



# AGENDA

1960 Elgin Street  
Oroville, CA 95966  
530-533-2000  
[www.loapud.com](http://www.loapud.com)

Board of Directors  
Regular Meeting  
December 14, 2021 – 2:00 PM

Materials related to an item on the open meeting agenda that are provided to the Board of Directors, including those provided to the Board after distribution of the agenda packet, are available on the District website.

During this difficult time, we invite you to join today's scheduled meeting via Zoom by using your phone or computer to attend this meeting. Please call our District office at **(530)533-2000** for assistance in participating in the teleconference.

Dial in: 1-669-900-9128  
Meeting ID: 823 7093 3264  
Passcode: 719784

To ensure that our meetings are as orderly as possible, and to enable public participation at the proper times during the meeting, we are asking that everyone take a moment to ensure your line stays muted until public comment is invited. When it comes time for public comment, we will leave enough time for participants to unmute and speak to the entire group and our Board. Because attendees cannot see each other's mute status, we will simply need to be patient as we wait in between comments, and do our best not to speak over each other. Please state your name for the record before sharing comments. We are committed to keeping the public engaged throughout this crisis and appreciate your help in making that happen.

1. **SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

2. **MOMENT OF SILENCE**

3. **ROLL CALL AND ACKNOWLEDGEMENT OF VISITORS**

Individuals will be provided the opportunity to address the Board regarding matters NOT scheduled on the agenda. No action will be taken by the Board on these matters; however, the Board may ask questions for clarification and refer to staff or other resources for information and request staff reports at a subsequent meeting. Comments on items scheduled on the agenda may be made as they are considered by the Board.

4. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion unless an item is removed. Consent Agenda items will be read by title only. There will be no separate discussion of these items unless members of the Board or person in the audience request a specific item to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) is removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

**4.1 BOARD MEETING MINUTES: REGULAR MEETING NOVEMBER 9, 2021**

**4.2 FINANCIAL REPORT MONTH ENDING: NOVEMBER 30, 2021**

**4.3 PAYMENT OF CLAIMS MONTH ENDING: NOVEMBER 30, 2021**

5. **ITEMS REMOVED FROM THE CONSENT AGENDA (IF ANY)**

6. **ANNUAL BOARD REORGANIZATION**

The Board will elect a President and Vice President for the 2022 calendar year.

*Discussion with Possible Action*

7. **2022 REGULAR BOARD MEETING SCHEDULE**

The Board will review and consider approving the 2022 Regular Board Meeting Schedule.

*Discussion with Possible Action*

8. **APPROVAL OF “RESOLUTION NO. 08-2021 AUTHORIZING REMOTE MEETINGS CONSISTENT WITH AB 361”**

The Board will review and consider accepting “Resolution No. 08-2021 Authorizing remote meetings consistent with AB361”

*Discussion with Possible Action*

**REPORTS AND CONSULTATIONS**

9. **SC-OR COMMISSIONER’S REPORT**

10. **BCSDA REPRESENTATIVES AND LAFCo REPORT**

11. **BOARD MEMBERS’, MANAGER, AND STAFF COMMENTS**

- FIELD OPERATIONS REPORT

12. **FUTURE AGENDA ITEMS**

13. **ADJOURNMENT**



## **Manager's Report**

To: Board Of Directors

From: David Goyer, General Manager

Date: December 14, 2021

RE: Item No. 1 – Salute To The Flag Of The United States

RE: Item No. 2 – Moment Of Silence

RE: Item No. 3 – Roll Call And Acknowledgment Of Visitors



## Manager's Report

To: Board Of Directors  
From: David Goyer, General Manager  
Date: December 14, 2021  
  
RE: Item No. 4 – Consent Agenda

Item No. 4.1 **Board Meeting Minutes** - Minutes from the November 9, 2021 regular, board meetings are included for the Board's review and approval.

Attachment Included

Item No. 4.2 **Financial Reports** – Cash Report and Income Statement through November 2021 is complete and ready for review, comment, and approval.

Attachment Included

Item No. 4.3 **Payment of Claims** - The pending November 2021 Claims and Warrants are attached for review and Board approval for payment.

Attachment Included

**UNADOPTED  
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
NOVEMBER 9, 2021**

**CALL TO ORDER**

President Sharman called the meeting to order at 2:00 P.M. Directors present were Fairbanks, Marciniak, Mastelotto and Salvucci. Field Operations Supervisor (FOS) Victorino, Board Clerk (BC) Hamblin, and District Engineer Knibb and Incoming General Manager Goyer represented the District. Also in the audience was guest Ray Souza.

Clay Singleton of SingletonAuman PC joined the meeting at 2:03 P.M. via Zoom.

**SALUTE TO THE FLAG**

Vice President Mastelotto led the meeting with the salute to the flag.

**CONSENT AGENDA**

The Board reviewed the minutes of the Regular Board Meeting of October 12 2021, the Financial Reports and the Claims List for month ending October 31, 2021. After discussion, it was moved by Director Fairbanks and seconded by Director Mastelotto that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

General Manager McCutcheon joined the meeting at 2:10 P.M.

**PRESENTATION OF THE 2020-21 INDEPENDENT AUDIT REPORT**

Clay Singleton of SingletonAuman PC presented the 2020-21 Independent Audit Report. After discussion, it was moved by Director Marciniak and seconded by Director Fairbanks to approve the Independent Audit Report as prepared by SingletonAuman PC for the fiscal year ending June 30, 2021. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

Clay Singleton of SingletonAuman PC left the meeting at 2:18 P.M.

