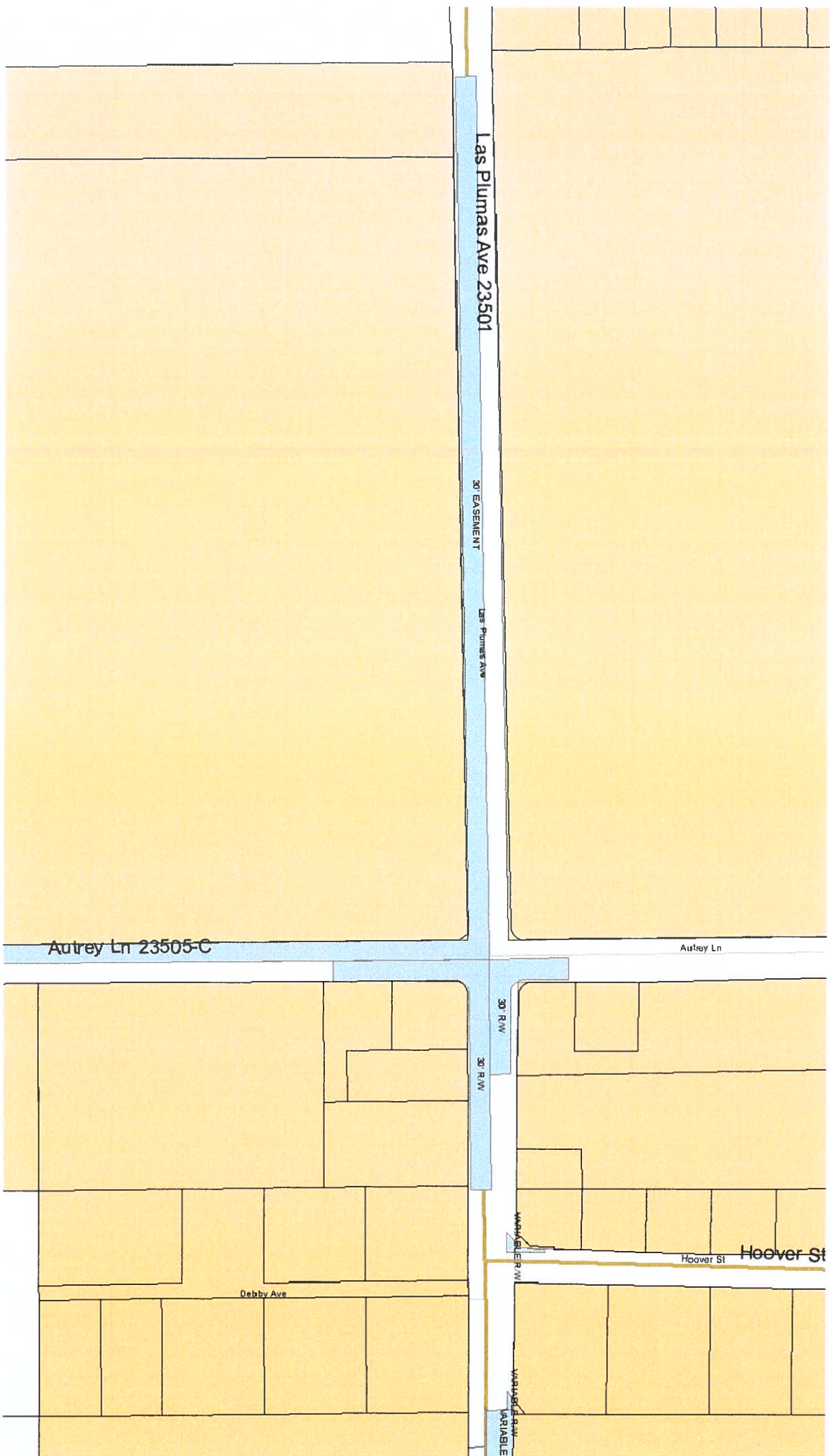
Hoover St

Hoover St

Debby Ave

30' R/W

30' R/W



Scott McCutcheon

From: john christofferson <surveyorjohn@gmail.com>
Sent: Monday, April 20, 2020 7:48 AM
To: 'Scott McCutcheon'; 'Cindy Quigley'
Subject: PHOTOGRAMMETRY QUOTE
Attachments: Ophir Rd-targets-Lincoln.jpg; Ophir Rd-targets-option2.jpg

4/20/2020

Scott:

I have the proposal for the "extended" routes for the "Lincoln Alignment" and the "Cross Country" alignment.

Lincoln Alignment.....Topo map @ 1"=40' with 1 foot contours.....\$7700.00
Matching color orthophoto.....\$1500.00

9 targets.....JDC, INC. ...ESTIMATE..BY THE HOUR AT STANDARD CHARGE OUT RATES
GPS CONTROL, BENCHMARKS, MAPPING,\$6000.00

Cross Country Alignment.....Topo map @ 1"=40' with 1 foot contours.....\$7300.00
Matching color orthophoto.....\$1200.00

12 targets.....JDC, INC. ...ESTIMATE..BY THE HOUR AT STANDARD CHARGE OUT RATES
GPS CONTROL, BENCHMARKS, MAPPING,\$8000.00

Keep in mind that there are additional items that need to go along with a complete route mapping. You will need bench marks for the contractor to work from, printing costs, dipping of manholes, etc. Give me a call if you have any questions.

SURVEYOR JOHN
SURVEY CONSULTING
JOHN D. CHRISTOFFERSON, INC.
JOHN D. CHRISTOFFERSON, PLS
1804 6TH STREET
OROVILLE, CA 95965
C: 530 518 3054
SURVEYORJOHN@GMAIL.COM

JOHN D. CHRISTOFFERSON, INC.

1804 6th Street, Oroville, CA 95965
Survey Consulting
(530) 518-3054

**ESTIMATED COSTS
MAPPING OF SEWER FORCE MAIN ROUTE
OPHIR-LINCOLN-MONTE VISTA-AUTREY-LAS PLUMAS**

POINT COMPANY: PHOTOGRAMMETRIC SERVICES:

1) AERIAL PRE-FLIGHT PLANNING, AERIAL FLIGHT, MAPPING (COMPILATION AT 1" = 40', 1 FOOT CONTOUR INTERVAL, COLOR RECTIFIED ORTHOMETRIC PHOTO), ALL DELIVERED ELECTRONIC FORMAT.....\$9200.00

ESTIMATED TIME FOR COMPLETION AFTER TARGETS ARE DOWN AND COORDINATED.....+- 5 WEEKS (DEPENDING UPON AVAILABILITY OF AIRPLANE AND WEATHER.)

L.O.A.P.U.D. : JOHN D. CHRISTOFFERSON, INC.

2) COORDINATING WITH FORMER SURVEYORS/ENGINEERS TO DETERMINE THE VERTICAL DATUM THAT THE ENGINEERING PLANS WERE COMPUTED ON.....

3) SETTING OF AERIAL TARGETS, COORDINATING AND ELEVATING TARGETS, SETTING BENCHMARKS AND ELEVATING SAME.....

4) PROVIDING COORDINATES TO PHOTOGRAMMETRIST.

ESTIMATED TIME FOR COMPLETION.....UNINTERRUPTED.....ONE WEEK

ITEMS 2,3, AND 4 ABOVE.....\$6000.00

L.O.A.P.U.D. : MAPPING OF STREETS, JOHN D. CHRISTOFFERSON, INC.

5) ACQUISITION OF RIGHT-OF-WAY MAPPING FROM BUTTE COUNTY.....

6) G.P.S. TIES TO STREET MONUMENTS, AND SIDELINE MONUMENTS AS REQUIRED FOR DETERMINATION OF STREET R/W LIMITS.....

ESTIMATED COSTS

MAY 29, 2020

PAGE 2 OF 3

7) PREPARATION OF MAPS AND OVERLAYS AND EMBEDDING CONTROL INTO THE AERIAL COMPILATION.....

8) PREPARATION OF BENCHMARK / CONTROL DATA SHEETS.....

9) COORDINATION WITH BUTTE COUNTY, ENGINEER, AND L.O.A.P.U.D.....

ITEMS 5, 6, 7, 8, AND 9 ABOVE\$8100.00

ESTIMATED TIME FOR COMPLETION.....UNINTERRUPTED.....1.5 WEEKS

TITLE WORK: L.O.A.P.U.D., JOHN D. CHRISTOFFERSON, INC.

10) EXAMINE THE TITLE HELD BY BUTTE COUNTY AND ADJOINING OWNERS IN THE ROADWAYS, ACQUISITION OF DOCUMENTS

11) ACQUIRE TITLE REPORTS FROM TITLE COMPANY WHERE NECESSARY.....

12) PREPARE LEGAL DESCRIPTIONS FOR ACQUISITION OF EASEMENTS WITHIN ROADWAYS.....

ITEM 10, ABOVE.....\$3600.00

ITEM 11, ABOVE.....
TITLE COMPANY REPORTS.. \$500.00 EACH TIMES ? = ?

ITEM 12, ABOVE (GENERALLY ABOUT \$1200.00 FOR LEGAL DESCRIPTION AND DEED PLAT) TIMES ??? = ??.....

L.O.A.P.U.D.: JOHN D. CHRISTOFFERSON, INC.

ADDITIONAL MAPPING FOR GRADE CONFLICTS, FLOWLINES, AND ETC. NECESSARY FOR ENGINEERING,....BY THE HOUR IN ACCORDANCE WITH THE STANDARD RATE SCHEDULE ATTACHED.

ESTIMATED COSTS

MAY 29, 2020

PAGE 3 OF 3

THIS ESTIMATE OF TIME AND CHARGES WAS PREPARED FROM INFORMATION MADE AVAILABLE TO ME AT THIS TIME. FURTHER DEVELOPMENTS MAY INCREASE OR DECREASE TIME AND CHARGES. ALL TIMES AND CHARGES, WITH THE EXCEPTION OF POINT COMPANY BID FOR PHOTOGRAMMETRY, ARE ESTIMATES.

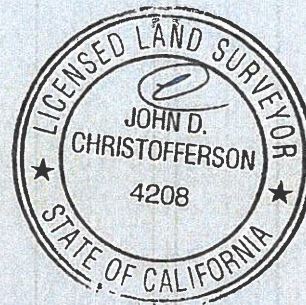
BUTTE COUNTY OFFICES ARE CLOSED. IT IS NOT KNOWN WHEN THEY WILL RE-OPEN. OTHER JOBS WHICH THE ENGINEER, THE SURVEYOR, AND THE PHOTOGRAMMETRIST MAY START BEFORE AN OFFICIAL "NOTICE TO PROCEED" IS GIVEN MAY DELAY THE START OF THIS PROJECT. THE TIME ESTIMATE IS GIVEN AT THIS TIME ON MAY 29, 2020.

IF YOU HAVE ANY QUESTIONS, PLEASE GIVE ME A CALL.

John D. Christofferson

JOHN D. CHRISTOFFERSON, P.L.S.

JOHN D. CHRISTOFFERSON, INC.



5/29/20

EXHIBIT "A"
JOHN D. CHRISTOFFERSON, INC.
1804 6th STREET
OROVILLE, CA 95965

EXHIBIT "A"

STANDARD RATE SCHEDULE

Compensation for labor and expenses shall be made in accordance with the following.

- A) A fee based on the actual time engaged in the work in accordance with the following rates:

CLASSIFICATION

Professional Land Surveyor.....	\$180.00 / Hour
Clerical.....	\$75.00 / Hour
Court - Preparation.....Depositions & Court Appearance.....	* \$500.00 / Hour
Global Positioning System (GPS).....	** \$400.00 / Day

- B) Compensation for special expenditures associated with a client's job:

1. Fees advanced on behalf of the client.....Actual cost plus 10%
2. Special materials & equipmentnot generally applicable to normal overhead.....Actual cost plus 10%.
3. All direct expenses for subsistence and lodging.....Actual cost plus 10%
4. Postage and shipping.....Actual Cost
5. Subcontracting expenses.....Actual cost plus 10%
6. Extra Prints furnished at the request of client.....\$10.00ea

* 4-hour minimum charge for depositions and court appearances.
** In addition to labor charge-out rates.

CONSULTANT'S INITIALS _____

CLIENT'S INITIALS _____

James Burkett
Joshua Pierce
Jeff Ashlock
Valentine Rodrigues
River Ranch (Garden Oaks) Mixed Use Subdivision
517 Cheyenne Lane
San Jose, CA 95123

April 7th, 2020

Scott McCutcheon
General Manager
Lake Oroville Area Public Utility District
1960 Elgin Street
Oroville, CA 95966

Hi Scott,

Re: Las Plumas Area Lift Station and the River Ranch Project (formerly Garden Oaks)

To aid the lift station's completion, please find a synopsis of the history, context, and status and proposed next steps.

History

We originally met with now retired LOAPUD Manager Alan Brown at the initiation of the project concept regarding sewer service. Alan took the time to help me understand the area and LOAPUD's vision. He pointed out that the intersection of Ophir Road and Lincoln Blvd. was the low point of the area and that a pump station should go somewhere around that intersection with the line going up Lincoln to tie into existing infrastructure north. He indicated that the station would ultimately serve more than the project; while the pump could be sized up later, the housing ideally should serve longer term needs. We progressed with the project and got the initial map approved. We furthered the project working with Manager Dwayne Long and LAFCO to have the project included in LOAPUD's Sphere. However by that time the Country was in the midst of the great recession and no one was building.

After the recession we resumed work with the project. Continuing the work with Manager Dwayne Long in 2018, Mr. Long and his staff provided us with the Lincoln-Ophir LS Preliminary Design document. It provided two options for the forced main, the first along Lincoln Blvd. and the second via the PG&E easement. We proceeded to process an alternative map layout that was a better fit for the market. During this process LOAPUD provided us with a potential sewer layout for the project and Dan Sanders helped us to understand the benefit of preserving over twelve acres of oak forest at the east end of the project. The project is much better for it.

In September of 2018 we reached out to new Manager Scott McCutcheon and met in early October. We were able to review the documents and some history. From October through early 2019 Scott worked

with us in our map-modification effort, which reduced overall units, and he was good enough to help us with a number of steps, which included annexation process-planning, and a field meeting. Steve Lucas of LAFCO helped us all understand the annexation process. Project personnel, including our civil and environmental engineers and LOAPUD staff, including consulting engineer, met in the field to review station location. Looking from various vantage points we could see the Lincoln-Ophir intersection as “the bottom of the bowl” as Alan Brown once described it. We talked about the inherent limitation of the station that serves Mooretown Rancheria. We discussed the use of some of the commercial site or residential lots along Ophir for the lift station site. We discussed and our environmental engineer provided maps demonstrating the infeasible nature of a route up the draw north of the project due to time and mitigation cost. Unfortunately the route via the power easement was also not considered viable due to PG&E’s issues in the fire aftermath.

While having some delay due to the horrific Paradise fire, the revised project layout was approved by early 2019. We then initiated the process for annexation into the district which was approved in the last quarter of 2019. In December of 2019 with a dedicated developer, W&R, Inc., we started working with LOAPUD to refine the lift station design and complete a development agreement. After initial meetings in December and January, on February 10th we sent the requested funds to further the process of design refinement and agreement development.

Context

The project is located in Las Plumas, one of two Oroville areas targeted for development in the recent General Plan update. As all other services are currently available to the site (water, power, natural-gas, cable, schools and signalized roadways) installation of the lift station, the one missing element, is crucial to the success of this development, the Las Plumas area, and significant housing for the Oroville area in general.

Several factors have contributed to a need for housing in the Oroville area: several fires including that in Paradise left the area with a housing scarcity. The lack of building over the past decades while population has increased at approximately two percent per year. Demand as a result of the enriching and continuing renaissance in the Oroville area fueled by a number of factors which include: the ongoing Highway 70 expansion, SR 149 improvement making Chico a 20 minute commute, funds from the dam rebuilding, and the 200 million dollar hospital expansion. While housing development in Chico has been considerable, a minimal amount has occurred in the Oroville area.

The project at Ophir and Lincoln has enjoyed wide support throughout the entitlement process from those wishing to reside in the community and those looking forward to sewer service in the area. All approvals from the Board of Supervisors, Planning Commission and LAFCO have been 100% supported. Numerous area parties including All Metals Supply, Church of the Nazarene, development at Lincoln & Monte Vista, and numerous surrounding parties are waiting for sewer service as it is the one missing element.

