

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
NOVEMBER 10, 2020**

**CALL TO ORDER**

President Kuehner called the meeting to order at 2:01 P.M. Directors present were Fairbanks, Hosley, Kuehner, Mastelotto & Sharman. General Manager McCutcheon, Field Operations Supervisor Sanders, District Engineer Knibb, Foreman Tyler Christensen, Utility Worker Shawn Ainslie and Clerk of the Board Hamblin represented the District.

Tyler Christensen and Shawn Ainslie left the meeting at 2:03 P.M.

**SALUTE TO THE FLAG**

President Kuehner led the meeting with the salute to the flag.

**MOMENT OF SILENCE**

President Kuehner asked the Board to observe a moment of silence.

**CONSENT AGENDA**

The Board reviewed the minutes of the Regular Board Meeting of October 13, 2020 and Special Board Meeting of October 29, 2020, the Financial Report and the Warrant List for month ending October 31, 2020. After discussion, it was moved by Director Fairbanks and seconded by Director Hosley that the items on the consent agenda be approved as presented. The motion passed with the following vote:

Ayes: Directors Fairbanks, Hosley, Kuehner, Mastelotto and Sharman.

**BCSDA CALL FOR NOMINATIONS**

After discussion, it was moved by President Kuehner and seconded by Director Fairbanks to nominate Shawn Rohrbacker for the Non-Enterprise Member and Scott McCutcheon for the Enterprise Member to the Executive Board of BSCDA. The motion passed with the following vote:

Ayes: Directors Fairbanks, Hosley, Kuehner, Mastelotto and Sharman.

Clay Singleton of SingletonAuman PC joined the meeting at 2:12 P.M.

## **PRESENTATION OF THE 2019-2020 INDEPENDENT AUDIT REPORT**

Clay Singleton of SingletonAuman PC presented the Board with a summary of the 2019/2020 Financial Statement and Independent Audit Report, this being the second year of a second three-year contract between the District and SingletonAuman PC. He stated that the audit went very smoothly this year and they found no reportable issues, and overall it was a favorable audit.

After discussion, it was moved by Director Mastelotto and seconded by Director Fairbanks to approve the 2019/2020 Independent Audit Report as prepared and presented by SingletonAuman PC. The motion passed with the following vote:

Ayes: Directors Fairbanks, Hosely, Kuehner, Mastelotto and Sharman.

Clay Singleton of SingletonAuman PC left the meeting at 2:23 P.M.

## **REQUEST AUTHORIZATION TO ENGAGE MATTHEWS, HUTTON & WARREN FOR ACCOUNTING SERVICES**

After discussion no action was taken on this item.

## **APPROVAL OF AMENDMENT TO BOARD POLICY 2151 EMPLOYEE COMPENSATION SCHEUDLE FOR THE 2020-2021 BUDGET**

General Manager McCutcheon made a request to the Board to approve an amendment to the Board Policy 2151 Employee Compensation Schedule due to a recent hiring and various clerical errors in the policy. After discussion it was moved by Director Kuehner and seconded by Director Sharman to approve the amendments to Board Policy 2151 Employee Compensation Schedule for the 2020-2021 budget. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Hosely, Kuehner, Mastelotto and Sharman.

## **SC-OR COMMISSIONERS' REPORT**

Director Kuehner noted that Glen Sturdevant was offered and accepted a 3-year contract for the position of Plant Manager with SC-OR.

## **BCSDA REPRESENTATIVES AND LAFCo REPORT**

General Manager McCutcheon congratulated Director Sharman on his appointment to the LAFCo Commission as a Regular "Enterprise" Member.

**BOARD MEMBER'S, MANAGER AND STAFF COMMENTS**

Field Supervisor Sanders updated the Board on the status of field operations and noted that we have had an increase in inquires for sewerage service.

Engineer Knibb updated the Board on the Status of the River Ranch submittals.

General Manager McCutcheon updated the Board on requests for the District to provide financing for new customer connections.

**ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 3:05 P.M.

Respectfully submitted,

Kelly Hamblin,  
Clerk of the Board