**REQUEST PURCHASE APPROVAL OF BILLING DOCUMENT SYSTEM (BDS) SERVICES**

GM McCutcheon and BC Hamblin presented the final review of the proposed outsourcing of statement printing and mailing with additional website portal for customer payments. After discussion, it was moved by Director Mastelotto and seconded by Director Marciniak to approve the purchase and implementation of the BDS Customer Billing Outsourcing System. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

**REQUEST APPROVAL TO SUBMIT PALERMO WASTEWATER CONSOLIDATION PLANNING GRANT APPLICATION AND CONSIDERATION OF ADOPTION OF RESOLUTION NO. 06-2021 "AUTHORIZING THE GENERAL MANAGER OR DESIGNEE AS DULY AUTHORIZED REPRESENTATIVE FOR THE DISTRICT"**

GM McCutcheon and Engineer Knibb updated the Board on the status of the Palermo Wastewater Consolidation Planning Grant Application. After discussion, it was moved by Director Mastelotto and seconded by Director Fairbanks to adopt Resolution No. 06-2021 "Authorizing the General Manager or Designee as Duly Authorized Representative for the District" and authorize District Personnel to execute and submit the application for the Palermo Wastewater Consolidation Planning Grant. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

**REQUEST TO REVIEW AND ADOPT POLICY 2379 - "JOB DESCRIPTION - CUSTOMER ACCOUNT SPECIALIST"**

GM McCutcheon requested the Board to waive the requirement to review the draft proposed new policy at a prior meeting and adopt Policy 2379 - "Job Description - Customer Account Specialist". After discussion, it was moved by Director Sharman and seconded by Director Marciniak to waive the requirement to review the draft proposed new policy at a prior meeting and adopt Policy 2379 - "Job Description - Customer Account Specialist". The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

## **REQUEST TO REVIEW AND ADOPT POLICY 2151 – “EMPLOYEE COMPENSATION SCHEDULE”**

GM McCutcheon requested the Board to waive the requirement to review the amendment to the policy at a prior meeting and adopt Policy 2151 – “Employee Compensation Schedule”. After discussion, it was moved by Director Sharman and seconded by Director Marciniak to waive the requirement to review the amendment to the policy at a prior meeting and adopt Policy 2151 – “Employee Compensation Schedule”. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

## **ADOPTION OF RESOLUTION 07-2021 – “AUTHORIZING REMOTE MEETINGS CONSISTANT WITH AB 361”**

GM McCutcheon updated the Board on the changes in AB 361 and requested that the Board adopt Resolution 07-2021 – “Authorizing Remote Meetings Consistent with AB 361”. After discussion, it was moved by Director Mastelotto and seconded by Director Salvucci to Adopt Resolution 07-2021 – “Authorizing Remote Meetings Consistent with AB 361”. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

## **AUTHORIZE INCOMING GENERAL MANAGER GOYER’S EMPLOYMENT CONTRACT**

GM McCutcheon presented the Employment Contract for the incoming General Manager to be approved and executed at a regular board meeting. After discussion, it was moved by Director Mastelotto and seconded by Director Salvucci to authorize President Sharman to Execute the At-Will Employment Contract for General Manager with David G. Goyer. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

## **SC-OR COMMISSIONERS’ REPORT**

No report given.

## **BCSDA REPRESENTATIVES AND LAFCo REPORT**

No report given.

## **FIELD OPERATIONS REPORT**

FOS Victorino presented the Field Operations Report.

**PERSONNEL COMMITTEE MEETING REPORT**

No report given.

**ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 3:09 P.M.

Respectfully submitted,

Kelly Hamblin,  
Clerk of the Board



LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Cash Report  
For the Accounting Period: 11/21

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
53 Sewer						
10001 Five Star Bank - General Acct.	674,488.23	95,382.46	0.00	300,487.38	97,656.54	371,726.77
10021 Five Star USDA	66,659.98	5.48	0.00	0.00	0.00	66,665.46
10031 Five Star Money Market	982,024.83	300,212.54	0.00	0.00	0.00	1,282,237.37
10400 LAIF 10401 Series A Bond Debt	2,703,645.25	0.00	0.00	0.00	0.00	2,703,645.25
10401 LAIF ACCOUNT SERIES A BOND DEPT	107,048.00	0.00	0.00	0.00	0.00	107,048.00
10500 Petty Cash	500.00	0.00	0.00	0.00	0.00	500.00
<b>Total Fund</b>	<b>4,534,366.29</b>	<b>395,600.48</b>		<b>300,487.38</b>	<b>97,656.54</b>	<b>4,531,822.85</b>
55 RIVER RANCH OROVILLE LLC						
10001 Five Star Bank - General Acct.	-10,736.27	0.00	0.00	0.00	0.00	-10,736.27
57 LEAP GRANT						
10001 Five Star Bank - General Acct.	0.00	0.00	0.00	0.00	907.50	-907.50
58 REAP GRANT						
10001 Five Star Bank - General Acct.	0.00	0.00	0.00	0.00	907.50	-907.50
62 PALERMO WASTEWATER CONSOLIDATION						
10001 Five Star Bank - General Acct.	0.00	0.00	0.00	0.00	14,205.00	-14,205.00
71 Payroll Clearing						
10001 Five Star Bank - General Acct.	800.56	0.00	70,057.65	69,989.65	0.00	868.56
73 Claims Clearing						
10001 Five Star Bank - General Acct.	22,440.17	0.00	54,331.75	48,151.23	0.00	28,620.69
<b>Totals</b>	<b>4,546,870.75</b>	<b>395,600.48</b>	<b>124,389.40</b>	<b>418,628.26</b>	<b>113,676.54</b>	<b>4,534,555.83</b>