Project Status

In addition to the hundreds of thousands spent forwarding the project, River Ranch is investing significant resources and additional funds in finalizing the entitlements, preparing infrastructure and

utility engineering-designs and planning for construction activities to take place this year. Significant progress has been made in recent months, including:

- Project tentative map approved
- All annexations complete
- Supplemental topo and boundary survey underway
- Final map and civil engineering under way
- PGE utility design underway
- Sewer Commission Oroville Area (SCOR) development agreement completed
- Updated preliminary lift station and pipeline bid received.
- South Feather Water & Power development agreement agreed in principle, soon to be complete
- County development agreement agreed in principle, soon to be complete
- Developer financing secured (sewer financing approved but authorization of funds is pending final negotiated agreement with LOAPUD).
- USACE (Army Corps) and Regional Water Board 404-401 permits on track for receipt this month
- Mitigation banks located and product verified
- Housing Product selection completed, and financing secured for construction
- Timing: Vertical construction to begin by 4th quarter 2020. Land improvements need to begin by June. See construction schedule to be sent with other docs separately.

Next Steps

As is laid out above, the agreement with LOAPUD regarding final sewer alignment, lift station size, location and design as well as overall fee structure is now the last remaining major item necessary to finalize entitlements. Currently, we are in a holding pattern in the design work necessary for the lift station and alignment.

We urgently request and need your support to make the new station a reality. We believe the end result can be a new station and line, plus net substantial funds added to the districts coffers. Here are the items previously discussed that we need LOAPUD's response for:

1. A streamlined "punch-list" from LOAPUD of items required to complete the lift station.
2. Approval of the current planned alignment.
3. Verification of the lift station location on the River Ranch development site.
4. LOAPUD review of right of ways, easements along the alignment.
5. Formulate and approve equitable fee structure.
6. Determination of who is going to execute the sewer design.
7. Draft development agreement to begin in parallel with resolution of the above items. Please provide initial draft or template.

I will send a separate email with pertinent attachments. Please let us know what we can do to support this process. Thank you in advance for your timely response.

Respectfully,

Jeff Ashlock

James Burkett
Joshua Pierce
Jeff Ashlock
Valentine Rodrigues
Garden Oaks Mixed Use Subdivision
517 Cheyenne Lane
San Jose, CA 95123

February 10, 2020

Scott McCutcheon
General Manager
Lake Oroville Area Public Utility District
1960 Elgin Street
Oroville, CA 95966

Dear Scott McCutcheon:

Thank you for the letter of January 21, 2020 regarding our project and the Las Plumas area lift station and associated improvements.

A check for the requested \$10,000 deposit will be expressed mailed to your office today to support the investigation of critical matters and creation of the development agreement. We hope to expedite:

- Refining the station and main specifications,
- Clarification of the line pathway,
- Finalizing the District's ability to contribute to the cost share per your letter,
- Development agreement to enable the project initiation

Also we have requested additional construction bids which in combination with the refined specifications should help support all of us with the development agreement.

We have also gathered the information you requested:

Station design: the preliminary design information from the District and the approved project map are attached. When our teams toured the area last February we discussed using mapped lots four or five (just east of the intersection along Ophir Road) for the station site. Please let us know how we can assist with the design process.

Line path: the route up Lincoln still appears best (map attached). It allows the area to develop without lengthy reporting delays or mitigation costs, and provides flexibility to the District in working with following area development to choose the best connecting path to the Ophir-Lincoln lift station.

Scott McCutcheon

February 10, 2020

Page 2

As support, please find the attached map our environmentalist generated for the 2019 February field meeting. There is a draw that divides the east and west portions of the Las Plumas area which coincides with the light-green area highlighted by the environmentalist. While the draw represents a path to unite the two sides, the environmentalist found the light-green area likely to be highly environmentally sensitive, and has re-verified that studies would require over a year to complete and approval from USACE may be very difficult as we did not make every effort to avoid the sensitive area. Also the cost to complete the EIR, and then mitigate that much area is not feasible for a project of this size and type.

Further, any future connections along this alignment by others would trigger similar studies and mitigation costs. The most practical solution still appears to be taking the forced main up Lincoln, with development along either side of the draw to find the best path to the station. Development east of the draw might for example, come down and connect at our developments east end. Please let us know if there is anything else we can provide to assist with your decision.

Also we have communicated with a number of area property owners and have found continued very strong support. If it would be helpful, we know a least a couple dozen would be happy to show up at a board meeting, or we could circulate and present a petition.

Thank you for the help you have continuously provided to bring service to this area.

Sincerely,

James Burkett

Joshua Pierce

Jeff Ashlock

Valentine Rodrigues



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: June 9, 2020

RE: Item No.9 –Adoption of Resolution No. 05-2020 Application for Annexation of Lands of Lazzareschi Investment Co. Partnership AP #078-090-053, (±7.82 acres located at 600 Ophir Rd.)

This Resolution of application requests that the Local Agency Formation Commission (LAFCo) take proceedings for the annexation of Lands of Lazzareschi Investment Co. Partnership AP # 078-090-053 (±7.82 acres located at 600 Ophir Rd.)

With adoption of this proposed Resolution, LOAPUD staff will complete and submit the LAFCo application for annexation.

Attachment Included

Recommended Action: Adopt Resolution No. 05-2020 Application for Annexation of Lands of Lazzareschi Investment Co. Partnership AP # 078-090-053 (±7.82 acres located at 600 Ophir Rd.)

Finish Resolution with Roll Call

Resolution No: 05-2020

**A Resolution of Application of the
Lake Oroville Area Public Utility District
Requesting the Local Agency Formation Commission to
take proceedings for the annexation of Territory of the District
Lands of Lazzareschi Investment Co. Partnership
AP # 078-090-053
(±7.82 acres located at 600 Ophir Rd.)**

Resolved, by the Board of Directors of Lake Oroville Area Public Utility District, that

Whereas, the Lake Oroville Area Public Utility District desires to initiate proceedings pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with §56000 of the California Government Code, for the annexation; and

Whereas, notice of intent to adopt this resolution of application has been given to each interested and subject agency; and

Whereas, the territory proposed to be annexed is an existing commercial business property, and a description of the boundaries of the territory is set forth in Exhibit 3 attached hereto and by this reference incorporated herein; and

Whereas, this proposed annexation is consistent with the sphere of influence of the Lake Oroville Area Public Utility District; and

Whereas, the project proposed to be facilitated by this change of organization is consistent with the county of Butte General Plan applicable to this property; and

Whereas, the reason for the proposed annexation is to provide sanitary sewer service and to comply as required by LAFCo Guidelines; and

Whereas, the proposed annexation has 100% landowner consent, the Lake Oroville Area Public Utility District requests that the LAFCo and Conducting Authority public hearings be waived; and

Whereas, the Board of Directors certifies that pursuant to Section 99(b) of the Tax and Revenue Code, the Master Property Tax Exchange Agreement that exists between the Lake Oroville Area Public Utility District and the County of Butte applies to this proposed annexation; and

Whereas, this Board finds that, in accordance with said Master Property Tax Exchange Agreement with Butte County, this change of organization will be revenue neutral to all affected agencies; and

Whereas, the Board of Directors notes that the annexation of this property is exempt from environmental review as the annexation of an individual parcel with existing facilities that would have a capacity to serve only the existing facility; and

Exhibit 1

Whereas, the Board certifies that, pursuant to §56837 (c) of the Government Code: that the subject territory has fewer than twelve (12) residents, that all owners consent in writing to the annexation, and that Lake Oroville Area Public Utility District, being the only affected agency gaining territory as a result of the annexation, hereby waives the final Conducting Authority hearing,

Now, therefore be it resolved, this Resolution of Application is hereby adopted and approved by the Board of Directors of Lake Oroville Area Public Utility District, and the Local Agency Formation Commission of Butte County is hereby requested to take proceedings for the annexation of territory as described in Exhibit 3, according to the terms and conditions stated above and in the manner provided by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

Be it further resolved, that in proposing the annexation of the aforesaid property to the LOAPUD, this Board of Directors has determined that pursuant to the California Environmental Quality Act, the proposal will not have a significant effect on the environment.

Be it further resolved, that the Local Agency Formation Commission be requested to make this change of organization subject to the Petition for Proceedings executed by the owners of the subject territory, attached hereto.

Passed and adopted by the Board of Directors of the Lake Oroville Area Public Utility District at its regular meeting on the 9th day of June 2020 by the following vote:

AYES:

NOES:

ABSTENTIONS:

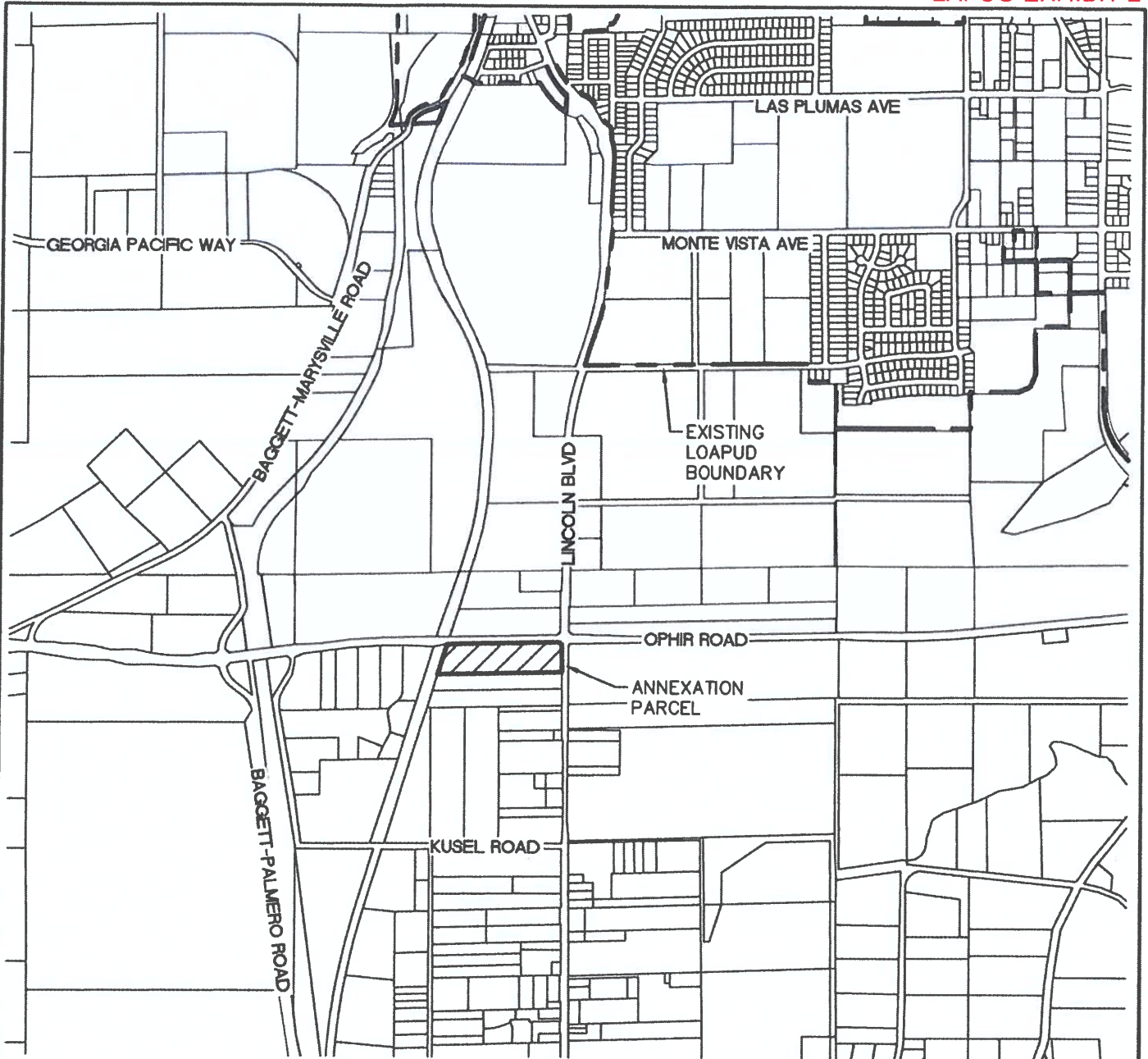
ABSENT:

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT

By Larry E. Kuehner, President

ATTEST:

Cindy Quigley, Secretary



VICINITY MAP



[Handwritten Signature]

DATED: 2/19/2020

NORTHSTAR
MICHAEL L. MAYS



111 MISSION RANCH BLVD. SUITE 100, CHICO, CA 95926
PHONE: (530) 893-1600 www.northstareng.com

EXHIBIT B
LOOPUD ANNEXATION

VICINITY MAP

BUTTE COUNTY

CALIFORNIA

SCALE:	NOT TO SCALE
JOB NO.:	20-012
DATE:	FEBRUARY 2020
DRAWN BY:	TDA
CHECKED BY:	MLM
SHEET NO.:	1 OF 2

078-090-032

③ N46°00'13"W 13.90'
 ② S0°02'03"E 67.24'

10' STRIP PER
 SN. 2014-0024027

LINCOLN BLVD

P.O.C.
 ① N88°59'47"E 30.01'

P.O.B.

⑧

40'

078-090-050

OPHIR ROAD

078-090-053

078-090-032

40'

⑤

⑦

078-090-016

Line Table		
Course	Length	Direction
4	24.61	N46°00'13"W
5	1103.07	N88°59'47"E
6	308.51	S17°29'00"W
7	1213.66	N88°55'47"E
8	273.82	S00°02'03"E

LEGEND



EXISTING LOOPUD LIMITS



ANNEXATION AREA

⑤

COURSE NUMBER

007-390-025 ASSESSOR'S PARCEL NUMBER

P.O.C. POINT OF COMMENCEMENT

P.O.B. POINT OF BEGINNING



111 MISSION RANCH BLVD. SUITE 100, CHICO, CA 95926
 PHONE: (530) 893-1600 www.northstareng.com

EXHIBIT B
LOOPUD ANNEXATION

BUTTE COUNTY

CALIFORNIA

SCALE:	1" = 200'
JOB NO.:	20-012
DATE:	FEBRUARY 2020
DRAWN BY:	TDA
CHECKED BY:	MLM
SHEET NO.:	2 OF 2

EXHIBIT A

LOAPUD ANNEXATION EXHIBIT

ALL THAT CERTAIN REAL PROPERTY SITUATE IN THE COUNTY OF BUTTE, STATE OF CALIFORNIA, BEING A PORTION OF THE NORTH 1/2 OF THE SOUTH 1/2 OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 32, TOWNSHIP 19 NORTH, RANGE 4 EAST, MOUNT DIABLO MERIDIAN, BEING DESCRIBED AS FOLLOWS:

A PORTION OF THAT CERTAIN PARCEL AS DESCRIBED IN DEED TO LAZZARESCHI INVESTMENT COMPANY, A GENERAL PARTNERSHIP, AS FILED FOR RECORD ON MARCH 3, 1987 UNDER SN. 87-08141, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTERLINE-CENTERLINE INTERSECTION OF OPHIR ROAD AND LINCOLN BOULEVARD;

COURSE 1: THENCE, ALONG THE CENTERLINE OF OPHIR ROAD, SOUTH 88°59'47" WEST 30.01 FEET;

COURSE 2: THENCE SOUTH 0°02'03" EAST 67.24 FEET TO THE NORTHEAST CORNER OF THAT STRIP OF LAND AS DESCRIBED IN DEED TO THE COUNTY OF BUTTE AS FILED FOR RECORD UNDER SN. 2014-0024027, BUTTE COUNTY OFFICIAL RECORDS;

COURSE 3: THENCE, ALONG THE NORTH LINE OF SAID STRIP OF LAND, NORTH 46°00'13" WEST 13.91 FEET TO THE NORTHWEST CORNER OF SAID STRIP OF LAND, AND A POINT ON THE NORTHERLY BOUNDARY OF SAID LAZZARESCHI PARCEL, SAID POINT BEING THE **TRUE POINT OF BEGINNING** OF THIS DESCRIPTION;

COURSE 4: THENCE, ALONG THE NORTHERLY BOUNDARY OF SAID LAZZARESCHI PARCEL, NORTH 46°00'13" WEST 24.60 FEET TO THE SOUTH LINE OF SAID OPHIR ROAD;


COURSE 5: THENCE, ALONG SAID SOUTH LINE OF OPHIR ROAD AND THE NORTHERLY LINE OF SAID LAZZARESCHI PARCEL, SOUTH 88°59'47" WEST 1103.07 FEET TO THE NORTHWEST CORNER OF SAID LAZZARESCHI PARCEL;

COURSE 6: THENCE, LEAVING SAID SOUTH LINE OF OPHIR ROAD, ALONG THE WEST LINE OF SAID LAZZARESCHI PARCEL, SOUTH 17°29'00" WEST 308.51 FEET TO THE SOUTHWEST CORNER OF SAID LAZZARESCHI PARCEL;

COURSE 7: THENCE, ALONG THE SOUTH LINE OF SAID LAZZARESCHI PARCEL, NORTH 88°55'47" EAST 1213.66 FEET TO THE SOUTHWEST CORNER OF SAID STRIP OF LAND AND THE WEST LINE OF LINCOLN BOULEVARD;

COURSE 8: THENCE, ALONG THE WEST LINE OF LINCOLN BOULEVARD, NORTH 00°02'03" WEST 273.82 FEET TO THE **TRUE POINT OF BEGINNING** OF THIS DESCRIPTION.