\*\*\* Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

Combined Funds

		----- Current Year -----				
Account Object	Description	Current Month	Current YTD	Budget	Variance	%
Revenue						
41100	Sewer Service Charge		398,109.41	1,592,439.00	-1,194,329.59	25
41150	Pumping Charge		31,859.99	127,322.00	-95,462.01	25
41200	Kelly Ridge Pumping Chg (Taxes)			45,000.00	-45,000.00	
41300	Connection Fee	112.00	512.00		512.00	
						24
	<b>Total Revenue</b>	<b>112.00</b>	<b>430,481.40</b>	<b>1,764,761.00</b>	<b>-1,334,279.60</b>	<b>24</b>
Expenses						
51000	Administration					
60100	Salaries & Wages	31,813.36	108,152.60	249,062.00	140,909.40	43
60200	Sick Time Buy Back			3,000.00	3,000.00	
62100	Health Insurance	6,686.83	25,960.55	72,279.00	46,318.45	36
62150	HSA PAYABLE	833.32	3,333.28	10,000.00	6,666.72	33
62200	Dental Insurance	374.57	1,563.77	3,802.00	2,238.23	41
62250	Life Insurance	43.69	176.97	462.00	285.03	38
62300	Vision Insurance	145.96	398.96	3,003.00	2,604.04	13
62400	Deferred Comp 457	617.05	2,097.68	4,981.00	2,883.32	42
62450	CALPERS Contribution	2,121.74	70,533.31	84,575.00	14,041.69	83
62500	Workers Comp Ins.	289.45	762.72	4,572.00	3,809.28	17
62550	Payroll Taxes/Ins.	2,385.17	7,962.06	20,864.00	12,901.94	38
65100	Office Utilities		-124.39		124.39	
	<b>Total Account</b>	<b>45,311.14</b>	<b>220,817.51</b>	<b>456,600.00</b>	<b>235,782.49</b>	<b>48</b>
51100	Director					
60100	Salaries & Wages	2,000.00	10,000.00	24,000.00	14,000.00	42
62300	Vision Insurance		232.00	5,000.00	4,768.00	5
62550	Payroll Taxes/Ins.	185.00	925.00	1,836.00	911.00	50
	<b>Total Account</b>	<b>2,185.00</b>	<b>11,157.00</b>	<b>30,836.00</b>	<b>19,679.00</b>	<b>36</b>
55100	LEAP GRANT					
64100	Engineering Services	907.50	907.50	45,300.00	44,392.50	2
64152	SURVEYING SERVICES			81,000.00	81,000.00	
67450	Environmental			160,000.00	160,000.00	
	<b>Total Account</b>	<b>907.50</b>	<b>907.50</b>	<b>286,300.00</b>	<b>285,392.50</b>	
55200	REAP GRANT					
64100	Engineering Services	907.50	907.50	34,340.00	33,432.50	3
64152	SURVEYING SERVICES			60,950.00	60,950.00	
67450	Environmental			120,960.00	120,960.00	
	<b>Total Account</b>	<b>907.50</b>	<b>907.50</b>	<b>216,250.00</b>	<b>215,342.50</b>	
57000	General Operating					
64100	Engineering Services	14,369.65	42,017.15	60,000.00	17,982.85	70
64150	Legal Services	451.67	-2,368.48	36,000.00	38,368.48	-7

Combined Funds

		----- Current Year -----				
Account	Object Description	Current Month	Current YTD	Budget	Variance	%
64152	SURVEYING SERVICES	2,160.00	2,160.00		-2,160.00	
64200	Accounting/Audit Services		19,400.00	20,400.00	1,000.00	95
64250	Insurance	3,705.58	18,527.90	44,600.00	26,072.10	42
64300	Software Maintenance & Tech Support	1,009.00	10,538.12	44,400.00	33,861.88	24
65100	Office Utilities	919.50	5,279.83	19,465.00	14,185.17	27
65150	Shop/Yard Utilities	947.00	2,688.71	10,380.00	7,691.29	26
66100	Office Supplies & Expenses	406.45	6,881.34	18,000.00	11,118.66	38
66150	Office Equipment	486.24	2,901.36	33,000.00	30,098.64	9
66200	Building & Yard Repairs / Maintenance		1,488.99	13,000.00	11,511.01	11
66250	Small Tools & Consumables	20.74	3,545.95	22,700.00	19,154.05	16
66350	Outside services	874.17	3,671.05	5,000.00	1,328.95	73
67100	Education & Training			12,000.00	12,000.00	
67150	Membership/Subscriptions	348.61	7,507.78	9,900.00	2,392.22	76
67200	Permits & Licenses		4,245.33	14,150.00	9,904.67	30
67250	Travel, Meals & Entertainment		309.75	3,000.00	2,690.25	10
67300	Elections			5,000.00	5,000.00	
67350	Bank Fees	2,440.93	5,896.36	10,800.00	4,903.64	55
67400	Safety Training		2,096.25	12,000.00	9,903.75	17
67450	Environmental			3,050.00	3,050.00	
67550	LAFCo Operating Fees		1,488.32	2,400.00	911.68	62
69150	Gasoline	20.17	20.17		-20.17	
	<b>Total Account</b>	<b>28,159.71</b>	<b>138,295.88</b>	<b>399,245.00</b>	<b>260,949.12</b>	<b>35</b>
58000	Field					
60100	Salaries & Wages	17,908.56	93,304.99	353,683.00	260,378.01	26
60200	Sick Time Buy Back			3,000.00	3,000.00	
61150	Standby Wages	464.53	2,409.25	6,525.00	4,115.75	37
61200	Regular Overtime Wages			17,887.00	17,887.00	
61250	Call-Out Overtime Wages			7,680.00	7,680.00	
62100	Health Insurance	1,901.64	8,222.96	76,101.00	67,878.04	11
62150	HSA PAYABLE	208.33	1,249.98	2,500.00	1,250.02	50
62200	Dental Insurance	144.42	576.47	8,332.00	7,755.53	7
62250	Life Insurance	32.10	137.09	901.00	763.91	15
62300	Vision Insurance		1,153.71	6,006.00	4,852.29	19
62400	Deferred Comp 457	363.61	1,898.91	7,573.00	5,674.09	25
62450	CALPERS Contribution	1,579.42	7,577.48	125,669.00	118,091.52	6
62500	Workers Comp Ins.	2,341.89	7,132.25	37,210.00	30,077.75	19
62550	Payroll Taxes/Ins.	1,435.96	7,460.72	35,507.00	28,046.28	21
63500	Boots and Uniforms	1,380.73	1,380.73	4,600.00	3,219.27	30
63502	Boots& Uniforms-Broderson			550.00	550.00	
63506	Boots & Uniforms - VICTORINO			550.00	550.00	
65175	PUMP STATION UTILITIES	4,692.89	20,615.22	69,340.00	48,724.78	30
66250	Small Tools & Consumables	5.96	480.76		-480.76	
66300	Safety Supplies		1,172.92	6,000.00	4,827.08	20
66350	Outside services	765.30	1,685.80	7,000.00	5,314.20	24
67150	Membership/Subscriptions		3,500.00		-3,500.00	
68100	Routine Operations & Maintenance - Sewer System		5,536.61	9,000.00	3,463.39	62
68125	REPAIRS AND MAINTENANCE ON PUMP STATIONS	3,430.59	4,271.61	69,415.00	65,143.39	6
68150	I & I Operations & Maintenance			43,200.00	43,200.00	
69100	Diesel Fuel		5,298.55	22,680.00	17,381.45	23