CONTAINING 7.82 ACRES, MORE OR LESS.


NorthStar
Michael L. Mays, PLS



2/19/2020
Date



Manager's Report

To: Board of Directors
From: Scott McCutcheon, General Manager
Date: June 9, 2020

RE: Item No. 10– Adoption of Resolution No. 06-2020 “Adopting Budget for Fiscal Year 2020-2021”

The 2020-2021 Fiscal Budget and Report is included for your review and is ready for adoption. The draft budget was reviewed and recommended for adoption at the May regular meeting. Since the May meeting review of the draft budget, some changes have been made, notably an allocation of additional cost from an increase in the District's worker's compensation insurance premium, which required an adjustment in other areas of the budget to result in a negligible change to operating expenses.

Attachment Included

Recommended Action: Adopt Resolution No. 06-2020 “Adopting Budget for Fiscal Year 2020-2021”.

Finish Resolution with Roll Call

RESOLUTION NO. 06-2020
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
ADOPTING BUDGET FOR FISCAL YEAR 2020-2021

WHEREAS, the Board of Directors of Lake Oroville Area Public Utility District, at its regularly scheduled meeting of June 9, 2020 reviewed and discussed the 2020-2021 Budget for the District, together with resource information as follows:

2020-2021 Fiscal Year Budget and Report
2020-2021 Capital Expenditures
2020-2021 District Revenue
2020-2021 Wages Worksheet
2020-2021 Total Wages and Benefits
2020-2021 Employee Compensation Schedules

WHEREAS, the Board of Directors of Lake Oroville Area Public Utility District, prior to final consideration of the 2020-2021 Budget, reviewed the Budget Highlights & Summary Report, using the proposed budget as a basis for the discussion.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Lake Oroville Area Public Utility District that the 2020-2021 District Budget be adopted as follows:

2020-2021 BUDGET
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT

OPERATING REVENUE:

Sewer Service Charges	\$ 1,518,415
Pumping Charge	128,084
Kelly Ridge Pumping Charge	45,000
Total Operating Revenue:	<u>\$ 1,691,499</u>

OPERATING EXPENDITURES:

Salaries & Wages	\$ 615,855
Employee Benefits	459,205
Professional Services	172,800
Utilities	94,492
Services and Supplies	106,195
Training/Memberships/Fees	82,700
Operations and Maintenance	105,635
Fuel, Oil, Grease, and Auto	55,500
Operating Expenditures	<u>-\$ 1,692,382</u>

Non-Operating Revenues	\$ 633,247
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Non-Operating Expenditures	-\$ 104,125
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Net Income	<u>\$ 528,238</u>
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Capitalized Expenditures	-\$ 646,673
Debt Service Principal Payment	-\$60,000
Budgeted Net Cash Flow	<u>-\$ 178,434</u>
Depreciation – Non-Cash	-\$ 564,000
Change In Net Assets	<u>-\$ 742,434</u>

BE IT FURTHER RESOLVED that the office staff, and field staff, will receive scheduled step increases, or a \$1.50/hr increase to wages for employees who are at the maximum step wage. The District will continue to offer its Employees 100% paid medical premium for the Employee and 90% paid medical premium for the Employee dependants. The District will also continue to offer to all employees, the opportunity for a matching contribution to a 457 Plan, up to 2% of the individuals' gross wages.

BE IT FURTHER RESOLVED that the following fee schedule be adopted for the 2020-2021 fiscal year:

Service Charge (Primary System)	\$20.31/EDU/mo.
RDA Debt Service (Primary System)	\$4.90/EDU/mo.
Pumping Charge (Primary System)	\$5.85/EDU/mo.
KRE Pumping Charge (Primary System)	\$3.37/EDU/mo.
STEP Service Charge	\$25.16/EDU/mo.
Connection Fee	\$200/EDU
Capacity Charge	\$4,777/EDU
Annexation Processing (Single Parcel less than 2 acres)	\$500
(Multiple Parcels 2 acres or greater)	\$1000
Line Extension Administrative Fee (mainline footage)	\$1.00/lf.
Plan Check Fee - Actual Costs to be Time & Materials Expended	
Inspection Fee based on Engineer's Estimate	
\$0 - \$ 10,000	4.25%
\$10,001 - \$ 50,000	3.60%
\$50,001 - \$100,000	3.20%
Over \$100,001	2.85%

BE IT FURTHER RESOLVED that the change in rates set forth above are required to meet the expenses of the District in operating and maintaining its sewer system.

PASSED AND ADOPTED at a Regular Meeting this 9th day of June 2020, at Oroville, California, after being moved by Director _____ and seconded by Director _____ and the following roll call vote;

AYES: Directors Fairbanks, Kuehner, Mastelotto and Sharman

NOES:

ABSENT:

ABSTAINED:

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT

By _____
Larry E. Kuehner, President

ATTEST:

Cindy Quigley, Clerk of the Board

**Lake Oroville Area Public
Utility District**



**Fiscal Year 2020-2021
Budget Report**

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT

2020-2021 BUDGET

Adopted June 9, 2020

Board of Directors: **Larry E. Kuehner, President**
William P. Sharman, Vice President
Dee G. Fairbanks
Angela D. Mastelotto

General Manager: **Scott McCutcheon**

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT

2020-2021 BUDGET EXHIBITS

- EXHIBIT A: 2020-2021 FISCAL YEAR REPORT AND BUDGET**
- EXHIBIT B: 2019/202 CAPITAL EXPENDITURES**
- EXHIBIT C: 2020-2021 DISTRICT REVENUE**
- EXHIBIT D: 2020-2021 WAGES WORKSHEET**
- EXHIBIT E: 2020-2021 TOTAL WAGES AND BENEFITS**
- EXHIBIT F: 2020-2021 EMPLOYEE COMPENSATION SCHEDULE**
- EXHIBIT G: 2020-2021 MANAGER COMPENSATION SCHEDULE**

2020-2021 BUDGET REPORT

Lake Oroville Area Public Utility District's 2020-2021 Fiscal Year Budget includes the following service charges and fees. District fees have changed beginning this fiscal year. All stated changes have been incorporated into the budget computations.

Primary Sewer Service Charge

Primary Sewer Service Charge changes to a monthly fee of \$20.31

Step System Sewer Service Charge

Step System Sewer Service Charge changes to a monthly fee of \$25.16

RD Debt Service

RD Debt Service remains unchanged for a monthly fee of \$4.90

Pumping Charge

Pumping Charge remains unchanged for a monthly fee of \$5.85

Kelly Ridge Pumping Charge

Kelly Ridge Pumping Charge remains unchanged for a monthly fee of \$3.37

SC-OR Service Charge

SC-OR Service Charge changes to a monthly fee of \$15.85

Connection Fee

Connection Fee remains unchanged at \$200.00 for owner installed connections. District installed connections will be charged at the actual costs incurred by the District.

Capacity Charge

Capacity Charge remains unchanged at a one-time total charge of \$4,777.00.

SC-OR Regional Facility Charge

Regional Facility Charge remains unchanged at a one-time total charge of \$6,638.00

2020-2021 BUDGET REPORT

Operating Revenue

Operating Revenue includes sewer service charges, pumping charges, permit and inspection fees, connection fees, and sales. Sewer service charges and pumping charges will be the only accounts that show forecasted revenue in the budget.

Office Salaries and Wages

Budget account includes salaries and wages for office staff and the District Board of Directors.

Field Salaries and Wages

Budget account includes salaries and wages for field staff while performing normal operations and maintenance duties. Duties include routine operations and maintenance, standby wages, regularly scheduled on call overtime, and unscheduled call out overtime.

Office Employee Benefits

Budget account includes health/welfare insurance, retirement contributions, workers compensation insurance, and payroll taxes for District office staff and the District Board of Directors.

Field Employee Benefits

Budget account includes health/welfare insurance, retirement contributions, workers compensation insurance, and boot & uniform allowances for District field staff.

Professional Services

Budget account includes costs for engineering, legal, accounting, liability insurance, and software maintenance and support.

Utilities

Budget account includes costs for wet and dry utility services for the office, shop, maintenance yard, pump stations, and Villa Verona step systems.

Services and Supplies

Budget account includes costs for office supplies, office equipment, building maintenance and repairs, small tools and consumables, safety supplies, and other services and supplies.

2020-2021 BUDGET REPORT

Training/Memberships/Fees

Budget account includes costs for education/training, memberships/subscriptions, rent/leases/license, travel and entertainment, elections, bank/payment collection fees, safety training, environmental, permits, and LAFCo operating fees.

Repairs and Maintenance

Budget account includes costs for materials and equipment for routine repairs and maintenance on piping, manholes, pump stations, and Villa Verona step system.

Fuel, Oil, Grease, & Auto

Budget account includes costs for diesel fuel, gasoline, oil & grease, mobile equipment repair, and auto repairs.

Net Operating Revenue/Expense

This is the summation of Operating Revenues less Operating Expenses.

Non-Operating Revenue

Non-Operating Revenue includes capacity charges, sewer service late fees, interest from investment accounts, USDA RD debt service fee, other income, current secured taxes, current unsecured taxes, prior secured, prior unsecured taxes, and other taxes. Revenue for interest, USDA RD debt service, current secured taxes, current unsecured taxes, and other taxes will be the only accounts that show forecasted revenue in the budget.

Non-Operating Expense

Budget account includes the interest expense for the USDA RD loan.

Net Non-Operating Revenue/Expense

This is the summation of Non-Operating Revenues less Non-Operating Expenses.

Net Income

This is the summation of Operating Revenue plus Non-Operating Revenue less Operating and Non-Operating Expenses.

2020-2021 BUDGET REPORT

Capitalized Expenditure

Budget account capitalized expenditures include design and construction costs for select capital projects, a new excavator and haul trailer, and new office software.

Debt Service Principal Payments

Budget account includes the principal payments for the USDA RD loan.

Budgeted Net Cash Flow

This is the budgeted cash realized from the overall operations and maintenance budget. This value is computed by deducting Capitalized Expenditures and Debt Service Principal Payments from Net Income.

Depreciation

This non-cash account includes the current depreciation expenses for the District's assets.

Change in Net Position

This value is computed by deducting depreciation expenses from net cash flow in order to see changes in the District's net assets before the end of current fiscal year.

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT FY 2020-2021 BUDGET

	2020-21 Totals	2019-20 Totals	% Change
Operating Revenue			
Sewer Service	1,518,415	1,445,969	5.01%
Pumping Charge	128,084	125,547	2.02%
Kelly Ridge Pumping Charge (Taxes)	45,000	45,000	0.00%
Total Operating Revenue	1,691,499	1,616,515	4.64%
Operating Expenses			
Office Salaries & Wages	272,836	274,717	-0.68%
Field Salaries & Wages	343,019	335,488	2.24%
Office Emp Benefits	222,073	211,707	4.90%
Field Emp Benefits	237,133	215,572	10.00%
Professional Services	172,800	153,500	12.57%
Utilities	94,492	91,740	3.00%
Services and Supplies	106,195	103,920	2.19%
Training/Memberships/Fees	82,700	63,311	30.62%
Operations and Maintenance	105,635	109,390	-3.43%
Fuel, Oil, Grease, & Auto	55,500	58,432	-5.02%
Total Operating Expense	1,692,382	1,617,778	4.61%
Net Operating Revenue/Expense	(884)	(1,263)	-30.05%
Non-Operating Revenue			
Interest	25,498	19,386	31.53%
RD Debt Service	362,149	361,796	0.10%
Other Income	-	-	0.00%
Current Sec Tax	230,000	230,000	0.00%
Current Unsec Tax	12,000	12,000	0.00%
Other Taxes	3,600	3,600	0.00%
Total Non-Operating Revenue	633,247	626,783	1.03%
Non-Operating Expenses			
Loan Interest	104,125	106,611	-2.33%
Unanticipated Expense	-	-	-
Total Non-Operating Expenses	104,125	106,611	-2.33%
Net Non-Operating Revenue/Expense	529,122	520,172	1.72%
Net Income	528,238	518,908	1.80%
Balance Sheet Cash Reconciling Items			
Capitalized Expenditure	646,673	270,700	138.89%
Debt Service Principal Payments	60,000	57,000	5.26%
Budgeted Net Cash Flow	(178,434)	191,208	-193.32%
Depreciation - Non Cash	564,000	550,656	2.42%
Change in Net Position	(742,434)	(359,448)	106.55%

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
FY 2020-2021 BUDGET
CAPITAL EXPENDITURES**

CAPITIALIZED EXPENDITURES	2020-21 Totals
<u>OFFICE</u>	
BMS ACCOUNTING SUITE	\$ 7,090
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
Total Office Capital Expenditures	\$ -
<u>FIELD</u>	
BOBCAT EXCAVATOR	\$ 71,561
DUMP TRAILER	\$ 10,242
OPHIR SCHOOL PIPE BURST	\$ 109,980
L2 LIFT STATION PUMP UPGRADES	\$ 302,500
MT IDA LINE REPLACEMENT	\$ 45,300
LINCOLN AND OPHIR LIFT STATION DESIGN	\$ 100,000
Total Field Capital Expenditures	\$ 639,583
Total Capitalized Expenditures	\$ 646,673

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
FY 2020-2021 BUDGET
REVENUE**

OPERATING REVENUE	QTY	Rate	2020-21 Totals	2019-20 Totals	% Change
Primary System Sewer Service	5861	\$20.31	\$ 1,428,443	\$ 1,345,366	6.18%
Step System Sewer Service	298	\$25.16	\$ 89,972	\$ 100,602	-10.57%
Pumping Charge	1082	\$5.85	\$ 75,956	\$ 75,886	0.09%
Kelly Ridge Pumping Charge	1289	\$3.37	\$ 52,127	\$ 49,660	4.97%
Kelly Ridge Pumping Charge (Taxes)	1515	\$29.70	\$ 45,000	\$ 45,000	0.00%
Total Operating Revenue			\$ 1,691,499	\$ 1,616,515	4.64%

NON-OPERATING REVENUE	QTY	Rate	2020-21 Totals	2019-20 Totals	% Change
RD Debt Service	6159	\$4.90	\$ 362,149	\$ 361,796	0.10%
Interest Income	1	LS	\$ 25,498	\$ 19,386	31.53%
Current Secured Taxes	1	LS	\$ 230,000	\$ 230,000	0.00%
Current Unsecured Taxes	1	LS	\$ 12,000	\$ 12,000	0.00%
Prior Unsecured Taxes	1	LS	\$ -	\$ -	
Other Taxes	1	LS	\$ 3,600	\$ 3,600	0.00%
Total Non-Operating Revenue			\$ 633,247	\$ 626,783	1.03%

Total Revenue			\$ 2,324,746	\$ 2,243,298	3.63%
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PASS THROUGH LIABILITIES	QTY	Rate	2019-20 Totals	2018-19 Totals	% Change
SC-OR Service Charge	6159	\$15.85	\$ 1,171,442	\$ 1,022,629	14.55%
Villa Verona Assesment	1	LS	\$ 19,204	\$ 19,204	0.00%
Total Operating Liabilities			\$ 1,190,646	\$ 1,041,833	14.28%

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
FY 2020-2021 BUDGET
WAGES**

Employee		2020-21 Totals	2019-20 Totals	% Change	
7/1/2020	Manager SM	Reg Hrs	2,088	2,096	-0.38%
\$47.05		Salary	\$ 98,241	\$ 93,563	5.00%
		Sui Wages	\$ 7,000	\$ 7,000	
		Vehicle Allowance	\$ 7,258	\$ 10,082	
7/1/2020	Bookkeeper/Clerk of the Board CQ	Reg Hrs	352	2,096	-83.21%
\$34.45		Salary	\$ 11,943	\$ 68,536	-82.57%
		Sui Wages	\$ 7,000	\$ 7,000	
7/1/2020	Office Clerk DK	Reg Hrs	2,088	2,096	-0.38%
\$30.95		Salary	\$ 64,376	\$ 61,256	5.09%
		Sui Wages	\$ 7,000	\$ 7,000	
7/1/2020	Accounts Payable II KH	Reg Hrs	2,088	-	0.00%
\$23.60		Salary	\$ 49,082	\$ -	0.00%
		Sui Wages	\$ 7,000	\$ -	
7/1/2020	Admin. Aide-Part Time AR	Reg Hrs	\$ 1,044	\$ 1,048	-0.38%
\$14.31		Salary	\$ 14,936	\$ 14,281	4.59%
		Sui Wages	\$ 7,000	\$ 7,000	
7/1/2020	Board	Reg Hrs	2,088	2,096	-0.38%
\$400.00		Salary	\$ 24,000	\$ 24,000	0.00%
		Sui Wages	\$ 24,000	\$ 24,000	
Total Office Wages		\$ 269,836	\$ 271,717	-0.69%	
Office W/C Wages		\$ 269,836	\$ 271,717	-0.69%	

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
FY 2020-2021 BUDGET
WAGES**

Employee		Reg Hrs	2088	2096	-0.003817
7/1/2020 \$23.88	Utility Worker II RB	Hourly Rate			
		Regular Wages	\$ 49,852	\$ 47,668	4.58%
		Standby	\$ 1,600	\$ 1,625	-1.54%
		OT Hours	\$ 112	\$ 116	-3.45%
		OT Rate			
		Overtime Wages	\$ 4,011	\$ 3,957	1.36%
		Total Wages	\$ 55,463	\$ 53,250	4.16%
		Sui Wages	\$ 7,000	\$ 7,000	
		WC Wages	\$ 54,260	\$ 52,063	4.22%
		Reg Hrs	\$ 2,088	\$ 2,096	-0.38%
7/1/2020 \$30.88	Foreman/ FOT DS	Hourly Rate			
		Regular Wages	\$ 64,477	\$ 67,470	-4.44%
		Standby	\$ 1,700	\$ 1,675	1.49%
		OT Hours	\$ 112	\$ 96	16.67%
		OT Rate			
		Overtime Wages	\$ 5,188	\$ 4,635	11.92%
		Total Wages	\$ 71,365	\$ 73,781	-3.27%
		Sui Wages	\$ 7,000	\$ 7,000	
		WC Wages	\$ 69,809	\$ 72,390	-3.57%

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
FY 2020-2021 BUDGET
WAGES**

Employee		2020-21 Totals	2019-20 Totals	% Change	
7/1/2020 \$25.08	Utility Worker II LT	Reg Hrs	2,088	2,096	-0.38%
		Hourly Rate			
		Regular Wages	\$ 52,368	\$ 50,043	4.65%
		Standby	\$ 1,625	\$ 1,600	1.56%
		OT Hours	\$ 112	\$ 124	-9.68%
		OT Rate			
		Overtime Wages	\$ 4,214	\$ 4,441	-5.12%
		Total Wages	\$ 58,207	\$ 56,084	3.79%
	Sui Wages	\$ 7,000	\$ 7,000		
	WC Wages	\$ 56,943	\$ 54,751	4.00%	
7/1/2020 \$24.78	Operator UK	Reg Hrs	2,088	2,096	-0.38%
		Hourly Rate			
		Regular Wages	\$ 51,744	\$ 49,460	4.62%
		Standby	\$ 1,600	\$ 1,600	0.00%
		OT Hours	\$ 116	\$ 116	0.00%
		OT Rate			
		Overtime Wages	\$ 4,312	\$ 4,106	5.02%
		Total Wages	\$ 57,656	\$ 55,166	4.51%
	Sui Wages	\$ 7,000	\$ 7,000		
	WC Wages	\$ 56,363	\$ 53,934	4.50%	
7/1/2020 \$43.10	Field Operations Supervisor DS	Reg Hrs	2,088	2,096	-0.38%
		Salary	\$ 89,648	\$ 86,528	3.61%
		Sui Wages	\$ 7,000	\$ 7,000	
Total Field Wages		\$ 332,339	\$ 324,808	2.32%	
Total Field W/C Wages		\$ 327,022	\$ 319,667	2.30%	

Total Wages		\$ 602,175	\$ 596,526	0.95%
Total W/C Wages		\$ 596,857	\$ 591,384	0.93%
Total Standby Wages		\$ 6,525	\$ 6,500	0.38%
Total OT Wages		\$ 17,724	\$ 17,139	3.41%
Total Annual SUI Wages		\$ 94,000	\$ 87,000	8.05%

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
FY 2020-2021 BUDGET
SCHEDULE OF ANNUAL WAGES WITH BENEFITS, TAXES, INSURANCE**

	2020-21 Totals	2019-20 Totals	% Change
COMPENSATION			
Hours per year	2088	2096	(0)
Office Wages	\$ 245,836	\$ 247,717	-0.76%
Director Wages	\$ 24,000	\$ 24,000	0.00%
Field Regular Wages	\$ 308,090	\$ 301,169	2.30%
Field Standby Wages	\$ 6,525	\$ 6,500	0.38%
Field Overtime	\$ 17,724	\$ 17,139	3.41%
TOTAL WAGES	\$ 602,175	\$ 596,526	0.95%
BENEFITS/TAXES/INSURANCE			
OFFICE OPERATIONS			
Office Benefits	\$ 158,970	\$ 145,198	9.49%
Director Benefits	\$ 5,000	\$ 11,600	-56.90%
Payroll Tax & Insurance	\$ 29,037	\$ 27,319	6.29%
OFFICE OPERATIONS SUBTOTAL	\$ 193,007	\$ 184,116	4.83%
FIELD OPERATIONS			
Field Benefits	\$ 202,986	\$ 191,687	5.89%
Payroll Tax & Insurance	\$ 62,129	\$ 51,216	21.31%
FIELD OPERATIONS SUBTOTAL	\$ 265,115	\$ 242,903	9.14%
Total Benefits & Payroll Tax/Insurance	\$ 458,122	\$ 427,020	7.28%
Total Wages, Benefit, & Tax/Insurance	\$ 1,060,297	\$ 1,023,545	3.59%

TITLE: EMPLOYEE COMPENSATION SCHEDULE

NUMBER: 2151

ADOPTED: February 8, 1984

AMENDED: June 9, 2020

EFFECTIVE: July 1, 2020

Range No.	Position Title	Step A	Step B	Step C	Step D	Step E	Step F
1	Administrative Aide - Part Time & Temporary	12.00	12.36	12.98	13.63	14.31	15.03
2	Administrative Aide - Reg.	16.65	17.49	18.37	19.27	20.24	21.24
3	Utility Worker - Part Time & Temporary	12.36	12.98	13.63	14.31	15.03	15.78
4	Utility Worker I	18.74	19.65	20.64	21.66	22.74	23.88
5	Utility Worker II	19.65	20.64	21.66	22.74	23.88	25.08
5	Acct Receivable Clerk - Reg Operator - Part Time	20.60	21.63	22.73	23.86	25.05	26.30
6	Office Clerk	22.06	23.18	24.34	25.55	26.82	30.95
7	Operator - Regular Computer Support Specialist/ Administrative Assistant Accounts Receivable Clerk II	22.46	23.60	24.78	26.04	27.34	29.87
8	Foreman-F.O.T.	24.19	25.41	26.69	28.01	29.41	30.88
9	Bookkeeper/Clerk of the Board	24.77	26.03	27.33	28.72	30.14	34.45
10	Field Operations Supervisor	31.49	33.06	34.72	36.45	38.27	43.10

TITLE: GENERAL MANAGER COMPENSATION SCHEDULE		NUMBER: 2152					
ADOPTED: July 10, 2012		AMENDED: June 11, 2019					
		EFFECTIVE: July 1, 2019					
Range No.	Position Title	Step A DOH	Step B July 1, 2019	Step C July 1, 2020	Step D July 1, 2021	Step E July 1, 2022	Step F July 1, 2023
1	General Manager	87,360	93,563	98,241	103,153	108,310	113,726

General Manager Compensation Schedule Conditions:

Manager's Date of Hire (DOH), August 14, 2018

The General Manager is appointed by the Board and serves "at will".

General Manager Compensation Schedule is computed figuring a 5% increase per step beginning July 1st, 2020

Salary increases will take affect on July 1st of each fiscal year.

No COLA increase between the date of hire and July 1, 2023 without amendment to this policy.

Review scheduled salary increase during the General Manager's annual performance review for Board approval.

Adjust schedule as needed when annual budget dictates.



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: June 9, 2020

RE: Item No. 11 – Approval of Board Policy No. 2151 “Employee Compensation Schedule”

Approval of this policy will ratify the Employee Compensation Schedule for the 2020-2021 budget year. Scheduled step increases and select increases to employee wages have been approved by the Personnel and Finance Committees for this fiscal year budget.

Attachment Included

Recommended Action: Approve Board Policy No. 2151 “Employee Compensation Schedule” for the 2020-2021 budget.

EXHIBIT F

TITLE: EMPLOYEE COMPENSATION SCHEDULE

NUMBER: 2151

ADOPTED: February 8, 1984

AMENDED: June 9, 2020

EFFECTIVE: July 1, 2020

Range No.	Position Title	Step A	Step B	Step C	Step D	Step E	Step F
1	Administrative Aide - Part Time & Temporary	12.00	12.36	12.98	13.63	14.31	15.03
2	Administrative Aide - Reg.	16.65	17.49	18.37	19.27	20.24	21.24
3	Utility Worker - Part Time & Temporary	12.36	12.98	13.63	14.31	15.03	15.78
4	Utility Worker I	18.74	19.65	20.64	21.66	22.74	23.88
5	Utility Worker II	19.65	20.64	21.66	22.74	23.88	25.08
5	Acct Receivable Clerk - Reg Operator - Part Time	20.60	21.63	22.73	23.86	25.05	26.30
6	Office Clerk	22.06	23.18	24.34	25.55	26.82	30.95
7	Operator - Regular Computer Support Specialist/ Administrative Assistant Accounts Receivable Clerk II	22.46	23.60	24.78	26.04	27.34	29.87
8	Foreman-F.O.T.	24.19	25.41	26.69	28.01	29.41	30.88
9	Bookkeeper/Clerk of the Board	24.77	26.03	27.33	28.72	30.14	34.45
10	Field Operations Supervisor	31.49	33.06	34.72	36.45	38.27	43.10



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: June 9, 2020

RE: Item No. 12 – Appointment of SC-OR Commissioners for 2020-2021

In June of each year, the District Board President is to appoint two (2) Directors to represent the District on the SC-OR Commission. Directors Fairbanks and Kuehner are the 2019-2020 SC-OR Commissioners and Director Fairbanks is the designated voting member.

Recommended Action: President Kuehner will appoint two Directors to represent the District as 2020-2021 SC-OR Commissioners and designate one as a voting member.



Manager's Report

To: Board of Directors
From: Scott McCutcheon, General Manager
Date: June 9, 2020

RE: Item No. 13– District Letter of Support for H.R. 7073 the 'Special Districts Provide Essential Services Act'

The Board will review and consider providing a Letter of Support for H.R. 7073 the "Special Districts Provide Essential Services Act".

This legislation is being introduced in order to try and mitigate some of the losses that many Special Districts are facing due to the COVID19 health crisis.

Attachment Included

Recommended Action: Authorize the General Manager to send a Letter of Support for H.R. 7073 the "Special Districts Provide Essential Services Act"

Scott McCutcheon

From: Christopher Norden <chrisn@csla.net>
Sent: Tuesday, June 02, 2020 12:32 PM
To: undisclosed-recipients:
Subject: Call to Action -- HR 7073, Special Districts Provide Essential Services Act
Attachments: 6.2.20 SAMPLE Support Special Districts Provide Essential Services Act_Final.docx; HR 7073 Special Districts Provide Essential Services Act_Introduced.pdf

Good afternoon,

CSDA is asking special districts to take action and send letters of support to their federal representatives for H.R. 7073 the "Special Districts Provide Essential Services Act".

This bill is a direct result of special districts' COVID-19 advocacy. Congressman John Garamendi began collaborating with CSDA on the "Special Districts Provide Services Act" in late April after his constituent special districts reached out with great concerns regarding financial hardships. Now, all special districts are asked to build on this support.

Please share with your federal representatives why this bill is important and urge them to support it. Attached is a sample template letter for you to send your U.S. House representative, U.S. Senator Dianne Feinstein and U.S. Senator Kamala Harris. Please send via USPS mail. Please also send a digital copy of your letter(s) to advocacy@csla.net. Let me know if you need any assistance with sending your letter.

What the bill does:

- Provides special districts access to the Coronavirus Relief Fund: States would be required to direct 5 percent of future appropriations made under Section 601 of the Social Security Act (established in CARES as the Coronavirus Relief Fund). The state would have 60 days from the time the U.S. Treasury releases the fund to transfer the funds to special districts. The state would grant the funds at its discretion.
 - This 5 percent is not intended to subtract from cities and county's portion of the funding, but rather 5 percent from the state's allocation under Section 601.
- Special districts would be determined "eligible issuers" for the Federal Reserve's Municipal Liquidity Facilities Program.
- "Special District" would be defined. There currently is no federal statute defining the term.
 - The term 'special district' means a *political subdivision, formed pursuant to general law or special act of a State, for the purpose of performing one or more governmental or proprietary functions.*

Please continue this momentum. Signaling this support now will be critical to the bill's next steps and the intended goal of its inclusion in the next COVID-19 state and local government relief bill.

For all CSDA COVID-19 state and federal advocacy initiatives, [visit the CSDA COVID-19 action page](#).

Thank you,

Chris Norden

Northern California Public Affairs Field Coordinator

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
877.924.2732 office
916.442.7889 fax
www.csla.net



(Original Signature of Member)

116TH CONGRESS
2D SESSION

H. R. _____

To amend the Social Security Act to include special districts in the coronavirus relief fund, to direct the Secretary to include special districts as an eligible issuer under the Municipal Liquidity Facility, and for other purposes.

IN THE HOUSE OF REPRESENTATIVES

Mr. GARAMENDI introduced the following bill; which was referred to the Committee on _____

A BILL

To amend the Social Security Act to include special districts in the coronavirus relief fund, to direct the Secretary to include special districts as an eligible issuer under the Municipal Liquidity Facility, and for other purposes.

1 *Be it enacted by the Senate and House of Representa-*
2 *tives of the United States of America in Congress assembled,*

3 **SECTION 1. SHORT TITLE.**

4 This Act may be cited as the “Special Districts Pro-
5 vide Essential Services Act”.

1 **SEC. 2. INCLUSION OF SPECIAL DISTRICTS IN THE**
2 **CORONAVIRUS RELIEF FUND.**

3 (a) IN GENERAL.—Section 601(a) of the Social Secu-
4 rity Act (42 U.S.C. 801(a)) is amended by adding at the
5 end the following new paragraph:

6 “(3) FUNDS FOR SPECIAL DISTRICTS.—If an
7 amount in excess of \$150,000,000,000 is appro-
8 priated for payments made under this section, spe-
9 cial districts shall be eligible for payments out of
10 such excess amount in accordance with subsection
11 (c)(6).”.