Combined Funds

		----- Current Year -----				
Account Object	Description	Current Month	Current YTD	Budget	Variance	%
69150	Gasoline		2,323.81	15,120.00	12,796.19	15
69200	Oils & Grease			1,800.00	1,800.00	
69250	Heavy Equipment Repairs & Maintenance	225.81	1,228.53	13,000.00	11,771.47	9
69300	Auto Repairs & Maintenance	245.86	2,574.30	12,900.00	10,325.70	20
	<b>Total Account</b>	<b>37,127.60</b>	<b>181,192.65</b>	<b>963,729.00</b>	<b>782,536.35</b>	<b>19</b>
59000	RIVER RANCH OROVILLE LLC					
64100	Engineering Services		497.90		-497.90	
	<b>Total Account</b>		<b>497.90</b>		<b>-497.90</b>	
	<b>Total Expenses</b>	<b>114,598.45</b>	<b>553,775.94</b>	<b>2,352,960.00</b>	<b>1,799,184.06</b>	<b>24</b>
	Net Income from Operations	-114,486.45	-123,294.54			
Other Revenue						
47100	Capacity Charge	2,675.12	12,229.12		12,229.12	
47150	Sewer Service Late Fees	-55.59	36,431.73		36,431.73	
47195	FUEL SALES	56.52	425.73		425.73	
47200	Interest	249.58	12,350.55	6,377.00	5,973.55	194
47250	RD Surcharge		90,503.00	362,148.00	-271,645.00	25
47350	Current Sec Taxes			280,000.00	-280,000.00	
47400	Current Unsec Tax		14,188.35	12,000.00	2,188.35	118
47450	Prior Unsec Tax		203.12		203.12	
47475	SUPPLEMENTAL APPORTIONMENT		817.96		817.96	
47500	Other Taxes			3,600.00	-3,600.00	
47871	SC-OR Regional Facility Charge	3,717.28	10,355.28		10,355.28	
48000	GRANT REVENUE			502,550.00	-502,550.00	
49000	Other Income		4,145.00		4,145.00	
	<b>Total Other Revenue</b>	<b>6,642.91</b>	<b>181,649.84</b>	<b>1,166,675.00</b>	<b>-985,025.16</b>	<b>16</b>
Other Expenses						
81000	Capital Outlay					
81110	Equipment Purchase		50,202.54	345,055.00	294,852.46	15
81112	Master Plan Update		375.00		-375.00	
81120	Capitalized Expenditure - Other		19,947.28		-19,947.28	
81200	District Projects-CIP			457,780.00	457,780.00	
	<b>Total Account</b>		<b>70,524.82</b>	<b>802,835.00</b>	<b>732,310.18</b>	<b>9</b>
85000	Debt Service					
85200	Loan Principal		62,000.00	62,000.00		100
85250	Loan Interest Expense		51,425.00	101,533.00	50,108.00	51

12/09/21  
14:29:45

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Income Statement  
For the Accounting Period: 11 / 21

Page: 4 of 4  
Report ID: LB170A

Combined Funds

Account Object	Description	----- Current Year -----				
		Current Month	Current YTD	Budget	Variance	%
	<b>Total Account</b>		113,425.00	163,533.00	50,108.00	69
87000	Other Expense					
74400	Depreciation			564,000.00	564,000.00	
	<b>Total Account</b>			<b>564,000.00</b>	<b>564,000.00</b>	
	<b>Total Other Expenses</b>	0.00	183,949.82	1,530,368.00	1,346,418.18	12
	Net Income	-107,843.54	-125,594.52			

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Claims and/or Payroll Checks List  
For the Accounting Period: 11/21