12 (b) AMOUNT FOR SPECIAL DISTRICTS.—Section
13 601(c) of the Social Security Act (42 U.S.C. 801(c)) is
14 amended—

15 (1) by redesignating paragraphs (6) through
16 (8) as paragraphs (7) through (9), respectively; and

17 (2) by inserting after paragraph (5) the fol-
18 lowing new paragraph:

19 “(6) SPECIAL DISTRICTS.—If a portion of any
20 excess amount described in subsection (a)(3) is allo-
21 cated to a State, such State shall allocate at least
22 5 percent of that amount for special districts in that
23 State for distribution at such State’s discretion, not
24 later than 60 days after such State has received
25 such funds.”.

1 (c) DEFINITION OF SPECIAL DISTRICT.—Section
2 601(g) of the Social Security Act (42 U.S.C. 801(g)) is
3 amended—

4 (1) by redesignating paragraphs (4) through
5 (5) as paragraphs (5) through (6), respectively; and

6 (2) by inserting after paragraph (3) the fol-
7 lowing new paragraph:

8 “(4) SPECIAL DISTRICT.—The term ‘special dis-
9 trict’ means a political subdivision, formed pursuant
10 to general law or special act of a State, for the pur-
11 pose of performing one or more governmental or
12 proprietary functions.”.

13 (d) UPDATE TO GUIDANCE.—The Secretary of the
14 Treasury shall update any guidance issued with respect
15 to the Coronavirus Relief Fund established under section
16 601 of the Social Security Act (42 U.S.C. 801) to reflect
17 the inclusion of special districts as eligible for payments
18 from amounts in excess of \$150,000,000,000 appropriated
19 under such section.

20 **SEC. 3. INCLUDING SPECIAL DISTRICTS IN THE MUNICIPAL**
21 **LIQUIDITY FACILITY.**

22 The Board of Governors of the Federal Reserve Sys-
23 tem shall include special districts as eligible issuers in the
24 Municipal Liquidity Facility program authorized under
25 section 13(3) of the Federal Reserve Act.



June 5, 2020

The Honorable Doug LaMalfa
United States House of Representatives
322 Cannon House Office Building
Washington, D.C. 20515

The Honorable Kamala Harris
United States Senate
112 Hart Senate Office Building
Washington, D.C. 20510

The Honorable Dianne Feinstein
United States Senate
331 Hart Senate Office Building
Washington, D.C. 20510

Dear Congressman LaMalfa, Senator Feinstein and Senator Harris,

The Lake Oroville Area Public Utility District respectfully urges you to support H.R. 7073, the Special Districts Provide Essential Services Act, which would bring much-needed relief resources to special districts in our community, throughout California, and across the nation.

As a provider of sanitary sewer services to approximately 4400 residential customers in the Oroville area, proportional access to federal relief resources would help our district confront COVID-19 and overcome related unbudgeted expenses and revenue losses. Access to capital as our state and nation struggle with an economic downturn and unprecedented unemployment situation will be key for continuing operations unhindered, restoring our local economy, and preparing for the next disaster.

Lake Oroville Area Public Utility District is a small district with eight full time employees and one part time employee. Every position in our organization is vital to provide the utmost customer service and continued maintenance of our system. Since the onset of COVID-19, we have scheduled our staff in a manner to maintain social distancing standards. Several office staff are working from home when possible, and our field crew is working alternating days. All employees continue to receive wages for the time they are furloughed. Our budgeted productivity for essential tasks has suffered. We have purchased additional office equipment to provide our staff working from home the resources they need to work efficiently. We have waived late fees and absorbed the credit card processing charges for our customers to make it easier for them to pay their service charges. We have modified our office space to create safety barriers, and are working towards further modifications to enhance safety in the office environment. We have provided our field crew with additional safety supplies, and have procured hand sanitizer and cleaning supplies for all employees to implement recommended protocols. All of these items come at a cost to our District. To date, we have absorbed approximately \$35,000.00 due to lost productivity and to the changes we have made within the District to cope with COVID-19.



H.R. 7073 would help the Lake Oroville Area Public Utility District meet the challenges of COVID-19 by:

- **Allowing special districts access to the Coronavirus Relief Fund.** Under the bill, states would be required to allocate no less than 5 percent of future Coronavirus Relief Fund disbursements to special districts. Doing so remedies deep concerns and uncertainty surrounding special districts' future access to much-needed assistance for unforeseen COVID-19-related expenditures and revenue loss. Even with the Fund's allocation under the CARES Act, many states have not yet released their portion of the Fund to local governments, including here in California. Designating special districts as eligible for the Fund would greatly assist districts in their attempts to both recoup revenue losses and backfill the increase in expenditures many have experienced due to a variety of pandemic-related expenses (PPE, etc.), which totals an estimated \$250 million through May 5 for California's special districts.
- **Permitting special districts to be considered "eligible issuers" of the Federal Reserve Board's Municipal Liquidity Facility (MLF).** The Federal Reserve established the MLF and was authorized to establish an MLF program. States, territories, tribes, cities with a population greater than 250,000 and counties with a population greater than 500,000 have access to the Fed's tool to purchase bonds and revenue anticipation notes. Despite special districts' authority to issue these notes, they are not considered "eligible issuers" under the CARES Act. H.R. 7073 expands the Fed's authorization to purchase these notes to include all special districts as "eligible issuers" for MLF.
- **Defines "special district".** Currently, a federal definition for "special district" does not exist. The bill would establish the term as a *"political subdivision, formed pursuant to general law or special act of a State, for the purpose of performing one or more governmental or proprietary functions."*

As Congress continues to negotiate next steps for COVID-19 relief for state and local governments, the Lake Oroville not only asks for your support on this bill in the U.S. House but also its provisions' inclusion in the Senate's version of a state and local relief bill.

Thank you for your ongoing support of California's families and communities. Our district stands ready to partner with you in our continued efforts to deliver essential services to California residents.

Sincerely,

A blue ink signature of Scott McCutcheon is written over the word "Sincerely,".

Scott McCutcheon
General Manager
Lake Oroville Public Utility District

CC:

California Special Districts Association
[via advocacy@cdda.net]



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: June 9, 2020

RE: Item No. 14– COVID19-District Update and Draft Communicable Disease Response Plan (COVID19)

The General Manager will update the board on the effects of, and the District's current response to the COVID19 health crisis. In addition to this discussion, a draft of the District's new Communicable Disease Response Plan (COVID19) is included for information. This draft plan is intended to be a dynamic living document and will be updated as local, state, and federal directives change in response to the pandemic.

Attachment Included

Recommended Action: No Action Requested



Communicable Disease Exposure Plan (COVID-19)

Procedure Revision History		
Number	Date	Approval

DRAFT

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DRAFT

PURPOSE

The Lake Oroville Area Public Utility District (LOAPUD) has developed this Communicable Disease Exposure Control Plan (Plan) to provide guidance to our departments and employees to help minimize communicable diseases.

This Plan focuses on source control, control of the environment, safe work practices and the use of respiratory protective devices when needed. It is based on traditional infection prevention and industrial hygiene practices. It focuses on our need to implement engineering, administrative, and work practice controls and personal protective equipment (PPE), as well as considerations for doing so.

It is intended for planning purposes. LOAPUD shall use this plan to help identify risk levels in our workplace settings and to determine any appropriate control measures to implement.

Additional guidance may be needed as outbreak conditions change, and any new information becomes available.

INTRODUCTION

Coronavirus Disease 2019 (COVID-19) is a respiratory disease caused by the SARS-CoV-2 virus. It has spread from China to many other countries around the world, including the United States. Depending on the severity of COVID-19's international impacts, outbreak conditions—including those rising to the level of a pandemic—can affect all aspects of daily life, including travel, trade, tourism, food supplies, and financial markets.

ABOUT COVID-19

Symptoms of COVID-19

- Infection with SARS-CoV-2, the virus that causes COVID-19, can cause illness ranging from mild to severe and, in some cases, can be fatal. Symptoms typically include fever, cough, and shortness of breath. Some people infected with the virus have reported experiencing other non-respiratory symptoms. Other people, referred to as *asymptomatic cases*, have experienced no symptoms at all.
- According to the CDC, symptoms of COVID-19 may appear in as few as 2 days or as long as 14 days after exposure.

How COVID-19 Spreads

Although the first human cases of COVID-19 likely resulted from exposure to infected animals, infected people can spread SARS-CoV-2 to other people. The virus is thought to spread mainly from person- to-person, including:

- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person coughs or sneezes. These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into

the lungs.

- It may be possible that a person can get COVID-19 by touching a surface or object that has SARS-CoV-2 on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the primary way the virus spreads.
- People are thought to be most contagious when they are most symptomatic (i.e., experiencing fever, cough, and/or shortness of breath). Some spread might be possible before people show symptoms; there have been reports of this type of asymptomatic transmission with this new coronavirus, but this is also not thought to be the main way the virus spreads.
- Although the United States has implemented public health measures to limit the spread of the virus, it is likely that some person-to-person transmission will continue to occur.
- The CDC website provides the latest information about COVID-19 transmission: www.cdc.gov/coronavirus/2019-ncov/about/transmission.html.

RESPONSIBILITIES

Administrator

This program is administrated by the District Manager who is responsible for the following:

- Communicating this Plan to all District workers.
- Providing additional COVID-19 Safety Communications to all District employees as they are made available.
- Engaging District employees to solicit their feedback and concerns.
- Implementing the COVID-19 preventive measures identified in this plan.
- Communicating Employee COVID-19 cases to health authorities in accordance with federal and state laws.
- Updating this Plan to incorporate newly published COVID-19 information.

Supervisors

The success of the program is dependent upon supervisory staff who are responsible for the following:

- Helping the administrator implement and encourage employees to follow the guidelines in this plan.
- Helping communicate and evaluate the control measures and procedures regularly.
- Evaluate PPE stock and ensure that supplies are replenished as able and necessary.
- Report any employee who exhibits COVID-19 symptoms immediately to the program administrator.
- Collaborate with the program administrator to determine what cleaning and other precautionary measures should be taken if an employee with symptoms is sent home.

Employees

The implementation of the plan requires cooperation at all levels. Employees therefore are required to:

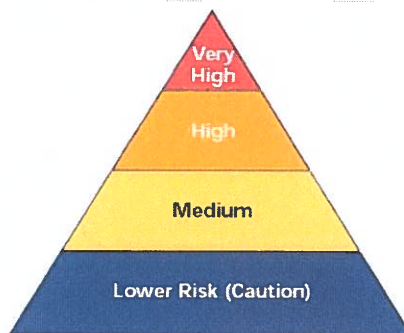
- Be responsible in their conduct and follow the protocols in this plan; safety is everyone's business.
- Report any COVID-19 symptoms to your supervisor immediately.
- Engage with your supervisor and the program administrator if you have any concerns.

CLASSIFYING WORKER EXPOSURE to SARS-CoV-2

We understand that the risk of occupational exposure to SARS-CoV-2 during an outbreak may vary from very high to high, medium, or lower risk (caution).

To help us determine the appropriate precautions, we have used the OSHA guidelines to divide job tasks into four risk exposure levels: very high, high, medium, and lower risk. The Occupational Risk Pyramid shows the four exposure risk levels in the shape of a pyramid to represent probable distribution of risk. Most of our workers will likely fall in the lower exposure risk (caution) or medium exposure risk levels.

Occupational Risk Pyramid for COVID-19



Very High Exposure Risk

Very high exposure risk jobs are those with high potential for exposure to known or suspected sources of COVID-19 during specific medical, postmortem, or laboratory procedures.

LOAPUD **does not** have any workers currently classified as *Very High Exposure Risk*.

High Exposure Risk

High exposure risk jobs are those with high potential for exposure to known or suspected sources

of COVID-19.

LOAPUD **does not** have any workers currently classified as *High Exposure Risk*.

Medium Exposure Risk

Medium exposure risk jobs include those that require frequent and/or close contact with (i.e., within 6 feet of) people who may be infected with SARS-CoV-2, but who are not known or suspected COVID-19 patients.

In areas without ongoing community transmission, workers in this risk group may have frequent contact with travelers who may return from international locations with widespread COVID-19 transmission. In areas where there *is* ongoing community transmission, workers in this category may have contact with the general public (e.g., in schools, high-population-density work environments, and some high-volume retail settings).

LOAPUD Employees who fit this classification include:

1. Any employee who must deal with the public in a setting that does not allow for the recommended 'social distance' (i.e., within 6 feet of).
2. Any employee, while performing work that does not allow for the recommended 'social distance' (i.e., within 6 feet of) a fellow employee.

Lower Exposure Risk (Caution)

Lower exposure risk (caution) jobs are those that do not require contact with people known to be, or suspected of being, infected with SARS-CoV-2 nor frequent close contact with (i.e., within 6 feet of) the general public. Workers in this category have minimal occupational contact with the public and other coworkers.

LOAPUD Employees who fit this classification include:

1. Any employee who performs work in a setting that allows for the recommended 'social distance' (i.e., within 6 feet of).

PROCEDURES TO REDUCE WORKER RISK OF EXPOSURE to SARS-CoV-2

This section describes basic steps that we at LOAPUD will take to reduce the risk of worker exposure to SARS-CoV-2, the virus that causes COVID-19, in our workplace. Later sections of this guidance—including those focusing on jobs classified as having low, medium, high, and very high exposure risks— provide specific recommendations for our employees within specific risk categories.

Basic Infection Prevention Measures

We at LOAPUD, to protect our workers, will depend on emphasizing basic infection prevention measures. As appropriate, all employees should implement good hygiene and infection control practices, including:

- Promote frequent and thorough hand washing, including by providing workers, customers, and worksite visitors with a place to wash their hands.
- If soap and running water are not immediately available, provide alcohol-based hand rubs containing at least 60% alcohol.
- Encourage workers to stay home if they are sick.
- Encourage respiratory etiquette, including covering coughs and sneezes.
- Provide customers and the public with tissues and trash receptacles.
- Exploring the establishment of policies and practices, such as flexible worksites (e.g., telecommuting), and flexible work hours (e.g., staggered shifts), to increase the physical distance among employees and between employees and others if state and local health authorities recommend the use of social distancing strategies.
- Discourage workers from using other workers' phones, desks, offices, or other work tools and equipment, when possible.
- Maintain regular housekeeping practices, including routine cleaning and disinfecting of surfaces, equipment, and other elements of the work environment.
- When choosing cleaning chemicals, we shall consult information on Environmental Protection Agency (EPA)-approved disinfectant labels with claims against emerging viral pathogens.
- Products with EPA-approved emerging viral pathogens claims are expected to be effective against SARS-CoV-2 based on data for harder to kill viruses. Follow the manufacturer's instructions for use of all cleaning and disinfection products (e.g., concentration, application method and contact time, PPE).

Our Plan and Procedures for Prompt Identification and Isolation of Sick People

Prompt identification and isolation of potentially infectious individuals is a critical step in protecting workers, customers, visitors, and others at a worksite.

- We shall inform and encourage employees to self-monitor for signs and symptoms of COVID-19 if they suspect possible exposure.
- All employees are encouraged to report when they are sick or experiencing symptoms of COVID-19.
- When appropriate, we shall immediately isolate people who have signs and/or symptoms of COVID-19, and train workers to implement them. Move potentially infectious people to a location away from workers, customers, and other visitors.
- We have not designated a specific isolation room. Areas with closable doors may serve as isolation rooms until potentially sick people can be removed from the worksite.
- If at all possible-it will be preferable to remove the potentially infectious individuals from the worksite as soon as possible.

- We shall take the steps necessary to limit spread of the respiratory secretions of a person who may have COVID-19. If feasible and available a face mask will be provided and the potentially infected individual(s) will be asked to wear it, if tolerated.

Note: A face mask (also called a surgical mask, procedure mask, or other similar terms) on a patient or other sick person should not be confused with PPE for worker; the mask acts to contain potentially infectious respiratory secretions at the source (i.e., the person's nose and mouth).

- We shall protect workers in close contact with (i.e., within 6 feet of) a sick person or who have prolonged/repeated contact with such persons by using additional engineering and administrative controls, safe work practices, and PPE. Workers whose activities involve close or prolonged/ repeated contact with sick people are addressed further in later sections covering workplaces classified at medium and very high or high exposure risk.