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
-99871	E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	108.75	11/21	11/04/21	CL 1655 108.75
-99870	E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	12262.67	11/21	11/04/21	CL 1656 12262.67
-99869	V	Check not processed in this period	0	/ 0	/ /	
-99868	V	Check not processed in this period	0	/ 0	/ /	
-99867	E	59 HSA BANK	1041.65	11/21	11/30/21	CL 1724 1041.65
22610	SC	7 ALHAMBRA	161.73	11/21	11/05/21	CL 1658 42.42 CL 1659 119.31
22611	SC	38 COMCAST	353.10	11/21	11/05/21	CL 1651 353.10
22612	SC	46 DATATREE	99.00	11/21	11/05/21	CL 1657 99.00
22613	SC	88 OROVILLE CABLE & EQUIPMENT	225.81	11/21	11/05/21	CL 1660 225.81
22614	SC	102 QUADIANT LEASING USA, INC	344.31	11/21	11/05/21	CL 1652 344.31
22615	SC	115 SOUTH FEATHER WATER	33.53	11/21	11/05/21	CL 1654 33.53
22616	SC	119 STREAMLINE	200.00	11/21	11/05/21	CL 1650 200.00
22617	SC	139 VERIZON WIRELESS	384.91	11/21	11/05/21	CL 1653 384.91
22618	SC	11 ANSWERLINE COMMUNICATIONS	241.75	11/21	11/19/21	CL 1676 241.75
22619	SC	14 BETTER DEAL EXCHANGE	37.36	11/21	11/19/21	CL 1661 15.13 CL 1664 5.61 CL 1665 16.62
22620	SC	16 BLACK MOUNTAIN SOFTWARE	525.00	11/21	11/19/21	CL 1687 525.00
22621	SC	40 COMP, INC	765.30	11/21	11/19/21	CL 1690 765.30
22622	SC	45 DAN'S ELECTRICAL SUPPLY	335.09	11/21	11/19/21	CL 1663 335.09
22623	SC	60 HUMANA	441.38	11/21	11/19/21	CL 1673 441.38
22624	SC	65 JOHN D. CHRISTOFFERSON, INC.	2160.00	11/21	11/19/21	CL 1678 2160.00
22625	SC	78 MINASIAN LAW FIRM	451.67	11/21	11/19/21	CL 1689 451.67
22626	SC	85 NORTHERN CA GLOVES	450.86	11/21	11/19/21	CL 1691 450.86
22627	SC	88 OROVILLE CABLE & EQUIPMENT	167.47	11/21	11/19/21	CL 1683 167.47
22628	SC	95 PARAMEX	189.00	11/21	11/19/21	CL 1674 189.00
22629	SC	97 PAYGOV.US	2440.93	11/21	11/19/21	CL 1672 2440.93
22630	SC	102 QUADIANT LEASING USA, INC	241.01	11/21	11/19/21	CL 1667 241.01
22631	SC	106 RECOLOGY BUTTE COLUSA COUNTIES	92.72	11/21	11/19/21	CL 1666 92.72
22632	SC	108 RIEBES AUTO PARTS	36.82	11/21	11/19/21	CL 1675 36.82
22633	SC	109 SAUERS ENGINEERING INC	16184.65	11/21	11/19/21	CL 1677 12045.00 CL 1679 1169.65 CL 1680 907.50 CL 1681 907.50 CL 1682 1155.00
22634	SC	115 SOUTH FEATHER WATER	70.98	11/21	11/19/21	CL 1684 24.84 CL 1685 16.26 CL 1686 29.88
22635	SC	133 UMPQUA BANK	644.41	11/21	11/19/21	CL 1668 277.89 CL 1669 168.30 CL 1670 20.17 CL 1671 178.05
22636	SC	141 VISTA NET, INC.	185.00	11/21	11/19/21	CL 1662 185.00
22637	SC	12 AT & T/SBC	476.13	11/21	11/24/21	CL 1698 476.13
22638	SC	17 BLUE SHIELD OF CA	6452.47	11/21	11/24/21	CL 1701 6452.47
22639	SC	32 CA WATER SERVICE	44.73	11/21	11/24/21	CL 1704 21.84 CL 1705 22.89

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

12/09/21  
14:28:40

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Claims and/or Payroll Checks List  
For the Accounting Period: 11/21

Page: 2 of 3  
Report ID: W100X

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
22640	SC	39 COMER'S PRINT SHOP	238.15	11/21	11/24/21	CL 1700 238.15
22641	SC	999998 KELLY J HAMBLIN	145.96	11/21	11/24/21	CL 1707 145.96
22642	SC	68 KYSTINZ	683.90	11/21	11/24/21	CL 1696 683.90
22643	SC	79 MIRY'S CLEANING SERVICES	295.00	11/21	11/24/21	CL 1703 295.00
22644	SC	88 OROVILLE CABLE & EQUIPMENT	112.90	11/21	11/24/21	CL 1695 112.90
22645	SC	93 PACIFIC GAS & ELECTRIC	4694.43	11/21	11/24/21	CL 1699 4694.43
22646	SC	108 RIEBES AUTO PARTS	41.57	11/21	11/24/21	CL 1692 41.57
22647	SC	115 SOUTH FEATHER WATER	24.42	11/21	11/24/21	CL 1706 24.42
22648	SC	145 XEROX CORPORATION	245.23	11/21	11/24/21	CL 1694 245.23

Claims Total # of Checks: 44

Total: 54331.75

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

Payroll

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
-89780	P	2 ROBERT L BRODERSON	1733.98	11/21	11/05/21	
-89779	P	4 KELLY J HAMBLIN	1488.19	11/21	11/05/21	
-89778	P	10 SCOTT A MCCUTCHEON	2347.70	11/21	11/05/21	
-89777	P	15 SHAWN PETERSON	1759.83	11/21	11/05/21	
-89776	P	11 ANNELYN A RACKLEY	524.79	11/21	11/05/21	
-89775	P	20 AARON RUEDI	1212.80	11/21	11/05/21	
-89774	P	19 VINCENT M VICTORINO	1788.33	11/21	11/05/21	
-89773	P	CALPERS 457 CAL 457	1202.99	11/21	11/05/21	
-89772	P	PERS CLASS CAL PERS CLASSIC	1142.14	11/21	11/05/21	
-89771	P	PEPRA CAL PERS PEPRA	1660.20	11/21	11/05/21	
-89770	P	CA TRAIN (ETT) EDD	804.79	11/21	11/05/21	
-89769	P	FIT EFTPS	4175.25	11/21	11/05/21	
-89768	P	HEALTH INS LAKE OROVILLE AREA PUD	3503.05	11/21	11/05/21	
-89767	P	AD&D LOPUD	732.11	11/21	11/05/21	
-89766	P	10 SCOTT A MCCUTCHEON	7028.47	11/21	11/09/21	
-89765	P	2 ROBERT L BRODERSON	1961.97	11/21	11/19/21	
-89764	P	21 DAVID GOYER	2411.29	11/21	11/19/21	
-89763	P	4 KELLY J HAMBLIN	1488.18	11/21	11/19/21	
-89762	P	16 ROBERT MARCINIAK	364.60	11/21	11/19/21	
-89761	P	9 ANGELA D MASTELOTTO	364.60	11/21	11/19/21	
-89760	P	15 SHAWN PETERSON	1434.80	11/21	11/19/21	
-89759	P	11 ANNELYN A RACKLEY	470.41	11/21	11/19/21	
-89758	P	20 AARON RUEDI	1212.80	11/21	11/19/21	
-89757	P	19 VINCENT M VICTORINO	1788.33	11/21	11/19/21	
-89756	P	CALPERS 457 CAL 457	1530.21	11/21	11/19/21	
-89755	P	PERS CLASS CAL PERS CLASSIC	1890.42	11/21	11/19/21	
-89754	P	PEPRA CAL PERS PEPRA	1652.48	11/21	11/19/21	
-89753	P	CA TRAIN (ETT) EDD	1990.54	11/21	11/19/21	
-89752	P	FIT EFTPS	8390.95	11/21	11/19/21	
-89751	P	HEALTH INS LAKE OROVILLE AREA PUD	5461.23	11/21	11/19/21	
-89750	P	AD&D LOPUD	1016.47	11/21	11/19/21	
88071	P	5 DARIN K KAHALEKULU	1733.74	11/21	11/05/21	
88072	P	6 DEE G FAIRBANKS	364.60	11/21	11/19/21	
88073	P	5 DARIN K KAHALEKULU	1733.74	11/21	11/19/21	
88074	P	17 RICHARD SALVUCCI	364.60	11/21	11/19/21	
88075	P	13 WILLIAM P SHARMAN	364.60	11/21	11/19/21	
88076	P	4 KELLY J HAMBLIN	843.83	11/21	11/18/21	
88077	C	5 DARIN K KAHALEKULU	0	11/21	11/19/21	11/18/21 - wrong gross amount
88078	P	5 DARIN K KAHALEKULU	50.64	11/21	11/19/21	
88079	P	AFLAC 125 AFLAC	68.00	11/21	11/22/21	

Payroll Total # of Checks: 40 Total: 70057.65

Grand Total # of Checks: 84 Total: 124389.40

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)





## **Manager's Report**

To: Board Of Directors

From: David Goyer, General Manager

Date: December 14, 2021

RE: Item No. 5 – Items Removed From Consent Agenda



## Manager's Report

To: Board Of Directors  
From: David Goyer, General Manager  
Date: December 14, 2021  
  
RE: Item No. 6 – Annual Board Reorganization

The Board of Directors shall hold the annual reorganizational meeting at the regular December meeting. At this meeting the Board will elect among its members a **President** and **Vice-President** to serve during the upcoming 2022 calendar year.

### *Recommended Action:*

- The President will **open the meeting to nominations** for Board President.
- **Accept nominations** from the Board.
- Make **motion to close nominations**.
- **Second to close nominations**.
- **Vote** on the candidate(s).
- Repeat as necessary.
  
- The President will **open the meeting to nominations** for Board Vice President.
- **Accept nominations** from the Board.
- Make **motion to close nominations**.
- **Second to close nominations**.
- **Vote** on the candidate(s).
- Repeat as necessary.



## Manager's Report

To: Board Of Directors  
From: David Goyer, General Manager  
Date: December 14, 2021

RE: Item No. 7 – 2022 Regular Board Meeting Schedule

Included in your packet is a proposed regular board meeting schedule for the upcoming 2022 calendar year. It does not deviate from the normal meeting dates of the second Tuesday of each month at 2 pm. With Board approval, the meeting schedule can be set for the upcoming year.

**Attachment Included**

*Recommended Action:* Approve the 2022 Regular Board Meeting Schedule.

# 2022

## Lake Oroville Area Public Utility District

January						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



## Manager's Report

To: Board Of Directors

From: David Goyer, General Manager

Date: December 14, 2021

RE: Item No. 8– Adopt “Resolution 08-2021 Authorizing Remote Meetings Consistent with AB 361” (Subsequent)

Due to recent legislation, The Board is requested to adopt a Subsequent Resolution 08-2021, authorizing the continued option of remote public meetings. This resolution will need to be re-adopted at every subsequent meeting until remote meetings are no longer desired by the Board of Directors.

**Attachment Included**

*Recommended Action:* Adopt “Resolution 08-2021 Authorizing Remote Meetings Consistent with AB 361”

RESOLUTION NO. 08-2021 (**SUBSEQUENT**)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT RE-AUTHORIZING REMOTE MEETINGS CONSISTENT WITH AB 361

WHEREAS, the Lake Oroville Area Public Utility District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Lake Oroville Area Public Utility District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote participation in meetings by members of a legislative body by audio or video or both, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of remote meetings is a declaration of a state of emergency by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 07-2021 on November 9, 2021, finding that the requisite conditions exist for the District’s legislative bodies to conduct remote meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency; and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, on March 4, 2020 the Governor proclaimed State of Emergency to exist in California due to the COVID-19 pandemic, which proclamation is still active; and

WHEREAS, state and local officials have recommended social distancing measures, including masks, to slow the spread of COVID-19 and the contagious Delta variant, and to protect the vulnerable and immunocompromised members of the community; and

WHEREAS, the Board of Directors does hereby find that the state of emergency continues to directly impact the ability of members to meet in-person; and

WHEREAS, as a consequence of the State of Emergency and recommended social distancing measures, the Board of Directors does hereby find that the legislative bodies of Lake Oroville Area Public Utility District shall continue to conduct their meetings without compliance with

paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the public may attend meetings and comment by calling in or by using the Zoom platform as described in meeting agendas.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 3. Remote Teleconference Meetings. The District's General Manager, Secretary, and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from adoption of this Resolution or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District's legislative bodies may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Lake Oroville Area Public Utility District, this 14<sup>th</sup> day of December, 2021, after a motion was made by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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President of the Board

ATTEST:

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Secretary of the Board



## **Manager's Report**

To: Board Of Directors  
From: David Goyer, General Manager  
Date: December 14, 2021  
  
RE: Item No. 9 – SC-OR Commissioners' Report

Included in your packet, if available, are minutes of the regular meeting of the Sewerage Commission – Oroville Region from the past period. Directors Fairbanks and Mastelotto will present the SC-OR report if any information is available for reporting.