Communication about Workplace Flexibilities and Protections

LOAPUD will actively consider all possibilities in keeping our business working while keeping our employees safe, some of these will be:

- Actively encouraging sick employees to stay home.
- Ensuring that sick leave policies are flexible and consistent with public health guidance and that employees are aware of these policies.
- Not requiring a healthcare provider's note for employees who are sick with acute respiratory illness to validate their illness or to return to work, as healthcare provider offices and medical facilities may be extremely busy and not able to provide such documentation in a timely way.
- Maintaining flexible policies that permit our employees to stay home to care for a sick family member.
- Recognizing that workers with ill family members may need to stay home to care for them.

See CDC's Interim Guidance for Preventing the Spread of COVID-19 in Homes and Residential Communities:

<https://www.cdc.gov/coronavirus/2019-ncov/hcp/guidance-prevent-spread.html>

- Recognizing workers' concerns about pay, leave, safety, health, and other issues that may arise during infectious disease outbreaks.
- Providing adequate, usable, and appropriate training, education, and informational material about business-essential job functions and worker health and safety, including proper hygiene practices and the use of any workplace controls (including PPE).
- Working with LOAPUD insurance providers and state and local health agencies as applicable to provide information to workers and customers about medical care in the event of a COVID-19 outbreak.

WORKPLACE PROCEDURES AND CONTROLS

LOAPUD will be utilizing Occupational Safety and Health professional's framework called the

“hierarchy of controls” to select ways of controlling workplace hazards. In other words, the best way to control a hazard is to systematically remove it from the workplace, rather than relying on workers to reduce their exposure.

This framework helps select, when it may not be possible to eliminate the hazard, the most effective protection measures available (listed from most effective to least effective): engineering controls, administrative controls, safe work practices (a type of administrative control), and PPE. There are advantages and disadvantages to each type of control measure when considering the ease of implementation, effectiveness, and cost. In most cases, a combination of control measures will be necessary to protect workers from exposure to SARS-CoV-2.

Engineering Controls

Engineering controls involve isolating employees from work-related hazards. In workplaces where they are appropriate, these types of controls reduce exposure to hazards without relying on worker behavior and can be the most cost-effective solution to implement. There is no evidence to suggest that additional, COVID-19-specific protections are needed for employees involved in wastewater management operations, including those at wastewater treatment facilities. Wastewater workers should follow routine practices to prevent exposure to wastewater, including using the engineering and administrative controls, safe work practices, and PPE normally required for work tasks when handling untreated wastewater.

The District currently provides employees job-specific safety hazard exposure trainings. All District employees are responsible for complying with safe and healthful work practices outlined in those trainings.

For medium risk exposure jobs, the District will implement the following measures wherever possible to control worker exposure to COVID-19:

Field Work Setting:

- Limit entrants to confined spaces and excavations.
- Size worksites to allow distancing between employees.
- Create defensible field worker zones (6ft diameter radius).
- **Per local, state, and federal guidelines, a face covering is recommended when the required 6’ of social distance cannot be maintained.**

Office Work Setting:

- Install physical barriers where feasible, such as cubicle office walls, in areas where workers are seated within six feet of one another.
- Install high efficiency air filters.
- Increase ventilation rates in office environments.
- Close the office to the public in accordance with State and local health orders.
- Establish electronic mail and telephone customer service processes.
- Provide hand sanitizers for employee and visitors.

- Per local, state, and federal guidelines, a face covering is recommended when the required 6' of social distance cannot be maintained.

For low risk exposure jobs, the CDC recommends that employers such as the District continue to use its existing health and safety practices to prevent the spread of COVID-19.

Administrative Controls

Administrative controls require action by all employees. Typically, administrative controls are changes in work procedures such as written safety policies, rules, supervision, schedules, and training with the goal of reducing the duration, frequency, and severity of exposure to hazardous situations such as COVID-19.

To prevent the spread of COVID-19 and to protect its workers the District has considered and will carry out the following changes in work procedures where applicable and as permits:

- Allow flexible workplace locations.
- Update leave policies in accordance with state and federal legislation.
- Facilitate flexible work hours (e.g. staggered work shifts).
- Allow teleworking for certain job functions by entering into telecommuting agreements with employees whose job descriptions are conducive to being performed remotely.
- Discontinue non-essential travel.
- Establish remote meeting protocols.
- Conduct remote COVID-19 prevention trainings.
- Conduct regular work meetings by teleconference or by phone, including public meetings such as Board of Directors meetings.
- Limit any and all in-person meetings to 3 participants to follow CDC social distancing guidelines.

Safe Work Practices

To further reduce exposure to COVID-19, the District will actively engage in the following safe practices at the District Office and operations facilities:

- Follow CDC social distancing guidelines to maintain a minimum 6 feet distance between employees and between people visiting the office.
- Ensure that adequate cleaning supplies are available.
- Routinely clean all frequently touched surfaces in the workplace, such as workstations, countertops, and door handles.
- Provide employees with disposable wipes or equivalent cleaning supplies to clean commonly used surfaces (for example, doorknobs, keyboards, remote controls, desks).
- Remind employees to cover their mouths and noses when coughing and sneezing, using crook of their elbow instead of hands.
- Provide employees with tissues and waste bins lined with a plastic bag so that they can be emptied without touching the contents.
- Instruct employees to clean their hands frequently with soap and water for at least 20 seconds.
- Encourage workers not to share their phones, computers, desks, tools and equipment.
- Require that workers travel to District facilities in separate vehicles as is possible.

- Disinfect tools and equipment between users.
- Wipe down vehicle handles and interior surfaces after every use.
- Avoid shaking hands; nod or wave instead.
- Require employees to stay at home if they are sick.
- Require employees who develops flu-like symptoms (i.e. cough, shortness of breath, fever) while at work, to go home immediately. If there is any reason, an employee suspects that they may have been in contact with COVID-19, they should follow CDC and local health officials' procedures.
- Discontinue non-essential in-person meetings.
- Use hand sanitizers or wash hands immediately after exchanging any documents with employees and office visitors.

Personal Protective Equipment (PPE)

While we understand that engineering and administrative controls are considered more effective in minimizing exposure to SARS-CoV-2, PPE may also be needed to prevent certain exposures. While correctly using PPE can help prevent some exposures, it should not take the place of other prevention strategies.

Based on current information published by the CDC, wastewater and sewage workers should use standard practices, practice basic hygiene precautions, and wear personal protective equipment (PPE) as prescribed for current work tasks.

Examples of PPE include gloves, goggles, face shields, face masks, and respiratory protection, when appropriate. During an outbreak of an infectious disease, such as COVID-19, recommendations for PPE specific to occupations or job tasks may change depending on geographic location, updated risk assessments for workers, and information on PPE effectiveness in preventing the spread of COVID-19. We shall check the OSHA and CDC websites regularly for updates about recommended PPE.

All types of PPE will be:

- Selected based upon the hazard to the worker.
- Properly fitted and periodically refitted, as applicable (e.g., respirators).
- Consistently and properly worn when required.
- Regularly inspected, maintained, and replaced, as necessary.
- Properly removed, cleaned, and stored or disposed of, as applicable, to avoid contamination of self, others, or the environment.

We are obligated to provide our workers with the appropriate PPE needed to keep them safe while performing their jobs. The types of PPE required during a COVID-19 outbreak will be based on the risk of being infected with SARS-CoV-2 while working and job tasks that may lead to exposure. The District is actively monitoring the CDC, OSHA and State and Local health offices for emerging PPE COVID guidance. The District will update this plan when these agencies publish new information and guidance.

OTHER CONSIDERATIONS

Face Coverings

COVID-19 spreads mainly from person to person through respiratory droplets produced when an infected person coughs, sneezes, or talks. These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs. Studies and evidence on infection control report that these droplets usually travel around 6 feet (about two arms lengths). CDC recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain.

While face coverings are not mandatory at this time, their use is strongly recommended. The District may need to implement protocols to include the mandatory use of face coverings if community transmission persists in Butte County, or if guidance from the CDC, CDPH, or local agencies changes.

Absenteeism

The District may need to develop and implement procedures to maintain critical operations when necessary because of employee absences resulting from personal illness, caring for ill family members, and dismissal of early childhood programs and K-12 schools.

The District may implement the following actions:

- Cross-train employees to carry out essential functions so the workplace can operate when essential staff are out.
- Identify alternative providers through mutual aid contracts to support operations.
- Identify personnel backfill options (reinstate retirees, hire new employees, hire from temporary agencies, utilize personnel from other agencies, etc.).
- Develop priority operations based on critical operating functions.
- Prepare to temporarily suspend certain non-essential work.

Communicating With Employees

The District will provide employees regular informational updates via remote meetings, in-person (with limited number of persons), phone calls and/or electronic mails.

District communications may include the following types of information:

- Newly published CDC and OSHA COVID-19 prevention techniques.
- District operational status.
- New employee COVID-19 personnel policies and procedures.
- Changes in hours of operations, work assignments and employee work schedules.
- Essential meeting schedule (i.e. COVID-19 and worker safety trainings).
- Requests for employee involvement to update this Plan.

Training

All staff will receive COVID-19 awareness training initially with refresher training provided as needed. The District will also provide trainings to all employees about this Plan.

Operations staff will receive additional training to include the specifics of PPE and cleaning procedures. This training may be provided during tailgate meetings or similar trainings and offered as needed. Trainings may be conducted in-person (with limited number of persons), or via remote meetings, or through online training platforms.

FOR MORE INFORMATION

Federal, state, and local government agencies are the best source of information in the event of an infectious disease outbreak, such as COVID-19. Staying informed about the latest developments and recommendations is critical, since specific guidance may change based upon evolving outbreak situations. Below are several recommended websites to access the most current and accurate information:

- Occupational Safety and Health Administration website: www.osha.gov
- Centers for Disease Control and Prevention website: www.cdc.gov
- National Institute for Occupational Safety and Health website: www.cdc.gov/niosh

DRAFT

ACKNOWLEDGMENT OF UNDERSTANDING & RECEIPT

The Communicable Disease Exposure Plan (COVID-19) has been established to ensure that everyone performs their assigned duties in a safe and correct manner. This program is everyone's responsibility as we work together to identify and eliminate conditions and practices to reduce and prevent workplace accidents, injuries and illnesses. Through cooperation, communication and training, we will be able to obtain a safe working environment for all concerned.

This program is to be reviewed by everyone upon its implementation or when newly hired. This program has been developed as a guide for safe work practices and is provided for your safety.

As part of our program, you were provided with personal protective equipment (PPE) to help you work safely. You agree that you will wear it and notify a manager, supervisor or lead for immediate replacement should your PPE become worn or in any way unusable.

Although this program has been reviewed with you, you are responsible for reading and complying with it. Please ask if you have any doubts or questions on how to perform your job safely.

Every employee is required to review and understand this program. Please sign and date below and return only this page to your Supervisor.

I have read the Communicable Disease Exposure Plan (COVID-19) and agree to comply with its program and protocols.

Reviewed by: (PRINT) _____

Signature: _____

Title: _____

Date: _____



Manager's Report

To: Board of Directors
From: Scott McCutcheon, General Manager
Date: June 9, 2020
RE: Item No. 15 – SC-OR Commissioner's Report

Included in your packet are the May 2020 Minutes of the Regular Meeting of the Sewerage Commission – Oroville Region. Directors Kuehner and Fairbanks will present the SC-OR report if any information is available for reporting.

Attachment Included



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: June 9, 2020

RE: Item No. 16 – BCSDA Representatives' and LAFCo Report

16.1 BCSDA

No Report

16.2 LAFCo

The Butte LAFCO agenda for the June 4, 2020 regular meeting is attached for general information purposes.

Also included in the attachments is a report for item 6.1 Executive Officer's Report. Item 6.1 covers general business of LAFCo.

Attachment Included

BUTTE LOCAL AGENCY FORMATION COMMISSION
1453 DOWNER STREET, SUITE C, OROVILLE, CALIFORNIA 95965
TELEPHONE (530) 538-7784 FAX (530) 538-2847

REGULAR MEETING NOTICE OF THE COMMISSION

Location: **Meeting to be held via remote participation.**

Date/Time: **Thursday, June 4, 2020 - 9:00 a.m.**

SPECIAL NOTICE

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Butte LAFCo will be conducting the June 4, 2020 LAFCo meeting by tele-conference. Each Commissioner and Staff are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present. The Commission meeting can be accessed by the public via telephone as follows:

1. Call **1-800-326-0013** and follow the instructions.
2. When prompted, enter the identification code followed by the # symbol: **8892595#**
3. You will be connected to the call.
4. The moderator (Executive Officer) will call the meeting to order and ask those on the phone to announce their participation. Phone participants will be asked for comment on each agenda item after the LAFCo Staff and Commission comments. **In order to efficiently run the meeting, phone participants are asked to mute their phones until public comments are requested and only comment when prompted by the moderator.**

Comments from the public on the agenda items will also be accepted via email (slucas@buttecounty.net), via phone (530-538-7784) or mail at the above address. All comments received will be conveyed to the Commission for consideration during the meeting. All meetings conducted under these circumstances will be audio recorded and placed on the LAFCo website (www.buttelafco.org) for public access and accountability.

The Commission appreciates the public's adaptation and patience during this crisis and will endeavor to refrain from placing non-essential items, or matters of significant public interest on the agenda until such time greater public participation can be reasonably accommodated.

AGENDA

ALL ITEMS ARE OPEN FOR PUBLIC COMMENT

1. **CALL TO ORDER**
 - 1.1 **Roll Call**
2. **CONSENT AGENDA**
 - 2.1 **Approval of the Minutes of May 7, 2020.**
3. **NOTICED PUBLIC HEARINGS (if any)**
 - 3.1 **Amendment to Current Staff Charge-out Rates, Including Continuation of the Application of the Annual Cost Escalator Based upon the Employment Cost Index (ECI).**

The Commission will consider a revision to its current individual staff hourly charge out rates that will create a new, single flat hourly rate for all billable projects and the continuation of an annual cost escalator based upon the Employment Cost Index. **ACTION REQUESTED:** Adopt Resolution

No. 10 2019/20 approving amendment to current staff charge-out rates and to continue the application of the annual cost escalator based upon the Employment Cost Index.

4. REGULAR AGENDA

4.1 Items Removed from the Consent Agenda (If any)

4.2 Consideration and Selection of Public Member and Alternate Public Member

The Public Member and Alternate Public Member positions expire May 31, 2020 and the Commission will consider applicants to fill the vacancies. **ACTION REQUESTED:** Consider applicants and make selection of LAFCO Public Member and Alternate Public Member for a four year term ending May 2024.

4.3 20-07 - Rock Creek Reclamation District – Extension of Services Request – Rock Creek/Keefer Slough Drainage Work

The Rock Creek Reclamation District is requesting the Commission authorize the District to provide flood control services outside of its jurisdictional boundaries, specifically in-stream maintenance in Keefer Slough and Rock Creek. **ACTION REQUESTED:** Consider request, accept public comments and approve the service extension request adopting Resolution No. 11 2019/20.

5. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (If any)

6. REPORTS AND COMMUNICATION

6.1 Executive Officer's Report

6.2 Correspondence - None

7. ADMINISTRATION. The Commission will discuss and provide direction to the Executive Officer on administrative matters relating to the operation of the Commission.

8. ADJOURNMENT Adjourn to **Thursday, July 2, 2020** in the Board of Supervisors Chambers.

TO THOSE WHO PARTICIPATE IN LAFCO PROCEEDINGS: California Government Code Section 84308 requires you to disclose campaign contributions to LAFCO Commissioners if they amount to \$250 or more and were made within the last twelve months. Please announce your applicable campaign contributions when you speak.

* Any disabled person needing special accommodation to participate in the Commission proceeding is requested to contact LAFCO staff at (530) 538-7784 prior to meeting and arrangements will be made to accommodate you.

* Any person may address the Commission during the "Public Comment." Please see the rules regarding public comments below.

* Copies of Agenda documents relative to an Agenda item may be obtained from the Clerk of the Commission at a cost of \$.10 per page.