**Attachment Included**

*Recommended Action:* None



**MINUTES OF THE REGULAR MEETING  
OF THE SEWERAGE COMMISSION - OROVILLE REGION**

(Held at the Commission office on November 17, 2021 at 5:00 p.m.)

**1. Call to Order ❖**

Chairman Pittman called the meeting to order at 5:00 p.m.

**2. Roll Call ❖**

Commissioners present were Commissioners Fairbanks and Mastelotto from the Lake Oroville Area Public Utility District, Pittman and Reynolds from the City of Oroville, Hatley and Wristen from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, and SC-OR Attorney Scott Huber.

**3. Salute to the Flag ❖**

Commissioner Mastelotto led the Commissioners and staff in the salute to the flag.

**4. Acknowledgment of Visitors ❖**

None

**5. Board Meeting Minutes of the Regular Meeting held on October 27, 2021 ❖**

Upon motion by Commissioner Hatley to approve the minutes of the meetings, and seconded by Commissioner Reynolds, the minutes of the October 27, 2021 regular meeting were unanimously approved.

**6. Authorization of Warrants ❖**

Commissioner Hatley met with Manager Sturdevant and reviewed the warrants, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Reynolds. Warrants 27095-27135 in the total amount of \$178,137.37 from October 28 to November 17, 2021, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

**7. Fiscal Reports ❖**

Manager Sturdevant stated the fiscal reports for October 2021 were in the packets for review. There were no questions and nothing further to report.

## **8. Adoption of Proposed COVID-19 Prevention Program (CPP) ❖**

Manager Sturdevant said we received a copy of the COVID-19 Prevention Program from Attorney Huber. We are asking for approval of the program so that we can be in compliance with the State of California AB685. Commissioner Mastelotto asked if the employees had sick leave to take if they get Covid. Manager Sturdevant said there was sick leave mandated by the State which was not deducted from their accrued sick leave, but that ended September 30<sup>th</sup>. They still have sick leave, but any time off for Covid is now used against their accrued sick leave. Commissioner Reynolds asked if there was a sunset date on this program. Attorney Huber said to his knowledge there is no sunset date.

A motion was made by Commissioner Reynolds to adopt the COVID-19 Prevention Program, which was seconded by Commissioner Wristen. The motion was unanimously approved.

## **9. Fiscal Year 2020/2021 Audit ❖**

Manager Sturdevant said the audit was complete and everything looked fine to the auditor. We must now adopt the audit as presented.

A motion was made by Commissioner Reynolds to adopt the 2020/2021 Fiscal Year Audit as presented. The motion was seconded by Commissioner Hatley, and was unanimously approved by consensus.

## **10. Resolution 09-21 (A Resolution Establishing the Formulas for Determining Infiltration/Inflow Surcharges) and Corresponding Policy 7305 ❖**

Manager Sturdevant reported that this resolution and policy has had the language changed on Item #5 to include the spirit of the intent of the resolution as directed by the Commission at the October meeting. Attorney Huber changed item #5, and it is agendaized again for consideration and adoption.

A motion was made by Commissioner Reynolds to adopt Resolution 09-21 (A Resolution Establishing the Formulas for Determining Infiltration/Inflow Surcharges) and Policy 7305, with a correction on Exhibit A of the policy. The motion was seconded by Commissioner Hatley. The motion was unanimously approved by consensus.

## **11. Attorney's Report ❖**

Attorney Huber had nothing more to report other than he had worked with staff on employment issues and on changing the resolution language. He has been checking on the construction project, and it seems to be going well and under budget at this point.

## 12. Manager's Report ❖

Manager Sturdevant reported that there were no operational issues this month. The influent pump station project is moving along well.

He reported that he had to let an operations employee go, as he wasn't performing as expected and didn't pass probation. After consulting with Attorney Huber, we offered the position to someone that came in second in the interviews in July. That person accepted the position and will begin work on December 1<sup>st</sup>. He has already passed his Grade II Certification test, and had taken a position with the City of Dunsmuir, so he has got some time in towards his Grade II Certification, and will need another eight to nine months before he qualifies for that Certification.

Chairman Pittman asked about SC-OR's infrastructure in the influent pump station, and if it has degraded during construction. Manager Sturdevant said there could have been issues if there was too much ground water and settling, but the construction company has shored everything up to prevent any issues. Commissioner Hatley asked if there have been any change orders on this project. Manager Sturdevant replied that there have not been any at this point.

## 13. Visitor Comments ❖

None

## 14. Commissioner and Staff Comments ❖

Chairman Pittman asked Attorney Huber if an outside public person or Commissioner could not attend a meeting and requests to attend by Zoom, is that still allowable. Attorney Huber said the Brown Act does allow for remote attendance. There are some posting requirements that must be met. SC-OR must also have a quorum of members within the jurisdictional boundaries. The Governor's executive order allowing for a waiver of the Brown Act has expired, but the legislature passed a law that if every 30-days an agency passes a resolution stating that based upon a local emergency it is unsafe to meet and we want Zoom meetings to continue, then we don't have to meet at the plant, we do not need a quorum in jurisdictional boundaries, and we must allow the public to comment from anywhere. It is not uncommon for public agencies to say they will not hold closed sessions remotely to avoid the public from listening in.