RULES APPLYING TO PUBLIC COMMENTS

1. Members of the public wishing to address the Commission upon any subject within the jurisdiction of Butte LAFCO may do so upon receiving recognition from the Chair at the appropriate time.
2. Comment on items not on the agenda should be made at the time indicated for "Public Comment" on the agenda. The Commission may not act on any matter so raised and will have to put off action until a meeting at which the matter can be put on the agenda.
3. Comment on specific agenda items may be made during the discussion of that agenda item, upon recognition by the Chair.
4. After receiving recognition, please stand and state your name and address before making your presentation, so that the Clerk may take down this information.
5. All documents to be presented to the Commission will be given to the Clerk of the Commission (original and eleven copies) prior to Call of Order of meeting. Such documents will be distributed to the Commission and made available for public inspection.

This agenda was mailed to those requesting notice and posted 72 hours in advance of the meeting at the following locations: Butte County Administration Building & LAFCo front entrance.

M E M O R A N D U M

TO: Local Agency Formation Commission
FROM: Stephen Lucas, Executive Officer
SUBJECT: **Agenda Item 6.1 - Executive Officer's Report**
DATE: May 28, 2020 for the meeting of June 4, 2020

ADMINISTRATION:

1. The Commission has two vacant Special District seats.

A. District Alternate "*Enterprise or Non-Enterprise*" Member seat:

Staff issued a Call for Nominations on Thursday, January 9, 2020. This seat was most recently held by Commissioner Al McGreehan from the Paradise Recreation and Park District; however, in September 2019, Mr. McGreehan was promoted to the Special District Regular "Non-Enterprise" seat on the Commission. Therefore, the Alternate seat is vacant mid-term with a remaining term to expire May 31, 2021. Ballots were initially due on March 10, 2020, but this was extended to July 1, 2020 as we only received 13 ballots, short of the 21 ballots necessary to have a quorum.

B. Special District Regular *Enterprise* Member seat:

This seat was vacated by Jack Kiely (LAOPUD) who resigned his seat. Staff will conduct a separate election for this seat.

PROJECT NOTES:

The following proposals are currently known and being discussed and/or considered:

- ***Tuscan Water District*** – The Agricultural Groundwater Users of Butte County have submitted their application to form the Tuscan Water District covering approximately 97,000 acres in the Vina Sub basin located on the northwest corner of Butte County. The next step is for Staff to conduct a completeness review of the application.
- ***Miocene Canal*** - With the destruction of the upper Miocene Canal by the Camp Fire, water flowing down the middle and lower Miocene has stopped. PG&E so far refuses to repair the canal infrastructure and the dependent landowners are struggling to find a solution to replace the lost water flow. One possible scenario is to form a special district to finance and manage any future facilities. Staff continues to participate in discussions.
- ***Thermalito Sewer and Water District*** - Sphere of Influence Amendment and Annexation of the state owned clay pits recreation area southeast of the Oroville airport along Larkin Road. The State has yet to resolve a conflict between the State Parks Department and Department of Fish and Wildlife who share authority over the affected territory.
- ***County of Butte*** - Expansion of Powers for CSA 164 to add fire protection services. The County has placed this effort on hold.

- **Oroville Region Service Providers MSR** - The State Department of Housing and Community Development (HCD) has awarded a \$100,000 SB2 Planning Grant to Butte County for the development a Municipal Service Review update for back bone service providers in the Oroville region, including the SFWPA, LOAPUD, TWSD and SCOR. This will be a cooperative partnership with the County Department of Development Services to conduct the MSR in support of future housing options that can be provided once core services can be assured. Staff has prepared a draft a Request for Proposals seeking a consultant to prepare the studies and is awaiting the County to determine how to disburse the funds.
- **City of Oroville MSR Update** – The City of Oroville is starting the process to evaluate its growth goals and has determined that the City needs to update its SOI to accommodate new development goals and at the same time update its MSR to reflect its current service capabilities and financial position. The City has requested LAFCo update its MSR at City expense and executed a Letter Agreement (**Attachment A**) with LAFCo to prepare the MSR update. The City has entered into a contract with Policy Consulting Associates to complete the project under LAFCo supervision.

CALAFCO: None

LEGISLATION: None

GENERAL NOTES:

1. The Paradise Recreation and Park District (PRPD) has executed an agreement with the Paradise Irrigation District (PID) to assume the operation and maintenance of the recreational facilities and services related to the Paradise Lake. The affected areas are contiguous to, but not located in the jurisdictional boundaries of the PRPD. The PRPD appropriately contacted the LAFCo office to determine what actions if any may be required to implement the Agreement with PID. The Executive Officer determined that pursuant to GC56133 the Agreement would constitute an extension of services outside the PRPD boundaries, but would also be exempted under Government Code 56133(e) as an agreement between two public agencies to provide an existing service (**Attachment B**).

2. Staff received a letter from the Upper Ridge Coordinating Council and the Magalia Park Board requesting LAFCo update the Paradise Recreation and Park District Municipal Service Review. (**Attachment C**). Staff shared the letter with the PRPD Manager and requested a response to the concerns identified the letter.

CAMP FIRE RECOVERY UPDATE:

1. The Governor's May Budget Revisions removed the previously promised second installment (\$7.3 million) of backfill revenue to the Paradise Irrigation District. This action is a substantial impediment to the recovery of the District as well as the Town of Paradise. Upon learning of this action and the May 21, 2020, Assembly Budget Subcommittee No. 4 meeting which included this item, Staff reached out to the PID Manager to ask how LAFCo could help. It was agreed that a letter from LAFCo to the Governor's Office would be beneficial. The Executive Officer drafted a letter and consulted with the LAFCo Chair for direction given the time sensitive matter and the Chair concurred that we should send the letter immediately (**Attachment D**). Staff will continue to assist the PID in making its case for returning the funding to the District in the state budget and ask for Commission concurrence.

2. Despite the potential budget loss of \$7.3 million as discussed above, the State Water Resources Control Board in cooperation with Sacramento State University, Department of Water

Programs, continues to proceed with the Options Study for the Paradise Irrigation District. The group of stakeholders, including LAFCo, has met twice (April 21, May 6) on conference calls to discuss the process and the menu of possible options to include the District merging with the Town of Paradise, reorganizing with another public or private water purveyor, expanding the District's customer base (Miocene residents, Butte Valley, Chico), temporary raw water transfers, Chico intertie, new businesses (bottled water, hydro power, fisheries help), partnership with the Town to operate the proposed sewer system, and rate increases. The next step in the process is for Sac State to prepare a scope of work which was suggested may take four months before selecting a consultant to commence the study.

APPLICATION ACTIVITY:

APPLICATION ACTIVITY								
<i>Project Status As of May 28, 2020</i>								
File	Applicant	Project Name	Date Application Received	Certificate of Filing	LAFCO Hearing Date	Certificate of Completion	SBE Submittal Date	Additional Comments
11-06	Butte County	CSA No. 114 - Expansion of Powers	02/02/11	N/A	pending	N/A	N/A	Incomplete - On Hold
15-17	Chico	Chapman Annexation No. 1	04/17/15	05/17/15	07/02/15			To be Recorded 7/2020
15-18	Chico	Mulberry Annexation No. 1	04/17/15	05/17/15	07/02/15			To be Recorded 7/2020
18-09	TWSD	Clay Pit State Recreation Area Annexation						On hold. Incomplete Application
19-10	Durham I.D.	Holland Ave Annexation No. 1	04/03/19	11/12/19	12/05/19	01/22/20	01/22/20	Not filed with SBE- No TRA for District
19-12	County	CSA 158 - Mandville Park Subd. Annex	05/02/19	05/29/19	10/03/19			Approved w/ conditions
20-01	LOAPUD	Ophir Rd Annexation No. 1	7/22/2019	08/19/19	10/03/19	02/11/20	04/14/20	Filed with SBE 4/23/20
20-04	Chico	Ext of Services - 216 Centennial Ave	11/08/19	11/08/19	12/05/19	N/A	N/A	Waiting for fees to be paid
20-05	AGUBC	Tuscan Water District Formation						Received Notice of Intent
20-06	OMAD	Dissolution / Annexation to BCMVCD	01/21/20	02/06/20	04/20/20			In progress
20-07	RCRD	Ext of Services - Rock Creek/Keefer Slough	03/06/20	N/A	06/04/20			In progress
20-08	Oroville	MSR Update	05/20/20					In progress
20-09	LAFCO	Oroville Region Sewer & Water MSR	N/A					In progress

- Attachments: A. Letter Agreement with City of Oroville
 B. Letter to PRPD – Extension of Services
 C. Letter to PRPD concerning parks facilities
 D. Letter to Governor – PID Funding



BUTTE LOCAL AGENCY FORMATION COMMISSION

1453 Downer Street, Suite C • Oroville, California 95965-4950
(530)538-7784 • Fax (530)538-2847 • www.buttelafco.org

March 10, 2020

Bill LaGrone, City Administrator
City of Oroville
1735 Montgomery Street
Oroville, CA 95965

Re: Letter Agreement for the City of Oroville Municipal Service Review Update

Dear Mr. LaGrone,

The City of Oroville desires to proceed with an update of its Sphere of Influence (SOI) in order to consider new housing opportunities in areas not currently within the City's SOI, but consistent with the City's 2030 General Plan. The desired SOI Update, which would be in the form of a SOI Plan (maps and written determinations), must be reviewed and approved by the Butte Local Agency Formation Commission (LAFCo). To support the desired SOI amendments, the City desires to update its existing Municipal Service Review (MSR), which was approved by the Commission in 2014, which requires review and approval by Butte LAFCo. To initiate the MSR Update process, the City must submit a written request, pay all applicable LAFCo fees and execute the Letter Agreement.

Butte LAFCo understands that the City desires to retain a consultant to prepare the City's MSR Update. This is an acceptable approach to LAFCo with the condition that LAFCo be consulted on the selection process and that the consultant be jointly acceptable to both agencies. To ensure that the MSR Update process goes smoothly, LAFCo has prepared this Letter Agreement that outlines the MSR Update process and the responsibilities of each agency. When signed by both parties, this letter constitutes a LETTER AGREEMENT between LAFCo and the City of Oroville regarding the City's proposed MSR Update.

A. Authority

Pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Section 56000 et seq), LAFCo is given the authority to prepare and adopt Municipal Service Reviews for a local agency. Such a request can also come directly from an agency (56425(b)), as is the case with the City of Oroville. However, LAFCo retains the sole authority to adopt the planning documents.

B. Recitals

1. The City of Oroville MSR Update project ("Project") consists of the preparation of an update to the City's existing (2014) Municipal Service Review ("MSR Update"); and

2. To ensure a complete and accurate document, LAFCo desires the active participation of the City of Oroville and its staff in the preparation of the MSR Update. To this end, LAFCo and the City of Oroville desire to act cooperatively in the administration of the City of Oroville MSR Update.
 3. The City of Oroville and LAFCo enter into this Letter Agreement to establish their respective roles and responsibilities relating to the oversight and management of the City's MSR Update.
- C. Determinations
1. LAFCo does not object with the City's choice to independently contract with POLICY CONSULTING ASSOCIATES, LLC to prepare the MSR Update.
 2. LAFCo, through its Commission staff, shall have final oversight, review, and approval authority over the content of the public review drafts and final versions of the MSR Update. The City of Oroville shall have the right to review and request reasonable changes to the draft documents.
 3. The City of Oroville and LAFCo understand that, notwithstanding the review by the City of Oroville staff of the MSR Update, the City of Oroville City Council may choose to review the Public Review Draft versions of these documents during the 21-day public review period. City of Oroville City Council comments on the Public Review Draft versions of these documents, if any, shall be forwarded to LAFCo by City staff for review and consideration by LAFCo at the public hearing on the Public Review Draft MSR Update. The City of Oroville and LAFCo understand that any review of the Public Review Draft MSR Update by the Oroville City Council will be for commenting purposes only and the Oroville City Council will not take any formal action to adopt the MSR Update.
 4. The City of Oroville and LAFCo understand that the City of Oroville shall be fully and solely responsible for the cost of the preparation and processing of the MSR Update and for the cost incurred by LAFCo for its normal processing fees, including, but not limited to, materials, public noticing costs, staff time, and legal review.
 5. The City of Oroville and LAFCo agree to use all reasonable effort and due diligence to process the Project through to the final hearing in a timely fashion. This letter agreement in no way restricts or requires LAFCo to arrive at any particular action, only to faithfully execute its responsibilities under the law.
 6. LAFCo and the City of Oroville agree to the following sequence of actions to be taken to complete processing of the Project:
 - A. The City will submit a written request and appropriate fees to update its existing MSR.
 - B. The City will enter into a contract with Policy Consulting Associates Inc. to prepare the MSR update.

- C. Preparation of the administrative draft MSR Update by City of Oroville/Policy Consulting Associates Inc. utilizing a LAFCo approved format for the documents.
- D. City of Oroville/ Policy Consulting Associates Inc. provides LAFCO staff with one printed copy of each document, and provides LAFCO the documents in PDF and Microsoft Word format. Butte LAFCo staff reviews the administrative draft MSR Update.
- E. LAFCO staff completes review of administrative draft MSR Update and directs City/ Policy Consulting Associates Inc. to make any identified changes and prepare Public Review Draft MSR Update.
- F. City submits a printed copy of Public Review Documents to LAFCO, along with printed copy of the City of Oroville General Plan and a copy of the applicable General Plan environmental documents, if not already submitted. The City of Oroville shall also provide LAFCO staff with PDF and Microsoft Word versions of each public review document.
- G. LAFCO staff sets the 21-day public review period and performs all public noticing actions and distributes public review documents to effected agencies for comment.
- H. Optional review of public review documents by City of Oroville during public review period.
- I. LAFCo holds hearing(s) on the Public Review Draft MSR Update. The City of Oroville/ Policy Consulting Associates Inc. shall be responsible for making any changes to the Public Review documents as directed by the Commission.
- J. Preparation of the Final MSR Update by the City of Oroville/Policy Consulting Associates Inc. The City of Oroville/Policy Consulting Associates Inc. shall provide 10 printed copies of each final document to Butte LAFCo, along with PDF and Microsoft Word versions of each final document.

Nothing contained in this Letter Agreement is intended, nor shall it be construed, to commit, control, or influence in any manner whatsoever the authority, judgment, or discretion of the LAFCo Commission in their future hearings on all or any aspect of the City of Oroville MSR Update Project and the ultimate decision of LAFCo to adopt the MSR Update.

Please sign and date where indicated below, and return two (2) copies of this LETTER AGREEMENT. Once the LETTER AGREEMENT has been executed on behalf of LAFCO, I will return a fully executed copy to the City. If you have any questions, please contact me at 530-538-7784 or at slucas@buttecounty.net.

Sincerely,

Steve Lucas

Stephen Lucas
Executive Officer

LETTER AGREEMENT PROVISIONS

The undersigned hereby agree to the provisions of this Letter Agreement as set forth hereinabove.

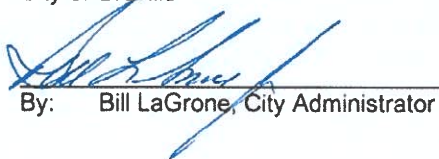
Butte Local Agency Formation Commission

4-20-2020
Date


By: Stephen Lucas, Executive Officer

City of Oroville

MARCH 10, 2020
Date


By: Bill LaGrone, City Administrator



BUTTE LOCAL AGENCY FORMATION COMMISSION

1453 Downer Street, Suite C • Oroville, California 95965-4950
(530)538-7784 • Fax (530)538-2847 • www.buttelafco.org

May12, 2020

Al McGreehan, Chair
c/o Dan Efseaff, General Manager
Paradise Recreation and Park District
6626 Skyway
Paradise, CA 95969

Sent via Email: defseaff@paradisepspd.com

Re: Extraterritorial Service Extension Request – Paradise Lake

Dear Mr. McGreehan:

Thank you for submitting a service extension request (Attachment 1), to the Butte Local Agency Formation Commission (LAFCo), we appreciate your diligence in securing all necessary approvals. As we understand the request, the Paradise Recreation and Park District (PRPD) desires to extend its services outside its jurisdictional boundaries to assist the Paradise Irrigation District (PID) by providing management of all current and contemplated recreational services at the Paradise Lake. As you know, pursuant to Government Code Section 56133, a city or district may only provide services outside its boundaries only after receiving authorization from LAFCO.