Manager Sturdevant asked for clarification: If a commissioner requests to Zoom into a meeting, would we need provide a Zoom feed for them and the public? Attorney Huber said only if the Commission passes an emergency resolution every 30-days, otherwise we cannot open the meeting to Zoom from anywhere outside of the jurisdictional boundaries. If not under emergency resolution, and Zoom attendance is requested by a commissioner, the location address of where the Commissioner is attending from must be on the agenda along with SC-OR's address where the meeting is being held, and they must post an agenda on the door of where ever they are attending from. We would only need to arrange for the Zoom feed for that board member, not the public.

Commissioner Hatley reminded the commissioners that our next regular meeting is scheduled for December 15 at 11:00 a.m.

Commissioner Mastelotto asked if all of the employees have received the Covid-19 vaccination. Manager Sturdevant reported that all but two have been vaccinated.

Chairman Pittman asked about testing for pharmaceuticals coming into our plant. Manager Sturdevant stated that we do not test for them, but if we did test for them we would test positive. The river is full of pharmaceuticals. Eventually, the State will probably require us to remove them from the water, which will be very costly.

**15. Adjournment ❖**

There being no further business, the meeting was adjourned at 5:29 p.m. to the regular meeting scheduled for December 15, 2021 at 11:00 a.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK

Draft



## **Manager's Report**

To: Board Of Directors

From: David Goyer, General Manager

Date: December 14, 2021

RE: Item No. 10 – BCSDA Representatives and LAFCo Report

### **10.1 BCSDA**

Nothing to Report

### **10.2 LAFCo**



## **Manager's Report**

To: Board Of Directors

From: David Goyer, General Manager

Date: December 14, 2021

RE: Item No. 11 – Board Members', Manager, and Staff Comments

### **11.1 Field Operations Report**

The November 2021 Field Operations Activity Report is included for your review and discussion.

**Attachment Included**

# **FIELD OPERATIONS ACTIVITY REPORT**

## **NOVEMBER 2021**

### **Safety Meetings and Compliance**

- SDRMA TRAINING- CONFINED SPACE ENTRY, TRAFFIC AND FLAGGER SAFETY

### **General meetings**

- MONTHLY FIELD CREW MEETING
- GERARD MARQUEZ, PAC MACHINE INC.- SPEC'D NEW PUMP FOR LAS PLUMAS L/S
- JOHN STARR, BETTER BUILDERS CONSTRUCTION- REVIEWED SITE PLANS FOR APPROVAL WITH GM DAVID GOYER
- JUSTIN HANCOCK- FIELD MEET REGARDING LATERAL ISSUES ON CREST RIDGE DRIVE
- NIXON-EGLI – WILL HONOR VAC TRUCK QUOTE TILL JAN 1, 2022

### **I & I Related Work**

- INSPECTED ALLEY WAYS AND MANHOLES IN SOUTHSIDE

### **New Permits and Connections, Estimates, Inquiries or Termination**

- 147 LOMA VISTA- PERMIT FOR NEW ADU CONNECTION
- 2385 A ST.- NEW LATERAL CONNCTION; PASSED INSPECTION
- 2633 ORO GARDEN RANCH RD.- PERMIT FOR LATERAL REPLACEMENT
- BUTTE COUNTY ENCROACHMENT PERMIT- L/P AVE; RAISE MANHOLES

### **Lines Cleaned**

- 8,013 L/Ft CLEANED

### **CCTV Work**

- 2500 L/Ft OF MAINLINE INSPECTED FOR I&I

### **General Maintenance**

- ALL LIFT STATIONS- WEEKLY CLEANING
- OIL SERVICES ON FORD EXPLORER AND 2010 F150
- SECURITY LIGHTS REPLACED ON DISTRICT OFFICE- LED UPGRADE

**Field Maintenance, Repairs and Misc.**

- LAS PLUMAS L/S- NEW PUMP, CHECK VALVE AND STAND PIPE ORDERED
- MOORETOWN L/S- PUMP REBUILD DELIVERY RETURN CONFIRMATION
- CCTV CAMERA- RETURNED FROM RAUSCH
- MAINLINE REPAIR- ROOT INTRUSION THAT CAUSED SSO ON GREENBRIER DRIVE. THE CAUSE WAS FROM AN OLD MORTAR REPAIR AT A JOINT POSSIBLY FROM COMMUNICATION DUCT WORK INSTALLTION.

**Service Calls/OT Call Outs**

- 1 PRIMARY SERVICE CALL (1 LAST MONTH) – 3157 FOOTHILL BLVD, ODOR COMPLAINT- NOT IN OUR DISTRICT, PROPERTY OWNER ON SEPTIC
- 2 OT CALL OUTS (3 LAST MONTH)- L-1 AND L-3 LIFT STATIONS, PHASE MONITOR ISSUES DUE TO POWER SURGE AND SSO ON GREENBRIER DR CAUSED BY ROOTS, ESTIMATED +-500 GALLONS.

**Service Calls/OT Call Outs for Villa Verona**

- 5 TANKS CLEANED, FLUSHED AND/OR PUMPED
- 3 TANK SERVICE CALLS
- 2 TANK OT CALL OUTS

Gas Consumption: 200.5gals (Last Mo. 201.3gals )

Diesel Consumption: 112.2gals (Last Mo. 163.4gals )

LOAPUD Gas: 200.5gals (Last Mo. 201.3gals) Diesel: 112.2gals (Last Mo. 147.4 gals )

El Medio Fire Dept. Gas: 0.0gals (Last Mo. 0.0) Diesel: 0.0gals (Last Mo. 0.0 )

L/S = Lift Station

L/Ft = Liner Feet

Ft = Feet

L-1 = Lift Station #1

L-3 = Lift Station #3

I & I = Inflow & Infiltration





## **Manager's Report**

To: Board Of Directors  
From: David Goyer, General Manager  
Date: December 14, 2021  
  
RE: Item No. 12 – Future Agenda Items