The LAFCO review pursuant to GC56133 involves a number of steps, first of which is to determine whether the services to be extended qualify as an exemption. As described in your letter of April 8, 2020 (Attachment 1), the PRPD and the PID have entered into a Lease Agreement (Attachment 2) that will allow the PRPD to lease the Paradise Lake lands and facilities and to further operate the current and contemplated recreational services provided by the PID. This cooperative arrangement between the two Districts was motivated by fallout of the Camp Fire which requires the PID to focus its limited service capabilities to managing and maintaining its water storage and delivery functions. PRPD does have the service capability to manage and provide ongoing recreational services at the Paradise Lake.

Upon a review of the PRPD's request letter, the executed Lease Agreement between the PRPD and PID and the PRPD's Municipal Service Review, we have determined that pursuant to GC56133(e)(1), the described proposal for the management/maintenance of public lands, specifically, the provision of recreational services outside of the PRPD boundaries, **is exempt** from GC56133 in that the PRPD will be providing a service that is an alternative to, or substitute for, services already being provided by the PID and will be provided at the level of service contemplated by the PID.

This authorization is effective June 1, 2020 for the purposes described in the PRPD's request. Any substantial deviation from this purpose will require additional review by LAFCO for compliance with

state law. Should new or conflicting information become known, the Commission retains the right to further review and/or modify this administrative approval.

As the PRPD indicates this arrangement with PID is to be permanent and that the PRPD may wish to expand the current or contemplated uses in the future, the LAFCo encourages the PRPD to initiate the annexation of these leased lands. This would promote logical jurisdictional boundaries and the efficient delivery services and remove any restrictions to services to be provided by the PRPD.

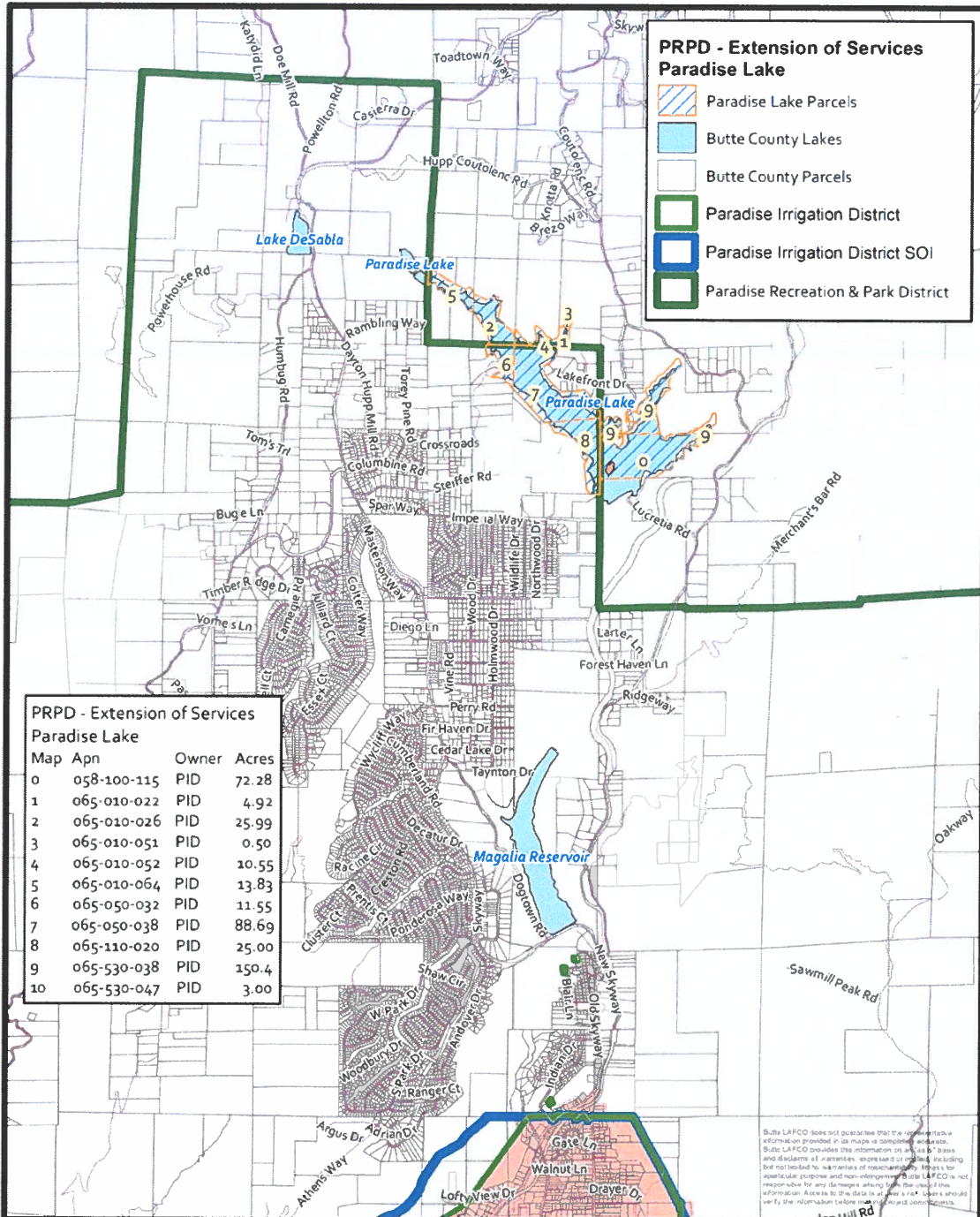
Sincerely,

Steve Lucas

Stephen Lucas
Executive Officer

Attachments: 1. Map of Affected Territory
2. PRPD Service Request Letter of 4/8/20
3. PRPD/PID Lease Agreement

cc: LAFCO
PID



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BUTTE LOCAL AGENCY FORMATION COMMISSION

Paradise Recreation and Park District - Extension of Services - Paradise Lake



PRPD - Extension of Services Paradise Lake



© projects lake projects
 lake irrigation water sewer districts
 agriculture water districts PID
 Butte LAFCO Paradise Lake
 local lake parcels.mxd
 Data: PID, Butte County & LAFCO



BUTTE LOCAL AGENCY FORMATION COMMISSION

1453 Downer Street, Suite C • Oroville, California 95965-4950
(530)538-7784 • Fax (530)538-2847 • www.buttelafco.org

April 24, 2020

Dan Efseaff, General Manager
Paradise Recreation and Park District
6626 Skyway
Paradise, CA 95969

Re: Upper Ridge Community Council/Magalia Community Park Board Concerns

Dear Mr. Efseaff:

We are in receipt of a letter (Attachment 1) from the Upper Ridge Community Council (URCC) and the Magalia Community Park Board of Directors (MCP) which was also copied to the Paradise Recreation and Park District (PRPD). The letter indicates the two community groups are not satisfied with the level of park and recreation services being provided by the PRPD in the Upper Ridge service area. Furthermore, the two groups have requested that the Butte Local Agency Formation Commission (LAFCo) initiate an update to the PRPD Municipal Service Review (MSR).

Prior to our addressing the letter's concerns and request, we ask that the PRPD review the letter and offer the District's perspective as to its contents. We appreciate that the landscape of park and recreation services on the Ridge has been altered by the Camp Fire impacts. We also recognize the District itself is in a period of reexamination of its current and future service provisions and the uncertainty that exists with respect to the population/park users.

With the benefit of the requested District response, we can then better determine the appropriate path forward. In effort of transparency, we have copied this letter to each of the community groups and as always, we are available to further discuss these issues with all stakeholders involved.

Sincerely,

Steve Lucas

Stephen Lucas
Executive Officer

Attachment: March 6, 2020 letter from Upper Ridge Community Council/Magalia Community Park.

cc: LAFCO
PRPD
Upper Ridge Community Council
Magalia Community Park Board of Directors
Supervisor Teeter



6 March 2020

Upper Ridge Community Council
www.upperridge.org

Magalia Community Park
P.O. Box 203
Magalia, Ca. 95954

Stephen Lucas, Executive Officer
Butte LAFCO
1453 Downer Street, #C
Oroville, Ca. 95965

Dear Mr. Lucas,

The Upper Ridge Community Council (URCC) Executive Committee and the Magalia Community Park Board of Directors recently approved writing this request that LAFCO initiate a Municipal Service Review and Sphere of Influence update for the Paradise Recreation and Parks District (PRPD).

Much has changed in the District since the last review in 2009. Because of the 2018 Camp Fire, all of the numbers, including demographics, population centers and revenue for the district have changed significantly. Additionally, Butte County has received funding to create an Upper Ridge Community Plan, to be included in the Butte County General Plan. The information provided by a Municipal Service Review of the Paradise Recreation and Parks District will be an essential component in the development of a comprehensive plan for the area.

Over the last 72 years, the PRPD has built up recreation assets on the Paradise Ridge, but primarily in the town of Paradise with little in the remainder of their district. Areas identified as underserved in 2005 and 2009 remain underserved. Coutolenc Park never received the improvements recommended in the 2002-2016 plan, and the old archery range there has been

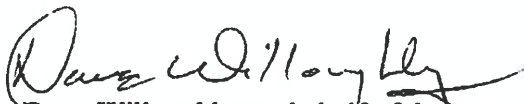
LAFCO Letter of Request for MSR

destroyed. Lakeridge Park was never improved at all and has since been burned and logged. There is currently not one acre of developed parkland in the population center of Magalia.

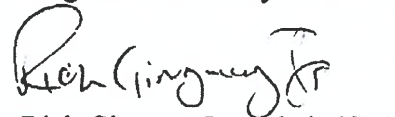
Though the PRPD Master Plan and the 2009 Municipal Service Review acknowledge the need for facilities in outlying areas, the district has failed to develop them and continues to focus on facilities within Paradise which are already more than sufficient for the current population of the Town.

We therefore request a new Municipal Service Review and updated Sphere of Influence Plan. If the determination is that the PRPD cannot sufficiently serve both the Town and the unincorporated areas, we would further ask LAFCO to work with the URCC and Magalia Community Park to consider the detachment of Magalia from the district.

Upper Ridge Community Council


Dave Willoughby on behalf of the
Executive Committee

Magalia Community Park


Rich Gingery, Jr. on behalf of
the Board of Directors

cc:

Paradise Recreation & Parks District Board of Directors
Butte County Board of Supervisors
Chico Enterprise-Record
KCRA TV
KHSL: Action News Now
Chico News and Review



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May 20, 2020

Governor Gavin Newsom
1303 10th Street, Suite 1173
Sacramento, CA 95814

Re: Paradise Irrigation District – Emergency Camp Fire Funding

Dear Governor Newsom:

The Butte Local Agency Formation Commission (LAFCo), has been actively involved with the long-range planning and rebuilding of the Paradise Ridge and the essential viability of the Paradise Irrigation District (PID). The LAFCo strongly encourages the legislature to restore funding for Item 9210-495, "Local Government Financing" which appropriates \$7.37 million from the state General Fund to the PID. Restoration of this funding is paramount for the survival of The Town of Paradise and surrounding areas devastated by the November 2018 Camp Fire. The viability of the PID not only affects its future, but the functions and services of 14 other local agencies who depend on the repopulation of the Paradise Ridge. Cutting funding for the PID will cause extreme hardship on all affected agencies.

PID provides clean drinking water to the homes and businesses within the Town of Paradise who in turn support the services of the other local agencies such as the Paradise Recreation and Park District who will also suffer if the rebuild process is slowed or stopped. During the 2018 Camp Fire, over 90% of PID's service connections were burned, leaving the Town of Paradise without a drinkable water source. Because PID operates on a fee-for-service model, when the service connections burned, so did PID's ability to remain operational. During the 2019 budget cycle, the District worked with the Governor's Office, the Legislature, and various stakeholders, to secure two years of backfill funding in order to keep PID operational while it worked on a long-term plan to become economically self-sufficient. These funds have been budgeted almost entirely towards paying its employees, who are members of the Teamsters and the IBEW. It is not overlooked that these same employees must also adapt to the ongoing COVID-19 Pandemic, and any loss or reduction in employment will be extremely difficult to remedy.

While PID is making significant progress towards becoming financially self-sufficient within the next two years, it has budgeted under the assumption that the second-year allocation of funding would remain intact. PID was not aware that a second year of backfill was in jeopardy until release of the 2020 May Revise Budget on May 14th.

We understand that California faces extraordinary strain due to the Covid-19 Pandemic. In the coming months and years, the Legislature will be forced to make enormously difficult and painful cuts to its budget. Even so, we ask that you restore PID's second year of funding as part of the Legislature's budget bill. If the Legislature is serious about rebuilding the Paradise Ridge—as we

believe it is—then providing backfill to PID is essential. Without drinkable water, the Town of Paradise will never recover.

Sincerely,


Carl Leverenz
Chair

cc: LAFCO
Town of Paradise

Assemblyman James Gallagher
Third Assembly District
2060 Talbert Drive, Suite 110
Chico, CA 95928
<https://ad03.asmrc.org/>

Senator Jim Nielsen
2635 Forest Ave., Suite 110
Chico, CA 95928
<https://nielsen.cssrc.us/>

Kevin Phillips, District Manager
Paradise Irrigation District
6332 Clark Road
Paradise, CA 95969
kphillips@paradiseirrigation.com



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: June 9, 2020

RE: Item No. 17 – Board Members', Manager and Staff Comments

17.1 Field Operations Supervisor Report

The May 2020 Field Operations Activity Report is included for your review and discussion.

Attachment Included

17.2 District-82 Years old this month!

FIELD OPERATIONS ACTIVITY REPORT

JUNE 2020

Safety Meetings and Compliance

- Reviewed Butte County's Covid Plan
- Covid Webinar for Critical Infrastructure Workers
- Studied OSHA's Covid instructions
- Multiple safety meetings regarding Covid 19

General meetings

- Met customer on Beckwourth regarding pool installation
- Met customer regarding sewer service
- Met with Pinnacle Pipelines regarding CCTV work for PG&E
- ASCO Transfer Switch Webinar

I & I Related Work

- Welded manhole extension rings together

New Permits and Connections, Estimates, Inquiries or Termination

- New home passed for billing on Fairhill
- Met customer on Beckwourth building two new homes

Lines Cleaned

- 3,381' L.F. Cleaned with Jet Rodder

CCTV Work

- 300' L.F. Televised (push camera work only)

GIS Work

- Vista Del Cerro neighborhood, Beckwourth, Ophir School, Lower Wyandotte

PSPS Related

- Installed generator transfer switches, conduit and gas line

General Maintenance

- Added fuel stabilizer to equipment
- Installed sneeze glass between office desks
- Built Villa Verona drain hoses
- Transport truck to shop for a/c repair
- Redesign shelves in bins to accommodate new file boxes
- Stack test diesel fleet

Field Maintenance, Repairs and Misc.

- Push camera lateral at 2627 Phaeton Dr
- Clean up Mt Ida yard we did a repair on
- Weedeated district properties
- Fixed Mt Ratchel Manhole
- Cleaned check valves at L-1
- Repaired electrical panel doors at Hanging Tree Pump Station
- Low float alarm at L-2-Replaced internal suction check valve
- Installed new air relief valve on Villa Verona system
- Welded manhole extensions together

Callouts Primary- 5 (7 Last Month)

- 4-Laterals plugged-Non District problem
- 1-Mooretown Pump Station-Power Failure

V.V. Callouts and Tanks That Needed Serviced- 8 (7 Last Month)

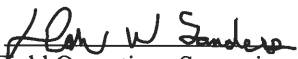
- 6-Tanks cleaned, flushed and/or pumped
- 1-Customer has bad lateral
- 1-Customer hit Villa Verona lid with rototiller

Gas Consumption: 208.2 (Last Mo. 211.4)

Diesel Consumption: 284.7 (Last Mo. 330.4)

LOAPUD Gas: 199.9 (Last Mo. 211.4) Diesel: 69.4 (Last Mo. 116.2)

El Medio Fire Dept. Gas: 8.3 (Last Mo. 0.0) Diesel: 215.3 (Last Mo. 214.2)


Field Operations Supervisor
Dan W. Sanders